

SUPERVISOR'S MINUTE BOOK "2018"

Audubon County, Iowa

Tuesday, January 2, 2018

Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen, Jill Christensen, Todd Johnson, Sarah Jennings, Mitch Rydl, Kent Grabill, Rick Hunsaker and Deb Campbell

Approved Rick Thompson as Chairman of the Board and Gary VanAernam as Vice-Chairman

Approve agenda with addition of Sheriff Quarterly Report

Approve minutes of December 26, 2017 meeting

Approve minutes of December 28, 2017 meeting

Approve resolution 2018-1 (Changing Melissa Thygesen from current status to Dispatcher/Jailer/Civil Clerk)

Approved Tuesdays as regular meeting dates at 8:30 am

Approved CH holidays for 2018 and approved Audubon Advocate Journal as legal newspaper

Approved distribution of Supervisors to Boards/Committees

Approved 2018 mileage reimbursement rate of 47.5 cents/mile

Atty discussed weapon policy, door signage, ATV policy, budget amendment. Atty will do updates to BOS first and third Tuesday of each month

Approved claims

Approved Supervisors as Safety Directors for 2018 and approved ISAC Wellness Program Agreement

Sec Rds: Rydl, Grabill, Sheriff discussed proposed building. Grabill has obtained quotes and Sheriff stated he is hoping to use Federal money for his portion. Grabill hopes to receive grants. Crews burning brush, treating roads

Motion to amend agenda to sign contract with Norris Asphalt for N36 project

Motion to sign and approve contract with Norris Asphalt Paving Co for N36 project

Rick Hunsaker/Region XII gave Western Iowa Transit Services/Statistics review and COG budget request

Approved Resolution 2018-2 (construction evaluation resolution)

Accept/file MMP updates: Snyder-Triple K, ID #62061, Leroy 20; Snyder-Triple K ID #60957, Hamlin 5; Halbur ID #59617, Lincoln 7

Appoint Jason Walter to Conservation Board for 5 year term

Treasurer Campbell discussed making her Clerk a Deputy of motor vehicles and the affect to her budget

Accept/file resignation letter of Kathy Inman of Sheriff's Dept

Accept/file Sheriff's quarterly report for Oct 2017 thru Dec 2017

Board discussed/reviewed split for postage machine rental. All will now be made out of General Basic fund

Approved split of payment for web hosting to 60% DP and 40% Sec Rds

Recess until 1:30 pm

Reconvened at 1:55 pm and held budget work session

Friday, January 5, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Deb Campbell, Mitch Rydl and Susanne Gerlach via telephone

Approved agenda

Treasurer discussed money involved with bonding process and had contacted 3 banks, will now check with IPAIT

Board via TC with Susanne Gerlach discussed her process for upcoming Credit Call

Board will provide telephone for new office of Attorney but other expenses would be her responsibility

Board worked on budgets for 2019

Monday, January 8, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Susanne Gerlach, Jen Smith, Cora Bruemmer (via conference call), Jordana Koffer (via conference call), Mitch Rydl, Chris Hemmingsen

Approved agenda

Gerlach reviewed presentation to be used during S&P rating call. Conf call conducted for rating process. S&P

requested additional info be sent and Auditor, Supervisors, Treasurer will submit info

TIF update was held with Supervisors

Eng Rydl and Hemmingsen discussed SR matters

Monday, January 8, 2018 cont'd

Auditor discussed various claim approval/collection processes
Board continued Budget work session
Auditor assisted with budget and TIF questions

Tuesday, January 9, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Becky Marten, Amy Elmquist, Shawn Paulsen, Mike Jensen, Gary Riesgaard, Doug Weston, Deb Campbell, Miranda Bills, Teresa Murrery, Chris Hemmingsen, Sarah Jennings, Susanne and Russ Cooner, Gail Richardson, Arch Andersen, Steve Miller and Jill Christensen

Approved agenda and minutes of January 2, 2018 and January 5, 2018

Approved Recorders Dec 2017 report of fees and Clerk of Courts Dec 2017 report of fees

Approved/awarded F58 contract to Henningsen Const and authorized Chairman of Board to sign documents

Appointed Calla Poldberg and Jeanette Gerke to Board of Health with terms to end 12-31-20

Dept mtg held: discussed use of credit cards and requesting of direct billing to hotels, mileage rate 47.5 cents/ml.

Auditor Frederiksen discussed and explained deferred compensation plans. Mike Jensen explained how plan works in Shelby Co. Board will discuss with ACMH on sharing IT specialist. Dept mtgs held 2nd Tues of each month

Attorney Jennings disc shelter care payments out of Fund 99. Atty will do med exam billings/seek reimbursement

ATV ordinance presented by Atty. Bills and Campbell joined discussion. Rec'd and Treas will review

Appointed Recorder Bills as ADA Coordinator

ACMH Adm Susanne Cooner and her husband reviewed ACMH changes. IT options were discussed

Board recessed at 12:15 pm and worked on budgets

Board reconvened at 1:20 pm

Approved appointment of Melissa Thygesen as Civil Process Server effective 1-1-2018

Approved appointment of Christopher Reischl as Deputy Sheriff effective 12-20-2017

Attorney Jennings gave attorney update. She will research medical examiner fees

Approved/file Auditor's December 2017 month-end reports

Monday, January 15, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Becky Marten, Doug Weston, Kent Grabill, Dave Beane, Melissa Thygesen, Sarah Jennings, Deb Campbell, Mitch Rydl

Approved agenda and minutes of January 8, 2018 and January 9, 2018

Custodian Weston reported no problems

No report from Comp Board as meeting cancelled due to weather, rescheduled to January 18, 2018

Approved/signed certification form reappointing Kent Grabill as Weed Commissioner, submit to state

Atty Jennings reviewed claims submitted, sees no changes needed at this time in Weapons Policy

Deputy Beane and Melissa Thygesen answered questions concerning claims submitted by Sheriff's office

Approved claims

Approving 28E agreement with Jotham Arbor moved to next week's agenda

Treasurer Campbell presented investment report. Discussion held on IPAIT CD rates, renewing CD

Approved/file Treasurer's Investment Report covering July 1, 2017 through December 31, 2017

Accept/file MMP updates: E Wiederstein ID#58869; T Sunberg ID#60469, Melville 27

Approved Bohlmann & Son Sanitation for CH trash removal/recycles on temp basis until new contract/atty

SR report: current and upcoming projects, closing out unused vendor, road closure, plowing roads, brush work

SR to do budget review Tues, Jan 23, 2018 at 1 pm

Discussion on insurance rates/possibility of employees contributing set amount

Approved Resolution 2018-3 (setting date of gen obligation Urban Renewal Co purpose bonds)

Chairman Thompson left meeting at 12:30 pm to attend Board of Health meeting. Meeting recessed until 1 pm

Asst Chairman VanAernam called meeting to order at 1 pm

Atty Jennings reviewed/discussed increases in her line items on new budget, new Pro Law software purchase

Monday, January 22, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Amy Elmquist, Becky Marten, Todd Johnson, Melissa Thygesen, Mitch Rydl, Chris Hemmingsen, Kent Grabill, and Susanne Gerlach via telephone

Approved agenda

Monday, January 22, 2018 con't

Sheriff Johnson discussed dispatcher/jailer position

Johnson and Melissa Thygesen presented 2019 Sheriff budget. Deputies wages would follow the sheriff's increase pending Boards decision on Compensation Boards recommendations. Discussed \$55,000 being budgeted for "other assets" which would include purchasing new tasers, old radios and new handguns. Sheriff also stated that they would be needing one new vehicle next year and two in FY20. Sheriff presented data and discussed increase in dispatcher's wages and hiring person to replace Melissa. He talked of giving a \$3/hr. and opening existing union negotiations.

Engineer Rydl and Roadside Kent Grabill joined the meeting and proposed building a building for Sec Roads, Roadside and Sheriff to store equip, supplies and seed. Grabill was hoping to secure a grant and sheriff will also contribute to the project.

Roadside budget was gone through with Grabill and Rydl. RS has been using a SR employee to help during year, they would like to hire an additional person so that the SR person could return to his job.

Susanne Gerlach called at noon concerning the S&P Global Ratings Preliminary Report Review. Audubon Co. has a AA-. Gerlach will be at Jan. 30, 2018 meeting to accept bids and approve bond sale.

Chris Hemmingsen joined Engineer Rydl to discuss SR budget. Roadway construction for FY2019 was discussed. Union raises will be 2% but Hemmingsen, Grabill and Jessen and Engineer Rydl are budgeted at a 3% raise. They are asking for another \$50,000 transfer increase to their local effort. Discussion was held on how the Board will proceed once the Secondary Roads union is dismantled.

Tuesday, January 23, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Becky Marten, Doug Weston, Sarah Jennings, Miranda Bills, Jeanne Schwab, Teresa Murray, Todd Johnson, Deb Campbell, Randy Dreher and Mitch Rydl, Paul Campbell, Jonnie Meislahn, Russell Bruhn, David Brand, Lora Anthofer and Dave York. Absent: Gary VanAernam

Approve agenda with deletion/postponement of meeting with Midwest Partnership/Iowa Workforce and adding accept/filing of J Schultes MMP.

Custodian Weston gave update door security measures for Attorney and Assessor. BOS will check with sheriff on reserve fees that may be used for CH security.

Discussed family insurance benefits—possible employee contribution

Approved/file IDPH 2nd Quarter expense report

Approved/file FY 18 IDPH semi-annual substance abuse report

ATV ordinance reviewed

Accepted/file F58 contract with Henningsen's for \$1,522,393.44

Reviewed Treasurer Campbell's semi-annual report

Accepted/file MMP's for Danny Wittrock, ID#58183, Holly Kjergaard-Lauritsen Site, ID#62651; Kyle Kjergaard-Jensen Pork Farm, ID#62686; Lawrence Handlos-Wegner, ID#64333; Lawrence Handlos-Rudolph, ID#57972; Brian Klocke, ID#66574; Randy Bruch, ID#58536; Jody Meiners-Harold, ID#67024, Nelson Farms, ID#58248; Jerry Schultes, ID#60937

Jeanne Schwab and Teresa Murray presented Board of Health budget. Increases were included for 2% for all staff plus the additional benefits

Sheriff Johnson and Custodian Weston expressed that they were not in favor of renting tower space, Johnson explained the \$5200 plus funds projected for deputy cell phones being spent for FY18.

Monday, January 29, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Amy Elmquist, Doug Weston, Deb Campbell, and Todd Johnson. Absent: Gary VanAernam

Approve agenda

Reviewed budgets for Recorder, Treasurer, Sheriff and Auditor

Tuesday, January 30, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Amy Elmquist, Doug Weston, Jotham Arber, Jill Christensen, Susanne Gerlach, Deb Campbell, Mitch Rydl, Miranda Bills and Mike Jensen. Absent: Gary VanAernam

Approved budget with addition of budget reviews

Doug Weston gave custodial update, discussed pickup of recyclables and floor tile issues

Tuesday, January 30, 2018 continued

Jotham Arber of Guthrie Co. Environmental health discussed 28E agreement. Atty will review.

Approved minutes of January 22, 2018 meeting and January 23, 2018 meeting

Susanne Gerlach of PFM was here to receive bids for purchase of General Obligation Urban Renewal County Purpose Bonds, Series 2018

Approved 2017 gross wages for publication as follows:

Cretsinger, Jonathan \$120.00; Dontje, Donavon \$200.00; Gust, Coby \$360.00; Elmquist, Amy \$906.50; Reischl, Christopher \$1,483.70; Fransen, Thomas \$1,590.00; Murray, Sarah \$2,091.00; Ray, Donna \$2,204.73; Baylor, Angela \$2,401.60; Johansen, Mary \$2,405.50; Paulsen, Carly \$3,178.95; Andersen, Rose \$3,757.26; Lauritsen, Denise \$3,881.08; Riley, Patrick \$5,094.62; Marten, Becky \$5,416.74; Andersen, Francine \$7,500.00; Thorn, Todd \$7,750.00; Wilson, Brookelyn \$10,996.45; Cramer, William \$12,698.15; Brooks, Michael \$12,994.24; Fishback, Michelle \$14,657.86; Hinnert, Jean \$15,790.04; Christensen, Marcia \$16,070.91; Rugaard, Laura \$16,530.61; Boldt, Paulette \$17,677.28; Riesgaard, Gary \$19,267.62; Bruun, Carolyn \$20,552.30; Jensen, Michael \$20,600.04; Wahlert, Christine \$21,649.31; Sorensen, Lisa \$23,052.20; Nelson, Courtney \$24,211.14; Juelsgaard, Brian \$25,362.93; Thompson, Rick \$27,803.70; Vanaernam, Gary \$27,803.70; Phippen, Shelby \$27,819.80; Kommes, Amanda \$28,233.35; Nelsen, Todd \$28,303.74; McIeran, Matthew \$29,005.66; Lafoy, Penny \$29,490.44; Wiederstein, David \$30,000.00; Anthony, Faith \$30,557.65; Thygesen, Melissa \$32,549.28; Murray, Teresa \$32,785.00; Doherty, Amanda \$33,003.52; Steffes, Debra \$33,690.04; Weston, Douglas \$34,013.51; Voigts, Hunter \$34,926.93; Kohout, Tony \$35,497.60; Pottebaum, Dale \$35,520.79; Bruck, Tyler \$36,250.48; Steffes, Edward \$36,657.01; Riesgaard, Dustin \$36,811.67; Steffensen, Eric \$37,073.80; Hansen, Joni \$37,116.00; Wendl, Samuel \$37,145.56; Hemmingsen, Christena \$37,373.39; Hamilton, Patrick \$37,869.24; Sampson, James \$38,271.32; Inman, Kathleen \$38,434.72; Rattenborg, Joel \$38,995.96; Wittrock, Brian \$39,082.17; Chapman, Robert \$39,190.83; Wanninger, Louis \$39,203.98; Gardner, Thomas \$39,312.13; Wegner, Dale \$39,363.91; Sorensen, Charles \$39,524.01; Jacobsen, Theodore \$39,566.81; Christensen, Dalton \$39,617.68; Sorensen, Lawrence \$39,657.11; Hansen, Richard \$39,853.52; Erickson, David \$39,934.71; Grabill, Kent \$40,035.12; Gust, Robert \$40,662.72; Paulsen, Shawn \$41,569.44; Nelson, Robert \$41,632.98; Munch, Diana \$42,064.74; Bluml, Janell \$43,651.98; Campbell, Debbie \$46,482.66; Thompson, Becky \$47,447.76; Haag, Bruce \$48,887.52; Bills, Miranda \$48,967.84; Jessen, Dwight \$51,937.98; Frederiksen, Lisa \$52,609.26; Rokke, Jason \$53,629.88; Umland, Debra \$54,565.02; Beane, David \$56,434.69; Tibbets, Nathan \$57,800.05; Johnson, Todd \$62,020.14; Schwab, Jeanne \$62,876.28; Rydl, Mitchel \$95,919.24

Approved Resolution 2018-4 (employment of Patrick Hamilton to as needed Deputy Sheriff effect. Jan. 2, 2018)

Approved Resolution 2018-5 (Laura Rugaard moved to as needed Dispatcher/Jailer effective Jan. 19, 2018)

Accepted resignation from Laura Rugaard as part-time dispatcher

Approved Resolution 2018-6 (Deputy Auditor Joni Hansen change to part time hours effective March 5, 2018)

Accept/file Treasurers Semi-Annual Report, denied request for tower rental

Engineer Rydl give SR update, approve deletion of asset #1423-RedMax 5300 chainsaw, approve deletion of asset #1075-Motorola 2 way radio

Amend agenda to approve Amendment #1 for Financial Assistance Award for the 100th Street Improvement Project

Susanne Gerlach reviewed bids for bond sale of general obligation bonds.

Approve Resolution 2018-7 (PFM recommends awarding sale of \$6,450,000.00 of General Obligation Urban Renewal County Purpose Bonds)

Recorder Bills reviewed her budget. She plans to add an as needed employee in her office

Emergency Management Director Mike Jensen reviewed his budget. Jensen also discussed Hazard Mitigation Plan for the county. He also questioned fixing his current vehicle or possibly replacing it, BOS advised him to wait.

Wednesday, January 31, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Deb Campbell, Todd Johnson, Mitch Rydl, Chris Hemmingsen, Miranda Bills, Kent Grabill, Teresa Murray, Jill Christensen, Diana Munch, Joni Hansen, Connie Esbeck, Marlene Ballou, Bruce Haag, Gary Riesgaard, Susanne Gerlach via telephone and Doug Weston. **Absent:** Gary VanAernam

Approve agenda

Dept. Head meeting was held to discuss employee insurance benefits

Reviewed the Conservation budget with Bruce Haag. Also discussed maint/repairs to park roads and bike trail.

Reviewed Veteran's Affairs budget with Gary Riesgaard.

Auditor Frederiksen discussed budgeting for upcoming loan payments. Treasurer Campbell discussed a cashier's check issued by Exchange State Bank. Board contacted Susanne Gerlach re: questions on loan payments and TIF.

Doug Weston discussed security doors within the building

Tuesday, February 6, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Peggy Toft, Mike Huegerich, Doug Weston, Todd Johnson, Dwight Jessen, Jill Christensen, Mitch Rydl, Jesse Wheeler, Katie Wheeler, Dave Lake, and Mike Jensen. **Absent:** Gary VanAernam

Approve agenda

Exira city council members discussed 28E agreement between the Sheriff and City of Exira and reducing hours

Doug Weston gave custodial update

Mitch Rydl gave SR update

Approve/file claims

Approve minutes of January 29, 2018, January 30, 2018, and January 31, 2018 meetings

Nelsen updated Thompson on an upcoming ACED meeting and call to Atty Livingston

Approve Resolution 2018-8 (authorizing 6,265,000 of General Obligation Urban Renewal County Purpose Bonds, Series 2018 and directing the levy of taxes to pay the same)

Approve Resolution 2018-9 (hiring Angie Baylor as temporary clerk for Co Atty effective Feb. 7, 2018)

IT services were discussed

Dave Lake of Community Insurance presented Workman's comp renewal information and estimate of premium.

Diana Munch discussed with Dave information requested by IMWCA

Board discussed the Compensation Board recommendation, prior year raises, comparisons to union raises and possibility of employees contributing to health insurance premiums.

Mike Jensen discussed a Hazmat Response Proposal with Tri-County for services in case of a hazardous spill

Board placed call to Bob Josten regarding publication of bonding resolution

Thursday, February 8, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Amy Elmquist, Mitch Rydl, Chris Hemmingsen and Jill Christensen. **Absent:** Gary VanAernam

Approve agenda

Discussed FY18 Budget Amendment, FY19 budget and Urban Renewal

Tuesday, February 13, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Fredriksen, Amy Elmquist, Mitch Rydl, Chris Hemmingsen, Mike Blum, Jill Christensen, Doug Weston, Lisa Kempf, Darci Alt, Todd Johnson, Sarah Jennings, Miranda Bills, Deb Campbell, Deb Umland, Jeanne Schwab, Teresa Murray, Gary Riesgaard, Mike Jensen, Mike Huegerich, Peggy Toft, Lexi Christensen and Dwight Jessen

Approve agenda with addition of two MMP plans

Doug Weston gave custodial and security updates

Darci Alt, Lisa Kempf and Sarah Jennings discussed juvenile shelter care. They expressed that expenses should first be the responsibility of the family, then DHS and anything beyond that should be covered by the county. They also suggested that the county bill the region for office spaces used by Breanna Gonzales the MH coordinator

Sarah Jennings discussed the garbage contract. She also recommended that the board not sign the 28E

Environmental Health Agreement with Guthrie Co. as she felt some negotiations should be done, but board had already signed the previous week.

Heather Toft, clinic manager sent a letter expressing interest in becoming a Medical Examiner

Deb Campbell discussed Depository Resolution/Verify incoming bond money

Approve Resolution 2018-10 (designating banks to be depositories)

Name of Depository	Current Maximum Deposit	Offices
1. Audubon State Bank Audubon, IA 50025	\$7,500,000.00	Treasurer
2. Exchange State Bank Exira, IA 50076	\$8,100,000.00	Treasurer
3. Landmands National Bank Audubon, IA 50025	\$5,000,000.00	Treasurer

Tuesday, February 13, 2018 cont'd

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| 4. Audubon State Bank
Audubon, IA 50025 | \$ 200,000.00 | Sheriff |
| 5. Audubon State Bank
Audubon, IA 50025 | \$ 75,000.00 | Recorder |

Reviewed the Letter of Understanding from Sheriffs Dept, to change of union agreement, when training is complete they will resume to union agreement

Discussed with dept heads the possible 5% contribution from employees towards family insurance

Discussed Attorney's wage increase, not consistent with what Atty was originally communicated

Exira City Council presented their recommendation of dropping back law enforcement to approximately 65 hours/\$38,000/yr. This will stay in place until 2022, Atty will draft new 28E agreement.

Mitch Rydl and Chris Hemmingsen continued to discuss non-contract SR wages/insurance

Approved minutes of February 6, 2018 meeting and February 8, 2018 meeting

Approved MMPs for AMVC RE LLC-South Fork ID#63613; Lawrence Handlos-Handlos-Irlmeier ID#68002

Reviewed status of changes made by Auditor to the FY19 and FY18 amendment/their direction from Feb 8

Rydl and Hemmingsen discussed bond/TIF projections

Friday, February 16, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Mitch Rydl, Chris Hemmingsen, Jill Christensen, Sarah Jennings, Teresa Murray, Deb Campbell, Deb Umland and Todd Johnson

Approve agenda with addition of approving minutes and Auditor budget/audit/city meeting update

Rydl discussed City of Gray's 28E agreement for snow removal and the need for updating it.

TIF update was held with the board, Lisa Frederiksen, Mitch Rydl and Chris Hemmingsen. Rydl said non-union employees would lower from 3 to 2% wage increase, resolutions will be at next meeting.

Approve Resolution #2018-11 (For interfund transfers)

Approve minutes of February 13, 2018 mtg

Discussion held on concerns on single ins policy offered to PT Deputy Recorder

Approved 5% contribution to family health insurance premiums, prorated for PT, non-union/non-contract employees to start July 1, 2018 (June payroll) excluding Road Supt, Office Manager, RS manager who will contribute when union changes

Approved reducing Compensation Board recommendation by 25%

Approved purchase of CD at Exchange State Bank for bonding funds. Treas stated bank pay 1.6% CD interest

Approved Resolution 2018-12 (interfund transfers)

Approved Resolution 2018-13 (Amy Elmquist wage increase)

Board worked on budgets. T Nelsen expressed he supports having another MEI/ME. Board will not act on Hazmat Response proposal at this time

Approved billing to Heart of Iowa for MH services office space

Sheriff and Board discussed dispatchers increase, using SR new bldg. for storage, reducing hours of Exira patrolling, installing additional safety measures within building

Board approved Auto Door Group proposal for security measures within building

Tuesday, February 20, 2018

Attending: Gary VanAernam, Todd Nelsen, Doug Weston, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Mitch Rydl, Dave Lake. Absent Rick Thompson

Approve agenda with additions of ICAP grant, approve Comp Board motion, resolution for insurance decision

Weston gave custodial and security updates. Generator has issues, will work on pipe in vault

Approved minutes of February 16, 2018 meeting

Approved claims

Board accepted letter from Dr. Cunningham resigning as medical examiner effective April 26, 2018

Discussion held on Danish Countryside Vines and Wines Class C permit, will wait on Dram Shop report

Board reviewed Region XII county officials listing

Approved Resolution 2018-14 (compensation board recommendations and approval of July 1, 2018 increases)

Board recessed at 12:50 pm and reconvened at 1:15 and worked on budget

Board recessed at 2:02 pm to attend City TIF meeting. Reconvened at 2:55 pm

Tuesday, February 20, 2018 cont'd

Approved Resolution 2018-15 (resolution to adjust health insurance/employees share to 5%)

Approved Resolution 2018-16 (resolution supporting Home Base Iowa initiative)

Approve previous goal of 50% of TIF increment for projects may be exceeded with no limit set (no action taken on meeting with other taxing entities involved to inform them of change)

Attorney Jennings discussed ATV ordinance. Set public hearing for ordinance 3/27/18. Atty requested credit card Auditor was consulted as to state Medical Examiner budget/expense amounts

SR report: Northern Natural Gas abandoning gas lines in Audubon and Cass Counties. Atty to draw up new 28E agreement for Gray, signage for "Tree in Middle of Road" and will contact local Tourism Comm

Board discussed ME/MEI rates and Heather Toft will attend March 6th meeting

Dave Lake rec'd ICAP grant money and said more money is available. County to purchase drone with camera for sheriff/SR use. Lake will obtain application

Board did budget with Auditor. Auditor to remove bldg. expense and grant revenue for such, lower TIF project exp line items/transfers by \$96,674 throughout, lower excess RS manager wage, input interfund loan from rural basic to pay remaining bond interest not covered by TIF revenue and discussed other items

Scheduled work meeting Monday, February 26 and budget publication Tuesday, February 27, 2018

Monday, February 26, 2018

Attending: Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Sarah Jennings, Doug Weston, Renee VonBokern, Todd Johnson

Approved agenda, contact Rick Thompson/phone and then recessed. Reconvened at 10:20 am

Approved Resolution 2018-17 (Angie Baylor, FT Attorney clerk \$16/hr)

Atty discussed insurance issues, ACA legislation on non-discrimination and will finish her review

Board met with VonBokern HR consultant on upcoming PERB retention election and contract negotiation plans

Board discussed Sheriff's budget with Johnson and said "no" to \$3/hr raise for dispatchers, civil clerk and new employee. Sheriff to follow union contract. New position is 7.68% increase from former position

Board contacted Robert Josten on closing certificate and line-of-credit interest to be included

Approved signing GO Bond closing certificate and IRS Form 8038-G

Auditor presented changes to budget as directed at previous meeting. Auditor to prepare for publication

Tuesday, February 27, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Bruce Haag, Tyler Bruck, Hunter Voigts, Jill Christensen, Sarah Jennings and Miranda Bills

Approved agenda with addition of audit draft responses

Approved minutes of February 20, 2018

Approved deletion of Asset #2190, Dell Optiplex 360 terminal, Asset #2269 Dell Optiplex 360 terminal

Approved credit card for Attorney with \$500 limit

Board reviewed budget. Auditor presented budget with changes

SR: project funding, SWAP money, extensive budget discussion and Board requested Auditor to move/adjust all items back as previously requested by Sheriff/SR/RS dept

Approved Resolution 2018-18 (Kent Grabill, RS/weed commissioner wages \$19.86)

Approved Resolution 2018-19 (Chris Hemmingsen, office manager wage \$17.85)

Approved Resolution 2018-20 (Dwight Jessen, Road Superintendent wage \$53762.16/yr)

Approved utility permit Heartland Divide Wind, LLC

Board reviewed building permit Sec 20-T81-R36W, Master Matrix completed for site

SR report: slick roads on school bus route, cutting trees, hauling sand from Willey, Cass Co test roads, OT for management position, future bridge replacement plans

Auditor presented budget changes

Motion to amend agenda to accept and file Attorney's opinion on health insurance

Motion/file County Attorney's opinion on health insurance agreement and direct Auditor to proceed with payroll accordingly

Motion to discontinue previous practice of FT coverage for PT employees

Haag, Bruck, Voigts presented Conservation Reviews

Auditor's Office notified Board of sheriff's union employer letter of understanding Re: employee timesheet, Board responded with employee had on-call time

Approved Public Notice for FY19 budget with public hearing set March 13, 2018 at 10 am

Tuesday, February 27, 2018 Cont'd

Board worked on audit draft responses/audit financial statement checklist approval
Attorney, Recorder and Auditor discussed findings on ACA insurance requirements affecting non-union employees
Board will work on issues/handbook changes later with HR Consultant and Attorney and relay findings to Auditor

Tuesday, March 6, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Amy Elmquist, Diana Munch, Miranda Bills, Mitch Rydl

Approve agenda and minutes of February 26 and February 27, 2018 meetings

Elmquist discussed MEI services

Approved Resolution 2018-21 (Deputy Recorder Carolyn Bruun FT status for insurance benefits)

Approve claims

Accept/file Clerk of Courts month-end report, Recorder's month-end report and Auditor's month-end reports

Accept/file Construction Permit Applicaton H&S Farming, LLC, Section 12, T80N, R35W pending DNR letter

SR report: presented projects completed in FY17, work done in FY18, snow removal, brush cutting, hauling rock
State auditor financial statement disclosure checklist discussed and Board tabled until next meeting

MEI fees discussed, possible grant for Heather Toft's training

Month end reports discussed, ACA discussed and will set up meeting with Kingston Prince, MH revenues discussed

Friday, March 9, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Miranda Bills, Mark Nissen, Deb Campbell, Teresa Murray, Jeanne Schwab, Lisa Sorensen, Sarah Murray, Todd Johnson, Kent Grabill, Mitch Rydl

VP Ryan Berven and Acct Mgr Katie Schmit of Kingston-Life and Health Consulting Firm and Brad Holton of ISAC finance and program services discussed ACA compliancy and requirements. Recommended to Board to consult with HR, County Atty, etc on laws on employee benefit offerings/prorations and classifications for elected official deputies to avoid possible discrimination

Eng Rydl, Kent Grabill and Sheriff discussed new building and quotes received

Auditor presented state auditor checklist she had submitted and Supervisor Chair and Treasurer signed off also
Treasurer Campbell explained revenue amount on State Auditor schedule of uncorrected financial statement misstatements for audit year ending June 30, 2017

TC with Custodian Weston about new snow blower, disposal of coat racks, cooling offices of Attorney and Assessor

Tuesday, March 13, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Todd Johnson, Mitch Rydl, Mark Nissen, Lisa Frederiksen, Diana Munch, Amy Elmquist, Miranda Bills, Deb Campbell, Teresa Murray, Deb Umland, Doug Weston, Gary Riesgaard, Kent Grabill

Approve agenda with additions of approve/sign certificate of cost allocation plan FY16

Dept meeting held: health insurance and power of elected officials, hiring procedures, Weston requested CH purchase approx. 6 battery backups and he was advised to get quotes

County union negotiator Paul Gruefe ret'd call and discussed union employees with insurance plan changes

Approved Resolution 2018-22 (adopting budget and certifying taxes for FYE 6-30-2019)

SR update: ditch cleaning, tree grubbing, grading roads

Approved NextEra utility permit

Approved Rescinding Resolution 2018-21(Deputy Recorder Carolyn Bruun's status)

Discussed meeting dates, Thompson left meeting at 10:30 am

Approved minutes of March 6 and March 9, 2018 meetings

Weston gave custodial report: AC units for Attorney and Deputy Sheriff offices, snow blower purchase

Motion to approve purchase of new Honda snow blower which was done previously

Motion to contact Caring and Sharing if they want old coat racks

Letters from Heather Toft on MEI training reviewed. Will watch for grant money for training

Approved Dr Vampoola as ME at fee of \$750/yr starting April 27, 2018. Also appt Willard Sauers and Tyler Thygesen as current MEI's to receive \$200/investigation

Approved Class C Native Wine permit for Danish Countryside Vines and Wines

Approve certificate of cost allocation plan for FY17

Todd Nelsen reported on ACED meeting updates. VanAernam shared Historical and Library Board meetings

Tuesday, March 20, 2018

Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Doug Weston, Jeanne Schwab, Laura Bacon, Jill Christensen, Sarah Jennings, Mitch Rydl, Deb Umland, Todd Johnson, Deb Campbell.
Absent Gary VanAernam

Approved agenda

Custodian updated on boiler recovery tank repair, replacement doors, air conditioners, elevator repairs

Approved minutes of March 13, 2018 meeting

Approved claims

TC to DNR on MMP update filing. Call made again later in meeting and to continue MMP filing as being done

Conference call with HR Consultant Renee VonBokern along with Atty, PHN Schwab, Auditor Frederiksen concerning 30 hrs qualifying as FT. Atty advised that 30 hrs is same as 40 hrs and advised BOS to take her advice. VonBokern stated ACA is not clear cut and that FT only pertains to health insurance not other benefits. Employer has total discretion and need to decide about prorated amount, etc

Approved Public Notice for Construction Permit Application for H&S Farming, LLC

IT provider services discussed with Assr and Eng. BOS will contact consulting firm

Board discussed budget with Auditor, BOS need to review dept budgets and need for line item amendments

SR update: increase in rock cost, cutting trees, hauling rock, maintaining roads, future bridge plans and bridge postings, trees in county right-of-ways

Auditor assisted BOS in reading monthly expenditures reports, etc

Sheriff discussed IT services currently used at ACMH, possibility of sharing discussed

Approved 1-yr agreement with Bohlmann and Sons Sanitation ending December 31, 2018

Accept/file MMPS: E Wiedersteing #58869, D Wittrock #58183, S Halbur #59617, R Bruch #58536,

Nelson Farms #58248, J Meiners-Harold #67035, B Klocke #66574, L Handlos-Rudolph #57972, L Handlos-

Wegner #64333, K Kjergaard-Jensen Pork Farms #62686, H Kjergaard-Lauritsen #62651, G Hansen-Albertsen site #62166, AMVC RE LLC-S Fork #63613

Auditor discussed concerns needing HR policy and lowering discriminatory risks/responsibility for managing taxpayer monies, reserves, etc. Encouraged Board to monitor budgets/actuals closely

Tuesday, March 27, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Amy Elmquist, Mike Jensen, Chris Whitaker, Todd Johnson, Laura Bacon, Doug Weston, Sarah Jennings, Miranda Bills, Mitch Rydl, Renee VonBokern/telephone, Adam Kaiser, Bryce Tessman, Dave Tessman, Brett Nissen, Mark Rensburg, Clint Stetzel, Joe Muhr, Matt Muhr, Brandon Bruch, Danny Budd, Dan Mennenoh, Jesse Wanninger, Eric Wegner, Randy Wegner, Derek Tessman, Tyler Bruch, Bruce Haag, Kevin Jensen and Jeff DeBower

Approve agenda with addition of battery back-ups, ICIT conference call, voting machines, Paul Greufe

Mike Jensen and Chris Whitaker of Region XII Council of Governments discussed Hazard Mitigation Plan

Approve minutes of March 20, 2018 meeting

Sheriff had spoken with HR VonBokern for resolution wording

Approved Resolution 2018-23 (Tiffany Henkle, computer specialist/dispatcher/jailer wage \$15.58)

Weston discussed air conditioners needing replaced, battery back-ups

Approve deletions: Auditor Asset #1000 Canon I-Voter scanner and Asset #2030 Quick Scan Linear Imager
ATV Ordinance Public Hearing. M Rensburg spoke in favor of ordinance. Littlefield Park not included and all agricultural ATV's are exempt. Hearing closed

Motion to set canvass date for Primary Election for June 12, 2018 at 1 pm

Atty Jennings discussed Board's questions regarding pending litigation

SR update: bridge construction, computer/server access, cutting trees, hauling rock. TC to Paul Greufe, left message and returned call later stating he is waiting on call from Ryan of Kingston

Approve United Private Networks utility permit in Leroy Township at Jay and 190th St

Auditor notified/cautioned Board that sheriff resolution 2018-23 is not properly worded or covering benefits, etc according to non-union handbook. HR VonBokern recommended usage of CH handbook versus union agreement for existing position. Cautioned Board about employee doing dispatcher duties, etc

Auditor purchased 3 Freedom Vote Tablets voting machines

Thursday, March 29, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Amy Elmquist

Approve agenda for special insurance meeting

TC to Paul Greufe and left message. Board discussed messages that had been left with Greufe on meeting topic. No change financially in coverage, no other info provided

Custodian Weston was contacted about Attorney A/C. Weston and Thompson had met with Drees Heating and Plumbing earlier in week. Plans are to get quotes from Burr Plumbing and Drees

Supervisor Nelsen discussed attending a watershed meeting with Engineer Rydl

Auditor Clerk Elmquist questioned computer coding and windows upgrade for security cameras. Sups will need to decide what policy they have followed before for splitting out the coding of bills

Auditor recommended Board review budgets, month-end reports, coding of invoices

April 3, 2018 meeting will be in Law Library due to state auditors using Supervisors room for Clerk of Court audit

Tuesday, April 3, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Mike Jensen, Doug Weston, Jeanne Schwab, Mitch Rydl, Miranda Bills, Deb Campbell, Todd Johnson, Bryce Tessman, Dave Tessman, Mark Remsburg, Clint Stetzel, Joe Muhr, Brandon Bruch, Kevin Jensen, Danny Budd, Jesse Wanninger, Eric Wegner, Randy Wegner, Derek Tessman, Daren Lauritsen

Approve agenda with addition of recoding SR employee

EMA Mike Jensen discussed Hazard Mitigation plan. Also discussed missing street/road signs near Union/340th St

Board approved Local Planning and Administrative Assistance Contract for Audubon County Hazard Mitigation Plan

West reported they were ready to work on doors and discussed glass in windows if A/C removed and panels put in
Approved Substance Abuse Program grant application and appointed Auditor Lisa Frederiksen as signatory
SR update: missing street/road signs, laying of rock, Patterson rock and placement of it, discussed DP services and stated they no longer have access to CH server due to HIPAA

Amend agenda to add reading of Bible on CH grounds

Board approved reading of Bible on CH grounds in June

Todd Nelsen left meeting at 9:40 am to attend Master Matrix scoring by DNR at H&S Farming Site

Public Hearing for 2nd Reading of ATV Ordinance. Various members present stated questions and Treasurer Campbell spoke regarding licensing of ATV's

Nelsen returned to meeting at 10:35 am.

SR report cont'd: Rydl discussed DP services with Board. Nelsen will call Bob Bogler, getting signage for Tree in Middle of Road, dumping of used carpet/tires, money from EDA project, bridge work starting, cleaning ditches, stockpiling rock

Discussion held on sheriff vehicle incident and damages

Approved claims and minutes of March 27, 2018 and March 29, 2018 meetings

Accept/file Auditor's March month-end reports

Major discussion held on wording of Tiffany Henkle's resolutions 2018-23 between Sheriff and HR consultant VonBokern. Sheriff plans to move forward with his proposed change in pay/benefits/past precedence set for this non-union position. Teresa Murray inquired why the Board allows non-union positions to receive union insurance benefits, why some be given choice of percentage raise or fully-paid insurance when not given to other non-union personnel. Felt everyone should be treated the same. **Board opted to follow Sheriff's original request for non-union position changes**

Motion to rescind as incomplete the prior resolution 2018-23 and replace with Resolution 2018-24

(Tiffany Henkle wage \$15.59/hr until July 1, 2018 and then pay will stay consistently half-way between Civil Clerk and Dispatcher wage with 2 yr experience)

Sheriff inquired to whether he was obligated to pay for replacement of lights in jail and Board instructed him to pay for them same way he pays for other jail expenses

Accept/file MMP update for Dan/Bill Christensen #68467 and also L Handlos-Muhr #65707

Accept/file Recorder's March report of fees

Approved paying HIPAA expenses regarding DP out of same funding where payment of HIPPA contract pd SR, Rural Basic, Assessor, EMA and E911 funded depts will not have to pay any portion of these HIPAA expenses

Tuesday, April 10, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Amy Elmquist, Mitch Rydl, Laura Bacon, Sheri Vaughn, Doug Weston, Kent Grabill, Sarah Jennings, Miranda Bills

Approve agenda and minutes of April 3, 2018 meeting

Sheri Vaughn of Workforce Development discussed Home Base Iowa signs and also website for hiring Veterans Board approved the purchase of Home Base Iowa signs for county placement

Accept/file Clerk of Courts March report of fees

Weston discussed completion of security work on doors, ice in handicap door and panels to replace A/C

Accept/file MMPs for Greenflash RE, LLC-Jorgensen site #64571, approve Master Matrix scoring of 475 for H&S Farming, LLC site, recommend to DNR approval of construction permit application for same

Approve deletion of Election OVI voting machines Assets #2353, #2366 and #2341

Atty Jennings discussed her budget amendment and credit card she requested. Board requested she check as to whether RS manager position would be exempt or non-exempt

Public Hearing for ATV ordinance opened at 10 am. Recorder Bills discussed Audubon City code for ATV's, posted proposed ordinance on facebook

Approved adoption of ATV ordinance 2018-1 authorizing operation of ATV and off-road utility vehicles

Thompson left meeting at 10:08

SR update: Rydl presented 5-yr construction plan, bridge crew work, digging ditches, stockpiling rock, blading.

Rydl questioned and presented RDP computer service invoices. Will check why some amts out of rural basic funds

Board approved Iowa DOT for FY19 budget

Approve FY18 budget amendment hearing date for April 26, 2018 at 10 am

Tuesday, April 17, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Doug Weston, Teresa Murray, Jeanne Schwab, Deb Campbell, Chris Hemmingsen, Kimberly Dicky, Sara Watson

Approve agenda and minutes of April 10, 2018 meeting

Custodian Weston stated he received quotes for air conditioners and will probably go with window units

PHN Schwab and Teresa Murray discussed pay increases in PHN dept stating they need a Medicare nurse FT and had to replace Asst Adm. Office manager received additional raise and one aide had her hours reduced

Treasurer Campbell discussed tax suspension. **Approved DHS tax suspension for Parcel #24-050521340280**

Campbell also presented Treasurer's Investment Report to Board

Approved Resolution 2018-25 (Deputy Amanda Kommes wage 64% of Treasurer's annual salary)

Approved claims

Accept/file Sheriff's quarterly report

Auditor informed Board FY18 amendment hearing date be reset to May 1, 2018, 10 am to meet state requirements

Chris Hemmingsen gave SR report: digging ditches, Viola 16 bridge, road maintenance, patching, coding

Approved utility permit for West Central Rural Water for Douglas 25

Kimberly Dicky and Sara Watson of NextEra Resources discussed and reviewed Road Use Agreement involving roads, crossings and maintenance activity during and completion of wind turbines

Approved Road Agreement with NextEra Resources

Board attempted call to union negotiator Paul Greufe, left message

Budget Director Frederiksen reviewed FY18 budget amendment notice and where changes had been made. Board questioned attorney amendment changes and discussed with Supervisor Thompson regional MH amendment

Motion to approve Public Notice for the Budget Amendment

PHN Schwab and Teresa Murray discussed budget amendment requested turned in today for PHN dept and Nelsen stated it would have to be considered at a later date as the notice had to be at paper by noon

Tuesday, April 24, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Doug Weston, Jeanne Schwab, Teresa Murray, Mitch Rydl, Miranda Bills, Deb Campbell, Chris Hemmingsen, Kent Grabill, Laura Bacon, Dave Beane, Mike Jensen

Approve agenda with addition of MMP update for Clark Family Farms

Dept mtg held: discussion on proposed changes to health insurance, ICIT survey, public reports of injury

Weston gave custodial update: elevator not working, purchase 2 A/C for downstairs, ADA parking

Approved minutes of April 17, 2018 meeting

Treasurer discussed appt of Courtney Nelson to MV deputy

Tuesday, April 24, 2018 continued

Approved Resolution 2018-26 (Courtney Nelson MV Deputy, salary 59% of Treasurer's salary)

Board reviewed ACED, De-Cat, Heart of Iowa, Region XII and Landfill meetings attended

Board changed June 5 meeting to June 4 in the Law Library

Approve Resolution 2018-27(waving 14-day waiting period for construction permit H&S Farming)

Auditor's office to keep incident reports of public incidents in locked file separately from employee incidents

SR update: price of rock, cleaning ditches, approach work, Cameron 10 bridge, patching, controlled burns

Rydl presented e-mail from Attorney Jennings regarding Roadside Manager position

Auditor, ADA coordinator Bills, Eng Rydl and Surveyor Mike Jensen reviewed election/HAVA/ADA requirements for handicap parking space on S end of CH. Detailed discussion on Sheriff using parking with no decision made.

Requesting Attorney input

Chairman Thompson initialed Sheriff's typing error in Henkel hiring resolution

Motion to approve ISAC plan change from Plan 10 to Plan 11E

Accept/file MMPs: Multi-Pig Sow #60473, Clark Family Farms #65342, L Handlos-Home West #61965, L Handlos-Zaiger North #61952

Tuesday, May 1, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Lisa Frederiksen, Doug Weston, Jim Lange, Laura Bacon, Todd Johnson, Mike Jensen, Mitch Rydl, Connie Esbeck, Sarah Jennings, Bruce Haag, Miranda Bills, Paul Greufe

Approve agenda with addition of Jim Lange

Custodial update stated he has Attorney's A/C installed

Jim Lange addressed Board about fence along bike trail on his ground and asking if could wait until crop out

Approve minutes of April 24, 2018 meeting

Discussion of ADA/election handicap parking space. SOS requires parking space available for May 7, 2018

absentee voting for Primary election. Atty Jennings joined meeting and more discussion held

Public Hearing for FY18 budget amendment. No comments

Approved Resolution 2018-28 (adopting budget amendment for FYE 6-3-18)

Approved Resolution 2018-29 (Amendment appropriations)

Bruce Haag and Connie Esbeck discussed trail property and proposed fencing along bike trail. Posts in place

Approve claims

Approved utility permit for Horizon Equipment

SR: M66 patching, F58 milling, Viola 16 bridge, entrances, digging ditches, employee evaluations

Paul Greufe, union negotiator met with Board and Rydl. Auditor and Deputy Auditor advised Board to not go into

closed session. Greufe had given incorrect code section for agenda. **Moved to go into closed session. Atty spoke to**

Board advising against closed session. Board remained in closed session

Board approved Kingston training on May 7 for all employees

Approved signing teamsters Local 238 Letter of Understanding

Approved deletion MH asset #2283-Dell Printer

Accept/file MMP updates: Multi-Pig 1 #60473, Keno Farms LLC-Dove Finisher Farm #69332

Auditor's office will provide binder/locked filing cabinet space for incident reports/insurance claims from BOS

Approve Resolution 2018-30 (Auditor Clerk Becky Marten wage increase)

Appointed Jerry Kelly to Board of Adjustment to fill vacancy of Charles Griffith term ending December 31, 2019

Friday, May 4, 2018 special meeting

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Sarah Jennings, Miranda Bills, Todd Johnson

Approve agenda with addition insurance renewal and Auditor's month-end reports

Lengthy discussion and reviewed e-mails from Recorder, Atty, Sheriff, Auditor. Nelsen contacted Shawn Bohlmann on parking space and City painting such

Motion to approve temporary van accessible parking space and mark it with cones until can be painted 6 ft south Of current handicap space west of CH and van accessible sign be placed

Approved Election Security Policy

Friday, May 4, 2018 continued

Board contacted Katie Schmit of Kingston Life & Health on employee training schedule

Approved minutes of May 1, 2018 meeting

Approved signing Wellmark renewal paperwork for health insurance changing from Plan 10 to Plan 11E and Delta Dental documents

Accept/File Auditor's April month-end reports

Tuesday, May 8, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Laura Bacon, Kent Grabill, Chris Hemmingsen, Jeanne Schwab, Mike Jensen, Miranda Bills, Todd Johnson, Gary Riesgaard, Deb Umland, Melissa Thygesen, Sarah Jennings, Tom Satterstrom, Mitch Rydl

Approve agenda with addition of Weed Commissioner update

Dept meeting: health insurance meeting discussed

Approve minutes of May 4, 2018 meeting

Approve appointment of Dwain Thompson to Board of Adjustment

Grabill gave Weed Commissioner update, proposed changes to Iowa Code concerning weeds

Accept/file Recorder's and Clerk of Court's April report of fees

Atty Jennings discussed closed session during meetings and asked Board to let her review Code sections before posting agendas. Board questioned staffing requirements for unions

Approve/file MMP updates for: Rohe Pork LLC #65838, Pat & Joey Schon-Audubon site #64318, Phil Madsen-Madsen Barn #64324

T Satterstrom of Access Systems discussed phone, copier, IT and imaging service they provide

SR update: F58 construction, completion of patching and approaches on M66, digging ditches, maintaining roads.

SR employees go to four 10 hr days for summer, low water crossings and policy needed for these crossings, Rydl

discussed insurance meeting and also meeting attended by Planning and Zoning Board new member

Board discussed painting of the temporary handicap space

Tuesday, May 15, 2018

Attending: Rick Thompson and Todd Nelsen. Absent Gary VanAernam. Lisa Frederiksen, Joni Hansen, Amy Elmquist, Laura Bacon, Doug Weston, Deb Umland, Chris Hemmingsen, Mitch Rydl, Sarah Watson, Kimberly Dickey, Mike Weich, Janie McMann, Brittany Brus, Jeff Damen, Bobby Barnett and Todd Johnson

Approve agenda, approve minutes of May 8, 2018 meeting

Custodial update: water leak in jail and emergency call-ins by custodian, discussion of handicap parking space

Approve claims

Mike Weich, Project Manager of NextEra Energy Resources and several co-workers involved with wind turbines met with Board, time frame of project and proposed start date of July, transmission lines, roads, etc discussed

SR update: work on F58, bridge work on Cameron 10, N36, field entrances and spotting rock

Approved Class C liquor license for Doug's Agri-Hall Bar

Board, Sheriff, Auditor's staff discussed invoices and assets, coding, descriptions, finance charges

Thompson updated on WESCO meeting

Tuesday, May 22, 2018

Attending: Rick Thompson, Gary VanAernam. Absent Todd Nelsen. Also Joni Hansen, Amy Elmquist, Laura Bacon, Bruce Blum, Dylan Book, Bob Bogler/telephone, Mitch Rydl, Deb Campbell, Amanda Kommes

Approve agenda with addition of E-mails, approved minutes of May 15, 2018

Thompson had talked to Custodian Weston and discussed water leak in boiler room, to be repaired in evening time

Approve Resolution 2018-31 (Faith Anthony, Attorney staff wage increase)

Dylan Book and Bruce Blum of Liberty National Life Ins Co discussed life and cancer insurance

Todd Nelsen joined meeting at 9:30 am

Board discussed domain name for county E-mails. TC to Bob Bogler and advised changing to follow State uses

Approve signing request letter to Gov Domain Registration to change county E-mail address

Treasurer stated office will be closed June 20th for DL training

SR: blading of rock at Fairgrounds, F58, Cameron 10 bridgework, field entrances, culverts, spotting rocks, truck repairs. **Board agreed within policy that Shawn Paulsen use County truck while working on F58 project**

Sup Nelsen discussed insurance carriers and how school and city handle this

Tuesday, May 22, 2018 cont'd

Sup Thompson reported on Heart of Iowa meeting
Deputy Treas Kommes questioned where rock needed placed at Fairgrounds
Discussed payment of Shelter Care invoices

Tuesday, May 29, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, McKenzie Krauel, Deb Campbell, Jeanne Schwab, Mitch Rydl, Sarah Jennings, Laura Bacon
Approved agenda and minutes of May 22, 2018 meeting
No Custodial update or Board update
McKenzie Krauel discussed driveway at 1464 210th St
Treasurer discussed loan payment notice for Valley Business Park
PHN Schwab discussed budget amendment but probably won't need it. Questioned FT/PT status/health insurance
Board discussed HR/union proposals from VonBokern and Greufe. TC to Greufe for clarification of item
Auditor discussed Health Reimbursement Acct fund and premiums Board had agreed to
Motion/approve Wellmark rates of \$1936.00 family plan, \$861/single plan and to pay and to pay Secure Benefits on normal claim payment dates
TC to Kingston to clarify adm fees of \$4.50/emp, \$300 set up fee, \$20/monthly service fee
Krauel ret'd to mtg and Eng Rydl discussed driveway and possibility of moving to another location and
Atty Jennings joined mtg and discussed need of letter to landowners on driveway
SR update: F58 project, repairs to subgrade issues on patching, milling work M66, field entrances

Monday, June 4, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Dave Lake, Jeanne Schwab, Teresa Murray, Mitch Rydl
Approve agenda with addition of Clerk and Recorder reports, approve minutes of May 29, 2018 mtg
No Custodial update. VanAernam updated Board on New Opportunities meeting
Dave Lake brought \$1000 grant money rec'd for County, ICAP policy, rotating agencies regarding insurance
Motion/approved ICAP Renewal Property Policy
Approved claims
PHN Schwab and Murray discussed FT/PT status regarding insurance premiums and benefits
Set special meeting on Monday, June 11, 2018 at 9 am discuss FT/PT status regarding ins premiums/benefits
Accept/file Tyler Thygesen's resignation as MEI
Approve Resolution 2018-32 (FY19 health insurance premiums)
SR: Hungry Canyon meeting and projects, spraying, mowing, asphalt patches
Approved Heartland Divide underground collection crossing utility permit
Board notified PHN Schwab of claims to be paid at later date due to budget
Board approved hiring VonBokern Associates for Human Resources and Union negotiation services
Accept/file MMP updates: JMK Finishers #665391, Hansen Farms-Home Place #62063, J Meiners #61440, J Linde Feeders #65395, Vanole LLC #64747
Accept/file Clerk of Court's and Recorder's May report of fees

Wednesday, June 6, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam Absent, Lisa Frederiksen, Gary Riesgaard and Lisa Kempf/telephone call
Lengthy discussion on MH budget, 3-4 qtr claims pd in May versus \$9132 budget request by region in April
MH currently in negative. TC to Kempf at MH regional office and requested time to review budget. TC back and agreed error in original budget request at some point
Approved setting FY18 MH budget amendment hearing for Tues June 19. Auditor to publish notice
Board and Auditor reviewed June payroll estimated health insurance premium benefit/deduction amts/employee and resulting amts would be paid to ISAC group health and County's health reimbursement acct
Board directed Auditor to leave June claim dates as regular first and third Tuesdays unless emergency
VA Director Riegaard requested Board renew upcoming expired term of Kyle Hinnens at next meeting

Monday, June 11, 2018 Special Meeting

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Diana Munch, Sarah Jennings, Lisa Frederiksen, Teresa Murray, Miranda Bills and Gary Riesgaard

Approved agenda

Discussion with Atty Jennings on health insurance and ACA

Approved full single health insurance for employees working 30-40/week

Discussion on hiring policy/current status being maintained for employee hours

Discussion on family insurance options and paid time off benefits to other PT employees, moving ½ time category for paid time off qualification limit from 20 to 25 hrs/wk to coincide with 1/2x ins offering

Board called HR VonBokern for meeting Monday, June 18, 2 pm to discuss PT benefits, hiring policy, etc

Recorder Bills requested approval to drill through floor for wireless connection to back vault area

VA Riesgaard notified Supervisors he will be absent Tues when they consider renewal of Kyle Hinnars

Tuesday, June 12, 2018

Attending: Rick Thompson, Todd Nelsen. Absent Gary VanAernam. Others: Lisa Frederiksen, Diana Munch, Joni Hansen, Chris Hemmingsen, Mitch Rydl, Kent Grabill, Deb Campbell, Teresa Murray, Todd Johnson, Faith Anthony, Sarah Jennings, Laura Bacon

Approved agenda with addition of Auditor's month-end, approve June 4 and June 6, 2018 meetings

Dept mtg: discussion held on health insurance, ICIT survey

No custodial update

Grabill gave Roadside update, explained ISU soil study, grant applications for roadside building

SR: completion of F58 and M66, prep work for N36, bridgework, roads done since his hiring

Accept/file MMP updates: S Huegerich-Cumberland #63970, J Meiners #61440, D Robinson #62115

Discussed that Atty advised them to not respond to P Greufe's request for explanation of decision at this time

Updates on WESCO mtg, ACED mtg, Valley Business Park

Bruce Blum of Liberty National met to discuss meeting with employees

Atty office discussed claims submitted, clarified water cooler purchase, closed sessions procedures and atty requested to be present at closed sessions

Accept/file Auditor's May month-end reports

Board recessed at 12:07 pm and reconvened at 1 pm. VanAernam absent

Canvassed votes of June 5, 2018 Primary Election

Approved forwarding results of Primary Election to Secretary of State

Tuesday, June 19, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Amy Elmquist, Laura Bacon, Doug Weston, Mitch Rydl, Todd Johnson, Jeanne Schwab, Bruce Blum, Dylan Book, Deb Umland and Renee VonBoker

Approved agenda with addition of Jeanne Schwab and Deputy resignation

Weston gave Custodial report, discussed elevator repair and boiler

Accept/file resignation of Sheriff Deputy Christopher Reischl

Sheriff discussed security door invoice. No check will be issued until work completed

Lengthy discussion on reviewing claims at end of year following state auditor's recommendations

Approve minutes of June 11, 2018 and June 12, 2018 meetings

PHN Schwab discussed upcoming Emergency Preparedness meetings, Audubon Co to change regions

Liberty National reps Blum & Book discussed meeting with employees

Approved enrollment meeting with Liberty National Life Insurance Company

Public Hearing on FY18 budget amendments held

Approved Resolution 2018-33 (adopting budget amendment for FYE 6/30/18)

Approved Resolution 2018-34 (amended current county budget FYE 6/30/18 and published amendment)

Assessor Umland discussed invoice for down payment on pictometry services, requested payment ASAP

Approve/file MMP updates: D Lauritsen-Home Place #62130, D Lauritsen-Jensen Farm #62131

Amend agenda to add emergency utility permits from SR

Approve emergency utility permits: Regional Water Oakfield 2, Windstream Douglas 36, Regional Water, Sharon 32, Western Iowa Power Cooperative Lincoln 14-15

SR: F58 and M66 completed, evaluations, culvert and blading work, cleaning ditches, spotting rock

Approve claims and add Sanitary Landfill claims

Tuesday, June 19, 2018 continued

Update on Regions XII and Valley Business Park meetings

Recessed at 12:17, reconvened at 1 pm

HR Renee VonBokern discussed PT and FT benefits with Board, will prepare addendum to handbook for review

Tuesday, June 26, 2018

Attending: Rick Thompson, Gary VanAernam. Todd Nelsen absent. Others present: Doug Weston, Todd Johnson, Lisa Frederiksen, Diana Munch, Jeanne Schwab, Mitch Rydl, Miranda Bills, Laura Bacon

Approve agenda and minutes of June 19, 2018 meeting

Custodial update included dispatcher bullet proof door, elevator and boiler

Approved Resolution 2018-35 (Christopher Reischl to as-needed deputy)

Approved Resolution 2018-36 (Karen Goans as-needed Auditor Clerk)

Approved Resolution 2018-37(outstanding warrants to be cancelled)

Accept/file MMP update JEM Investments LLC #64782, Lincoln 31

PHN Schwab informed Board of resignation of BOH member Dr Stubbs

Accept Dr Christopher Stubbs resignation on BOH and appointed Dr Stephanie Vampola term ending 12/19

Auditor explained Appropriations Resolution, will wait for Nelsen, dept requests for June payments

Supervisors gave outside meetings updates

Recessed at 9:37 am and reconvened at 10 am

Approved Windstream utility permit CA34 on 160th and Windstream permit LE25, Lark & 200th

Discussed VA Director FY19 wage increase, will put on next agenda

ICIT conf call on IT audit of services needed and upcoming meet/greet session

Auditor instructed no more FY18 bills

Auditor to move forward with OCIO services, setting up meeting with cybersecurity coordinator

Auditor discussed appropriating percentage of Dept requests, Board will look at Depts quarterly to watch monies

Approved Appropriations Resolution 2018-38 (appropriations for FY beginning 7-1-18)

Tuesday, July 3, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Diana Munch, Doug Weston, Mitch Rydl, Sarah Jennings, Amy Elmquist, Laura Bacon

Approve agenda with addition of Recorders month-end report of fees

Custodial update: Feld Fire did inspection, boiler drained, old mower and snow blower disposal/selling

Approved revised minutes of June 26, 2018 meeting

Approved claims

Accept/file Clerk of Court's June report of fees and Recorder's June report of fees

Accept/file new WageWorks-Cafeteria Plan. Plan will be pre-taxable

Atty discussed proper disposal of real property/selling or disposing of property, advised Cons Dept keep fixed asset

Accept/file VA director wage increase for FY19 (2.6%)

Accept/file MPP updates: Gleason Farms East #57666; Gleason Farms Home #61327; Gleason Farms Chad #66867; D Anthofer-Anthofer Farm #68601; A Juergens-Sunburst Farms #63968

Approved Resolution 2018-39 (payroll deductions)

Approved Resolution 2018-40 (Economic Development Allocation)

Approved Resolution 2018-41 (Interfund Operating Transfers)

Approved Resolution 2018-42 (Concerning Non-Discrimination in Employment)

Approved Resolution 2018-43 (Tourism allocation)

Tuesday, July 10, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Chris Hemmingsen, Kent Grabill, Doug Weston, Gary Riesgaard, Deb Umland, Teresa Murray, Jess Martinez, Miranda Bills, Mitch Rydl, Laura Bacon

Approve agenda with deletion of Mike Jensen, approve minutes of July 3, 2018 meeting

Dept mtg held: new medical cards, IT surveys

Weston waiting on boiler inspector

Board discussed 28E agreement between City of Exira, Audubon Sheriff and BOS, still not approved

Accept/file Auditor's June financial reports

Approve/sign Statement of Work, disclosure agreement and indemnity agreement with ICIT

Tuesday, July 10, 2018 cont'd

Nelsen to contact Bob Bogler about ICIT walk through

Supervisor Thompson TC to Wage Works/questions. Returned call and answered questions

Approved signing Assessor's Military Homesteads

Board reviewed Cass Co Health System's survey; will contact them regarding services

Jess Martinez of OCIO with State of Iowa discussed Cybersecurity and grant money available through Homeland Security Grant program. Board will wait until ICIT assessment and then move forward

Approved Resolution 2018-44 (Carolyn Bruun's wage)

SR: bridge work, culverts, ditch cleaning, hauling rock, blading

Approved Northern Natural Gas utility permit for Section 6 and Section 18, Audubon Twp, Littlefield Dr/Lark Ave

Tuesday, July 17, 2018

Attending: Rick Thompson and Todd Nelsen. Gary VanAernam, Absent. Others: Joni Hansen, Becky Marten, Sarah Jennings, Todd Johnson, Mike Jensen, Deb Campbell, Chris Hemmingsen, Kent Grabill, Doug Weston, Miranda Bills, Laura Bacon

Approve agenda with addition of Sheriff asset deletion. Approved minutes of July 10, 2018 meeting

Weston questioned why there was a one call placed

Atty Jennings discussed public hearings/asset disposal

Sheriff and Atty discussed upcoming hearing for adjudicated juvenile and costs involved

Surveyor Mike Jensen discussed survey and design plan for handicap parking space at CH

Treasurer Campbell reviewed semi-annual and investment reports.

Approved/file Treasurer's semi-annual report, Sheriff's Quarterly Report

Approved claims

Grabill and Hemmingsen met to discuss new Roadside employee and start date

Approved Resolution 2018-45 (Jacob Palmer hiring Roadside)

Accept/file MMP Jason Fett ID #59766

Approve/sign 28E agreement with City of Exira for law enforcement

Board updates: Region XII meeting, upcoming DCAT mtg

Approved deletion Atty metal desk, deletion Sheriff asset #0361, green chair

Signed Wellmark Health Plan, list Auditor's office staff as representative designation

Approved using Home Base Iowa for additional employment advertising purposes

Approve fund distribution for AP coding/policy book

Reappoint Laurie Gilbert to Region XII Regional Housing Board for term of 10-1-18 thru 9-30-19

Accept/file resignation of Amy Elmquist, Auditor Clerk

July 24 and July 31 Board meetings moved to Law Library due to State Auditors

Thursday, July 19, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Chris Hemmingsen, Miranda Bills, Diana Munch, Courtney Nelson, Jeanne Schwab, Teresa Murray, Mike Jensen, Deb Umland, ICIT Committee (per conference call) and Doug Weston

Approved agenda with addition of Clerk of Court asset deletion

Conference call with various Dept heads and ICIT. Upcoming 2-day IT security visit, concerns for HIPAA, etc

Approved deletion #0527 Clerk of Court brown chair

Regular BOS mtg law library 8-11 am on July 24th and July 31st regular meeting

Tuesday, July 24, 2018

Attending: Rick Thompson and Gary VanAernam. Absent Todd Nelsen. Others present were Joni Hansen, Mitch Rydl, Kent Grabill, Doug Weston, Todd Johnson, Teresa Murray, Mike Jensen, Amanda Kommes, Gary Riesgaard

Approve minutes of July 17 and July 19, 2018 meetings

Approve Audubon County IDPH SA Prevention SFY18 report

Appoint Tracy Armentrout and Genelle Deist to Audubon County Compensation Commission

Approve deletion of DP Dell Optiplex 360 terminals #2190 and #2269, Treas chair #0235, PHN chairs #0668, #0794, #0673, #0795

Tuesday, July 24, 2018 mtg cont'd

Todd Nelsen joined meeting at 8:30 am

Department head meeting: upcoming ICIT mtg, privacy concerns

Custodial update states Judicial system cleaning house and will be recycling books, discussed Weston comp time

Sign/approve Resolution 2018-46 (flexible benefits plan for Wage Works)

Discussed start of health insurance coverage and choices

BOS update: ACED purchase of property for housing, Hamlin clean-up and ICCI letter

Sec Rd update: starting N36 next week, bridge testing, patching, crack sealing

Approved Windstream utility permit for 200th St and Kingbird Ave LE23 & 26

Approve Northern Natural Gas utility permit for Exira Township, Section 2, 11, 14, 15 and 22

Tuesday, July 31, 2018

Attending: Rick Thompson, Gary VanAernam and Todd Nelsen, Joni Hansen, Becky Marten, Kent Wirth, Angie Baylor, Mitch Rydl, Miranda Bills, Mike Jensen, Laura Bacon

Approved agenda with addition of Resolution for designated funds

Approved minutes of July 24 meeting

BOS update: Valley business park discussed

Approved Audubon County IDPH FY19 Substance Abuse Prevention Contract

Discussed parking for Veteran's motorcycle ride

Court Administrator Wirth discussed law library books

Discussed number of Advocate Journal newspapers for Depts

Accept/file MMP update for Clark Family Farms #65543

Approved Resolution 2018-47 (Budget adjustments)

Baylor of Atty's office discussed Clothesline Project. **Board approved T-Shirt display in CH corridor**

Discussed memo on CT by maintenance and will revise, maintenance to put Vac on BOS calendar

Discussed start date for newly hired Roadside emp and insurance start dates. TC to Atty and wait for return call

Motion/sign to amend handbook to change health, dental and life insurances effective first day of month following 30 days of employment

SR: health insurance for new emp, weather station near landfill; street lighting at 190th and Hwy 71 discussed;

NextEra issue with bridge; road vacation before bridge removal, N36 starting next week, road stripping

Approved deletion of SR asset #1398 booster

Approved BRS-SWAP-C005(71)-FF-05, CA12 agreement with IDOT for SWAP

Approved Engineer to work with MidAmerican Energy to change lighting at 190th and Hwy 71 intersection

Recorder Bills discussed meeting with ICIT group to be held in her backroom

Emg Mgt Director Jensen discussed 42 new E911 address signs for wind towers. Roger Sinow has resigned and

Board directed Jensen to contact SR about agreement from 1995 that SR would install signs

Wednesday, August 1, 2018

Special meeting at 10 am. Attending Rick Thompson, Todd Nelsen, Gary VanAernam, ICIT members: Jess Martinez, Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Miranda Bills, Bob Bogler, Mitch Rydl, Chris Hemmingsen, Angie Baylor, Teresa Murray, Gary Riesgaard, Todd Johnson, Deb Umland.

Approved agenda

ICIT committee explained involvement and IT assessment needs of county

Thursday, August 2, 2018

Special mtg 11 am. Present Rick Thompson, Todd Nelsen, Gary VanAernam, ICIT committee members, Jess Martinez, Lisa Frederiksen, Mitch Rydl, Chris Hemmingsen, Deb Campbell, Miranda Bills, Sarah Jennings, Teresa Murray, Melissa Thygesen, Todd Johnson, Deb Umland, Mike Jensen

Approve agenda

Into closed session at 11:05 am, out of closed session 1:03 pm

Tuesday, August 7, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen Absent, Lisa Frederiksen, Joni Hansen, Becky Marten, Mitch Rydl, Doug Weston, Laura Bacon

Approved agenda with addition of Kempf e-mail. Approved minutes of July 31, 2018 and August 1, August 2 mtgs

Set canvass date for Audubon School Special PPEL Levy Election for September 13, 2018, 1 pm

Tuesday, August 7, 2018 cont'd

Approved bid of \$1 for 2 metal chairs

SR: possible closing of DOT facility in Atlantic, Board to send letter, Cameron 12 bridge, N36 project, wind towers, Bridge erosion control, concrete patching, spotting rocks, E911 signs, emergency response plans for wind towers

Approved claims

Accept/file Clerk of Court's July report of fees; Recorder's report of fees; Auditors month-end reports; FY18 Dept of Management Cash Report

Reviewed DOT letter to approve later, recommendations from ICIT group to come at end of September

Approved memo dated August 7 regarding CT for maintenance

Approved effective date of August 1 for insurance benefit change made at July 31 mtg

Board discussed recommendations of VonBokern and Kingston, discussed with Auditor insurance start date for new Roadside employee and other insurance benefits

Approved effective August 1, 2018 MH advocate will be reimbursed mileage at rate of 47.5 cents/mile and will be reimbursed by Heart of Iowa with submitted claim

Tuesday, August 14, 2018

Attending: Rick Thompson, Todd Nelsen. Absent Gary VanAernam. Others present Joni Hansen, Becky Marten, Mitch Rydl, Chris Hemmingsen, Gary Riesgaard, Mike Jensen, Teresa Murray, Angie Baylor, Doug Weston, Todd Johnson, Deb Umland, Deb Campbell, Miranda Bills, Alden Harriman, Sarah Jennings, Laura Bacon

Approve agenda with addition of Thinkspace. Approve minutes of August 7, 2018 meeting

BOS: upcoming DCAT and Hungry Canyon upcoming mtgs, NextEra groundbreaking

Approve addition Cameron 12 bridge plans, Regional Water permit, road vacation to agenda

Approved DOT letter

Dept mtg: parking for Legion Riders, newspaper subscription increase, handbook changes, ICIT visit, new telephone system, handbook draft, Les Larsen funeral

Alden Harriman discussed Thinkspace IT services available

Atty to review Business Associate Agreement before approving

SR: vacation of road on 170th St, Cameron 12 bridge, N36 project, NextEra wind towers, patching, digging ditches

Approve Regional Water utility permit along Jay Ave, Sections 29-30, Extra Twp; Approve Cameron 12 bridge plans

Weston gave generator and water heater updates

TC to Mike Blum of Liberty National regarding time to meet with employees

Discussed revised resolution for new roadside employee, contacting VonBokern on handbook changes

Tuesday, August 21, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Doug Weston, Faith Anthony, Deb Campbell, Craig Owen, Renee VonBokern per telephone, Peggy Smalley and Laura Bacon

Approved agenda. Approved August 14, 2018 minutes

Custodial update: boiler inspection, repairs to elevator

Atty's office presented Equitable Sharing Agreement for signature

Nelsen discussed new credit card issued to Roadside

Approved claims

Craig Owen inquired as to Viola Trustees and fence dispute

Conference Call with Renee VonBokern on letter of intent and set up meeting for September 25, 2018. Also discussed handbook updates

Smalley discussed disclaimers on political ads

Approved Resolution 2018-48 (road vacation public hearing – 170th St, County Road 159)

Approved Resolution 2018-49 (Jacob Palmer wage adjustments)

Auditor discussed roadside emp reimbursement of COBRA, other benefits. Roadside employee time off

SR: hauling dirt for new building, road damage by NextEra, farmers hauling hogs on rain soaked rds, concrete patching, NextEra to start after Labor Day

Approve MMP updates: Robinson-Klocke ID#64023; NJO LLC-Beck ID#64957; Weber ID#62423; Handlos-Multi-Pig ID#61060; Blomme-Cottonwood ID#63260

Approved resignation letter of as-needed Deputy Sheriff Patrick Hamilton

Tuesday, August 21, 2018 cont'd

Liberty National will meet with CH employees August 29, 2018 at 8:30 am

Board updates: Lora Anthofer resigning from Landfill Comm, DCAT need Board member for Partnership for Families, upcoming EMA meeting, Region XII meeting

Approved 6-month pay increase for Angie Baylor in Attorney's office

TC with Mitch Rydl/Chris Hemmingsen about reimbursement of insurance benefits. Auditor's office explained past happenings, SR union, need for revision of hiring resolution

Tuesday, August 28, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Diana Munch, Joni Hansen, Steve Shaffer, Bruce Christensen, Andy Griffith, Deb Campbell, Mitch Rydl, Dwight Jessen, Sarah Jennings, Doug Weston, Mike Blum, Miranda Bills, Kent Grabill, Todd Johnson, Laura Bacon

Shaffer inquired about abating taxes on cinema building, Treasurer said already done

Approved agenda

Griffith and Christensen requested tax abatement on Landus building

Board approved to abate real estate taxes on Parcel #05-05-21-320-006, Landus building

Atty, Aaron and Brett Nissen, Rydl and Jessen discussed driveway entrance at 1464 210th St. Atty will contact landlords about concerns

Weston custodial update: boiler inspection, replacing chemical pump on boiler

BOS update: vacancies on Boards, MH advocate will be retiring in September. Dogs running loose in Ross

Approve deletion #503714, K-9 collar. Approve bid for chair

Approve Business Associate Agreement with ICTS

Roadside discussed grant for new storage building. Weed Commissioners mtg at Littlefield September 29, 2018

Approved Resolution 2018-50 (IDOT agreements Living Roadway Trust Fund Grant)

Recorder Bills discussed mtg Sept 21, 2018 with ICIT group

SR update: hrs worked/vacation new employee, N36, patching, Sharon 13 bridge, spotting rock

Approved utility permit for Templeton Telephone Co in Cameron Twp, Section 3-6 and 8-10

Approve utility permit for Windstream for 6 pole replacements

Sheriff discussed upcoming ALICE training on September 18 with 2 sessions

Tuesday, September 4, 2018

Attending: Rick Thompson, Todd Nelsen. Absent Gary VanAernam. Others present Joni Hansen, Mitch Rydl, Lawrence and Doris Handlos, Bob Bogler/telephone, Lou Herbers and Laura Bacon

Approved agenda with addition of IT invoices. No custodial update

Approved claims and minutes of August 28, 2018 meeting

Reschedule September 11 meeting to September 13. Approved closing CH at 3 pm on September 18 ALICE training

BOS update: DCAT meeting, ACED update on Groteluschen building

Approve deletion of Sheriff assets 5-1, 5-3, 5-4, 5-5, 5-6 tasers`

Opened Public Hearing on road vacation. No oral or written comments received. Close Public Hearing

Approved Resolution 2018-51 (vacating county road #159)

SR: IT invoices discussed and Bob Bogler called and billings discussed; N36, patching, Sharon 13 bridge, NextEra boring lines under roads. Herbers discussed water run off on 190th St and Rydl said storm sewers need to be larger Herbers reviewed the Airport budget and tree removal at airport required by FAA, cost-share with state for removal

Thursday, September 13, 2018

Attending: Rick Thompson and Todd Nelsen. Gary VanAernam absent. Others present Lisa Frederiksen, Diana Munch, Mitch Rydl, Chris Hemmingsen, Teresa Murray, Doug Weston and Laura Bacon

Approved agenda with deletion of Dept head meeting and addition of SR discussion honorary guard leave

Custodial update: LED lighting for 3 security doors, floor waxing, re-tint of front/back doors

Accept/file Recorder's and Clerks Report of Fees

Approve minutes of September 4, 2018 meeting

Discussion held with Rydl/Hemmingsen on honor guard leave; future union negotiations; SR to prepare corrected new employee resolution for July new hire in Roadside; Kids at Play signage, amending urban renewal plan

Approve Midwest Energy utility permit at 1718 210 St; approve Windstream utility permit 2409 Littlefield Drive

Approve deletion/recycle asset #1245 Dell tablet

BOS update: conservation steak fry, Heart of Iowa's meeting, amendment needs, personnel issues

Thursday, September 13, 2018 mtg cont'd

Department Head meeting scheduled for October 9

Auditor discussed adding CH projects to county's urban renewal plan

Accept/file Auditor's month-end reconciliation

Approve/file FY18 Audubon County Urban Renewal Plan

Accept/file MMP updates for: Handlos-Shaw, Handlos-Zaiger, Handlos-Tessman, Handlos-Andersen, Handlos-Arnold and Newell Pig II

Appoint Mike Blum to landfill board vacancy term of Lora Anthofer

Teresa Murray questioned why no action/response made to HIPAA consultant Gary Jones's e-mails since March BOS: replacement of MH advocate, TC to VonBokern about as-needed position for advocate. Board will discuss Clerk of Courts needs as to telephone systems/ICIT recommendations. Board will review auditor month-end reports for potential amendment needs/recording Region XII invoice next mtg

Recessed at 11:25 am and Reconvened at 1 pm

Board canvassed results of Audubon Special School Bond Election and instructed Auditor to forward results to the Superintendent of the Audubon School

Custodial agreement between Board and Custodian regarding floor waxing was reviewed

Tuesday, September 18, 2018

Attending Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Karen Goans, Doug Weston, Kim Johnson, Mitch Rydl, Dave Lake, Terry Axman, Kasi Koehler, Laura Bacon

Approved agenda with deletion of AFLAC. Approved minutes of September 13, 2018

Custodian updated on monitor lights for doors

Approved claims

Board updated on East/West Nishnabotna River and 4th Judicial District meetings

Reviewed Auditor month-end reports and discussed upcoming budget amendment needs, CH improvement projects to the urban renewal plan

Motion to post notice for MH Advocate vacancy

Clerk of Court Johnson inquired on updating CH telephone system. States current system not adequate for her needs

Accept/file MMP for Currituck ID#57969

Amend agenda to approve utility permit for Guthrie County REC

SR: NextEra working on roads, Sharon 13 bridge work, crews blading, spotting rock, digging ditches

Approve utility permit for Guthrie County REC; approve utility permit with MidAmerican/Marne Elk Horn Telephone Co in Exira Twp, Sec 30-31 Jay Ave

Chairman Thompson called Bruce Blum/Liberty National as to billing for insurance participants

Dave Lake/Community Insurance and Terry Axman and Kasi Koehler of ICAP/IMWCA discussed rotation of insurance plans. They stated continuity is in county's best interest and that agents need to be ICAP certified

Friday, September 21, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Diana Munch, Joel Rohne, Andrew De Haan, Miranda Bills, Kim Johnson, Mitch Rydl, Chris Hemmingsen, Todd Johnson, Jeanne Schwab, Melissa Thygesen, Deb Campbell, Sarah Jennings, Angie Baylor, Faith Anthony and Teresa Murray

Approved agenda

Joel Rohne and Andrew De Haan of ICIT reviewed general technology assessment

Moved into closed session

Board discussed DP changes. Instructed Miranda Bills to contact IP Pathways and Aureon for statement of work

Tuesday, September 25, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Karen Goans, Doug Weston, Todd Johnson, Jeanne Schwab, Chris Hemmingsen, Mike Blum, Miranda Bills, Teresa Murray, Renee VonBokern, Laura Bacon

Approved agenda with addition of HIPAA and Flex renewal

No custodial update

Approved minutes of September 18 and September 21st meetings

TC to Bob Josten with no answer. Board discussed various upcoming meetings

Accept/file MMP update for Aaron Juergens, Sunburst Valley Farms LLC-Moonlight ID #64179

Tuesday, September 25, 2018 cont'd

PHN Schwab discussed issues she is having with new HRA/health insurance program, advised Board anytime changes to insurance are made they need to allow more time to avoid problems. Stated she is retiring October 12th.

Approved Windstream utility permit on Lark Ave on Hwy 44 to 235th in Hamlin 11

SR update by Hemmingsen: reading for snow, patching done for season, shouldering N36, F58 and M66 complete

Board appointed IT committee: Miranda Bills, Teresa Murray, Chris Hemmingsen, Tiffany Henkle and requested proposals for scope of work for IT services

Approved Chairman signing 2019 Flex Renewal Plan

Teresa Murray discussed appt of HIPAA person needs immediate attention

Sheriff explained extra staff on Mondays due to court day and work from week-end

Board states BOS room will remain locked when no meeting due to security after ALICE training

Recessed at 11:49 am and reconvened at 12:36 with Renee VonBokern

Discussed compensation for HIPAA person and discussed initial drafts of bargaining proposals

Tuesday, October 2, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Doug Weston, Mike Blum, Mitch Rydl, Sam Wendl, Miranda Bills and Laura Bacon

Approved agenda with addition of Sheriff, Clerk, Recorder and Auditor reports. Approved minutes of September 25.

Weston stated he had done floors, started boiler, discussed wiring in CH

Approved claims

VanAernam reported on New Opportunities meeting. Nelsen updated on TC from Bob Josten CH improvements and TIF funding for such

Accept/file MMP updates: Larry and Kyle Hinnens ID#65590; Roanoke LLC ID#62111; Handlos-Ranch S ID#64829

Approved moving October 23 Board meeting to Law Library

Discussed policy for COBRA/ERISA insurance premium billings. TC to Kingston, explained COBRA and HRA

Rydl and Wendl brought samples of fuel from tanks and discussed cleaning of tanks, quotes requested

SR update: painting snow blades and trailer, cost of patching on N36, finishing Sharon 13 bridge, hauling rock

Approved Resolution 2018-52 (additional Jacob Palmer hiring details)

Recorder Bills discussed IT committee. Approved adding Sarah Jennings to committee

Accept/file Clerk of Courts, Sheriff, Recorders and Auditor's month end reports

Tuesday, October 9, 2018

Attending: Rick Thompson and Todd Nelsen. Gary VanAernam Absent. Others attending: Diana Munch, Joni Hansen, Doug Weston, Bryan Olson, Lori Bolick, Deb Campbell, Todd Johnson, Kent Grabill, Chris Hemmingsen, Mitch Rydl, Deb Umland, Teresa Murray, Bob Nelson, Miranda Bills, Gary Riesgaard, Jeanne Schwab, Laura Bacon

Approved agenda and minutes of October 2, 2018 meeting

Discussed vacancy on ACED board

Weston discussed new pole that MidAmerican had placed, stated concrete work not completed

Bolick, Olson and Treasurer Campbell discussed taxes on Gray Parcel that county holds certificate on. Owner

deceased and back taxes for last 10 yrs

Department head mtg: sales tax exemption forms, State Auditor's schedule, budget amendment, credit card policy, IT proposals, GIS, direct billing. Assessor stated her office has vacancy for PT clerk position and that many tax payers are upset with tax increases

Roadside Grabill discussed recent calls. **Board appointed Kent Grabill as Weed Commissioner for 2019**

Approved deletion of asset #0308, desk top hutch

Approve/file MMP updates: Greenflash II ID#60791; Berg Sow ID#58065; Hatteras LLC ID#60813; AMVC RE, LLC-ALLAKA ID#65042; N&J Smith Farms

Motion to approve preliminary GASB 75 report for FY ending 6/30/18

Approved hiring Brett Michael as MH Advocate for Audubon County

SR update: Olson joined mtg and discussed 2 bridges within Gray city, options for replacement and cost and maintenance. Eng Rydl will research this

Approve utility permits for Aureon Network Services for 200th St Nighthawk to Pheasant and utility permit for MidAmerican Energy for 2081 190th St

PHN Adm Nelson and Teresa Murray discussed PHN budget

Tuesday, October 9, 2018 mtg cont'd

Jeanne Schwab discussed insurance, COBRA, ERISA and HRA, implementation
TC to Kingston Life as to HIPAA compliance fee, Audubon County does not need that
TC to HR Renee VonBokern
Approved offering HRA to Cobra employees and to ERISA employees

Tuesday, October 16, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Doug Weston, Todd Johnson, Mitch Rydl, Laura Bacon

Approved agenda with addition of Opperman MMP and canvass date

**Weston discussed leak in pipe for boiler, discussed elevator

Sheriff discussed new deputy hire that will be going to academy

Approved Resolution 2018-53 (Jon Spunaugle, as needed Deputy)

Approved Resolution 2018-54 (hiring Jon Spunaugle FT Deputy Sheriff 12-17-18)

Approved claims and minutes of October 9, 2018 meeting

Approved moving November 6 meeting to November 7 in law library and November 13 meeting to November 14

Set canvass date of General Election to November 14, 2018 at 1 p.m.

Supervisor updates on ACED, Heart of Iowa and Region XII meetings

Accept/file construction permit application for Joey Schon-S Site ID#64318, Melville 29 and approve public notice for same site

Approve/file MMP updates: Opperman-Bluebird ID#69531; M Halbur ID#59813; Handlos-Handlos Ranch ID#60990; Sporrer Farms ID#56341

SR update: finishing Sharon 13 bridge, hauling rock, starting bridge inspections, floor of new bldg., NextEra starting to haul in big loads, cost of bridge replacement in Gray

Approved utility permits: Windstream utility permit for 160th, Viola 32; utility permit for Aureon Network Services for 2287 Lark, Hamlin 35

Nelsen left meeting at 10:50 am and returned at 11:20 am

Approved deletion of PHN asset #637 (desk) and metal tan desk (desks transferred to Conservation)

Board called Clerk of Court Kim Johnson on hiring of Brett Michael, MH Advocate

Board reviewed draft of handbook and TC to VonBokern

Auditor Frederiksen discussed COBRA and HRA services and fees associated with TASC to administer COBRA

TC to Kingston Life and Health and fees discussed

Motion to approve TASC application

Wednesday, October 17, 2018 Special Meeting

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Joel Rohne, Andrew De Haan, Miranda Bills, Tiffany Henkle, Teresa Murray, Chris Hemmingsen, Lindsey Biggins, Grady Martin and Sarah Jennings via telephone

Approved agenda

Conf call with Lindsey Biggins and Grady Martin with IP Pathways. Scope of services and time frame discussed

Discussion held regarding preparation of ad for IT position

MH need for 3rd regional FY18 amendment was discussed and clarified by Thompson

Tuesday, October 23, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Doug Weston, Teresa Murray, Chris Wahlert via telephone, Sam Wendl, Mitch Rydl, Dwight Jessen, Miranda Bills, Tiffany Henkle

Approve agenda

**Weston discussed new street light and concrete work around base, leak in boiler valve, law library book removal.

Also stated that Concerned of Harlan will come and get books from law library on approval of Judge Larson

Approved minutes of October 16 and October 17, 2018 meetings

Supervisor updates on SW Iowa Juvenile Emergency Board and DCAT meetings. NextEra on 1st stage of Phase 2 of wind towers but it wouldn't start until 2020

Accept/file MMP update Rose Acre Farms ID#61163

Approve Resolution 2018-55 (Brett Michael, MH Advocate)

Teresa Murray stated Gary Jones relayed need to have privacy officer. Chris Wahlert called concerning position

Board appointed Teresa Murray as Privacy Officer for HIPAA with no compensation

Tuesday, October 23, 2018 cont'd

TC to IPERS Re: retirement. Letter of Award is given when employee starts receiving benefits

TC to R VonBokern on employee handbook. Left message

SR update: trash dumped along 190th St, finished Sharon 13 bridge, blading and spotting rock, stockpiling and hauling of rock. Thompson stated he had been contacted on cemetery road in Exira. Rydl to drive county truck home while doing bridge inspections in northern part of county. Wendl and Jessen discussed quotes rec'd for tank cleaning

Motion made to amend agenda to add IT job description

Bills, Henkle and Murray discussed ad prepared for IT position

Board approved IT ad with \$500 advertising limit. Also approved IT job description

Tuesday, October 30, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Doug Weston, Mitch Rydl, Miranda Bills, Tiffany Henkle, Chris Hemmingsen, Rob Griffith, Rob Andersen, David Rogers and Laura Bacon

Approve agenda with addition to discuss resolution. Approved minutes of October 23, 2018 meeting

Weston discussed books in law library that were removed

BOS update: New Opportunities meeting and upcoming budget amendment

Approved Deputy Sheriff training for Jon Spunaugle are review

Approved deletion of Brother Fax machine, PHN asset #2286

Approved updated employee handbook prepared by Renee VonBokern

Nelsen placed call to DNR on site visit

SR update: cranes used for wind towers, purchase of used pay loader, bridge in Gray on farm to market road, finished Sharon 13 bridge, blading and spotting rock

Bills, Henkle, Henningsen and representatives from Aureon – Rob Griffith, Rob Andersen and David Rogers met with Board on IT services offered

Board placed call to Renee VonBokern

Wednesday, November 7, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Doug Weston, Brett Michael, Todd Johnson, Lindsey Biggins, Grady Martin, Amy Ropie, Miranda Bills, Tiffany Henkle, Teresa Murray, Chris Hemmingsen, Sarah Jennings

Approve agenda and minutes of October 30, 2018 meeting

****Weston discussed problems with jail plumbing, clocks with time changes and street light**

Sheriff presented quotes received for new Tahoe

Approved bid from Pat Kaiser's Christiansen Motors for \$27,714 with trade

Discussion held regarding radio towers and upcoming changes

Bills, Henkle, Hemmingsen joined meeting with reps from IP Pathways who gave IT presentation

Brett Michael, MH Advocate discussed his work in Audubon, Dallas, Greene and Guthrie Counties

SR update given by Chris Hemmingsen: Cameron 10, lettings signage, stock piling rock, snowplows ready

Approve Windstream utility permit for 2050 Pheasant Ave; approve notice to bidders for fuel bids for SR

BOS update: upcoming ACED meeting

Approve Resolution 2018-56 (Deputy Auditor Joni Hansen pay raise)

Approve Resolution 2018-57 (Becky Marten pay raise)

Approve Resolution 2018-58 (Election workers pay \$9.50/hr and \$10/hr for chairpersons)

Accept/file Clerk of Courts, Records and Auditor's October month-end reports

Approve/deny Family Farm applications

Approve Master Matrix Scoring of Joey Schon-Schon South Site ID#64318, recommend approval to DNR

Wednesday, November 14, 2018

Attending: Rick Thompson, Todd Nelsen. Gary VanAernam absent. Others: Joni Hansen, Becky Marten, Doug Weston, Miranda Bills, Tiffany Henkle, Teresa Murray, Chris Hemmingsen, Alden Harriman, Jessa Erickson and Laura Bacon

Approved agenda with addition of SR utility permits and contract signing setups

****Weston discussed problems with boiler thermostats**

Approved minutes of November 7, 2018 meeting

Wednesday, November 14, 2018 cont'd

BOS: vacancy on Partnerships for Families, Landfill meeting, upcoming Region XII, Heart of Iowa meetings

Accept/file Auditor's Certification of post-election audit report for November 6, 2018 General Election

Accept/file MMP update for Rose Acre Farms ID#61163

Discussed request of MH Advocate Brett Michael to receive same pay as other counties

Discussed the Coverdell grant for MEI training, TC to State regarding grant application

TC to Bob Bogler regarding fax line in Recorder's office and usage to Clerk of Court office

Bills, Henkle, Hemmingsen joined with reps Harriman and Erickson from ThinkSpace for IT presentation

Approved West Central IA Rural Water utility permit for 1894 Kingbird Ave, Leroy 14; Approve Windstream utility permit for 1778 Lark Ave, Leroy 11 and 12

SR update by Hemmingsen: worked on Doc Express contract signing, blading, working on Roadside building, snow fence up, progress of wind towers

Motion to amend agenda to approve resolution for transfer

TC to IPERS Re: retirement. Letter of Award is given when employee starts receiving benefits

Approve Resolution 2018-59 (\$28,000 transfer from Capital Projects to General Basic)

Meeting recessed at 11:30 am Reconvened at 1 pm to canvass election returns of General Election

Board drew lots of 5th position of County Ag Extension, Sharon Twp Clerk and Trustee, Douglas Twp Clerk

Motion to forward Abstract of Votes and Election Canvass Summary for November 6, 2018 General Election to Secretary of State's Office

Tuesday, November 20, 2018

Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, Doug Weston, Faith Anthony, Miranda Bills, Teresa Murray, Chris Hemmingsen, Matt Ringgenberg, Tim Stukes, Mitch Rydl, Robert Amman, Brenda Bengard, Mike Jensen and Laura Bacon

Approve agenda and minutes of November 14, 2018 meeting

****Weston discussed Restroom repairs and waiting on parts**

Faith Anthony discussed service fee charges on attorney credit card, discussed fees coming out of dept budget

Bills, Murray, Hemmingsen joined Matt Ringgenberg and Tim Stukes from Access Systems for IT presentation

Todd Nelsen left meeting

Approve deletion of Asset #27, #1165, #56A, #115, #47 from SR

SR update: funding for bridges inside city limits, stockpiling rock, erosion control on bridges, digging ditches, working on Roadside building and getting snow fence up, progress of wind towers

Approve claims

Discussed pay for MH Advocate which is reimbursed by Heart of Iowa for his wages

Approved setting salary of Brett Michael as \$19.50/hr effective November 20, 2018

Approved Resolution 2018-60 (transfer of \$11,310.71 from General Basic fund to Capital Projects Fund)

Robert Amman of Elderbridge presented annual report and requested matching funds for FY20 of \$5,226.00

BOS update: Juvenile mtg cancelled

Nelsen returned to meeting

Motion to appoint Todd Nelsen to Partnership for Families Board

Mike Jensen and Mitch Rydl discussed installation of E911 signs and SR will install them

Tuesday, November 27, 2018

Attending: Rick Thompson and Todd Nelsen. Absent Gary VanAernam. Others include: Joni Hansen, Doug Weston, Mitch Rydl, Chris Hemmingsen, Sarah Watson, Bobby Barnett, Jeff Damen, Kimberly Dickey and Laura Bacon

Approve agenda and approved minutes of November 20, 2018 meeting

****Custodian discussed repairs in jail and sewer line going out of building. No BOS update**

Motion/approved Class B Native Wine permit for Molly's

Approved certification of TIF debt

Approved publication of garbage bids and appointments to various boards

Board recessed at 9:15 am and reconvened at 9:55 am

Jeff Damon of NextEra gave update on turbine project and plans for towers up by Dec 24th, things moving along

SR update: employees stockpiling rock

Approved to accept low bid of \$628,452.45 from Dixon Construction for CA12 project

Approved Resolution of 2018-61 (Jami Schleimer, Road Superintendent effective 12-3-18)

Tuesday, December 4, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Becky Marten, Miranda Bills, Teresa Murray, Tiffany Henkle, Bryan Olson, Deb Campbell, Tom Irlmeier, Jeremiah Lemke, Mitch Rydl, Shawn Paulsen, Chris Hemmingsen and Laura Bacon

Approved agenda with deletion of custodial update and addition of Records & Clerks reports and MEI application

Approved minutes of November 27, 2018 meeting

Treasurer Campbell, Olson, Irlmeier and Lemke discussed property in City of Gray

Approved assignment of a county held certificate for Parcel #050312410350

Approved claims – BOS update upcoming development meeting in Omaha

Treasurer and Auditor discussed bond CD balance and capital project interest earnings. Treas had placed funds in wrong investment account and will move to capital projects fund. Reviewed upcoming warrants/transfers

Approved changing Dec 25 mtg date to December 26 and January 1 meeting to January 2, 2019. Moving December 18 meeting to Law Library with State Auditors being here

Approved Class C Liquor License for Darrell's Place, LLC

Approved setting canvass date for IWCC special school election to December 18 at 10 am

Accept/file Auditor's, Clerk of Courts, Records month end reports

Board worked on application for MEI grant. TC to state medical examiner's office

SR update: snow removal, routes and shifts, discussed upcoming culvert projects and road projects

Board opened fuel bids (2) **Board accepted fuel bid from Agriland FS**

Board approved Chairman signing contract for CA12 project and future papers required

Tuesday, December 11, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Doug Weston, Faith Anthony, Miranda Bills, Todd Johnson, Chris Judge, Teresa Murray, Tiffany Henkle, Deb Campbell, Mitch Rydl, Jami Schleimer, Dwight Jessen, Deb Umland, Debi Patrick, Laura Bacon

Approved agenda and approved minutes of December 4, 2018 meeting

****Custodian waiting on parts for recovery tank. BOS discussed WESCO meeting and other upcoming meetings**

Appointed Gary VanAernam to Fourth Judicial District Department of Correctional Services for 2019

Board discussion: emp contribution to health insurance staying at 5%. Budget work sessions and contacted Comp Board Chairman. Received papers from Atty. No IT proposal from Aureon yet

Chris Judge of Federal Dept of Homeland Security discussed services available to county on cyber security, etc

Eng Rydl introduced Jami Schleimer as new Road Superintendent. Stated motor grader broke down, blading roads, cutting and burning brush, starting Cameron 12 bridge

Nelsen left meeting at 11:05 am

Debi Patrick of Employee and Family Resources met with Board and Dept heads on services available Employee Assistance Program

Wednesday, December 12, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Miranda Bills, Teresa Murray, Tiffany Henkle, Chris Hemmingsen and via telephone ICIT members Joel Rohne, Andrew Dehaan, Micah Van Maanen

Approve agenda

Board reviewed IT applications with IT committee. Discussion held on rewiring CH, procedures to follow in moving forward with IT decisions

Tuesday, December 18, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Diana Munch, Joni Hansen, Doug Weston, Teresa Murray, Tiffany Henkle, Chris Hemmingsen, Mitch Rydl and Laura Bacon

Approved agenda and minutes of December 11 and December 12, 2018 meetings

****Weston made trip to Indianola as CH was being torn down and looking for light fixtures. None found**

Approved claims

Nelsen updated Board on development meeting he had attended

Tiffany Henkle and Chris Hemmingsen discussed IT proposals and letters will be sent to other applicants

Board approved proposal from IP Pathways subject to Atty review and to authorize Chairman to sign future necessary documents

Accept/file MMP updates: L Handlos-Handlos-Steffes #61952, Douglas 9; L Handlos-Home-E #59727, Leroy 19

Tuesday, December 18, 2018 cont'd

Board met as official Board of Canvassers for IWCC special school election

Board signed abstracts and instructed Auditor's Office to forward results to Pott Auditor, control Co

Teresa Murray discussed Wellness program and reviewed upcoming changes for next year's programs

SR update: roads near wind towers and repairs to be done, SWAP projects, bridge fund and how money is spent, hauling rock, Pattison rock, Cameron 12 bridge, safety training and still down one maintainer

**Custodian Weston returned and brought a part for recovery tank

Wednesday, December 25, 2018

Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Doug Weston, Dave Beane, Kathy Inman, Karen Goans, Bob Nelson, Teresa Murray, Kim Johnson, Sarah Jennings, Mitch Rydl, Laura Bacon and Renee Von Bokern via telephone

Approved agenda with addition of Sheriff/SR discussions, utility permit and MMP

Custodian Weston stated recovery tank repaired

Approved minutes of December 18, 2018 meeting

BOS update: Gary-Juvenile Justice meeting attended and Todd-E/W Nishnabotna meeting attended

Accept/file MMP updates: Darlys Halbur-Scott Halbur #59617, Lincoln 7; J Christensen #57968

Board discussed with Kathy Inman sick leave conversion usage. Much discussion held and consultation with Atty and HR Von Bokern and Auditor. Need to clarify language of interpretation of "retire"

Motion to continue sick leave conversion retirement to Kathy Inman

Clerk of Court Johnson discussed Affordable Care Act, Section 4201 as to providing lactation room for employees

Atty Jennings discussed sick conversion benefit, lactation room and requirements for closed session

SR: discussed DOT material test, cutting brush, work on Cameron 12 bridge, utility permit needing more info

Motion to approve DOT materials inspection cost for Leroy 27

Motion to grandfather VA Director Gary Riesgaard's half-time benefits for paid time off

Weston discussed Clerk's office being open on New Year's Eve day. Approved request to work on that day and receive double-time holiday pay as he would be coming in to lock and unlock doors

Motion to pay IP Pathways out of DP and then have departments reimburse for their service

TC to Kurt Johnson on Sharon Twp trustees and need to appoint new clerk

TC to Katie Schmit of Kingston and meeting set up for January 16, 2019 to approve renewal

SUPERVISOR'S MINUTE BOOK 2018

January 2, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Clerk Joni Hansen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen, Jill Christensen, Todd Johnson, Sarah Jennings, Mitch Rydl, Kent Grabill, Rick Hunsaker and Deb Campbell.

Joni Hansen, Clerk to the Board, called the meeting to order. Motion-Nelsen Second-VanAernam to appoint Rick Thompson as Chairman of the Board and Gary VanAernam as Vice-Chairman. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Sheriff Quarterly Report. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of the December 26, 2017 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the December 28, 2017 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-1 as follows. Vote-all in favor.

RESOLUTION 2018-1

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that the Audubon County Sheriff's Department has changed Melissa Thygesen's current status to Dispatcher/Jailer/Civil Clerk. This position will follow the union contract for wages and benefits. This change of status began January 1, 2018.

Dated at Audubon County, Iowa, this 2nd day of January, 2018.

/s/Rick Thompson
Chairman, Board of Supervisors

ATTEST:
By: /s/Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Tuesday at 8:30 a.m. for 2018 regular meeting dates. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the 2018 Holiday courthouse closing dates as follows: Memorial Day – May 28, Fourth of July – July 4, Labor Day – September 3, Veteran's Day – November 12, Thanksgiving Day – November 22, Friday after Thanksgiving – November 23, Christmas Eve Day – December 24, Christmas Day – December 25, New Year's Eve day – December 31, and New Year's Day – January 1, 2018. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Audubon County Advocate Journal as the legal newspaper. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the following distribution of Supervisors Boards/committees. Vote-all in favor.

Gary VanAernam: Audubon County Security Committee; Adult Correction Services; Juvenile Emergency Service; Audubon County Emergency Management Board; Audubon County E911 Board; Region XII County of Government Policy Committee; New Opportunities Inc.; Decategorization Board-Governance Board Alternate; REAP Committee; Assessor's Conference Board; Audubon County Safety Committee; Audubon County Hazard Mitigation Planning Committee; Tourism Board

Todd Nelsen: Cherokee Citizens Advisory Board; Synergy Center Board; Decategorization Board-Local Planning Group and Governance Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon Co. Economic Development; CABEDA (I-80/HWY 71 Business Park) Board; Hungry Canyon-Loess Hills; Assessor's Conference Board; HIPAA; SW DHS Services Area Advisory Board; Audubon County Safety Committee; Heart of Iowa Community Services Regional Board (MH) alternate; Region XII Revolving Loan Fund Committee and East and West Nishnabotna Watershed Coalition.

Rick Thompson: WESCO, Audubon County Landfill Commission, Audubon County Enterprise Zone Board; Region XII Council of Government L.E.O. Board; M&M Divide RC&D Board; DHS Cluster Board; Region XII Council of Government Policy Council; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon County Board of Health; Audubon County Safety Committee; Southwest Iowa Sheltered Workshop County Board; Heart of Iowa Community Services Regional Board (MH).

Motion-Nelsen Second-VanAernam to approve the 2018 mileage reimbursement rate of 47.5 cents per mile. Vote-all in favor.

Attorney Sarah Jennings discussed weapons in the courthouse and that she will be working on a policy regarding this and that she will also check into the signage on the doors. Jennings stated she would give an update to the Board on the first and third Tuesdays each month. Jennings is working on the ATV policy and also let the Board know that she will be doing a budget amendment.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$62,432.62. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Supervisors as the Safety Directors for 2018. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the ISAC Wellness Program Agreement. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Kent Grabill and Todd Johnson discussed a proposed building that the Sheriff's Department would use for evidence storage and Roadside would use for storage of seed and equipment. Grabill had gotten quotes from two companies for a 40'x100' building that would be erected along the west side of the county shop property. Johnson stated he was hoping to use federal money for his portion of the building. Grabill was hoping to receive \$15,000.00 in grants that could be used. Motion-VanAernam Second-Nelsen to amend the agenda to sign the contract with Norris Asphalt Paving Co. for the N36 project awarded previously. Vote-all in favor. Motion-VanAernam Second-Nelsen to sign the contract with Norris Asphalt Paving Co. for the N36 project. Vote-all in favor. Rydl stated his crews have been burning brush and treating roads. Rydl reviewed his work order system and projects.

Rick Hunsaker of Region XII presented the annual Western Iowa Transit Services and Statistics review and also the Region XII COG's budget request for FY19.

Motion-VanAernam Second-Nelsen to approve Resolution 2018-2 as follows. Vote-all in favor.

RESOLUTION 2018-2

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUDUBON COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/s/Rick Thompson
Chair, Board of Supervisors

Dated: January 2, 2018

ATTEST:

/s/ Joni Hansen
Deputy County Auditor

Dated: January 2, 2018

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Ken Snyder-Triple K Inc.-Home, ID#62061, Leroy 20. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Ken Snyder-Triple K Inc.-South, ID#60957, Hamlin 5. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Darlys Halbur, ID#59617, Lincoln 7. Vote-all in favor.

Motion-VanAernam Second-Nelsen to appoint Jason Walter to the Conservation Board for a five year term. Vote-all in favor.

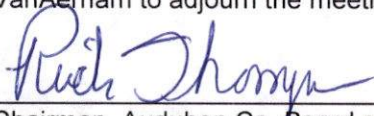
Deb Campbell discussed making her Clerk a Deputy of Motor Vehicles and how it would affect her budget.

Motion-VanAernam Second-Nelsen to accept and place on file the resignation letter of Kathy Inman from the Sheriff's Department. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Sheriff's Quarterly Report for Oct. 1, 2017 through December 31, 2017. Vote-all in favor.

The Board discussed and reviewed the split for the postage machine rental. Motion-Nelsen Second-VanAernam that all postage meter rental payments be made out of the General Basic fund. Vote-all in

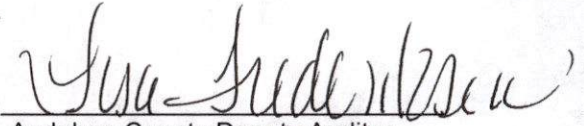
favor. Motion-VanAernam Second-Nelsen to approve the split of payment for web hosting to 60%-DP and 40%-Secondary Roads. Vote-all in favor.

Motion-VanAernam Second-Nelsen to recess until 1:30. Vote-all in favor. The Board reconvened at 1:55 p.m. and held a budget work session. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 3:10 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:



Audubon County ~~Deputy~~ Auditor

12/20/2017 through 01/02/2018

Vendor	Description	Amount
ACE HARDWARE	MOUNTING TAPE/REC	17.23
ANTHOFER, OWEN	WATERSHED CLEANING DC 23-2/ SOIL CON	300.00
AUDUBON CO EXTENSION SVC	CONT ED/PESTICIDE LICENSE/CONS	135.00
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	85.60
AUDUBON CO SHERIFF	SHER SERVICE FEE	135.60
AUDUBON FOOD LAND	SUPPLIES/POND STUDY/CONS	10.79
BILLS, MIRANDA	FOAM CORE SHEETS/REC	12.82
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	228.00
BRAYTON CITY CLERK	SR RUT REIMBS	497.87
BRIGGS HEALTHCARE	PHN OASIS SOC/ROC	204.37
BRUUN, CAROLYN	OFFICE SUPPLIES/REC	12.14
BW GAS & CONVENIENCE RETAIL	FUEL/VEH EXP/ASSR	12.37
CARD SERVICES	PRINTER INK/INTERNET/ CONS	605.89
CARPENTER UNIFORM CO	UNIFORM/SHER	436.85
CENTRAL IA DISTR INC	CUST SUPP-GEN	144.90
CHRISTOFFERSON PUMPING LLC, DUANE CHRIS	PUMP RESTROOM PITS/CONS	250.00
CITY SERVICE & PARTS	HYDROLIC OIL/V-BELTS/CONS	66.32
COAST TO COAST COMPUTER PROD	DP/TONER	654.76
CORPORATE OFFICE	WEEKLY FLEX	561.48
COUNSEL	MA MAIN FLR COPIER-GEN	194.31
DES MOINES STAMP MFG CO	STAMP/TREAS	85.10
DREHER SANITATION	NOV/DEC TRASH/CH	99.00
FASTENAL CO	SR BOLTS	27.04
HAWKEYE TRUCK EQUIPMENT	SR PARTS	1,082.54
HEMMINGSEN, CHRIS	SR POSTAGE	6.65
IA DEPT OF AGRIC & LAND STEWAR, APIARY PR	IDALS APIARY INSP MLG	89.31
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	TASER CERT SHER	450.00
IACCBE	CONS CONF REGISTRATION	230.00
IAN TREASURER, ATTN: VICTORIA DEVOS	IAN ANN MEMB-CONS	40.00
IMWCA	SR WORK COMP	5,110.00
IOWA DEPARTMENT OF TRANSPORTAT	SR ENG /TECH TRAINING	1,080.00
IRON SHOP	SR PARTS/LABOR/TIRES/ SUPPLIES	2,412.30
ISU - REGISTRATION SERVICES	SR TRAINING	450.00
JEO CONSULTING GROUP INC	SR ENG SERVICE TIF PROJ	1,848.50
KARL CHEVROLET	RS AUTO ASSET	26,907.46
MIDAMERICAN ENERGY CO	SR ELECTRIC	31.63
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	1,005.00
MIDWEST UNDERGROUND	FREIGHT/CONS	24.14
NELSON, ROGER B	VA RENT REIMB/M9163	425.00
PAT KAISER'S CHRISTIANSEN MTRS	2016 TAHOE 5-3 OIL CHANGE/SHER	154.91
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,632.25
PRO MAC MANUFACTURING LTD	RS PARTS	610.85
RASMUSSEN LUMBER CO	2X4/SHOVELS-CUST	27.81
RIESGAARD FARM SUPPLY	RS SEED	127.00
RIESGAARD, GARY N	VA TRANSPORT/TRAINING MLG	122.30
ROBERTS, JASON	CONS TRUCKING-NEW CAMPGROUND	3,241.12
SCHILDBERG CONSTRUCTION INC	WATERSHED RIP RAP	4,054.75
SECRETARY OF STATE	IVOTERS MTCE FEE	783.30

Claims Listing Report
AUDUBON COUNTY

12/20/2017 through 01/02/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	PHN SHRED SERV	40.00
SHOPKO STORES OPERATING CO LLC	PHN TONER	28.99
ST PATRICKS CEMETERY	VET GRAVES	295.00
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	13.00
STONE PRINTING OFFICE PRODUCTS	TREAS ENV	349.00
THE OFFICE STOP	SR OFFICE SUPPLIES	16.99
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.00
THYGESEN, TYLER	MEI SERVICES	200.00
TIBBETS, NATHAN	DEPUTY MEAL REIMB	47.68
TREAT AMERICA	MEAL FEE SHER	1,508.40
UPS	SHER SHIPPING FEES	26.58
US CELLULAR	RS CELL PHONE	545.86
WIEDERSTEIN, DAVID	DEC MLG REIMB	59.49
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,595.32
ZIEGLER INC	CONS-STARTER FOR PAYLOADER	590.45
	GRAND TOTAL	64,391.02

SUPERVISOR'S MINUTE BOOK 2017

January 5, 2018

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Board Chairman Thompson. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Deb Campbell, Mitch Rydl and Susanne Gerlach via telephone.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

Deb Campbell discussed the money involved with the bonding process and that she had contacted the three local banks and will now check with IPAIT. The Board called Susanne Gerlach and discussed with her the process for the upcoming Credit Call.

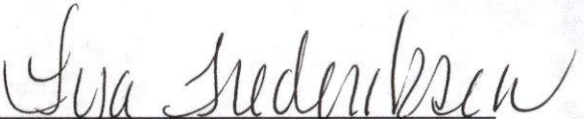
The Board stated that the Board will provide the telephone for the new office for the attorney and that the other expenses would be the responsibility of the attorney.

The Board worked on next year's budgets.

Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:26 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County ~~Deputy~~ Auditor

SUPERVISOR'S MINUTE BOOK 2017

January 8, 2018

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Susanne Gerlach, Jen Smith, Cora Bruemmer (via conference call), Jordana Koffler (via conference call), Mitch Rydl and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Susanne Gerlach reviewed presentation to be used during the Standard & Poor (S&P) rating call. A conference call was then conducted for the rating process. S&P requested additional information be sent from the County. The Supervisors, Auditor & Treasurer will be submitting this requested information.

A TIF update was then held with the Supervisors.

Engineer Mitch Rydl and Chris Hemmingsen next held discussion at length on Secondary Roads matters.

Auditor Frederiksen rejoined meeting after the update to address the agenda item of various claim approval/collection processes. Board then continued with the Budget work session. Auditor also returned to address/assist budget and TIF questions with the Board.

Motion VanAernam Second-Nelsen to adjourn the meeting at 1:54 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

January 9, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Rick Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Becky Marten, Amy Elmquist, Shawn Paulsen, Mike Jensen, Gary Riesgaard, Doug Weston, Deb Campbell, Miranda Bills, Teresa Murray, Chris Hemmingsen, Sarah Jennings, Susanne and Russ Cooner, Gail Richardson, Arch Andersen, Steve Miller and Jill Christensen.

Rick Thompson, Chairman, called the meeting to order. Motion-VanAernam Second-Nelsen to approve agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the January 2, 2018 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the January 5, 2018 meeting. Vote-all in favor.

Motion Nelsen Second-VanAernam to approve Recorders December 2017 Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and approve Clerk of Courts December 2017 Report of Fees. Vote-all in favor.

Motion Nelsen Second-VanAernam to award contract for F58 at \$1,522,393.44 to Henningsen Construction and authorize Chairman of Board to sign documents. Vote-all in favor.

Motion Nelsen Second-VanAernam to appoint Calla Poldberg and Jeanette Gerke to Board of Health with terms to end 12-31-20. Vote-all in favor.

Department meeting held and discussion was held on use of credit cards. Employees are requested to check with hotels before booking to make sure they will direct bill. Mileage rate is now 47.5 cents per mile. Auditor Frederiksen discussed and explained deferred compensation plans. Mike Jensen explained how the plan works in Shelby County. The Board will discuss with ACMH on sharing an IT specialist. Department meetings will continue to be held on the second Tuesday of each month.

Attorney Jennings discussed that shelter care payments will be made out of Fund 99. She will contact Diane Jackson to help with her questions. The Attorney's office will continue to handle medical examiner billings and also will seek reimbursement from other states/counties.

Discussion was held on the ATV ordinance presented by Attorney Jennings. The Recorder and Treasurer were also in on discussion. Jennings stated she had contacted ISAC on writing this ordinance. There was discussion on which vehicles need to be licensed, etc. The ordinance will be put on next week's agenda after being reviewed by the Recorder and Treasurer.

Motion-Nelsen Second-VanAernam to appoint Recorder Miranda Bills as ADA Coordinator. Vote-all in favor.

Hospital Administrator Susanne Cooner and her husband Russ Cooner joined the meeting. She explained changes in the hospital, etc. Dr. Michelle Sprague has been appointed to replace Julie Olson on the Hospital Board of Trustees. Also they are expecting a Dr. Burkett to join the hospital staff in August. At the present time the hospital hires Iowa Solutions for their high tech help and will be hiring a tech for desk top help. They would be very willing to share this technician with the County and Courthouse offices. She also discussed the County using ACMH as the designated hospital. At the present time the County uses Cass County Memorial Hospital. She will do additional work on this issue.

Board recessed at 12:15 pm and worked on budgets. Board reconvened at 1:20.

Motion-Nelsen Second-Thompson to approve appointment of Melissa Thygesen as Civil Process Server effective January 1, 2018. Vote-all in favor. Motion-Nelsen Second-Thompson to approve appointment of Christopher Reischl as Deputy Sheriff effective December 20, 2017. Vote-all in favor.

Attorney Sarah Jennings rejoined the meeting and gave the Board an update. She will research Medical Examiners fees.

Motion-Nelsen Second-Thompson to approve and file Auditor's December 2017 month-end reports. Vote-all in favor. Motion-Nelsen Second-Thompson to adjourn the meeting at 2:25 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

January 15, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Rick Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Becky Marten, Doug Weston, Kent Grabill, Dave Beane, Melissa Thygesen, Sarah Jennings, Deb Campbell, Mitch Rydl.

Rick Thompson, Chairman, called the meeting to order. Motion-VanAernam Second-Nelsen to approve agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the January 8, 2018 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the January 9, 2018 meeting. Vote-all in favor.

Custodian Weston had no custodial problems to report. No report from the Compensation Board as the meeting was cancelled due to weather and will be held January 18, 2018.

Kent Grabill presented a certification form and after discussion Motion-Nelsen Second-VanAernam to reappoint Kent Grabill as Weed Commissioner and to sign form to be submitted to State. Vote-all in favor. Grabill discussed activities going on in county.

Attorney Jennings joined the meeting and reviewed claims submitted by her office. Also discussed the Weapons Policy and at this time sees no need for change and the county should continue to follow the rulings submitted by the Supreme Court.

Deputy Beane and Melissa Thygesen answered question concerning claims submitted by Sheriff's office. Motion-VanAernam Second-Nelsen to approve claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$195,688.56, Vote-all in favor.

Jotham Arbor and approving 28E agreement for environmental health will be put on next week's agenda.

Treasurer Campbell presented her investment report. Motion-Nelsen Second-VanAernam to accept and place on file Treasurer's Investment Report covering July 1, 2017 through December 31, 2017. Vote-all in favor. Discussion was held on IPAIT CD rates and Exchange State Banks agreeing to renew CD on monthly basis for bond proceeds.

Motion-Nelsen Second-VanAernam to accept and place on file MMP update for Edward Wiederstein, ID#58869. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file MMP update for Terry Sunberg ID#60469, Melville 27. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Bohlmann & Sons Sanitation for removal of Courthouse trash and recycles on temporary basis until new contract is written and presented by attorney.

Secondary Roads report was given by Engineer Mitch Rydl. Discussed current and upcoming projects, vendor not being used and will be closed out, road closure depending on weather, crews are plowing roads and doing brush work. Secondary Roads will do budget review Tuesday, January 23 at 1 p.m.

Lengthy discussion was held on insurance rates and the possibility of employees being asked to contribute a set amount towards their insurance costs.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-3 as follows: Vote-all in favor.

RESOLUTION 2018-3

Setting date for sale of \$6,450,000 General Obligation Urban Renewal County Purpose Bonds, Series 2018 and approving Preliminary Official Statement

WHEREAS, the Board of Supervisors of Audubon County, Iowa (the "County") has published notices and held hearings on proposals to enter into loan agreements in a total principal amount not to exceed \$6,500,000, pursuant to the provisions of Sections 331.402 and 403.9 of the Code of Iowa, for the general county purposes of carrying out projects in the Audubon County Consolidated Urban Renewal Area consisting of construction, reconstruction and improvement of county roads and of making an economic development grant to Audubon County Economic Development; and

WHEREAS, it is now necessary to set a date for the sale of General Obligation Urban Renewal County Purpose Bonds, Series 2018 (the "Bonds") in the amount of \$6,450,000; and

WHEREAS, a Preliminary Official Statement (the "Preliminary Official Statement") has been prepared to facilitate the sale of the Bonds, and it is now necessary to make provision for the approval of the Preliminary Official Statement and to authorize its use by PFM Financial Advisors LLC, the County's municipal advisor;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the County at 10:00 o'clock a.m. on January 30, 2018, at the County Auditor's office, 318 Leroy Street, Audubon, Iowa, and the Board of Supervisors shall meet on the same date at 12:00 o'clock noon., at the County Courthouse, for the purpose of considering such bids received and considering and passing a resolution providing for the award and sale of the Bonds. The County Auditor is hereby authorized and directed to publish notice of said sale, as provided by Chapter 75 of the Code of Iowa, in substantially the following form:

**NOTICE OF BOND SALE
Audubon County, Iowa**

\$6,450,000* General Obligation Urban Renewal County Purpose Bonds, Series 2018

Bids will be received on behalf of Audubon County, Iowa, until 10:00 o'clock a.m. on January 30, 2018, for the purchase of the County's \$6,450,000* General Obligation Urban Renewal County Purpose Bonds, Series 2018.

Any of the methods set forth below may be used, but no open bids will be accepted:

Sealed Bidding: Sealed bids will be received at the office of the County Auditor, 318 Leroy Street, Audubon, Iowa.

Electronic Internet Bidding: Electronic internet bids will be received at the office of PFM Financial Advisors, and must be submitted through PARITY competitive bidding system.

Electronic Facsimile Bidding: Electronic facsimile bids will be received at the County Auditor's office (facsimile 712-563-2428, or at PFM Financial Advisors LLC (facsimile 515-243-6994), and will be sealed and treated as sealed bids.

After the deadline for receipt of bids has passed, sealed bids will be opened and announced, and electronic internet bids will be accessed and announced. All bids will be presented to the Board of Supervisors for consideration at its meeting to be held at 12:00 o'clock noon on January 30, 2018, at the County Courthouse, Audubon, Iowa, at which time the Bonds will be sold to the best bidder for cash.

The Bonds will be issued as fully registered bonds in denominations of \$5,000 or any integral multiple thereof, will be dated February 20, 2018, will bear interest payable semiannually on each June 1 and December 1 to maturity, commencing December 1, 2018, and will mature on June 1 in each of the years, as follows:

Year	Amount	Year	Amount
2019	\$150,000	2028	\$380,000
2020	\$190,000	2029	\$390,000
2021	\$280,000	2030	\$405,000
2022	\$340,000	2031	\$415,000
2023	\$350,000	2032	\$430,000
2024	\$345,000	2033	\$445,000
2025	\$355,000	2034	\$455,000
2026	\$365,000	2035	\$385,000
2027	\$370,000	2036	\$400,000

Bonds maturing in each of the years 2027 to 2036, inclusive, are subject to redemption prior to maturity on June 1, 2026, or on any date thereafter.

Bidders must specify a price of not less than \$6,353,250, plus accrued interest. The legal opinion of Dorsey & Whitney LLP, Attorneys, Des Moines, Iowa, will be furnished by the County.

A good faith deposit of \$64,500 is required from the successful bidder and may be forfeited to the County in the event the successful bidder fails or refuses to take and pay for the Bonds.

The County reserves the right to reject any or all bids and to waive irregularities in any bid.

The Bonds are being issued pursuant to the provisions of Chapters 331 and 403 of the Code of Iowa and will constitute general obligations of the County, payable from taxes levied upon all the taxable property in the County without limitation as to rate or amount.

Bidders should be aware that the official terms of offering to be published in the Official Statement for the Bonds contain additional bidding terms and information relative to the Bonds, including, without limitation, requirements regarding the establishment of issue price for the Bonds. Bidders should prepare their bids on the assumption that the Bonds will be subject to the "hold-the-offering-price" rule, if the requirements for a competitive sale have not been met. Any bid submitted pursuant to this Notice of Sale will be considered a firm offer for the purchase of the Bonds, and bids submitted will not be subject to cancellation or withdrawal. In the event of a variance between statements in this Notice of Sale (except with

respect to the time and place of the sale of the Bonds and the principal amount offered for sale) and said official terms of offering, the provisions of the latter shall control.

By order of the Board of Supervisors of Audubon County, Iowa.

Lisa Frederiksen

County Auditor

*Subject to adjustment

Section 2. Pursuant to Section 75.14 of the Code of Iowa, the Board of Supervisors hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through PARITY and hereby finds and determines that the PARITY competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 3. The use by PFM Financial Advisors LLC of the Preliminary Official Statement relating to the Bonds, in substantially the form as has been presented to and considered by the Board of Supervisors, is hereby approved, and PFM Financial Advisors LLC is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the Preliminary Official Statement, but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the issuance of the Bonds, and the County Auditor and Chairperson are hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The Preliminary Official Statement as of its date is deemed final by the County within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved January 15, 2018.

Chairperson /s/Rick Thompson

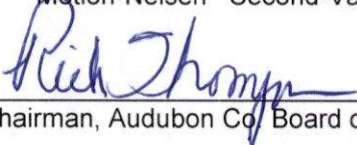
Attest: /s/Lisa Frederiksen – County Auditor

Thompson left the meeting at 12:30 p.m. to attend Board of Health Meeting. Meeting recessed until 1 p.m.

Assistant Chairman VanAernam called meeting to order at 1 p.m. with VanAernam and Nelsen present. Also present was Auditor Clerk Marten and Attorney Sarah Jennings.

The County Attorney's budget was reviewed with Sarah telling reasons for increases in her line items such as office supplies, legal and court related costs and Pro Law software which she would like to purchase in future.

Motion-Nelsen Second-VanAernam to adjourn meeting at 1:45 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor Clerk

Claims Listing Report
AUDUBON COUNTY
1/3/2018 through 1/16/2018

Vendor	Description	Amount
ACE HARDWARE	DRILL/TOOLS/SUPP CONS	571.16
ADAM MEYER PAINTING	ATTY LABOR FOR PAINTING OFFICE	207.75
AGRI DRAIN CORPORATION	TILE-FITTINGS-CONS	136.76
AGRILAND FS INC	PROPANE/FUEL CONS	3,270.98
AGRILAND FS INC 73	SR GAS	12,599.70
ANDERSEN, LAURA	ATTY TRANSCRIBING JUV	213.50
ARCADIA LIMESTONE CO	SR SNOW MTRL	2,672.88
ARNOLD MOTOR SUPPLY	SR TOOL/OIL/CLEANER	855.19
AUDUBON CITY LIBRARY	FY18 3RD QTR ALLOCATION	6,750.00
AUDUBON CO ADVOCATE JOURNAL	BOS-GARB BIDS	332.66
AUDUBON CO AIRPORT AUTHORITY	3RD QTR FY18 ALLOCATION	9,866.50
AUDUBON CO ECONOMIC DEVE	FY2018 3RD QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	SHER EMP LAB	214.29
AUDUBON CO SHERIFF	WARRANT-SHER	396.67
AUDUBON COUNTY	SR OFFICE SUPPLIES	31.99
AUDUBON DIESEL LLC	SR PARTS	651.20
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	SHER EMP OFF VISIT	142.63
AUDUBON FOOD LAND	JAIL COMM SUPP SHER	1,005.90
AUDUBON STATE BANK	300 DEPOSIT TCKTS-REC	54.69
BAACK, STANLEY	REIMB TWP MTG	15.00
BAKER, RICHARD M	VA MEETING	50.00
BARCO	SR SIGN MTRL	408.85
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BOLDT, PAULETTE KAY	PHN MILAGE REIMB	173.38
BOSWORTH, MARK	MLG REIMB ASST CA	545.58
BRUHN, RUSSELL	REIMB TWP MTG	15.00
CAM ROSS SIGN CO	GEN CHANGE LETTERING/PARKING SIGN	23.00
CARLSON PROPERTY HOLDINGS, AUDUBON FR	VA RENT	497.00
CARROLL CO SHERIFF	SERV FEE/MLG-COURT	104.50
CASEYS GENERAL STORES INC	FUEL EMA	28.36
CASS CO AUDITOR	ATTY/ASST WAGE REIMB	4,745.81
CASS CO HEALTH SYSTEM	PCP SHER	136.00
CENTURYLINK	E911 TELE	14.00
CITY SERVICE & PARTS	SR PARTS	21.88
COMPUTER CONCEPTS OF IA INC	SR DATA SERVICE	529.15
CORPORATE OFFICE	WEEKLY FLEX FUNDING	73.10
D & J SUPPLY	SR TIRE/LABOR	317.70
DIGITAL-ALLY INC	BATTERY CHGR-SHER	245.00
DREES HEATING & PLUMBING INC	GEN PLUMBING/FIRE EXT RECHARGE	154.00
ELMQUIST WELDING & RPR INC	LABOR TO REPAIR CHIPPER CONS	1,474.68
EXIRA CEMETERY ASSOC, %SHELLEY R DAVIS -	379 VET GRAVES	1,895.00
EXIRA CITY	SR WATER	3,418.39
EXIRA PLUMBING & HEATING	SR BUILDING SUPPLIES	22.45
GALLS LLC	BATON & CARRIER/SPIKES-SHER	111.77
GRAHAM TIRE STORM LAKE	TIRES-SHER	552.60
HACKWELL, MATTHEW	CAT RENT-TRAIL/BEACH PRJCT-CONS	6,000.00
HANER, DALE R	VA TRANSPORTS	480.00
HANSEN REPAIR	OIL CHG 5-2 MOUNT TIRES 5-4 SHER	181.50

1/3/2018 through 1/16/2018

Vendor	Description	Amount
HANSEN'S M&M SERVICES	DEC ARC/MAP/E911 UPDATES	644.00
HINNERS, KYLE	VA MEETING/MLG	62.22
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCH-TIBBETS-SHER	200.00
IA PRISON INDUSTRIES	POST SQ/RIVET DR 911	930.23
IA STATE ASSN OF COUNTIES	SPRING SCH REG-TREAS	380.00
IA WEED COMMISSIONER'S ASSOCIA	WC TRAINING	140.00
IMWCA	SR WORK COMP	5,110.00
IOWA DEPARTMENT OF TRANSPORTAT	SR CONT TIF PROJ	82,178.79
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY REIMB	1,400.00
IRON SHOP	TIRE RPR/HYDROLIC HOSE RPR-CONS	166.60
JACOBSEN INC OF ADAIR	WIRE SPLICE KIT-CONS	12.44
JAMESON, JULIE L	172 TRANSCRIPT TRIAL PROC-ATTY	86.00
JANSSEN WATERPROOFING INC	CH EXTERIOR RENNO	2,525.00
JENNINGS, SARAH	REIMB NDAA 2018 DUES-ATTY	406.41
JOHN DEERE FINANCIAL	HOSE/SWITCH-CONS	51.04
KESSLER FUNERAL HOMES INC	MED EXAM SEN/MLG	800.00
KIENAST, TIM L	REIMB TWP MTG	15.00
KIMBALL MIDWEST	SR CHAIN PARTS	129.66
KIMBALLTON CITY CLERK	FY18 3RD QTR ALLOCATION	1,125.00
LAFOY, PENNY	PHN MILAGE REIMB	111.15
LANDUS COOPERATIVE	WEED SPRAY/ELK FEED-CONS	555.84
MAIL SERVICES LLC	TREAS PRINTING & POSTAGE	225.42
MAINSTAY SYSTEMS INC	M/A IASYSTEM-SHER	237.00
MARNE-ELK HORN TELEPHONE CO	TELE 911	159.30
MEDIACOM	CABLE JAIL-SHER	105.97
MIDAMERICAN ENERGY CO	ELEC/GAS-CH	4,478.10
MID-STATES ORG CRIME INF CNTR	2018 ANNUAL MEMB FEES--SHER	100.00
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPL CONSULT SRVC	1,458.33
MIDWEST WHEEL COMPANIES	SR GAS/ELECTRIC	387.64
MURRAY, SARAH	PHN MILAGE REIMB	48.45
NELSON, ROBERT J	PHN MILAGE REIMB	127.30
O'HALLORAN INTERNATIONAL	SR PARTS	350.50
PAT KAISER'S CHRISTIANSEN MTRS	VEH PARTS/LABOR 5-2 SHER	434.13
PETERSEN COURT REPORTERS INC	ATTY COURT REPORTING	216.21
PITNEY BOWES INC	GEN M/A RENTAL POSTAL METER	150.00
POWERPLAN	SR PARTS	404.36
PRODUCTIVITY PLUS ACCOUNT	PARTS-CONS	1,059.91
RASMUSSEN LUMBER CO	SR BUILDING MTRL	505.23
RAY, DONNA	MLG REIMB/CPC/MH	58.63
RDP OFFICE	CONTRACT LABOR SHER	4,163.36
REGION XII COUNCIL OF GOVTS	2ND QTR TRANSIT SERV REIMB	786.83
RIESGAARD, GARY N	VA TRANSPORT	80.00
SALVO DEREN SCHENCK GROSS, ATTORNEYS /	MLG REIMB/FEES ATTY	1,689.20
SCHILDBERG CONSTRUCTION INC	GRAVEL FOR NEW CAMPGRD PROJ-CONS	3,163.61
SHOPKO STORES OPERATING CO LLC	PORT USB-PH	51.44
SORENSEN, LISA	PHN MILAGE REIMB	79.80
SOUTHSIDE WELDING & MACH LLC	SR PARTS/WELDING	386.00
STONE PRINTING OFFICE PRODUCTS	DESK/2 CHAIRS-ATTY	2,385.83

Claims Listing Report
AUDUBON COUNTY
1/3/2018 through 1/16/2018

Vendor	Description	Amount
THE OFFICE STOP	SR OFFICE SUPPLIES	8.95
THOMPSON, BECKY A	PHN MILAGE REIMB	146.78
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	74.00
UNPLUGGED WIRELESS LLC	4 LEATHER MOTOROLA CASES SHER	3,447.48
VERIZON WIRELESS	TELE SHER	593.99
WAHLERT, CHRISTINE G	PHN MILAGE REIMB	34.20
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR INTERNET SERVICE	112.90
WINDSTREAM IOWA COMMUNICATIONS	ATTY TELE	63.23
ZIEGLER INC	SR FILTERS/LABOR/PARTS	968.70
	GRAND TOTAL	195,688.56

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	36,303.16
0002 GENERAL SUPPLEMENTAL FUND	1,358.04
0004 CONSERVATION PARK IMPROVEMENT	7,878.01
0006 JAIL COMMISSARY	50.55
0010 MH/DD SERVICES FUND	58.63
0011 RURAL SERVICES BASIC FUND	25,395.08
0012 RURAL SERVICES SUPPLEMENTAL FUND	9,866.50
0020 SECONDARY ROAD FUND	113,127.33
4000 EMERGENCY MGMT SERVICES FUND	28.36
4010 E-911 SURCHARGE FUND	1,549.80
5210 PAYROLL-MISCELLANEOUS	73.10
GRAND TOTAL	195,688.56

SUPERVISOR'S MINUTE BOOK 2018

January 22, 2018

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Board Chairman Thompson. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Amy Elmquist, Becky Marten, Todd Johnson, Melissa Thygesen, Mitch Rydl, Chris Hemmingsen, Kent Grabill and Susanne Gerlach via telephone.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

Sheriff Johnson explained to the Board that a proposal is being suggested that a jailer's sole duty would be only correctional work and this would eliminate a dispatcher/jailer which Audubon County presently has. Todd has spoken at meetings trying to discourage this law from being passed and has requested that the continuation of a dispatcher/jailer be allowed.

Johnson and Melissa Thygesen presented the 2019 Sheriff's budget. Deputies' wages would follow the sheriff's increase pending Board decision on Compensation Board recommendations. Discussion was held on \$55,000 being budgeted in deputy "other asset" fund which would include purchase of a new tasers, replacement of car radios as allowed, and purchase of new handguns. Sheriff stated handguns and holsters need to be updated and also the tasers need updating. Sheriff also stated they would be needing one vehicle next year and 2 in FY20.

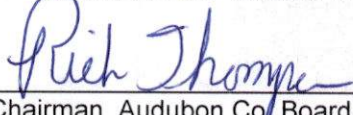
Sheriff Johnson presented data and discussed increase in the dispatcher's wages and also the hiring of a new person to replace Melissa. Johnson would like to open up existing union negotiated contract and offer all dispatchers inclusive of civil deputy \$3/hour. He also stated he will be cutting three 8-4 shifts per week which he previously increased to have 2 dispatcher/jailers working simultaneously 3 days during the work week. Sheriff will obtain more information to present to BOS on adjoining counties and counties of our size for comparison. Engineer Mitch Rydl and Roadside Kent Grabill joined the meeting and discussion was held on the new proposed building which will be constructed to house Sec Roads, Roadside and Sheriff equipment, supplies, seed, etc. The Sheriff will also have some outside storage. Grabill is hoping to obtain a state grant and the Sheriff will also be contributing money to this project.

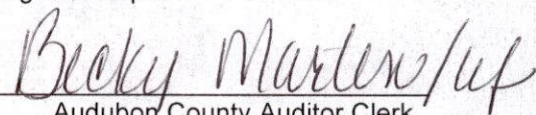
The Board then discussed the Roadside budget with Grabill and Rydl. Roadside Department have presently been using a Secondary Road employee(s) for help during the past year. They would like to hire an additional fulltime employee for Roadside and the Sec Rd employees could return to their previous positions. They had an increase in their contract spraying as this is spraying that Roadside is unable to do. Main increases in the Roadside budget are due to the new building and hiring of a new employee.

At 12 noon a telephone call was received from Susanne Gerlach concerning the S&P Global Ratings Preliminary Report Review. Audubon County received an "AA-" rating and there are only two counties in the state with a higher rating than Audubon and six other counties who also are rated "AA-". After reading the report and discussion was held a return call was made to relay to Gerlach no changes were necessary. Gerlach will be at the January 30, 2018 meeting to accept bids and approve bond sale.

Chris Hemmingsen joined Engineer Rydl on discussing the Secondary Road budget. Roadway construction for FY2019 budget was discussed. Increase in the data processing line item is due to change in their system and they are now using Western Iowa Wireless. Union raises are 2% but Hemmingsen, Grabill and Jessen and Engineer Rydl are budgeted at higher 3% raise. They are also asking for another \$50,000 transfer increase to their local effort. They are not including any new equipment in their budget (\$225,000 annual lease purchase agreement payments still remain) and the roadway construction is the main reason for the increase in the budget. Some discussion was held on how the Board will proceed once the Secondary Roads union is dismantled.

Motion-Nelsen Second-VanAernam to adjourn the meeting at 2:50 p.m.


Chairman, Audubon Co Board of Supervisors

Attest: 
Audubon County Auditor Clerk

SUPERVISOR'S MINUTE BOOK 2018

January 23, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen. Gary VanAernam was absent. Others present were Lisa Frederiksen, Becky Marten, Doug Weston, Sarah Jennings, Miranda Bills, Jeanne Schwab, Teresa Murray, Todd Johnson, Deb Campbell, Randy Dreher and Mitch Rydl. Also present were members of the SWCD and included Paul Campbell, Jonnie Meislahn, Russell Bruhn, David Brand, Lora Anthofer and Dave York, NRCS District Conservationist.

Chairman Thompson called meeting to order at 8:34 a.m.

Motion-Nelsen Second-Thompson to approve agenda with deletion/postponement of 9:30 meeting with Midwest Partnership/Iowa Workforce and addition of accept/filing of J Schultes MMP. Vote-all in favor. Custodian Weston met with Board regarding door security measures for attorney/assessor. Board will check on balance Sheriff reserved fees which may be used for courthouse security. Elevator was also discussed. Charles Weaver was present to request rental space on Audubon County communications tower—Supervisors will contact him after discussion/research.

Board held discussion on family insurance benefits/possible employee contribution with department heads present and decided to set up Wednesday, January 31 to hold additional department head meeting to discuss further/receive more input. Supervisor Thompson updated Nelson on MH meeting attended since previous January 16th board meeting. Motion-Nelsen Second-Thompson to approve IDPH 2nd quarter expense report. Vote-all in favor. Motion-Nelsen Second-Thompson to approve FY18 IDPH semi-annual Substance Abuse report. Vote-all in favor. County Attorney Jennings and Recorder Bills met with Board to review ATV ordinance draft. Attorney will prepare ATV ordinance public notice for approval/set public hearing date on the February 6, 2018 agenda. Board also reviewed status of garbage contract and setting future medical examiner fees with Attorney Jennings. Sarah Jennings next reviewed her findings of approval process for juvenile shelter care invoices/correction of past FY18 expenditures approved for payment from the attorney budget. Recodification of county Ordinances was postponed to future meeting.

Board requested to have budget meeting review meeting set up for Monday, January 29, 2018 and will be contacting remaining departments to attend.

Motion-Nelsen Second-Thompson to approve/sign F58 contract with Henningsen for \$1,522,393.44 as presented by Engineer Rydl. Vote-all in favor. Rydl remained to participate in the following SWCD annual update held with the Supervisors. Motion-Nelsen Second-Thompson to approve the January 15, 2018 board minutes. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the FY18 Howard E. Nyhart Company, Inc. Service Agreement to provide actuarial services/GASB 75 disclosures required by the State of Iowa. Vote-all in favor. Motion-Nelsen Second-Thompson to accept/place on file the TIF project expenditures-to-date submitted by Auditor Frederiksen. Vote-all in favor.

Board reviewed with Treasurer Campbell her semi-annual report and due to questions remaining to be answered, postponed accepting/placing on file to future meeting.

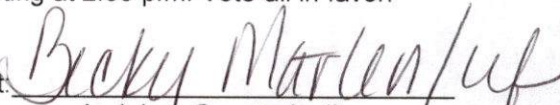
Motion-Nelsen Second-Thompson to accept and place on file MMP updates for: Danny Wittrock, ID#58183; Holly Kjergaard-Lauritsen Site, ID#62651; Kyle Kjergaard-Jensen Pork Farm, ID#62686; Lawrence Handlos-Wegner, ID#64333; Lawrence Handlos-Rudolph, ID#57972; Brian Klocke, ID#66574; Randy Bruch, ID#58536; Jody Meiners-Harold, ID#67024; Nelson Farms, ID#58248; Jerry Schultes, ID#60937. Vote-all in favor.

Jeanne Schwab and Teresa Murray presented the Board of Health budget. Increases were included for 2% for all staff plus the additional benefits. Increased the publication amount due to the possibility of increased advertising for staff positions.

Sheriff Johnson and Custodian Weston expressed to the Board that they are not in favor of renting tower space at this time. In response to supervisor questions, Sheriff Johnson explained the additional \$5200 plus funds projected for deputy cell phones being currently spent for FY18. Although not in FY18 budget, he upgraded deputy cell phones and added 7 air cards for Trac/Mac internet/laptop usage in deputy vehicles as of July 2017.

Motion-Nelsen Second-Thompson to adjourn the meeting at 2:35 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

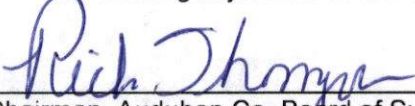
SUPERVISOR'S MINUTE BOOK 2018

January 29, 2018

The special meeting of the Board of Supervisors was called to order at 9:10 a.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Amy Elmquist, Doug Weston, Deb Campbell and Todd Johnson.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor. Reviewed budgets for the Recorder, Treasurer, Sheriff and Auditor.

The meeting adjourned at 12:25 p.m.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

January 30, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Amy Elmquist, Doug Weston, Jotham Arber, Jill Christensen, Susanne Gerlach, Deb Campbell, Mitch Rydl and Miranda Bills and Mike Jensen.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of budget reviews. Vote-all in favor. Doug Weston gave a custodial update and discussed the pick-up of recyclables. The Board called Bohlmann's regarding the pick-up of recycling and left a message. Weston also discussed the floor tiles that are breaking up. Thompson gave an update regarding the ATV Ordinance.

Jotham Arber of Guthrie County Environmental Health discussed the proposed 28E Agreement between Guthrie and Audubon Counties. The Supervisors will have the attorney review the agreement.

Motion-Nelsen Second-Thompson to approve the minutes of the January 22nd meeting. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the minutes of the January 23rd meeting. Vote-all in favor.

Susanne Gerlach of PFM was present to receive bids for the purchase of General Obligation Urban Renewal County Purpose Bonds, Series 2018.

Motion-Nelsen Second-Thompson to approve the 2017 gross wages for publication. Vote-all in favor.

Cretsinger, Jonathan \$120.00; Dontje, Donavon \$200.00; Gust, Coby \$360.00; Elmquist, Amy \$906.50; Reischl, Christopher \$1,483.70; Fransen, Thomas \$1,590.00; Murray, Sarah \$2,091.00; Ray, Donna \$2,204.73; Baylor, Angela \$2,401.60; Johansen, Mary \$2,405.50; Paulsen, Carly \$3,178.95; Andersen, Rose \$3,757.26; Lauritsen, Denise \$3,881.08; Riley, Patrick \$5,094.62; Marten, Becky \$5,416.74; Andersen, Francine \$7,500.00; Thorn, Todd \$7,750.00; Wilson, Brookelyn \$10,996.45; Cramer, William \$12,698.15 Brooks, Michael \$12,994.24; Fishback, Michelle \$14,657.86; Hinners, Jean \$15,790.04; Christensen, Marcia \$16,070.91; Rugaard, Laura \$16,530.61; Boldt, Paulette \$17,677.28; Riesgaard, Gary \$19,267.62; Bruun, Carolyn \$20,552.30; Jensen, Michael \$20,600.04 Wahler, Christine \$21,649.31; Sorensen, Lisa \$23,052.20; Nelson, Courtney \$24,211.14; Juelsgaard, Brian \$25,362.93; Thompson, Rick \$27,803.70; Vanaernam, Gary \$27,803.70; Phippen, Shelby \$27,819.80; Kommes, Amanda \$28,233.35; Nelsen, Todd \$28,303.74; Mcleran, Matthew \$29,005.66; Lafoy, Penny \$29,490.44; Wiederstein, David \$30,000.00; Anthony, Faith \$30,557.65; Thygesen, Melissa \$32,549.28; Murray, Teresa \$32,785.00; Doherty, Amanda \$33,003.52; Steffes, Debra \$33,690.04; Weston, Douglas \$34,013.51; Voigts, Hunter \$34,926.93; Kohout, Tony \$35,497.60; Pottebaum, Dale \$35,520.79; Bruck, Tyler \$36,250.48; Steffes, Edward \$36,657.01; Riesgaard, Dustin \$36,811.67; Steffensen, Eric \$37,073.80; Hansen, Joni \$37,116.00; Wendl, Samuel \$37,145.56; Hemmingsen, Christena \$37,373.39; Hamilton, Patrick \$37,869.24; Sampson, James \$38,271.32; Inman, Kathleen \$38,434.72; Rattenborg, Joel \$38,995.96; Wittrock, Brian \$39,082.17; Chapman, Robert \$39,190.83; Wanninger, Louis \$39,203.98; Gardner, Thomas \$39,312.13; Wegner, Dale \$39,363.91; Sorensen, Charles \$39,524.01; Jacobsen, Theodore \$39,566.81; Christensen, Dalton \$39,617.68; Sorensen, Lawrence \$39,657.11; Hansen, Richard \$39,853.52; Erickson, David \$39,934.71; Grabill, Kent \$40,035.12; Gust, Robert \$40,662.72; Paulsen, Shawn \$41,569.44; Nelson, Robert \$41,632.98; Munch, Diana \$42,064.74; Bluml, Janell \$43,651.98; Campbell, Debbie \$46,482.66; Thompson, Becky \$47,447.76; Haag, Bruce \$48,887.52; Bills, Miranda \$48,967.84; Jessen, Dwight \$51,937.98; Frederiksen, Lisa \$52,609.26; Rokke, Jason \$53,629.88; Umland, Debra \$54,565.02; Beane, David \$56,434.69; Tibbets, Nathan \$57,800.05; Johnson, Todd \$62,020.14; Schwab, Jeanne \$62,876.28; Rydl, Mitchel \$95,919.24

Motion-Nelsen Second-Thompson to approve Resolution 2018-4 as follows. Vote-all in favor.

Resolution 2018-4

Be it hereby resolved by the Audubon County Board of Supervisors, that Patrick Hamilton be employed as an as-needed Deputy Sheriff effective January 2, 2018. This position will follow the union contract.

Dated at Audubon this 30th day of January, 2018, with the vote thereon being as follows.

Ayes: Nelsen, Thompson

Nays: None

Audubon County Board of Supervisors

/s/ Rick Thompson, Chairperson

Attest: /s/ Diana Munch, Deputy Auditor

Motion-Nelsen Second-Thompson to approve Resolution 2018-5 as follows. Vote-all in favor.

Resolution 2018-5

Be it hereby resolved by the Audubon County Board of Supervisors, that Laura Rugaard be employed as an as-needed Dispatcher/Jailer effective January 19, 2018. This position will follow the union contract.

Dated at Audubon this 30th day of January, 2018, with the vote thereon being as follows.

Ayes: Nelsen, Thompson

Nays: None

Audubon County Board of Supervisors

/s/ Rick Thompson, Chairperson

Attest: /s/ Diana Munch, Deputy Auditor

Motion-Nelsen Second-Thompson to accept the resignation of part-time dispatcher, Laura Rugaard. Vote-all in favor. The Board reviewed the Compensation Board recommendations for approval.

Motion-Nelsen Second-Thompson to approve Resolution 2018-6 as follows. Vote-all in favor.

Resolution 2018-6

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Deputy Auditor Joni Hansen change effective date of part-time hours to March 5, 2018. Fringe benefits will follow the Audubon County Employee Information Handbook.

Dated at Audubon County, Iowa this 30th day of January, 2018.

/s/ Rick Thompson, Chairperson

Attest:/s/ Joni Hansen, Deputy Auditor

Board of Supervisors, Audubon County, Iowa

Motion-Nelsen Second-Thompson to accept and file the Treasurer's Semi-Annual Report. Vote-all in favor. Motion-Nelsen Second-Thompson to deny the request for tower rental. Vote-all in favor.

Engineer Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Thompson to approve the deletion of asset #1423-RedMax 5300 chainsaw. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the deletion of asset #1075-Motorola Radius 2 way radio. Vote-all in favor. Motion-Nelsen Second-Thompson to amend the agenda to approve Amendment #1 for Financial Assistance Award for the 100th Street Improvement Project. Vote-all in favor. Motion-Nelsen Second-Thompson to approve Amendment #1 for Financial Assistance for the 100th Street Improvement Project to extend to April 30. Vote-all in favor. Rydl stated his crews have been cutting brush and he also discussed equipment repairs. Rydl discussed the bid award with Susanne Gerlach and also discussed the possibility of more wind towers going up in the county.

Susanne Gerlach reviewed bids for the bond sale of general obligation bonds. PFM recommends that the bid be awarded to Cantor Fitzgerald & Co. of Memphis, Tennessee. Motion-Nelsen Second-Thompson to approve Resolution 2018-7 that PFM recommends awarding sale of \$6,450,000.00 of General Obligation Urban Renewal County Purpose Bonds, Series 2018. Vote-all in favor.

RESOLUTION NO. 2018-7

Resolution Awarding Sale of General Obligation Urban Renewal County Purpose Bonds, Series 2018

WHEREAS, Audubon County (the "County"), State of Iowa, pursuant to the provisions of Sections 331.402 and 403.9 of the Code of Iowa, heretofore proposed to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$6,500,000 for the general county purposes of carrying out projects in the Audubon County Consolidated Urban Renewal Area consisting of construction, reconstruction and improvement of county roads and of making an economic development grant to Audubon County Economic Development, and has published notices of the proposed action and has held hearings thereon; and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of General Obligation Urban Renewal County Purpose Bonds, Series 2018 (the "Bonds") to be issued in evidence of the County's obligation under the Loan Agreement were received and canvassed on behalf of the County and the substance of such bids noted in the minutes; and

WHEREAS, upon final consideration of all bids, the County's municipal advisor has determined that the bid of Cantor Fitzgerald & Co., Memphis, TN (the "Purchaser"), is the best, such bid proposing the lowest interest cost to the County;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The bid of the Purchaser referred to in the preamble is hereby accepted, and the Bonds are hereby awarded to the Purchaser, in the principal amount of \$6,265,000, at the price specified in such bid.

Section 2. The form of agreement of sale (the "Sale Agreement") of the Bonds to the Purchaser is hereby approved, and the Chairperson and County Auditor are hereby authorized to execute the Sale Agreement for and on behalf of the County.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

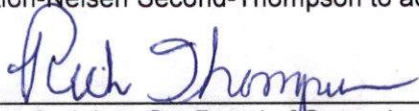
Passed and approved January 30, 2018.

/s/ Rick Thompson
Chairperson

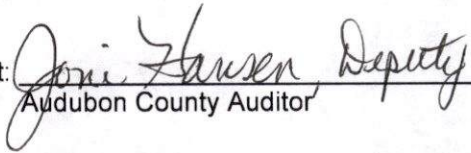
Attest:/s/ Joni Hansen, Deputy County Auditor

Recorder Miranda Bills reviewed her budget with the Board. Bills stated she would be looking for an as needed employee in her office. Emergency Management Director Mike Jensen reviewed his budget with

the Board. Jensen discussed the Hazard Mitigation Plan for the county. Jensen also discussed the need for a different vehicle or repairing the one he has. The Supervisors advised him to wait on a new vehicle. Motion-Nelsen Second-Thompson to adjourn the meeting at 1:53 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

January 31, 2018

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Deb Campbell, Todd Johnson, Mitch Rydl, Chris Hemmingsen, Miranda Bills, Kent Grabill, Teresa Murray, Jill Christensen, Diana Munch, Joni Hansen, Connie Esbeck, Marlene Ballou, Bruce Haag, Gary Riesgaard, Susanne Gerlach via telephone and Doug Weston.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

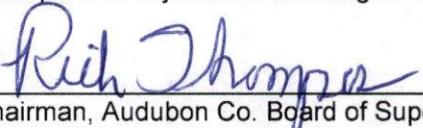
Department Heads met with the Board and discussion was held regarding employee insurance benefits. The Board reviewed the budget for Conservation with Bruce Haag, Connie Esbeck and Marlene Ballou. Haag stated they are adding an additional campground. Discussion was also held regarding the maintenance repairs to the park road and the bike trail.

The Board reviewed the Veteran's Affairs budget with Gary Riesgaard.

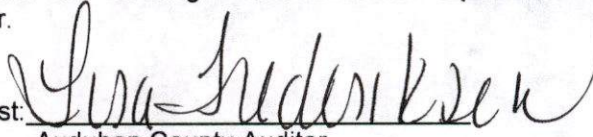
The Board placed a call to Robert Livingston regarding a notice and left a message.

Auditor Lisa Frederiksen discussed budgeting for upcoming loan payments. Treasurer Deb Campbell discussed a cashier's check issued by Exchange State Bank. The Board contacted Susanne Gerlach regarding questions on loan payments and TIF.

Doug Weston discussed security regarding doors within the building. Motion-Nelsen Second-Thompson to adjourn the meeting at 2:47 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

1/17/2018 through 2/6/2018

Vendor	Description	Amount
HALL, DAVID CLINTON	REIMB ANNUAL GRAND JUROR FEE	39.90
HAMLIN LUTHERAN CEMETERY	VETERAN GRAVES	145.00
HANSEN'S M&M SERVICES	ISSUE NEW 911 ADDRESS	140.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/OASIS VISITS/MLG/PHN	1,632.85
HENDERSON PRODUCTS INC	SR PARTS	799.25
HOEGH, SUZANNE JOY	REIMB ANNUAL GRAND JUROR FEE	43.50
HOLY TRINITY CEMETERY	VETERAN GRAVES	90.00
IA DEPT OF PUBLIC SAFETY	6 MO TERMINAL SERV/SHER	2,760.00
IACCVSO	VA SPRING SCHOOL REGISTRATION	60.00
ICAP	ATTY LAWSUIT DEDUCT	426.25
INTOXIMETERS INC	DRY GAS/SHER	230.00
IRLMEIER, BRÉTT ALAN	REIMB ANNUAL GRAND JUROR FEE	30.90
JENNINGS, SARAH	POSTAGE/ATTY	418.19
KIENAST, TIM L	TWP BUDGET MTG	15.00
KLEVER, NICHOLE	REIMB ANNUAL GRAND JUROR FEE	30.90
LAW ENFORCEMENT SYSTEMS INC	CITATION/COMPLAINT FORMS/SHER	240.00
LINCOLN TWP CEMETERY	VETERAN GRAVES	50.00
LUCCOCKS GROVE CEMETERY	VETERAN GRAVES	10.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	CREDIT FOR MED SUPP	103.28
MEDIACOM	CABLE JAIL/SHER	131.67
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	151.21
MIDAMERICAN ENERGY CO	SR ELECTRIC	117.29
MILLER, JENNIFER	PAINTING/TREAS	256.25
MPH INDUSTRIES INC	WIRELESS REMOTE/SHER	263.66
MURRAY, TERESA	REIMB MED SUPP/PHN	3,825.36
NEW OPPORTUNITIES INC	FY18 GEN RELIEF	1,325.00
NIELSEN, RONALD R	REIMB ANNUAL GRAND JUROR FEE	33.60
OAK HILL CEMETERY	VETERAN GRAVES	235.00
OAKFIELD CEMETERY	VETERAN GRAVES	250.00
PAT KAISER'S CHRISTIANSEN MTRS	2015 TAHOE 5-4 OIL CHANGE/SHER	2,459.47
PAULSEN, SHAWN	ENG MILEAGE	322.62
PENGUIN MANAGEMENT INC	E911 VOICE NOTIFICATION RENEWAL	2,796.00
PETERSEN, JAY DEE	REIMB ANNUAL GRAND JUROR FEE	41.25
PLEASANT HILL CEMETERY	VETERAN GRAVES	80.00
PRODUCTIVITY PLUS ACCOUNT	LABOR/PARTS/LUBE/CONS	1,854.23
RASMUSSEN LUMBER CO	ATTY DOOR VIEWER	321.07
RDP OFFICE	SR DATA SERVICE	2,557.95
ROKKE, JASON	MEAL REIMB/DEPUTY/SHER	42.72
RYDL, MITCH	SR ENG MILREAGE	188.66
SALVO DEREN SCHENCK GROSS, ATTORNEYS /	ATTY FEES/MLG	532.10
SCHAFFER, TIM	RENT FOR VETERAN V8844	425.00
SCHLATER, BOYD	REIMB ANNUAL GRAND JUROR FEE	36.75
SCHULTE, DONNA	COMP BD SUPP	10.00
SEVENTH DAY ADVENTIST CEMETERY	VETERAN GRAVES	15.00
SORENSEN, DIXIE LEE	REIMB ANNUAL GRAND JUROR FEE	39.00
SORNSON, GALEN	VETERAN GRAVES	15.00
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELDING SUP	334.53
ST JOHN'S CEMETERY WEST	VETERAN GRAVES	225.00

1/17/2018 through 2/6/2018

Vendor	Description	Amount
ABILITY NETWORK INC	NETWORK UPDATE/PHN	648.90
ACE HARDWARE	RS TOOLS	324.42
AHRENDSEN, GLEN EDWARD	REIMB ANNUAL GRAND JUROR FEE	45.30
ARCADIA LIMESTONE CO	SR SNOW MTRL	5,812.66
AUDUBON CITY	SR WATER	123.15
AUDUBON CO ADVOCATE JOURNAL	BOS MTGS/VAC ATTY/GEN BAL-SUPS	546.77
AUDUBON CO SHERIFF	SERVICE FEE/COURT	348.42
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	EMPL OFF VISIT/SHER	315.79
AUTOMATIC DOOR GROUP INC	SHER DOOR REPAIRS	369.70
BAACK, STANLEY	TWP BUDGET MTG	15.00
BADGER, SCOTT JOE	REIMB ANNUAL GRAND JUROR FEE	47.10
BALLOU, JOHN FRANCIS	REIMB ANNUAL GRAND JUROR FEE	30.90
BAUER, MICHAEL DEAN	REIMB ANNUAL GRAND JUROR FEE	30.90
BENTLEY SYSTEMS INC	SR DATA SERVICE	990.00
BETHANY CEMETERY	VETERAN GRAVES	200.00
BILLS, MIRANDA	OFF SUPP - REC	71.38
BLUML, JANELL	MLG REIMB - ASSR	55.10
BOHLMANN & SONS SANITATION	GARBAGE/CONS	273.00
BORKOWSKI, DELYTE ANN	REIMB ANNUAL GRAND JUROR FEE	30.90
BOWEN CEMETERY	VETERAN GRAVES	60.00
BRAYTON CITY CLERK	SR RUT REIMBS	1,709.69
BRIGGS HEALTHCARE	PHN CARE SUMMARIES	63.46
BRUCK, TYLER	REIMB MEALS/CONS	42.02
BRUHN, RUSSELL	TRUSTEE MEETING	15.00
CAMERON TOWNSHIP CEMETERY	VETERAN GRAVES	55.00
CENTRAL IA DISTR INC	GEN SUPP/CUST	308.26
CENTRAL IOWA WATER INC	BOILER SUPP/GEN	310.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	2,752.35
CINTAS	SR HEALTH SUPPLIES	8.00
CITY SERVICE & PARTS	AUTO PARTS/CONS	88.75
CLARK SERVICE AND EXHAUST LLC	SR PARTS	113.14
CORPORATE OFFICE	WEEKLY FLEX FUNDING	2,036.28
COUNSEL	M/A MAIN FLOOR COPIER/GEN	296.41
CRIME PREVENTION SPEC PROJECT, %CARRO	ANNUAL 2018 TESTING FEE/SHER	200.00
DASH MEDICAL GLOVES	CH EXAM GLOVES-CUST	46.90
DATAMAXX APPLIED TECHNOLOGIES	BACKUP SERVICE/SHER	284.00
DIGITAL-ALLY INC	FABRIC CLIP/SHER	330.00
DOUGLAS TOWNSHIP CEMETERY	VETERAN GRAVES	5.00
DREHER SANITATION	9 DAYS OF JAN TRASH/CH	24.75
EBENEZER LUTHERAN CEMETERY	VETERAN GRAVES	70.00
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
FASTENAL CO	SR BOTLS	252.98
GALLS LLC	SAFETY SUPP/SHER	86.14
GEMPLER'S INC	RS PARTS	22.09
GLENWOOD AREA CHAMB OF COMM	REGISTRATION/PHN	310.00
GRIMM, DENNIS E	TWP BUDGET MEETING	30.00
GUTHRIE COUNTY REC	CONS ELECTRIC UTILITY	802.28
HACKWELL, FLOYD	REIMB ANNUAL GRAND JUROR FEE	34.50

Claims Listing Report
AUDUBON COUNTY
1/17/2018 through 2/6/2018

Vendor	Description	Amount
ST JOHN'S LUTHERAN CEMETERY	VETERAN GRAVES	175.00
STEPHENS, DONALD EUGENE	REIMB ANNUAL GRAND JUROR FEE	30.90
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPP/SHER	874.22
THE OFFICE STOP	OFFICE SUPP/PHN	171.79
THOMSON REUTERS WEST PYMT CTR	LAW PUBL/ATTY/COURT	263.11
UNITYPOINT CLINIC-OCCUPATIONAL	SR MEMBERSHIP FEES	60.00
UPS	POSTAGE/SHER	0.46
US CELLULAR	RS PHONE	546.19
VAN DIEST SUPPLY COMPANY	SR CHEMICALS	1,105.50
VERIZON WIRELESS	TELE/PHN	646.77
VETTER EQUIPMENT - NAPA 1	VEH PARTS/SHER	139.99
VIOLA TOWNSHIP CEMETERY	VETERAN GRAVES	75.00
VOIGTS, HUNTER	MEAL REIMB/CONS	45.74
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,829.54
	GRAND TOTAL	53,850.61

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	25,801.28
0002 GENERAL SUPPLEMENTAL FUND	5,361.23
0011 RURAL SERVICES BASIC FUND	3,518.65
0020 SECONDARY ROAD FUND	11,736.95
4000 EMERGENCY MGMT SERVICES FUND	294.15
4010 E-911 SURCHARGE FUND	4,939.01
4100 CO ASSESSOR AGENCY	163.06
5210 PAYROLL-MISCELLANEOUS	2,036.28
GRAND TOTAL	53,850.61

SUPERVISOR'S MINUTE BOOK 2018

February 6, 2018

The regular meeting of the Board of Supervisors was called to order at 8:00 a.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Peggy Toft, Mike Huegerich, Doug Weston, Todd Johnson, Dwight Jessen, Jill Christensen, Mitch Rydl, Jessie Wheeler, Katie Wheeler, Dave Lake and Mike Jensen.

Motion-Thompson Second-Nelsen to approve the agenda with the addition of FY18 budget amendment. Vote-all in favor.

Todd Johnson, Peggy Toft, Mike Huegerich and Dwight Jessen met with the Board and discussed the 28E Agreement between the Sheriff and the City of Exira for law enforcement services. Discussion was held regarding cutting back on hours of service.

Doug Weston updated the Board regarding the recovery tank on the boiler and the new beacon light on the tower. Mitch Rydl updated the Board regarding the roads after the snow received on Monday.

Motion-Thompson Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$53,850.61. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the minutes of January 29. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the minutes of January 30. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the minutes of January 31. Vote-all in favor.

Nelsen updated Thompson on an upcoming ACED meeting and a call to Attorney Livingston.

Motion-Nelsen Second-Thompson to approve Resolution 2018-8 as follows. Vote-all in favor.

Resolution 2018-8

Resolution authorizing and providing for the issuance of \$6,265,000 of General Obligation Urban Renewal County Purpose Bonds, Series 2018 and directing the levy of taxes to pay the same.

(Full text of this Resolution is available in the Auditor's office for viewing.)

Ayes: Thompson, Nelsen Nays: None

Passed and approved February 6, 2018.

/s/ Rick Thompson, Chairperson

Attest: /s/ Joni Hansen, Deputy Auditor

The Board discussed the ATV ordinance and will wait to discuss more with the Attorney.

Motion-Thompson Second-Nelsen to approve a 28E Environmental Health Agreement with Guthrie County. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept and place on file the Clerk of Court's January Report of Fees. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file the Recorder's January Report of Fees. Vote-all in favor.

Auditor Lisa Frederiksen discussed the upcoming budget amendment and the FY19 budget stating that she will need the amendment numbers from each department estimating what they will need for their amendment before she can finalize the budget for the Board to review.

Jessie Wheeler and Katie Wheeler met with the Board and gave an annual update on the City of Exira Library.

Motion-Nelsen Second-Thompson to accept and file the Auditor's January month end reports. Vote-all in favor. Motion-Nelsen Second-Thompson to approve Resolution 2018-9 as follows. Vote-all in favor.

Resolution 2018-9

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective February 7, 2018, Angie Baylor, be employed as temporary clerk for the County Attorney. Wages will be \$16 per hour with 32.5 hours/week until the County Attorney's Office regular support staff returns to work at full capacity. No benefits are earned with this temporary position.

Dated at Audubon County, Iowa this 6th day of February, 2018.

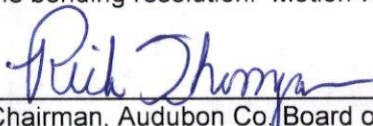
/s/ Rick Thompson, Chairperson Board of Supervisors
Audubon County, Iowa

ATTEST: /s/ Joni Hansen, Deputy Auditor

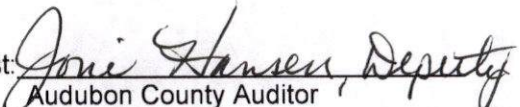
The Board discussed IT services. Dave Lake of Community Insurance presented the Workman's Compensation Renewal information to the Board and an estimate of the premium. Diana Munch discussed with Dave information requested by IMWCA.

The Board discussed the Compensation Board recommendation, prior year raises, comparisons to union raises and also the possibility of employees contributing to health insurance premiums.

Mike Jensen discussed a Hazmat Response Proposal with Tri-County for services for a hazardous spill in the county. The Board will meet with Jensen again next week. The Chairman recessed the meeting at 1:00 p.m. The Board reconvened at 1:53 p.m. The Board called Bob Josten regarding the publication of the bonding resolution. Motion-Nelsen Second-Thompson to adjourn at 2:18 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

February 8, 2018

The special meeting of the Board of Supervisors was called to order at 1:05 p.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Amy Elmquist, Mitch Rydl, Chris Hemmingsen and Jill Christensen.

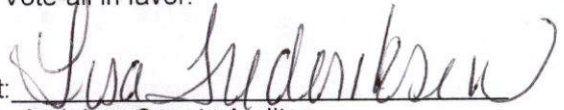
Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor. Discussion was held on the FY18 Budget Amendment, the FY19 budget and the Urban Renewal.

Motion-Nelsen Second- Thompson to adjourn at 2:14 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:



Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

February 13, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson and Todd Nelsen, Gary VanAernam. Others present were Lisa Frederiksen, Amy Elmquist, Mitch Rydl, Chris Hemmingsen, Mike Blum, Jill Christensen, Doug Weston, Lisa Kempf, Darci Alt, Todd Johnson, Sarah Jennings, Miranda Bills, Deb Campbell, Deb Umland, Jeanne Schwab, Teresa Murray, Gary Riesgaard, Mike Jensen, Mike Huegerich, Peggy Toft, Lexi Christensen and Dwight Jessen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of two MMP plans. Vote-all in favor.

Doug Weston gave custodial and security updates.

Darci Alt, Lisa Kempf and Sarah Jennings discussed juvenile shelter care. They expressed that expenses should first be the responsibility of the family, then DHS, anything beyond that should be covered by the county. They also suggested that our county bill the region for office spaces used by Breanna Gonzales the Mental Health Coordinator. This can even be figured back to July 1, 2017.

Sarah Jennings discussed the garbage contract and looking for an old contract. Heather Toft, Clinic Manager, sent a letter stating her interest in becoming a Medical Examiner. There may be a grant available to attend training; information is being forwarded to Heather. Sarah recommended that the board not sign the 28E Environmental Health Agreement with Guthrie County, as she felt there should be some negotiations done; however the board had already signed the agreement the previous week prior to waiting for attorney review. Board stated that they have had a long-term relationship with Guthrie County and didn't feel a need to worry. Sarah asked the board if they had come to a decision on the comp board's recommendations. Board also discussed with Sarah the recodification of ordinances--she will look into it. Dates for ATV Ordinance Public Hearing will be looked into also.

Deb Campbell discussed Depository Resolution/Verify incoming bond money.

Motion VanAernam Second Nelsen to approve Resolution 2018-10 as follows. Vote-all in favor.

Resolution 2018-10

Resolution Naming Depositories

BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa; That we do hereby designate the following named banks to be depositories of Audubon County funds in amounts not to exceed the amount stated opposite each of said designated depositories and the Audubon County Treasurer is hereby authorized to de-posit the Audubon County funds in amounts not to exceed in the aggregate amounts for said banks as follows, to-wit:

Current Maximum		
Name of Depository	Deposit	Offices
1. Audubon State Bank Audubon, IA 50025	\$7,500,000.00	Treasurer
2. Exchange State Bank Exira, IA 50076	\$8,100,000.00	Treasurer
3. Landmands National Bank Audubon, IA 50025	\$5,000,000.00	Treasurer
4. Audubon State Bank Audubon, IA 50025	\$ 200,000.00	Sheriff
5. Audubon State Bank Audubon, IA 50025	\$ 75,000.00	Recorder

The vote on the resolution being as follows:

AYES: Thompson, VanAernam, Nelsen

NAYS: None

Dated as Audubon, Iowa this 13th day of February, 2018

Attest: /s/ Amy Elmquist

 /s/ Rick Thompson

Audubon County Auditor Clerk

Chairperson, Audubon Co. Board of Supervisors

Board reviewed the Letter of Understanding from the Sheriff's Dept., in regards to the change of the union agreement, Nelsen stated that there isn't an end date yet, but, when the academy training is finished then the force with return to union agreement.

Discussion was held with department heads in regards to insurance/raises for the upcoming year. The board suggested possibly having employees pay 5% contribution towards their family insurance. Rick contacted the local schools for a comparison. Contact was also trying to be made with Wellmark during the meeting with regards to other plans that are possibly out there. Board may have to table this until fiscal year 2020 to have time to do more research and due to union negotiations; however, past history had shown that nonunion employees usually needed to go first in making family contributions before unions would compromise. Jennings discussed verbal communication with Supervisor Nelsen regarding her wages and the "3-4%" usual recommendation of comp board which would bring her in line with her previous employment wages. Her job acceptance/relocation had relied heavily on their communication. Nelsen claimed that he must not have been understood correctly about informing her of cutting comp board percentages/keeping in line with Operator B wages. Much discussion held on the issues and comments received at prior meetings. Board mentioned possibly keeping full-family insurance another year and lowering comp board recommendation; comment then received on why a single-plan employee should have wage increase cut/lowered to offset/fund full-family employees' premiums. Board asked for final comments to be made so they could return to agenda items.

Exira City Council members presented their recommendation of dropping back law enforcement to cover Exira to approximately 65 hours a month, for an amount of \$38,000 per year. This contract will be in place until the year 2022 and be revisited at that time. Sarah Jennings will draft a new 28E agreement. The Sheriff explained that he would keep all of his current deputies and just use them somewhere else in the county. Van Aernam dismissed from the meeting.

Mitch Rydl and Chris Hemmingsen were allowed to continue discussion on non-contract secondary roads wages/insurances. Engineer Rydl and union employees are the only secondary roads employees that are tied to insurance per contract. Other secondary roads employees are hired by resolutions that can be changed at any time. Rydl warned that negotiations could get nasty if Board attempted to have secondary roads union employees contribute to a family plan.

Nelsen moved to recess at 1:11 p.m. Second Thompson Vote-All in favor.

Board reconvened at 2:25 p.m.

Motion Nelsen Second-Thompson to approve minutes of the February 6, 2018 meeting. Vote-AIF

Motion Nelsen Second-Thompson to approve minutes of the February 8, 2018 meeting. Vote-AIF

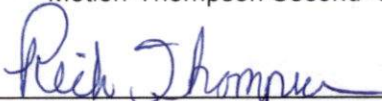
Motion Nelsen Second-Thompson to accept and place on file MMP for Greg Hansen ID#62166 Vote-All in favor.

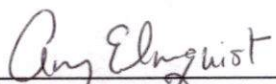
Motion Nelsen Second-Thompson to accept and place on file MMP for AMVC RE LLC-South Fork, ID#63613, Vote-All in favor.

Motion Nelsen Second-Thompson to accept and place on file MMP for Lawrence Handlos—Handlos-Irlmeier, ID#68002, Vote-All in favor.

Board reviewed current status of changes made by Auditor to the FY19 and FY18 amendment per their direction from the February 8, 2018 meeting. More discussion with Mitch/Chris and bond/tif projections. With Thompson having another commitment, discussion on Supervisors/Engineer office schedules and when they would have time to work together more on the budget and complete other agenda items remaining. Thompson will be absent all next week. Meeting was scheduled for Friday.

Motion-Thompson Second- Nelsen to adjourn at 2:46 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor *Clerk*

SUPERVISOR'S MINUTE BOOK 2018

February 16, 2018

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Board Chairman Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Amy Elmquist, Mitch Rydl, Chris Hemmingsen, Jill Christensen, Sarah Jennings, Teresa Murray, Deb Campbell, Deb Umland and Todd Johnson.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of approve minutes and Auditor budget/audit/city meeting update. Vote-all in favor.

Mitch Rydl discussed the City of Gray 28E Agreement for snow removal and the need for updates. He will contact the Gray City Council regarding this. A TIF update was held with the Board, Lisa Frederiksen, Mitch Rydl and Chris Hemmingsen. Rydl stated that his non-union employees would lower from 3 to 2% wage increase and that he will have resolutions at next week's meeting.

Motion-VanAernam Second-Nelsen to approve Resolution 2018-11 as follows. Vote-all in favor.

**RESOLUTION 2018-11
FOR INTERFUND TRANSFERS**

WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and
WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows

1. An amount equivalent of remaining EDA grant proceeds (approximately \$5000) from Secondary Roads Fund to PCE Fund for use in payment of bond proceeds due; up to \$1,341,489 on an as-needed basis from Capital Projects Fund to Secondary Roads Fund to reimburse monthly TIF project costs.
2. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 16th day of February 2018 with the vote thereon being as follows.

AYES: Thompson, VanAernam, Nelsen NAYS: None

/s/ Rick Thompson

Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the minutes of the February 13 meeting. Vote-all in favor. Todd Nelsen stated he had talked to Laci Lytton of Wellmark and she stated that the insurance is based on two tiers and if we wanted more we would have to do our own calculations. PHN Office Manager Teresa Murray, Treasurer Deb Campbell and Assessor Deb Umland expressed questions/concerns regarding full single insurance given to part-time Deputy Recorder. Murray questioned whether Board of Health could do the same.

Motion-VanAernam Second-Nelsen to approve a 5% contribution to family health insurance premiums, prorated for part-time, for all non-union/non-contract employees to begin July 1, 2018 (June payroll), excluding Road Superintendent, Office Manager and Roadside Manager/Weed Commissioner. Vote-all in favor. It was stated that the Road Superintendent, Office Manager and Roadside Manager/Weed Commissioner will contribute when the union changes.

Motion-Nelsen Second-VanAernam to reduce the Compensation Board recommendation by 25%. Vote-all in favor.

The Board agreed with the Treasurer to use a CD for bonding funds. Motion-Nelsen Second-VanAernam to purchase CD's at Exchange State Bank. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2018-12 as follows. Vote-all in favor.

**RESOLUTION 2018-12
FOR INTERFUND TRANSFERS**

WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and
WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and
WHEREAS, debt funds cannot be paid directly from the Capital Projects Fund,
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows

3. \$3,248,568.47 -- Line of Credit balance with accrued interest as of February 20, 2018 -- be transferred from Capital Projects Fund to Debt Service Fund to pay off Exira Exchange State Bank note.

- 4. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 16th day of February 2018 with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen NAYS: None

/s/ Rick Thompson

Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Rydl discussed paying additional expenses and that they should come out of bond proceeds.
Motion-Nelsen Second-VanAernam to approve Resolution 2018-13 as follows. Vote-all in favor.

Resolution 2018-13

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Auditor Clerk Amy Elmquist's hours be changed to minimum of 32/week effective February 28, 2018. As of March 1, 2018 hourly rate will be \$ 13/hour and as of July 1, 2018 will increase based on Supervisor approved amount of fiscal year Compensation Board recommended increase to Auditor position. Fringe benefits will follow the Audubon County Employee Information Handbook.

Dated at Audubon County, Iowa this 16th day of February, 2018.

AYES: Thompson, VanAernam, Nelsen NAYES: None

/s/Rick Thompson

ATTEST By: /s/Joni Hansen, Deputy Auditor

Chairperson, Board of Supervisors

Audubon County, Iowa

The Board worked on budgets. VanAernam left the meeting at 1:50 p.m.

Deb Campbell informed the Board that Exchange State Bank would pay 1.6% interest on a CD regarding bond money.

Todd Johnson met with the Board. The Board let Johnson know that they didn't want to give a 3% pay increase to the dispatchers above the union contract wage increase and would not agree to additional jailers. The Board said they were fine with the building for storage and reducing the hours for law enforcement with the City of Exira. Johnson stated he is installing additional security measures within the building. Motion-Nelsen Second-Thompson to approve the Auto Door Group proposal for security items. Vote-all in favor. Johnson stated that he supports having another MEI/ME.

The Board stated that they will not act on the Hazmat Response proposal at this time. Motion-Nelsen Second-Thompson to approve to begin billing Heart of Iowa for MH service office space. Vote-all in favor.

Motion-Nelsen Second-Thompson to adjourn at 2:57 p.m. Vote-all in favor.

Dary VanAernam Co chairperson
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen Deputy
Audubon County Auditor

Claims Listing Report
AUDUBON COUNTY
2/7/2018 through 2/20/2018

Vendor	Description	Amount
ACE HARDWARE	MOUNTING TAPE/CUST	75.16
AGRILAND FS INC	FUEL SHER	1,334.51
AGRILAND FS INC 73	SR PARTS	27,692.19
ARCADIA LIMESTONE CO	SR SNOW MTRL	3,139.78
ARNOLD MOTOR SUPPLY	SR PARTS, CUST SUPPLIES, MISC ADT	222.45
AUDUBON CITY	GEN RELIEF WATER REIMB	796.38
AUDUBON CO ADVOCATE JOURNAL	BOS/ GARBAGE PUBL	738.97
AUDUBON CO SHERIFF	COMPL SENT/SHER	354.53
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPAL SERVICE	12,002.75
AUDUBON FOOD LAND	JAIL COMM SUPP/SHER	1,447.88
BAKER, RICHARD M	VA COMM MTG REIMB	50.00
BEANE, DAVID P	REIMB DEPUTY MEALS/SHER	54.07
BLUML, JANELL	REIMB MLG SW DIST MTG/ASSR	100.70
BOLDT, PAULETTE KAY	PHN MLG REIMB	213.75
BUSINESS CARD	CODE BOOKS/SHER	49.47
CARPENTER UNIFORM CO	UNIFORMS/SHER	160.23
CARROLL CO AUDITOR	DHS CLUSTER BRD COST SHARE FY18	1,520.00
CASEYS GENERAL STORES INC	FUEL/ EM	26.42
CASS CO AUDITOR	ATTY WAGE REIMB	2,949.52
CENTRAL IA DISTR INC	SHER JAIL CUST SUPP	59.20
CENTURYLINK	E911 TELE	14.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	1,446.15
COAST TO COAST COMPUTER PROD	DP OFFICE SUPP	966.94
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,571.80
COUNSEL	M/A COPIER/ASSR	93.87
CRAWFORD COUNTY ASSESSOR	CONT ED/ASSR	175.00
D & J SUPPLY	SR TIRES	292.00
DREES HEATING & PLUMBING INC	CH RADIATOR REP/LABOR	144.00
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
ELMQUIST ELECTRIC INC	SR SAFETY, JACKETS	15.00
EXCHANGE STATE BANK	LOC PRINC/INT	3,248,568.47
EXIRA CITY	SR WATER	51.35
FASTENAL CO	SR BOLTS	52.42
FORCE AMERICA INC	SR PARTS	2,684.18
GUTHRIE CO ENVIRONMENTAL HLTH	SANITARIAN REIMB 2ND QTR	5,776.08
HANER, DALE R	VA TRANSPORT MLG REIMB	131.30
HANSEN REPAIR	TIRE REP/SHER	20.00
HANSEN'S M&M SERVICES	JAN 2018 ARC/MAP/911 UPDATES	657.00
HARLAND TECHNOLOGY SERVICES	M/A RECEIPT PRINTER/TREAS	285.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/ OASIS VISITS/MLG/PHN	1,062.25
HEMMINGSSEN, CHRIS	SR POSTAGE	10.65
HINNERS, KYLE	VA COMM MTG REIMB	62.35
HOUSBY MACK INC	SR PARTS	183.22
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCHOOL/ROKKE/SHER	6,440.00
IA STATE ASSN OF COUNTIES	REGIST FEE/THOMPSON/SUPS	140.00
IEMA, TREASURER	EMA CONFERENCE	125.00
IOWA NATIONAL GUARD	VA RENTING ARMORY/DIST MTG	50.00
IRON SHOP	SR LABOR, TIRES SUPPLIES, PARTS	324.90

Claims Listing Report
 AUDUBON COUNTY
 2/7/2018 through 2/20/2018

Vendor	Description	Amount
JENNINGS, SARAH	POSTAGE/ATTY	324.22
JENSEN COLLISION CENTER INC	VEH EQUIP/SHER	989.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	7,797.50
KERKHOFF, BLANE O	REIMB TWP MTG	15.00
KLOCKE, BRAD	REIMB TWP MTG	15.00
LAFOY, PENNY	PHN MLG REIMB	127.78
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	56.44
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	202.93
MARNE-ELK HORN TELEPHONE CO	TELE 911	158.30
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	133.54
MIDAMERICAN ENERGY CO	SR ELECTRIC	5,800.42
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPL CONSULT SRVC	1,458.33
MIDWEST WHEEL COMPANIES	SR PARTS	253.16
MURRAY, SARAH	PHN MLG REIMB	89.78
NELSON, ROBERT J	PHN MLG REIMB	94.05
NEW OPPORTUNITIES INC	FY18 GEN RELIEF	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	163.59
OLSEN, FRANK	VA COMM MTG REIMB/MLG REIMB	60.45
OMAHA WORLD-HERALD	PAPER RENEWAL/SHER	169.00
OPTIONS INK	SR SIGNS	77.50
POWERPLAN	SR FILTERS	80.07
RDP OFFICE	DP LABOR/TREAS	1,104.28
RIESGAARD, GARY N	REIMB VA MLG	110.26
S & P GLOBAL RATINGS	SR BOND ANALYTICAL SRVC	14,500.00
SCHÄFFER, TIM	VA RENT	425.00
SCHWAB, JEANNE M	PHN MLG REIMB	166.25
SHOPKO STORES OPERATING CO LLC	BATTERIES/ASSR	14.58
SORENSEN, LISA	PHN MLG REIMB	61.75
SOUTHWEST IA DIST ASSESSORS	DUES/ASSR	400.00
STONE PRINTING OFFICE PRODUCTS	CREDIT FOR DAMAGED HUTCH	84.99
THE OFFICE STOP	OFFICE SUPP/REC	22.99
THOMPSON, BECKY A	PHN MLG REIMB	85.50
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY/COURT	481.66
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	50.00
US CELLULAR	RS PHONE	546.19
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	1,105.50
VERIZON WIRELESS	PHN TELE	52.28
WAHLERT, CHRISTINE G	PHN MLG REIMB	70.30
WEITL, HOWARD	REIMB TWP MTG	15.00
ZIEGLER INC	SR PARTS/FILTERS	622.39
GRAND TOTAL		3,363,721.97

SUPERVISOR'S MINUTE BOOK 2018

February 20, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Vice Chair, VanAernam. Present were Gary VanAernam, Todd Nelsen, Doug Weston, Lisa Frederiksen, Joni Hansen, Amy Elmquist, Mitch Rydl and Dave Lake. Absent: Rick Thompson

Motion-Nelsen Second-VanAernam to approve the agenda with the additions of Dave Lake/ICAP grant, approve comp board motion to a resolution and a resolution for insurance decision. Vote-all in favor.

Doug Weston gave custodial and security updates. Generator has possible issues, and plumber coming this week to work on pipe in vault.

Motion VanAernam, Second-Nelsen approved minutes to February 16, 2018 meeting. Vote-All in favor.

Motion Nelsen, Second-VanAernam to approve claims for the amount of \$3,363,721.97. Vote-All in favor.

Board acknowledged a letter from James Cunningham D.O., resigning his position as medical examiner, effective April 26, 2018.

Discussion was held in regards to Class C Native Wine Permit for Danish Countryside Vines and Wines, but decided to wait until Dram Shop comes through.

Board reviewed Region XII County Officials listing.

Motion-Nelsen Second VanAernam to approve Resolution 2018-14 as follows. Vote-All in favor.

RESOLUTION 2018-14

WHEREAS, the Audubon County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Audubon County Compensation Board met on January 18, 2018, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Attorney	\$ 82400.00	\$3000	\$ 85400.00
Sheriff	\$ 62720.14	\$3000	\$ 65720.14
Auditor	\$ 50187.94	\$3000	\$ 53187.94
Budget Director	\$ 3120.83	\$500	\$ 3620.83
Treasurer	\$ 47182.68	\$3000	\$ 50182.68
Recorder	\$ 47109.36	\$3000	\$ 50109.36
Supervisors	\$ 28153.72	\$1000	\$ 29153.72
Supervisor-Chair	plus 500 stipend		plus \$500 stipend

THEREFORE, BE IT RESOLVED that the Audubon County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2018:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Attorney	\$ 84650.00	\$ 2250
Sheriff	\$ 64970.14	\$ 2250
Auditor	\$ 52437.94	\$ 2250
Budget Director	\$ 3495.83	\$ 375
Treasurer	\$ 49432.68	\$ 2250
Recorder	\$ 49359.36	\$ 2250
Supervisors	\$ 28903.75	\$ 750
Supervisor-Chair	plus \$500 stipend	

Approved this 20th day of February, 2018.

AYES: VanAernam, Nelsen
AUDUBON COUNTY BOARD OF SUPERVISORS
/s/ Gary VanAernam
Audubon Co. Supervisor, Vice Chairperson

NAYS: None
ATTEST:
/s/ Amy Elmquist
Audubon County Auditor Clerk

The Board recessed at 12:50 p.m. The Board reconvened at 1:15 p.m. The budget was worked on. The Board recessed at 2:02 p.m. to attend a City TIF meeting. The Board reconvened at 2:55.

Board decided they were not ready to commit to 10% family premium contribution. Motion-Nelsen Second-VanAernam to revise and approve Resolution 2018-15 as follows. Vote-all in favor.

Resolution 2018-15

Resolution To Adjust Health Insurance/Employees Share

WHEREAS, non-union/non-contract employees are at-will employees hired by various motion/vote or resolution of governing bodies; and

WHEREAS, the Board of Supervisors determines the insurance benefits offered to such employees and has authority to change benefits at any given point in time;

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that this resolution will supersede any prior hiring resolutions or plans offered to non-union/non-contract employees; and

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective with the July 1, 2018 premium billing (June payroll) non-union/non-contract employees will contribute 5% of the family premium and prorated for part-time; except Secondary Roads – Road Superintendent, Office Manager and Roadside Manager/Weed Commissioner.

Passed and approved by Audubon County Board of Supervisors on this 20th day of February, 2018.

/s/Gary VanAernam

Vice Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2018-16 as follows. Vote-all in favor.

RESOLUTION NO. 2018-16

A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and **WHEREAS**, the Home Base Iowa initiative consists of two programs, Home Base Iowa Business and Home Base Iowa Communities; and

WHEREAS, Governor Reynolds is requesting Iowa businesses, counties and communities to promote and support the Home Base Iowa initiative. One of the requirements for Audubon County to be a Home Base Iowa county is that the Board of Supervisors adopt a resolution of support; and

WHEREAS, the Board of Supervisors of Audubon County finds that it is in the best interest of Audubon County and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

NOW, THEREFORE, it is resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board of Supervisors of Audubon County hereby proclaim its support of the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for Audubon to become and continue to be a Home Base Iowa County.

Section 2. The Board of Supervisors also encourages Audubon County businesses to take whatever actions are necessary to become and continue to be Home Base Iowa Businesses.

Section 3. The Chairman, Economic Development Director and others are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. All resolutions, orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in force and effect immediately upon its adoption and approval.

PASSED AND APPROVED this 20th day of February, 2018.

/s/ Gary VanAernam

Vice-Chairman, Board of Supervisors

ATTEST:

/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve that the previous goal of 50% of TIF increment for projects may be exceeded with no limit set. Vote-all in favor. No action taken on meeting with other taxing entities involved to inform them of the change.

Attorney Sarah Jennings discussed the ATV Ordinance with the Board. Pros and cons of such an ordinance were discussed. Motion-VanAernam Second-Nelsen to set the public hearing for an Ordinance Authorizing the Operation of All-Terrain Vehicles and Off-Road Utility Vehicles in Audubon Co., Iowa, for March 27, 2018 at 10:00 a.m. Vote-all in favor. Jennings requested a credit card for the Attorney's department and Nelsen will move forward with that.

Nelsen spoke with Lisa Frederiksen in regards to State Medical Examiner budget/expense amounts/request for electronic billing. Lisa will respond to the state.

Mitch Rydl gave secondary roads update. Northern Natural Gas will be abandoning natural gas lines in Audubon and Cass Counties. Rydl will contact company in regards to any future development near lines.

Rydl will contact County Attorney to draw up a new 28E agreement for the city of Gray. Rydl asked the board about signage for "Tree in the Middle of the Road." Often GPS sends people down dirt roads to get there, which ends up with people getting stuck. Nelsen suggested Rydl contact Lori Gilbert at Tourism to help with signage.

Dave Lake received ICAP grant money and said more money is available. County intends to purchase a drone with camera for sheriff/secondary road use. Lake will bring up another application.

Discussed ME/MEI rates, Nelsen contacted Heather Toft, she will come to March 6th meeting.

The Board worked on the budget with Lisa Frederiksen. Board directed Auditor Frederiksen to remove building expense and grant revenue for such, lower tif project expense line items/transfers by \$96674 throughout, lower excess roadside manager wage; input interfund loan from rural basic to pay remaining bond interest not covered by TIF revenue and discussed various other items to possibly lower. With Thompson absent for remainder of week, Vice-Chairman set a special meeting for budget work on Monday, February 26 at 9:00 a.m. Notice will need to go to publication by noon Tuesday, February 27, 2018. The Chairman adjourned the meeting at 4:21 p.m.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

February 26, 2018

The special meeting of the Board of Supervisors was called to order at 9:08 a.m. by Board Vice Chair, VanAernam. Motion Nelsen Second-VanAernam to approve agenda. Vote-all in favor. Board then contacted Supervisor Thompson and recessed. Board then reconvened at 10:20 a.m. Present were Rick Thompson, Gary VanAernam, Todd Nelsen, Doug Weston, Lisa Frederiksen, Sarah Jennings, Renee VonBokern, Diana Munch, Joni Hansen and Todd Johnson.

Motion-VanAernam Second-Nelsen to approve following resolution for Attorney staff. Vote-all in favor.

Resolution 2018-17

BE IT HERBY RESOLVED, by the Audubon County Board of Supervisors that effective February 22, 2018, Angie Baylor, be employed as full-time County Attorney clerk. Starting wage will be \$16/hour at 40 hours per week. Fringe benefits will follow the Audubon County Employee Information Handbook. Wage adjustments may be made at the six-month and/or 12-month anniversary.

Dated at Audubon County, Iowa this 26th day of February, 2018.

/s/Rick Thompson
Chairperson, Board of Supervisors
Audubon County, Iowa

ATTEST: /s/Lisa Frederiksen
Audubon County Auditor

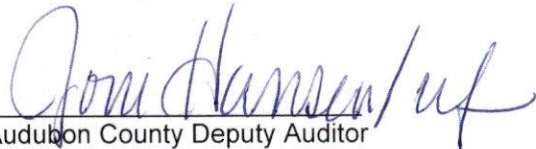
Board also met with Attorney Sarah Jennings on insurance issue raised by some personnel at a prior meeting. Discussion on ACA legislation on non-discrimination. Jennings is finishing her review and will present Board with letter of findings.

Board met with HR Consultant Renee VonBokern regarding upcoming PERB retention election and new contract negotiation plans and services.

Board discussed Sheriff's budget and called him in to ask about an administrative line item on his budget. The Board told him no to the \$3.00/hr raise for dispatchers, new position (formerly held by Melissa Thygesen) and civil clerk. The union contract amounts for FY19 are \$15.89/hour for dispatchers and \$18.33/hour for civil clerk. The new position will be \$17.11/hour and will include dispatch and civil clerk hours and a variety of other duties. It is unsure if this position will be a union position. This position is a 7.68% increase from the former position. This is an explanation of his proposed budget.

Board contacted Robert Jostens regarding closing certificate and whether line-of-credit interest should be included. Jostens stated certificate provided did not need to have interest listed. Motion-Nelsen Second-VanAernam to approve/sign GO Bond closing certificate and IRS Form 8038-G. Auditor presented budget with changes directed at previous meeting. No further changes were recommended by Supervisors and directed auditor to prepare for publication with reserves as is. The meeting was adjourned at 1:30 p.m.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2018

February 27, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Bruce Haag, Tyler Bruck, Hunter Voigts, Jill Christensen, Sarah Jennings and Miranda Bills.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of audit draft responses. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of February 20, 2018. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #2190, Dell Optiplex 360 terminal. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of asset #2269 Dell Optiplex 360 terminal. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve a credit card with a \$500.00 limit for the Attorney's department. The Board reviewed the budget.

Mitch Rydl reviewed funding for upcoming projects that will be using the farm-to-market funds and also discussed funding the county receives from the State regarding road money. Reviewed SWAP money between the Feds and the State. Rydl asked if the budget could be changed so they could go ahead and put the new building back in. The Board called Auditor Frederiksen in and asked if it was too late to change the FY19 budget that was presented as requested by them the previous day. Auditor went to move/adjust all item's back as requested in roadside /sheriff Dept of Justice funds; remove rural basic interfund loan for tif bond;move loan expenditures into capital projects/debt service funds and incorporate all transfers in/out of these funds as needed to make this flow work. Supervisors also agreed to have auditor correct board coding of tif/urban renewal advertising out of general basic funds into the capital projects fund. Auditor confirmed with Board that she is still waiting for them to decide when/how to move forward with FY18 budget amendment.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-18 as follows. Vote-all in favor.

Resolution 2018-18

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1st, 2018, Kent Grabill, Roadside Manager/Weed commissioner, hour wage will be \$19.86.

BE IT FURTHER RESOLVED, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 27th day of February, 2018.

Board of Supervisors
Audubon County, Iowa

/s/ Rick Thompson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2018-19 as follows. Vote-all in favor.

Resolution 2018-19

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1st, 2018, Chris Hemmingsen, Office Manager, hour wage will be \$17.85.

BE IT FURTHER RESOLVED, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 27th day of February, 2018.

Board of Supervisors
Audubon County, Iowa

/s/ Rick Thompson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2018-20 as follow. Vote-all in favor.

Resolution 2018-20

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1st, 2018, Dwight Jessen, Road Superintendent, wages will be \$53762.16 annual salary.

BE IT FURTHER RESOLVED, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 27th day of February, 2018.

Board of Supervisors
Audubon County, Iowa
/s/ Rick Thompson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve a utility permit for Heartland Divide Wind, LLC. Vote-all in favor. The Board reviewed a building permit for Sec.20-T81-R36W. Nelsen stated that a Master Matrix has already been completed for that building site. Rydl discussed a complaint about the slick roads on a school bus route and said that he had never received a school bus route from the school. Weekly activity: cutting trees and hauling sand from Willy. Discussion was held regarding a test road in Cass County and also overtime for a management position. Rydl reviewed future bridge replacement plans.

Auditor Frederiksen brought in the budget changes that were requested to make the newspaper noon deadline. Motion-Nelsen Second-VanAernam to amend the agenda to accept and file the Attorney's opinion regarding health insurance. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file the County Attorney's opinion regarding the health insurance agreement and direct the Auditor to proceed with payroll accordingly. Vote-all in favor. Motion-Nelsen Second-VanAernam to discontinue the previous practice of full-time coverage for part-time employees. Vote-all in favor.

Bruce Haag, Tyler Bruck and Hunter Voights presented the Annual Conservation Review.

Auditor's Office notified BOS of sheriff union's employer letter of understanding regarding employee timesheet. Board responded with employee had on call time.

Motion-Nelsen Second-VanAernam to approve the Public Notice for the FY19 Budget with the public hearing set for March 13, 2018 at 10:00 a.m. Vote-all in favor. The Board worked on audit draft responses/audit financial statement checklist approval.

Attorney Sarah Jennings, Recorder Miranda Bills and Auditor Lisa Frederiksen discussed findings on ACA insurance requirements—this will only affect nonunion employee coverage. Board will work on issues/handbook changes at next/future meetings with HR consultant and attorney and direct needed payroll implementation of Auditor office accordingly.

Motion-VanAernam Second-Nelsen to adjourn at 2:29 p.m. Vote-all in favor.



Chairman, Audubon Co Board of Supervisors

Attest: 

Audubon County Auditor

Vendor	Description	Amount
ACE HARDWARE	CLAMP/CUST	574.82
AUDUBON CO ADVOCATE JOURNAL	PROPOSED BUDGET/ASSR	422.47
AUDUBON CO ECONOMIC DEVE	GRANT TIF-PROCEEDS FROM BOND	300,000.00
AUDUBON CO SHERIFF	COMPL SENT/SHER	550.99
BAIER, DREW	WATERSHED ANIMAL CONTROL	150.00
BANKERS TRUST CO	BOND INITIAL FEE	300.00
BENTLEY SYSTEMS INC	SR DATA SERVICE	733.00
BOHLMANN & SONS SANITATION	GARBAGE/CONS	201.00
CAM ROSS SIGN CO	SIGNAGE/ATTY	75.00
CAMPBELL, PAUL	TWP MTG REIMB	45.00
CARD SERVICES	INTERNET/SHIRTS/SUPP/WORKSHOP/CONS	398.19
CARPENTER UNIFORM CO	UNIFORMS/SHER	691.21
CENTRAL IA DISTR INC	CH/CUST SUPP	470.50
CHRISTENSEN, PAUL D	TWP MTG REIMB	30.00
CITY SERVICE & PARTS	RS VEH PARTS	744.55
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,331.13
COUNSEL	M/A COPIER/ASSR	210.15
CRYSTAL CLEAR AUTO BODY	VEH SRVC/EMA	709.90
DIGITAL-ALLY INC	DVR EQUIP/SHER	1,839.00
ED M FELD EQUIP CO INC	SAFETY EQUIP/04	90.44
EXIRA FARM SERVICE	TIRE/REPAIRS/CONS	106.71
FASTENAL CO	SR PARTS/BOLTS	60.30
FIRST NATIONAL BANK OMAHA	SR OFFICE EQUIPMENT	267.24
FIRSTLINE OUTDOOR POWER	RS CHAINSAW PARTS	264.00
FRANK DUNN CO	SR PAVEMENT PATCH	799.00
GUTHRIE COUNTY REC	CONS ELECTRICITY/UTILITIES	747.83
HOLIDAY INN-NORTHWEST	LODGING/SHER	172.48
IA CHAPTER OF APCO	APCO SPRING CONF/SHER	115.00
INMAN, KATHY	REIMB HEALTH PREM/SHER	150.00
IPHA, IOWA PUBLIC HEALTH ASSN	IA GOV CONF REG/PHN	185.00
IRON SHOP	TIRE REP/CONS	12.00
JENNINGS, SARAH	POSTAGE/ATTY	152.47
KOHOUT, TONY	SR SAFETY WEAR	130.00
LACAL EQUIPMENT INC	SR PARTS	79.65
LANDUS COOPERATIVE	ELK FEED/CONS	41.79
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	233.99
MEDIACOM	CABLE JAIL/SHER	123.17
MIDAMERICAN ENERGY CO	SR ELECTRIC	79.04
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPL CONSULT SRVC	1,458.33
MULLENGER, RON	TWP MTG/FIRE MTG	45.00
NISSLY, PEGGY	REIMB DESPOSITION FEES/ATTY	195.00
OAKFIELD BAPTIST CEMETERY	VET GRAVES	10.00
OSVALD, JOHN L	TWP MTG REIMB	60.00
PAT KAISER'S CHRISTIANSEN MTRS	RS VEH OUTSIDE LABOR	19.00
PFM FINANCIAL ADVISORS LLC	BOND FINANCIAL ADVISORY SERVICES/BOS	14,239.67
PHIL'S SAFETY SERVICES LLC	SR ENG TRAINING	300.00
PITNEY BOWES INC	POSTAGE METER SUPP	452.99
PITNEY BOWES PURCHASE POWER	CH POSTAGE REIMB	882.80

Claims Listing Report
AUDUBON COUNTY
2/21/2018 through 3/6/2018

Vendor	Description	Amount
POLK COUNTY TREASURER, POLK CO MEDICAL	ME/TÉLEPHONIC	171.35
POTTAWATTAMIE CO SHERIFF	SUBPOENA/ATTY	40.00
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	2,333.69
RAY, DONNA	MLG REIMB/CPC/MH	265.34
RDP OFFICE	DP LABOR/SHER	227.42
SAUERS, WILL	MEI SRVS	200.00
SHELBY CO SHERIFF	SUBPOENA FEE	74.00
SHOPKO STORES OPERATING CO LLC	OFFICE SUPP/CONS	35.43
STONE PRINTING OFFICE PRODUCTS	OFF EQUIP/SHER	714.97
THYGESEN, TYLER	MEI SERVICES	200.00
TIBBETS, NATHAN	CRATE/SHER	89.99
UMLAND, DEBRA	BATTERIES/ASSR	14.58
VETTER EQUIPMENT - NAPA 1	SNOW BLOWER PARTS/CH	66.62
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,762.72
	GRAND TOTAL	338,145.92

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	10,671.75
0002 GENERAL SUPPLEMENTAL FUND	934.48
0003 ECONOMIC DEVELOPMENT FUND	300,000.00
0010 MH/DD SERVICES FUND	265.34
0011 RURAL SERVICES BASIC FUND	2,245.12
0020 SECONDARY ROAD FUND	6,219.65
1500 CAPITAL PROJECTS	14,539.67
4000 EMERGENCY MGMT SERVICES FUND	847.37
4010 E-911 SURCHARGE FUND	723.69
4100 CO ASSESSOR AGENCY	367.72
5210 PAYROLL-MISCELLANEOUS	1,331.13
GRAND TOTAL	<u>338,145.92</u>

SUPERVISOR'S MINUTE BOOK 2018

March 6, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Amy Elmquist, Miranda Bills, Mitch Rydl and Diana Munch.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of February 26, 2018. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of February 27, 2018. Vote-all in favor.

Elmquist discussed MEI services.

Recorder Bills presented Resolution 2018-21 making Deputy Bruun's status from part-time to full-time. Motion-VanAernam Second-Nelsen to approve Resolution 2018-21as follows. Vote-all in favor.

RESOLUTION 2018-21

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that current Deputy Recorder, Carolyn Bruun be changed from part-time to full-time status. The position of Deputy Recorder is now deemed full time as per federal standards set forth by the Affordable Care Act (ACA).

The fringe benefits will be accrued following Audubon County Employee Handbook guideline for full time employees. Insurance will be offered as set forth in the ACA. The compensation will be at the discretion of the Recorder, not to exceed limitations set forth by the Iowa Code.

Dated this 6th day of March, 2018.

/s/ Rick Thompson
Audubon Co Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the claims as presented for the amount of \$338,145.92. Vote-all in favor.

Motion Nelsen Second VanAernam to approve claims. Vote-all in favor. Motion-VanAernam Second Nelsen to accept and place on file Clerk of Court's February 2018 Month End Report of Fees. Vote-all in favor. Motion-Nelsen Second VanAernam to accept and place on file Recorder's February 2018 Month End Report of Fees. Vote-all in favor. Motion-Nelsen Second VanAernam to accept and place on file Auditor's February 2018 Month End Report of Fees. Vote-all in favor.

Motion Nelsen Second VanAernam to accept and place on file a Construction Permit Application for H & S Farming, LLC, Section 12, T80N, R35W, pending DNR letter. Vote-all in favor.

Engineer Rydl gave Secondary Roads update. He presented worksheet to the BOS of projects completed in FY17, and what has been done so far in FY18. SR is working on snow removal, brush cutting and will start hauling rock soon.

State auditor financial statement disclosure checklist was discussed, BOS decided to table till next week meeting so Auditor Frederiksen could help with it.

Discussion was held on MEI fees and possible grant to send Heather Toft to training. Toft will present information to BOS next week.

BOS discussed month end amounts. Discussed ACA and will set up meeting with Kingston Prince. Discussion was held on MH Revenues.

Motion-VanAernam Second-Nelsen to adjourn at 12:25 p.m. Vote-all in favor.

Gary VanAernam Co Chair
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2018

March 9, 2018

The special meeting of the Board of Supervisors was held 10:00 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Miranda Bills, Mark Nissen, Deb Campbell, Teresa Murray, Jeanne Schwab, Lisa Sorensen and Sarah Murray.

Ryan Berven-Vice President and Katie Schmit-Account Manager from Kingston-Life and Health Consulting Firm and Brad Holton – ISAC Finance and Program Services Manager discussed ACA compliancy and requirements; also discussed health care costs savings with alternative plans and a Health Reserves Account self-funding system. A recommendation to Board to do due diligence and consult with county attorney, Renee VonBokern, Mike Galloway and/or a second attorney opinion regarding laws on employee benefit offerings/prorations to county employees and separate classifications for elected official deputies to avoid possible discrimination.

Engineer Rydl, Kent Grabill and Sheriff Johnson discussed the new secondary roads/sheriff's building and quotes received. Rydl stated he will complete and submit a remaining state audit comment.


State auditor financial statement non-audit disclosure checklist was discussed and whether board/treasurer had reviewed any of the draft. Auditor presented board with the checklist which she had reviewed/submitted to the State. Three remaining items were signed off by Supervisor Chair and Treasurer. Audit Representation letter was signed by Treasurer, Auditor and Board.

Treasurer Campbell joined the meeting to explain a revenue amount on the State Auditor Schedule of Uncorrected Financial Statement Misstatements for audit year ending June 30, 2017.

Telephone conference call with Custodian Weston included purchase of new snow blower, getting rid of two coat racks and cooling the offices of Attorney and Assessor. Items will be discussed further at next meeting.

Motion-Nelsen Second-VanAernam to adjourn at 1:00 p.m. Vote-all in favor.

 Co-Chair
Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

March 13, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Todd Johnson, Mitch Rydl, Mark Nissen, Lisa Frederiksen, Diana Munch, Miranda Bills, Deb Campbell, Teresa Murray, Deb Umland, Doug Weston, Gary Riesgaard, Amy Elmquist, and Kent Grabill.

Motion-Nelsen, Second-VanAernam to approve the agenda with the additions of approve/sign certificate of cost allocation plan FY17. Vote-All in favor.

Discussion was held with department heads in regards to health insurance questions and how much power the elected officials have. There is a possibility that the insurance plan may be changed, however there will be no change to the employee's benefit, but by going through this change, it could save the county a sizable amount of money. Clarifications need to be made, union reps will also be contacted to help. A lengthy discussion was held about hiring procedures. What are the proper steps to follow, does BOS need to approve position first or is it ok for department heads to advertise and seek applications before approaching the board with hiring resolution. No decisions were made on issue. Doug Weston asked if courthouse could purchase approximately 6 battery backups to have on hand as a few were found to be bad this past week. Suggestions were made to get a couple quotes from various places.

Paul Gruefe, county union negotiator, returned a call. Board asked questions in regards to union employees with possible change to insurance plan. Gruefe will do some checking and get back to Chairman Thompson.

Public Hearing for Budget FY19 was called to order at 10:04 a.m. No written/oral comments were received. Motion-VanAernam Second-Nelsen to close public hearing at 10:12 a.m. Vote-All in favor. Motion-Nelsen, second-VanAernam to approve FY 19 Budget Resolution #2018-22 as follows. Vote-All in favor.

RESOLUTION NO. 2018-22

A RESOLUTION ADOPTING BUDGET AND CERTIFYING TAXES FOR FYE JUNE 30, 2019

WHEREAS, Audubon County has published a proposed FY19 Budget Estimate in the March 2, 2018 Audubon County Advocate Journal and conducted the budget hearing on March 13, 2018; and

WHEREAS, Audubon County approved by a motion/vote the FY18 budget at the March 13, 2018 board meeting and signed the corresponding certification,

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY19 Audubon County Adoption of Budget & Certification of Taxes is hereby formally approved as published and as presented at the March 13, 2018 budget hearing.

Dated this 13th day of March, 2018.

By: /s/Rick Thompson ATTEST: /s/Amy Elmquist
Chairman, Audubon County Board of Supervisors Audubon County Clerk

Engineer Rydl gave Secondary Roads update, ditch cleaning and tree grubbing going on. Maintainers are also busy grading roads. Motion-VanAernam, second-Nelsen to approve NextEra Utility permit. Vote-All in favor.

Motion-Nelsen, Second-VanAernam to rescind Resolution #2018-21. Vote-All in favor. Recorder Bills will be drafting a new resolution in regards to Deputy Recorder's position.

Discussion held on the possibility of changing meeting days to accommodate everyone involved.

Chairman Thompson was excused from the meeting at 10:30 a.m.

Motion-Nelsen, Second-VanAernam to approve minutes of March 6, 2018 meeting. Vote-All in favor. Motion-Nelsen, Second-VanAernam to approve minutes of March 9, 2018 meeting. Vote-all in favor.

Doug Weston gave custodial update. Motion-Nelsen, Second-VanAernam to contact Caring and Sharing to see if they would be interested in the old coat racks. Vote-All in favor. Weston shared with BOS in regards to A/C units for Attorney office and Deputy Sheriff offices, he will look into it more and get back to BOS. Discussion was held on the snow blower that was purchased last Friday. Motion-Nelsen, second-VanAernam to approve the purchase of a new Honda snow blower. Vote-All in favor. Weston is also working on boiler recovery tank.

Board read letters received from Heather Toft in regards to MEI training and ME/MEI fees. Toft will start training with current ME's and eventually will be able to do calls on her own with state medical examiners approval. Motion-Nelsen, Second-VanAernam to approve Dr. Vampola as ME at a fee of

\$750/year, starting April 27, 2018. Willard Sauers, Tyler Thygesen are appointed as current MEI's and will receive \$200 per investigation. Vote-All in favor. Discussed Toft attending training in August, will watch to see if grant money becomes available.

Motion-VanAernam, Second-Nelsen to approve Class C Native Wine permit for Danish Countryside Vines and Wines, effective April 1, 2018. Vote-All in favor.

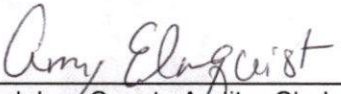
Motion-Nelsen, Second-VanAernam to approve certificate of cost allocation plan for FY17. Vote-All in favor.

Nelsen reported to BOS about ACED meeting updates. VanAernam shared about Historical and Library board meetings.

Motion-VanAernam Second-Nelsen to adjourn at 11:40 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor Clerk

SUPERVISOR'S MINUTE BOOK 2018

March 20, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Jeanne Schwab, Laura Bacon, Jill Christensen, Sarah Jennings, Mitch Rydl, Deb Umland, Todd Johnson and Deb Campbell.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor. Doug Weston updated the Board on the completion of the boiler recovery tank repair, replacement doors, air conditioners and elevator repairs. Motion-Nelsen Second-Thompson to approve the minutes of the March 13 board meeting. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$72,472.99. Vote-all in favor.

The Board discussed questions to be asked during the upcoming conference call at 9:30 a.m. A call was placed to the DNR regarding MMP update filing.

A lengthy conference call with HR Consultant, Renee VonBokern was held. Also attending were Sarah Jennings, Lisa Frederiksen and Jeanne Schwab. Attorney Sarah Jennings recommends the most cautious approach and stated 30 hours is the same as 40 hours and there can be no disparity in treatment. She has given the Board her legal opinion and does not advise seeking another opinion. Jennings stated she strongly advises the Board to take her advice. VonBokern stated that nothing with ACA is clear cut and when talking about fulltime, that is only for health insurance not other benefits. The employer has total discretion as to classifications of work and defining part-time. The Board has to decide if they want to change a prorated amount and they have the discretion in what is charged to cover dependents. Board also mentioned the different insurance plan in which County would partially fund a health reserves account to cover differences from Plan 10. VonBokern stated if we were not changing benefits, deductibles or out-of-pocket, they do not need union approval.

Motion-Nelsen Second-Thompson to approve a Public Notice for a Construction Permit Application for H & S Farming, LLC. Vote-all in favor.

IT provider services were discussed with Mitch Rydl and Deb Umland. Thompson will contact a consulting firm. Board requested status of FY18 budget amendment and Auditor Frederiksen reminded them that she was waiting for direction from them as to when to move forward. She also stated that the Board still needed to review their departmental budgets to determine if they needed to amend any line items as well.

Mitch Rydl gave the Secondary Road update and discussed the increase in the price of rock. Rydl stated his crews have been cutting trees, hauling rock and maintaining roads. Discussion was held regarding upcoming controlled burns; future bridge plans and bridge postings and also trees that are down in the county right-of-way.

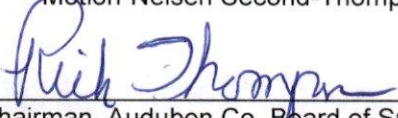
The Board requested assistance from Auditor Frederiksen in how to read their monthly expenditure reports/determine budget needs. The Board returned a call to the DNR regarding the filing of MMP updates and will continue the filing process as we have done in the past.

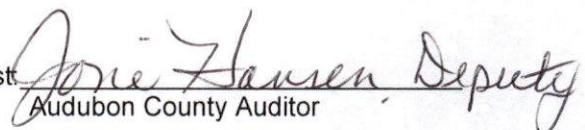
Todd Johnson discussed IT services that the hospital has and if there was a possibility of sharing. Motion-Nelsen Second-Thompson to approve a one year Agreement for Disposal of Garbage and Recycling Materials with Bohlmann and Sons Sanitation ending December 31, 2018. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept and place on file the following MMP updates: Edward Wiederstein- #58869; Scott Halbur-#59617; Randy Bruch-#58536; Nelson Farms-#58248; Jody Meiners-Harold-#67024; Danny Wittrock-#58183; Brian Klocke-#66574; Lawrence Handlos-Rudolph-#57972; Lawrence Handlos-Wegner-#64333; Kyle Kjergaard-Jensen Pork Farm-#62686; Holly Kjergaard-Lauritsen-#62651; Greg Hansen-Albertson site-#62166; AMVC RE LLC-South Fork-#63613.

Auditor Frederiksen discussed her concerns with Board over needing some HR policy and lowering discriminatory risks/responsibility for managing taxpayer monies, reserves, appropriation authority, board's consideration of budget discussions being an informal approval of items, lack of documentation on these budget discussions for backup, etc. She also encouraged the Board monitor budgets/actuals to look for ways to lower spending/tax askings.

Motion-Nelsen Second-Thompson to adjourn at 1:44 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

03/07/2018 through 03/20/2018

Vendor	Description	Amount
AGRILAND FS INC 73	SR FUEL	10,922.62
ALBERS, VICKIE	WINDOW BLINDS/ATTY	491.00
ARCADIA LIMESTONE CO	SR SNOW MTRL	2,026.40
ASPHALT PAVING ASSN OF IOWA	SR ENG TRAINING	60.00
AUDUBON CO ADVOCATE JOURNAL	EMA BUDGET PUBL	1,169.22
AUDUBON CO SHERIFF	SHER SRVC FEE	188.10
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	8.00
AUDUBON COUNTY	SR OFFICE SUPPLIES	31.99
AUDUBON DIESEL LLC	SR PARTS/LABOR	171.40
BAKER, RICHARD M	VA COMM MTG REIMB	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BOLDT, PAULETTE KAY	PHN MLG REIMB	74.10
BRAYTON CITY CLERK	SR RUT REIMBS	698.83
CASEYS GENERAL STORES INC	FUEL/EMA	61.77
CENTURYLINK	E911 TELE	14.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	1,306.20
CHRISTOFFERSON, TOM	REIMB TWP MTGS	60.00
CLIA LABORATORY PROGRAM	CERT FEE/PHN	150.00
COMPUTER CONCEPTS OF IA INC	SR DATA SERVICE	1,144.71
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,349.87
COST ADVISORY SERVICES INC	FY17 COST ALLOCATION PLAN-BOS	4,125.00
COUNSEL	M/A COPIER-PHN	61.22
D & J SUPPLY	SR TIRES/LABOR/SUPPLIES	1,303.00
DAILY TIMES HERALD	AD FULL TIME RN-PHN	142.00
DISTRICT IV RECORDERS ASSOC	REC DIST DUES FY18-19	50.00
DST CORPORATION, %TIM SHAFFER	VA RENT S8844	425.00
ELMQUIST WELDING & RPR INC	RS LABOR	25.00
EMERGITECH LLC	E911 M/A 4/1/18 THRU 3/31/19	7,879.70
EXIRA CITY	SR WATER	47.01
FASTENAL CO	SR SAFETY SUPPLIES	825.00
GRABILL, KENT	WC MILEAGE	90.25
HANER, DALE R	VA TRANSPORT MLG REIMB	80.00
HANSEN'S M&M SERVICES	FEB 2018 ARC/MAP/911 UPDATES	657.00
HAYS, JON	REIMB TWP MTG	45.00
HEALTHPRO HERITAGE AT HOME LLC	PHN PT/OT VISITS & MLG	2,398.90
HINNERS, KYLE	VA COMM MTG REIMB/MLG REIMB	62.35
HOUSBY MACK INC	SR PARTS	94.82
IA WORKFORCE DEVELOPMENT	REIMB EMPLOYEE UNEMP-PHN	2,788.56
IRON SHOP	SR LABOR/TIRES	188.75
JENNINGS, SARAH	OFF SUPP/LETTERHEAD/ATTY	134.99
JENSEN, DAVID	REIMB TWP MTGS	45.00
KIMBALL MIDWEST	SR BOLTS/PARTS	214.43
LAFOY, PENNY	PHN MLG REIMB	161.03
MARNE-ELK HORN TELEPHONE CO	TELE/E911	159.30
MIDAMERICAN ENERGY CO	SR ELECTRIC	5,313.59
MIDWEST WHEEL COMPANIES	SR PARTS	1,099.91
MURRAY, SARAH	PHN MLG REIMB	77.90
MY WAY DESIGNS	VA EMBROIDERED HATS	1,500.00

03/07/2018 through 03/20/2018

Vendor	Description	Amount
NELSON, ROBERT J	PHN MLG REIMB	114.00
NISSLY, PEGGY	REIMB DISPOSITION FEES/ATTY	50.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	335.90
OLSEN, FRANK	VA COMM MTG REIMB	50.00
PAULSEN, SHAWN	SR ENG MILEAGE	403.28
RDP OFFICE	SR DATA SERVICE	1,809.74
RIESGAARD, JERRY	REIMB TWP MTG	60.00
SORENSEN, LISA	PHN MLG REIMB	132.53
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS	1,226.42
STAR EQUIPMENT LTD	SR ENG SUPPLIES	81.60
SWI JUVENILE EMERGENCY	4TH QTR JUV REIMB	13,034.03
THE OFFICE STOP	OFF SUPP/ASSR	306.35
THE SCHNEIDER CORPORATION	BEACON WEB HOSTING/DP	1,350.00
THOMPSON, BECKY A	PHN MLG REIMB	22.33
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY/COURT	394.66
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	50.00
US CELLULAR	RS PHONE	318.19
VERIZON WIRELESS	PHN-TELE	52.28
WAHLERT, CHRISTINE G	PHN MLG REIMB	43.23
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE/INTERNET	100.00
ZIEGLER INC	SR PARTS/LABOR/FILTERS	2,469.03
	GRAND TOTAL	72,472.99

SUPERVISOR'S MINUTE BOOK 2018

March 27, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Amy Elmquist, Mike Jensen, Chris Whitaker, Todd Johnson, Laura Bacon, Doug Weston, Sarah Jennings, Miranda Bills, Mitch Rydl, Renee Von Bokern via telephone, Adam Kaiser, Bryce Tessman, Dave Tessman, Brett Nissen, Mark Remsburg, Clint Stetzel, Joe Muhr, Matt Muhr, Brandon Bruch, Danny Budd, Dan Mennenoh, Jesse Wanninger, Eric Wegner, Randy Wegner, Derek Tessman, Tyler Bruch, Bruce Haag, Kevin Jensen and Jeff DeBower.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of battery back-ups. ICIT conference call, voting machines and Paul Greufe. Vote-all in favor.

Mike Jensen and Chris Whitaker of Region XII Council of Governments discussed the Hazard Mitigation Plan for Audubon County.

Motion-Nelsen Second Thompson to approve minutes of March 20, 2018 meeting. Vote-all in favor.

Sheriff Johnson spoke with Renee Von Bokern and received direction from her on resolution wording, the computer specialist/dispatcher/jailer will be a nonunion position. Motion-Nelsen Second VanAernam to approve Resolution 2018-23 as follows:

RESOLUTION 2018-23

15.58 R.T.

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Tiffany Henkle, be hired as Computer Specialist/Dispatcher/Jailer for the Sheriff's Office. Her starting date will be April 2, 2018. Her position will be a full-time position. Her starting wage shall be \$15.59 per hour until July 1, 2018. Her pay will stay consistently half way between Civil Clerk and Dispatcher wage with 2 year's experience.

This position will follow the Audubon County Handbook except hours worked/schedule and compensation for those hours, compensation for holidays worked, inclement weather in regards to courthouse closings and insurance benefits.

Dated at Audubon County, Iowa this 27th day of March, 2018

By: /s/ Rick Thompson
Chairman, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen
Audubon County Deputy Auditor

Doug Weston gave the custodian update and discussed the air conditioners that need replaced and also the possibility of using a splitter for air conditioning. Discussion was also held regarding the battery back-ups used in each office.

Motion-Nelsen Second-VanAernam to approve the deletion of Auditor asset #1000, Canon DR3080C111, I-Voter scanner. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Auditor asset #2030, Quick Scan QS6500, Linear Imager. Vote-all in favor.

The Chairman opened the public hearing at 10:00 a.m. on the ATV Ordinance. No oral or written comments had been received. Mark Remsburg spoke in favor of the ordinance and others attending think there will not be a big change. Littlefield Park is not included in this and also all agriculture ATV's are exempt. Motion-Nelsen Second-VanAernam to close the public hearing at 10:22 a.m. Vote- all in favor.

Motion-Nelsen Second-VanAernam to set the canvass date for the Primary Election for June 12, 2018 at 1:00 p.m. Vote-all in favor. Sarah Jennings discussed the Board's question regarding pending litigation.

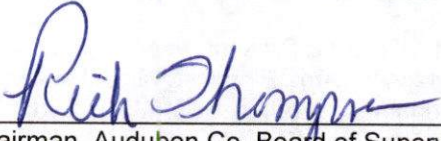
Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the United Private Networks utility permit in Leroy Township at Jay and 190th St. Vote-all in favor. Rydl updated the Board on bridge construction, computer/server access and stated his crews have been cutting trees and hauling rock. The Board placed a call to Paul Greufe and left a message.

Auditor Frederiksen office notified/cautioned Board that sheriff resolution of hire above did not cover all necessary benefit information needed for payroll and that it was not following past precedence of that position—pay/benefits follow the non-union handbook. She felt board should seek/research more on the insurance—that is should follow the insurance premium schedule adopted by other nonunion employee classifications within the County to avoid any discriminatory action by other nonunion employees. The Board had a lengthy discussion with Renee VonBokern regarding the contents of a hiring resolution and that it needs some clarification. Sheriff office and VonBokern had miscommunicated with each other on the new pay rate being higher than the formal clerical/dp position. VonBokern recommended usage of the courthouse handbook versus the union agreement for the existing sheriff clerical/dp position. She also cautioned the board that when performing dispatch/jailer duties, the new hire should receive the union scheduled pay for those hours worked to avoid grievances from the other dispatcher/jailer staff. Sheriff

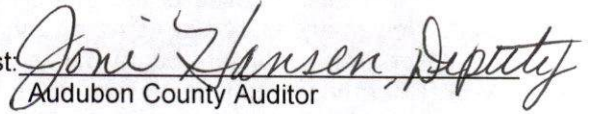
would like to raise the pay of the position significantly as he feels it should receive a higher level for the work being done and that some of this work would be done during scheduled dispatch/jailer time. He stated his new employee is bringing additional skills to the table.

The Auditor's office informed the Board of the purchase of three new Freedom Vote Tablet voting machines. The Board received a phone message from Paul Greufe stating he is waiting for a call from Ryan from Kingston.

Motion-VanAernam Second-Nelsen to adjourn at 1:12 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

March 29, 2018

The special meeting of the Board of Supervisors was held 1:00 p.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen and Amy Elmquist.

Motion-VanAernam Second-Nelsen to approve the agenda for the special insurance meeting.. Vote-all in favor.

Todd Nelsen made cell phone call to Paul Greufe and left a message. Will wait for a return call. Supervisors continued to discuss conversations/messages that had been left with Greufe regarding meeting topic. There will be no change financially in coverage. No other information was provided.

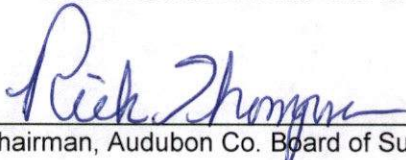
Doug Weston was contacted to get his thoughts on attorney A/C. Weston and Thompson met with Drees Heating and Plumbing earlier in the week. Plans are to get quotes from Burr Plumbing and Drees H & P.

Nelsen discussed his attending a watershed meeting with Engineer Rydl.

Amy Elmquist asked questions about computer coding and windows upgrade for security cameras. Supervisors will need to decide what policy they have followed in the past/plans for the future for splitting out the coding of bills. Auditor recommended board make sure they know where month-end, budgets and other reports are filed—to access for coding of board invoices.

The Auditor's office informed the Board that the April 3rd meeting will be held in the Law Library due to state auditor schedule to use the Supervisor's room for Clerk of Court audit.

Motion-Nelsen Second-VanAernam to adjourn at 2:00 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

April 3, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mike Jensen, Doug Weston, Jeanne Schwab, Mitch Rydl, Miranda Bills, Deb Campbell, Todd Johnson, Bryce Tessman, Dave Tessman, Mark Remsburg, Clint Stetzel, Joe Muhr, Brandon Bruch, Kevin Jensen, Danny Budd, Jesse Wanninger, Eric Wegner, Randy Wegner, Derek Tessman and Daren Lauritsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of recoding SR employee. Vote-all in favor.

Mike Jensen, EMA, discussed the Hazard Mitigation plan. Motion-Nelsen Second-VanAernam to approve the Local Planning and Administrative Assistance Contract for Audubon County Hazard Mitigation Plan. Vote-all in favor. Jensen also discussed missing street/road signs near Union Ave. and 340th St. and that he will do more checking to try to locate these signs.

Doug Weston gave the custodial update and said they were ready to work on the doors and discussed the glass in windows if they take out air conditioners and replace with panels. No Supervisor update.

Motion-Nelsen Second-VanAernam to approve a Substance Abuse Program grant application and appoint Lisa Frederiksen as signatory. Vote-all in favor.

Mitch Rydl joined the meeting shortly after 9am. The Board discussed with Mitch Rydl the missing street/road signs and who Mike Jensen should contact regarding this. Rydl discussed putting rock down and also discussed the Patterson rock and how it is holding up on the road where it was placed.

Motion-Nelsen Second-VanAernam to amend the agenda to add the reading of the Bible on courthouse grounds. Vote-all in favor. Michelle Asmus requested permission to read the Bible on the courthouse grounds. Motion-VanAernam Second-Nelsen to approve the reading of the Bible on the courthouse grounds in June. Vote-all in favor. Todd Nelsen left the meeting at 9:40 a.m. to attend a Master Matrix scoring by the DNR at the H & S Farming Site.

Mitch Rydl discussed DP services with the Board and that they no longer have access to the server in the courthouse due to HIPAA.

The Chairman opened the Public Hearing for the 2nd reading on the ATV Ordinance. No written comments received. Various members of the public present for the hearing stated questions. Deb Campbell spoke regarding the licensing of ATVs. The Chairman closed the public hearing at 10:12 a.m.

Nelsen returned to the meeting at 10:35 a.m. Mitch Rydl discussed DP services again with the Board. Nelsen will call Bob. Rydl gave the Secondary Road weekly update and said they are getting signage for the tree in the Middle of the Road; someone had dumped used carpet and tires; money came in for an EDA project; bridge work was starting and crews were cleaning ditches and stockpiling rock. Discussion on sheriff vehicle incident/damages.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor, except an attorney claim for expense reimbursement, as listed in a separate publication following these minutes in the amount of \$65,035.84. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept and place on file the Auditor's March month-end reports. Vote-all in favor.

The Board reviewed revised resolutions for a non-union position submitted by both Sheriff Todd Johnson and Auditor Lisa Frederiksen. Johnson stated he had sent his resolution to Renee VonBokern for review. Frederiksen stated Johnson was misrepresenting her email to the Board and VonBokern. Contact had been made to sheriff office to verify/clarify the intent of the "exceptions" listed in the previous week's resolution so that Sheriff could adequately revise the resolution per his intentions for payroll. This was not an email approving or disapproving or giving an opinion on the Sheriff's resolution. Auditor had also drafted an additional resolution for board to review/edit as a solution to the issues raised at previous meeting by VonBokern. Auditor was attempting to lessen the chances for a grievance by union dispatch/jailer employees and to address potential discriminatory differences between nonunion employees also brought forth by the auditor and HR Consultant Renee VonBokern at the March 27th meeting. The Sheriff wished to move forward with his proposed change in pay/benefits/past precedence set for this nonunion position. Teresa Murray inquired as to why the Supervisors allow non-union positions to receive union insurance Benefits; why only some be given the choice of % raise or fully-paid insurance; such option is not given to other non-union personnel. She felt that the Board should require all nonunion personnel to follow the

handbook for benefits and treat everyone the same. Board opted to follow Sheriff's original request for nonunion position changes with Motion-Nelsen Second-VanAernam to rescind as incomplete the prior Resolution 2018-23 and replace with the following Resolution 2018-24 as follows. Vote-all in favor.

RESOLUTION 2018-24

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Tiffany Henkle, be hired as Computer Specialist/Dispatcher/Jailer for the Sheriff's Office. Her starting date will be April 2, 2018. Her position will be a full-time position. Her starting wage shall be \$15.59 per hour until July 1, 2018. Her pay will stay consistently half way between Civil Clerk and Dispatcher wage with 2 years' experience.

This position will follow the Audubon County Handbook except hours worked/schedule and compensation for those hours, compensation for holidays worked, inclement weather in regards to courthouse closings and insurance benefits. These exceptions shall follow the union contract.

Dated at Audubon County, Iowa this 27th day of March, 2018.

By: /s/ Rick Thompson
Chairman, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen
Audubon County Deputy Auditor

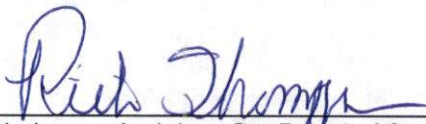
Motion-VanAernam Second-Nelsen to approve the minutes of the March 27, 2018 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the March 29, 2018 meeting. Vote-all in favor. Todd Johnson inquired as to whether he had to pay an invoice for the replacement of lights in the jail and the Board instructed him to pay for them the same way he pays for other jail expenses. After courthouse changed lighting system the jail had been given the remaining courthouse light bulbs at no charge to the jail.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Dan/Bill Christensen, ID#68467 and also Lawrence Handlos-Muhr, ID#65707. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's March Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to pay for the HIPAA expenses regarding data processing out of the same funding where the payment of the HIPPA contract was paid. Vote-all in favor. Therefore Secondary Roads, Rural Basic, Assessor, EMA and E911 funded departments will not have to pay for any portion of these services provided on their behalf.

Motion-Thompson Second-VanAernam to adjourn at 12:55 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Deputy Auditor

Claims Listing Report
AUDUBON COUNTY
3/21/2018 through 4/3/2018

Vendor	Description	Amount
ACE HARDWARE	CUST SUPPLIES	1,314.41
AGRILAND FS INC	FUEL/CONS	3,190.94
ARCADIA LIMESTONE CO	SR SNOW MTRL	2,388.26
ARNOLD MOTOR SUPPLY	SR HAND TOOLS	88.94
AUDUBON CO ADVOCATE JOURNAL	ADVERTISING/SHER	209.20
AUDUBON CO SHERIFF	SERV FEE/SHER	272.47
AUDUBON COUNTY	BATTERY BACKUP/ASSR	63.45
AUDUBON FOOD LAND	JAIL COMM SUPP/SHER	1,415.93
BAYLOR, ANGIE	POSTAGE/ATTY	8.04
BILLS, MIRANDA	ISAC MEALS/MLG REIMB/REC	110.00
BLUML, JANELL	MTG/MLG/LODGING REIMB/ASSR	396.94
BOHLMANN & SONS SANITATION	GARBAGE/CONS	72.00
BORNHOLDT, DWAYNE	REIMB TWP MTG 2-21-18	30.00
BRAYTON CITY CLERK	SR RUT REIMBS	442.70
BROWNELLS, INC	SLIDE SPRING/SHER	5.74
BUSINESS CARD	FUEL/OFF SUPP/SHER	243.45
CAMPBELL, DEBBIE M	ISAC MLG/MEALS/PARKING REIMB/TREAS	102.63
CAPPEL'S ACE HARDWARE	ICE FISHING EQUIP/CONS	194.17
CARD SERVICES	HOTEL REIMB/INTERNET/SUPP/CONS	757.57
CARPENTER UNIFORM CO	NAMETAGS/SHER	1,289.00
CENTRAL IA DISTR INC	SWITCH/POSTAGE/CUST	16.17
CITY SERVICE & PARTS	TIRE GAUGE/VALVE TOOL/CONS	398.77
COMPUTER CONCEPTS OF IA INC	SR ADMIN COMP PARTS	350.51
CORPORATE OFFICE	PMB-HCFA 2017	965.02
COUNSEL	SR MA COPIER	367.79
COUNTRY INN & SUITES, COUNCIL BLUFFS	LODGING/SHER	288.96
DREES HEATING & PLUMBING INC	BOILER RPRS/LABOR/GEN	1,046.24
DST CORPORATION, %TIM SHAFFER	VA RENT/VA	425.00
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	634.21
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
FASTENAL CO	SR BOLTS	330.90
FIDLAR TECHNOLOGIES INC	QTRLY INFO REPLICATION SRVC/REC	500.00
GRABILL, KEITH	REIMB TWP MTG	30.00
GRABILL, SAMUEL	REIMB TWP MTG	30.00
GUTHRIE COUNTY REC	GEN RELIEF UTIL REIMB	717.62
HANSEN INTERSTATE REPAIR	WRECKER SRVC/SHER	150.00
HANSEN, ROBERT C	TWP MTG REIMB	60.00
HANSEN, ROD	TWP MTG REIMB	30.00
HARLAND TECHNOLOGY SERVICES	M/A REC PRINTERS/TREAS	189.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/OASIS VISITS/MLG/PHN	1,388.30
HOEGH, BRUCE	TWP MTG REIMB	15.00
HORIZON EQUIPMENT	HONDA SNOWBLOWER/CUST	500.00
IA COUNTY ATTORNEYS ASSN	ATTY ASSOCIATION DUES	318.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL TRNG/STEFFES/SHER	800.00
IA PRISON INDUSTRIES	MATTRESS/JAIL/SHER	117.00
IA STATE CO TREASURERS ASSOC	CONF REG/TREAS	135.00
IA STATE UNIV-CTRE	SR TRAINING	35.00
INMAN, KATHY	REIMB HEALTH PREM/SHER	150.00

Claims Listing Report
AUDUBON COUNTY
3/21/2018 through 4/3/2018

Vendor	Description	Amount
IRON SHOP	BOLTS/ACETYLENE/CONS	39.70
JEO CONSULTING GROUP INC	SR ENG SERVICES	4,470.00
JESSEN, JANE	REIMB TWP MTG	60.00
KILWORTH, LONN	TOWNSHIP MTG REIMB	75.00
LOGAN CONTRACTORS SUPPLY INC	TAR BLOCKS/CONS	1,549.80
MAIL SERVICES LLC	PRINTING/POSTAGE/TREAS	205.01
MARION CO SHERIFF'S OFFICE, JASON SANDHC	SERV FEE/JUV	136.35
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	41.69
MIDAMERICAN ENERGY CO	SR ELECTRIC	114.33
MURPHY TOWER SERVICE LLC	TOWER LABOR/REPAIRS/E911	2,550.00
NELSON, JAY	REIMB TWP MTG	30.00
PAT KAISER'S CHRISTIANSEN MTRS	2015 TAHOE 5-4 RPRS-BRAKES/SHER	696.21
PITNEY BOWES INC	GEN M/A POSTAGE METER RENTAL	150.00
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	1,021.00
QUALITY INN & SUITES	WC SUBSISTENCE	168.00
RASMUSSEN LUMBER CO	BOLTS/LUMBER/TRLR DOORS/CONS	345.45
RDP OFFICE	DP LABOR	1,070.61
REPORTING SERVICES, LLC	DEPOSITION TRANSCRIPTS/ATTY	15.00
RIESGAARD, GARY N	MTG REGISTRATION/VA	60.00
SAUERS, WILL	MEI SERVICES	200.00
SCHLATER, DAVID L	TWP/CEMETERY MTG REIMB	15.00
SCHULTES, LOUIS	REIMB TWP MTG	15.00
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHRED SERV/PHN	40.00
SHELBY CO AUDITOR	QTRLY JUV SERV/RENT/UTIL REIMB	567.00
SHOPKO STORES OPERATING CO LLC	SUPPLIES/CUST	63.88
SORNSON, GALEN	REIMB TWP MTG	30.00
SOUTHSIDE WELDING & MACH LLC	PARTS FOR DUMP TRUCK/CONS	81.94
STANARD & ASSOCIATES INC	20 DISPATCHER TESTS/SHER	375.00
STEFFES, DEB	MEAL REIMB JAIL SCHOOL/SHER	48.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPPLIES/SHER	750.51
SWENSEN, ROGER	TWP MTG REIMB 1-9-18	30.00
TEMPLETON HARDWARE	HANDLE FOR JAIL/SHER	115.15
THE OFFICE STOP	SR OFFICE SUP	16.99
THE TOUCH	OFFICE EQUIP RPRS/LABOR/SHER	156.20
TYLER TECHNOLOGIES	VERSION 10 ANNUAL M/A/ASSR	23,754.52
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	552.75
VERIZON WIRELESS	TELE/SHER	594.39
VOIGTS, HUNTER	ICE FISHING CLINIC/CONS	11.38
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,154.55
GRAND TOTAL		65,035.84

SUPERVISOR'S MINUTE BOOK 2018

April 10, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Amy Elmquist, Mitch Rydl, Laura Bacon, Sheri Vaughn, Doug Weston, Kent Grabill, Sarah Jennings and Miranda Bills. Mitch Rydl and Kent Grabill joined the meeting at 8:30.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the April 3, 2018 meeting. Vote-all in favor.

Sheri Vaughn of Workforce Development met to discuss Home Base Iowa signs to be placed on state highways when entering the county. Motion-Nelsen Second-VanAernam to approve the purchase of Home Base Iowa signs. Vote-all in favor. Vaughn discussed a website for the hiring of veterans looking for work.

Motion-VanAernam Second-Nelsen to accept and file the Clerk of Court's March Report of Fees. Vote-all in favor.

Doug Weston gave the custodial update and discussed the completion of security work on doors, ice in the handicap door and an update on panels where air conditioners had been.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Greenflash RE, LLC-Jorgensen Site, ID#64571. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the deletion of Election OVI voting machines-asset #2353, 2366 and 2341. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Master Matrix scoring of 475 for the H & S Farming, LLC site. Vote-all in favor. Motion-Nelsen Second-VanAernam to recommend DNR approval of the Construction Permit Application for H & S Farming, LLC site due to the absence of any known statute or rule violation. Vote-all in favor.

Attorney Sarah Jennings gave the attorney update. Discussion was held regarding her budget amendment and the credit card she had requested. Discussion was held regarding the Roadside Manager position and Sarah stated she would check with Renee VonBokern as to whether this position would be exempt or non-exempt.

The Chairman opened the public hearing at 10:00 a.m. No written comments were received. Recorder Miranda Bills discussed the City of Audubon code regarding ATV's and also stated she had posted the proposed ordinance on facebook. Motion-Nelsen Second-VanAernam to close the public hearing at 10:06 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the adoption of the ATV ordinance as follows. Vote-all in favor.

AUDUBON COUNTY ORDINANCE NO. 2018-1

AN ORDINANCE AUTHORIZING THE OPERATION OF ALL-TERRAIN VEHICLES AND OFF-ROAD UTILITY VEHICLES IN AUDUBON COUNTY, IOWA.

SECTION 1. The Ordinances of the County of Audubon, Iowa, are amended by adopting this Ordinance.

SECTION 2 PURPOSE. Iowa Code §321.1(90) provides that a "vehicle" means every device in, upon, or by which any person or property is or may be transported or drawn upon a highway. Iowa Code §321.1(42) provides that a "motor vehicle" means a vehicle which is self-propelled. Iowa Code §321.1(4) provides that "all-terrain vehicle" includes off-road utility vehicles. Iowa Code §321.174 provides that a person, except those exempted, shall not operate any motor vehicle upon a highway in this state unless the person has a driver's license issued by the department of transportation valid for the vehicle's operation. Iowa Code §321.234A provides that certain persons may operate all-terrain vehicles on a highway. Iowa Code §321.20B provides that a person shall not drive a motor vehicle on the highways of this state unless financial responsibility is in effect for the motor vehicle and unless the driver has proof of financial responsibility. A riding trail means an all-terrain vehicle riding trail on any public land designated by a political subdivision. Iowa Code §321.1(7).

This ordinance designates the streets and portion of roadways where All-terrain Vehicles and Off-road Utility Vehicles may operate. Iowa Code Chapter §3211.1 authorizes Audubon County to evaluate and designate roadways and trails for operation which does not unduly interfere with or constitute an undue hazard to conventional motor vehicle traffic. Registered All-terrain Vehicles and Off-road Utility Vehicles when operated with lights and by insured and licensed drivers do not unduly interfere with or constitute an undue hazard to conventional motor vehicle traffic. Use should be allowed consistent with treatment similar to motorcycles. All streets and highways (except State highways) in Audubon County are hereby designated to be riding trails.

SECTION 3 DEFINITIONS. The definitions of terms used in this ordinance are:

All-terrain Vehicle means as defined by Iowa Code §3211.1

Off-road Utility Vehicle means as defined by Iowa Code §3211.1

Roadway means that portion of a highway improved, designed, or ordinarily used for vehicular travel.

Street or highway means the entire width between property lines of every way or place of whatever nature when any part thereof is open to the use of the public.

SECTION 4 LAWFUL OPERATION. An All-terrain Vehicle or Off-road Utility Vehicle may be operated on streets (except State highways) in Audubon County except in violation of the restrictions in this ordinance and those imposed by the Iowa Code or any municipal ordinance. An All-terrain Vehicle or Off-road Utility Vehicle is authorized to stop at service stations or convenience stores.

SECTION 5 UNLAWFUL OPERATION. A person shall not operate an All-terrain Vehicle or Off-road Utility Vehicle under any of the following conditions:

In violation of any provision of Iowa Code §3211.4.

In a careless manner such that it creates or causes unnecessary tire squealing, skidding or sliding upon acceleration or stopping; or simulates a race or causes any wheel or wheels to unnecessarily lose contact with the ground or causes the vehicle to unnecessarily turn abruptly or sway.

In a manner which causes the road surface material on the roadway to be disrupted or moved in any fashion such as to cause the road surface to have ruts, cause standing water or in any fashion require additional maintenance or grading so as to restore the regular crown or shape.

Without a lighted white light to the front and lighted red light to the rear, both of which shall be installed and operated in accordance with industry standards and practices for the vehicle.

Without liability insurance (or other proof of financial responsibility as provided in Iowa Code Ch. 321A) in an amount not less than that required by Iowa Code Chapter 321A for motor vehicles and shall carry proof of insurance on board. An owner or driver cited for a violation, who produces to the clerk of court prior to the date of the person's court appearance as indicated on the citation proof that financial liability coverage was in effect for the motor vehicle at the time the person was stopped and cited, shall not be convicted of such violation and the citation issued shall be dismissed by the court. Upon dismissal, the court or clerk of court shall assess the costs of the action against the defendant named on the citation.

On any Grade level C street except the portion thereof designed, or ordinarily used for vehicular travel is permitted.

On any Grade level B street, except the portion thereof designed, or ordinarily used for vehicular travel is permitted.

On any street where official signs are placed in accordance with the Uniform Sign Manual restricting operation.

On any land under the control of the Audubon County Conservation Board where Official Rules have been adopted and signs placed in accordance with the Uniform Sign Manual restricting operation.

SECTION 6 REGISTRATION REQUIREMENTS. An All-terrain Vehicle or Off-road Utility Vehicle operated on a roadway shall be registered pursuant to the Iowa Code.

Those registered in Iowa shall display the current registration decal and shall carry the certificate on board.

Those registered in another state shall display the current indicia of registration and shall carry the certificate on board in compliance with the other state law.

SECTION 7 EXEMPT VEHICLES & OPERATORS. This Ordinance does not apply to any exemption under the Iowa Code for All-terrain Vehicles and Off-road Utility Vehicles operated pursuant to Iowa Code §3211.9 (government and farm implements) or Iowa Code §321.234A (incidental to and use for

agricultural purposes, government, public utilities, licensed engineers and licensed surveyors) or Iowa Code §§352.2, 321I.14(3)(b) (farm operations).

SECTION 8 PENALTIES. Violation of the Ordinance shall constitute a Simple Misdemeanor punishable by a fine only as provided by the Iowa Code plus the applicable court surcharge and costs.

SECTION 9 JURISDICTION. The provisions of this Ordinance shall apply throughout Audubon County, Iowa, including municipalities which have not enacted a municipal ordinance dealing with similar subject matter.

SECTION 10 REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 11 SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 12 EFFECTIVE DATE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson, Chairperson

Attest:/s/ Amy Elmquist, Auditor Clerk

Publication Summary:

First Reading & Passage: March 27, 2018

Second Reading & Passage: April 3, 2018

Third Reading & Passage: April 10, 2018

Publication Date: April 13, 2018

Thompson left the meeting at 10:08 a.m. Mitch Rydl presented the Five Year Construction Plan. Motion-Nelsen Second-VanAernam to approve the Iowa DOT for FY19 budget. Vote-all in favor. Bridge crew working on bridge near 140th & Mockingbird. Other crew working on digging ditches, stock piling rock, blading. Engineer questioned the paying of RDP computer service invoices for secondary roads and returned such to Board of Supervisors. Deputy Auditor Hansen again mentioned the secondary roads labor distribution and ability to use road clearing function within secondary road funds- Rydl will check into why some amounts have been taken out of rural basic funds.

Motion-VanAernam Second-Nelsen to approve FY18 budget amendment hearing date at 10 a.m. on April 26, 2018. Motion-VanAernam Second-Nelsen to adjourn at 11:05 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2018

April 17, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Teresa Murray, Jeanne Schwab, Deb Campbell, Chris Hemmingsen, Kimberly Dicky and Sara Watson.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Doug Weston gave the custodial update and stated he received quotes for air conditioners and will probably go with window units.

Motion-Nelsen Second-VanAernam to approve the minutes of the April 10, 2018 meeting. Vote-all in favor. Jean Schwab and Teresa Murray discussed the pay increases in the public health nurse department stating they need a Medicare nurse full time and had to replace the Assistant Administrator, office manager received an additional raise, and that an aide has had her hours cut back.

Deb Campbell discussed a tax suspension. Motion-Nelsen Second-VanAernam to approve a DHS tax suspension for parcel #24-050521340280. Vote-all in favor. Campbell presented the Treasurer's Investment Report to the Board. Campbell discussed pay increases for her staff for July 1. Motion-Nelsen Second-VanAernam to approve Resolution 2018-25 as follows. Vote-all in favor.

RESOLUTION 2018-25

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Deputy Amanda Kommes, full time employee of the Treasurer's Office, salary be increased to 64% of the Treasurer's annual salary effective July 1, 2018.

This increase will bring her annual salary to \$31,636.93.

Dated this 17th day of April, 2018.

/s/ Rick Thompson, Chair

Attest: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$167,801.91. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file the Sheriff's Quarterly report. Vote-all in favor. Auditor notified Board of her recommendation that FY18 amendment hearing date be no later than April 30 or May 1; that the hearing date board set previous week for the 26th would not meet state notice requirements. Motion-Nelsen Second-Thompson to reset the FY18 budget amendment public hearing date for May 1, 2018 at 10:00 a.m. Vote-all in favor.

Chris Hemmingsen was present for the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a utility permit for West Central Rural Water for Douglas 25. Vote-all in favor. The weekly update was given stating the crews are digging ditches, working on the Viola 16 bridge and maintaining roads. Patching will begin on M66 on April 30. Kimberly Dicky and Sara Watson of NextEra Resources discussed and reviewed the Road Use Agreement. This involves which roads will be used, roads to be avoided, crossings and maintenance activity during the contract and upon completion of the construction of the wind turbines. There will be a performance bond for \$3 million that will include an additional 12 months coverage after delivery of the last turbine. Upcoming meetings were discussed. Motion-Nelsen Second-VanAernam to approve the Road Agreement with NextEra Resources. Vote-all in favor. Labor coding out of rural basic for secondary road employees when they are cutting and burning brush was discussed and also when the roadside manager is working for secondary roads that is coded to secondary roads.

The Board attempted a call to union negotiator Paul Greufe and left a message. Budget Director Lisa Frederiksen reviewed the FY18 budget amendment notice with the Board and discussed where changes had been made. Board questioned attorney amendment changes and discussed with Supervisor Thompson the regional mental health amendment request. Motion-VanAernam Second-Nelsen to approve the Public Notice for the Budget Amendment. Vote-all in favor.

Jean Schwab and Teresa Murray discussed the budget amendment request turned in today for the public health nurse department and Nelsen stated it would have to be considered at a later date as the notice had to be to the paper by noon.

Motion-VanAernam Second-Nelsen to adjourn at 11:48 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Deputy Auditor

04/04/2018 through 04/17/2018

Vendor	Description	Amount
ACE HARDWARE	DOOR STOP/CUST	965.92
AGRILAND FS INC	FUEL/SHER	1,414.55
AGRILAND FS INC 73	SR GAS	19,933.97
AMVC VETERINARY SERVICES	DRUG DOG RX/SHER	22.74
AUDUBON CITY	GEN RELIEF WATER BILL	100.00
AUDUBON CITY LIBRARY	4TH QTR FY18 ALLOCATION	6,750.00
AUDUBON CO ADVOCATE JOURNAL	FINANCE CHGS/WINTER WTHR AD-SHER	1,973.77
AUDUBON CO AIRPORT AUTHORITY	4TH QTR FY18 ALLOCATION	9,866.50
AUDUBON CO ECONOMIC DEVE	FY18 4TH QTR ALLOCATION	7,611.75
AUDUBON CO ENGINEER	FUEL/CONS	2,655.19
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	292.26
AUDUBON CO SHERIFF	WARRANT/SHER	160.28
AUDUBON CO SOLID WASTE MGMNT, COMMISS	DUMP FEE/GEN	1,027.48
AUDUBON FOOD LAND	JAIL COMM SUPP/SHER	2,535.39
AUTO-JET MUFFLER CORP	SR PARTS	643.82
BAKER, RICHARD M	VA COMM MTG	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	78.00
BOLDT, PAULETTE KAY	PHN MLG REIMB	75.53
BUSINESS CARD	INMATE MEALS/PARTS/FIN CHRGS/SHER	56.03
BUSINESS FORMS & SYSTEMS	ENVELOPES/TREAS	101.00
CASEYS GENERAL STORES INC	FUEL/EMA	33.31
CASS CO HEALTH SYSTEM	NEW EMPLOYEE EXAM/SHER	136.00
CASS CO SECONDARY ROADS	SR ADMIN TRAINING	25.00
CENTRAL IOWA WATER INC	BOILER SUPP/GEN	155.00
CENTRAL SALT LLC	SR SNOW MTRL	4,842.39
CENTURYLINK	E911 TELE	14.00
CHIEF SUPPLY CORPORATION, LAW ENFORCEN	BULLET PROOF VEST/SHER	827.34
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	1,446.15
CITY SERVICE & PARTS	GREASE/PARTS/CONS	83.35
CORPORATE OFFICE	WEEKLY FLEX FUNDING	226.20
D & J SUPPLY	SR TIRE REPAIR	731.00
DAILY TIMES HERALD	ADV/RN/PHN	40.80
EMERGITECH LLC	911 BUSINESS PHONE & INSTALL/SHER	1,005.82
EXIRA CITY	SR WATER	3,433.59
EXIRA FARM SERVICE	OIL CHANGE/CONS	209.01
FASTENAL CO	SR BOLTS	68.59
FIRST NATIONAL BANK OMAHA	PUBLICATIONS/EMPL TESTING/PHN	1,033.51
GUTHRIE COUNTY REC	ELEC/UTIL-CONS	518.72
HANER, DALE R	VA TRANSPORT MLG REIMB	80.00
HANSEN REPAIR	OIL CHG/TIRE RPRS/DISPOSAL/SHER	130.55
HANSEN'S M&M SERVICES	ISSUE NEW 911 ADDRESS	747.20
HAWKINS, INC	CHLORINE/CONS	57.10
HEALTHPRO HERITAGE AT HOME LLC	PT/OT VISITS/MLG/PHN	1,333.10
HOLIDAY INN-DOWNTOWN	LODGING ISAC/THOMPSON/BOS	249.92
HOUSBY MACK INC	20210 MARCH	950.95
IA PRISON INDUSTRIES	10 MATTRESS/CLEAR COVERS/SHER	1,240.00
IA STATE ASSN OF COUNTIES	ISAC SPRING CONF REG/SUPS	380.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SING MTRL	229.25

04/04/2018 through 04/17/2018

Vendor	Description	Amount
IRON SHOP	TIRES/CONS	343.75
ISACA, ATTN: ROXANNA MORITZ/AUD	SEAT CONTINUING EDUCATION	425.00
ISSDA FINANCIAL ADMINISTRATOR	ISSDA CIVIL SCHOOL/THYGESEN/SHER	250.00
JENNINGS, SARAH	OFFICE SUPP/ATTY	316.77
JOHN DEERE FINANCIAL	SR FILTER	152.42
KAUFFMAN'S LIGHTING	BALLASTS/CONV KITS/LIGHTS/SHER	266.16
KIMBALLTON CITY CLERK	4TH QTR FY18 ALLOCATION	1,125.00
LAFOY, PENNY	PHN MLG REIMB	139.18
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	153.54
MAINSTAY SYSTEMS INC	IA SYSTEM PC MAINT/SHER	237.00
MARNE-ELK HORN TELEPHONE CO	TELE/E911	157.70
MEDIACOM	CABLE JAIL/SHER	123.85
MENARDS	CHAPS/GLOVES/HOSE/CONS	2,005.81
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,967.09
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPL CONSULT SRVC	1,458.33
MIDWEST WHEEL COMPANIES	SR PARTS	294.51
MURPHY HEAVY CONTRACTING INC	SR GRAN MTRL	25,562.25
MURRAY, SARAH	MLG REIMB PHN	219.93
NATIONAL PUBLIC SAFETY INFO BU	NAT DIRECTORY OF LAW ENFORCEMENT ADMIN/SH	154.00
NELSON, ROBERT J	PHN MLG REIMB	106.88
NEW OPPORTUNITIES INC	FY18 GEN RELIEF/APRIL	2,650.00
NISSLY, PEGGY	REIMB DEPOSITION FEES/ATTY	325.54
O'HALLORAN INTERNATIONAL	SR PARTS	7.65
OLSEN, FRANK	VA COMM MTG/MLG REIMB	60.45
PAT KAISER'S CHRISTIANSEN MTRS	OIL CHG/PARTS/ 5-6 /SHER	197.69
POWERPLAN	SR PARTS	484.00
PRODUCTIVITY PLUS ACCOUNT	SAW/SAW PARTS/BUCKET SAW/CONS	597.14
RASMUSSEN LUMBER CO	REBAR FOR RAILROAD TIES/CONS	176.12
RDP OFFICE	SR DATA SERVICE	648.74
REGION XII COUNCIL OF GOVTS	3RD QTR TRANSIT SERV REIMB	823.88
REMSBURG SERVICE INC	SR BLDG SUPPLIES/LABOR	329.89
SCHWAB, JEANNE M	PHN MLG REIMB	85.03
SECRETARY OF STATE	NCOA CARDS MAILING/ELECT	48.03
SHELBY CO SHERIFF	SERVICE FEE/JUV	97.63
SHOPKO STORES OPERATING CO LLC	OFF SUPP/PHN	67.95
SORENSEN, LISA	MLG REIMB PHN	63.18
SOUTHSIDE WELDING & MACH LLC	SR LABOR,PARTS/WELDING	2,315.25
STONE PRINTING OFFICE PRODUCTS	CREDIT FOR DAMAGED ITEM/CUST	141.68
THE OFFICE STOP	OFFICE SUPPLIES/REC	64.63
THE SMART SHOPPER	HELP WANTED/RN/PHN	81.00
THOMPSON, BECKY A	PHN MLG REIMB	131.58
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY/COURT	394.66
THYGESEN, TYLER	MEI SERVICES	200.00
TYLER TECHNOLOGIES	SR DATA SERVICE	11,875.48
UMLAND, DEBRA	APRIL SW DIST MTG MLG REIMB/ASSR	42.56
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMPLOYEE DRUG SCREENING/SHER	42.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	2,210.00
VERIZON WIRELESS	SHER/ TELE	594.53

Claims Listing Report
AUDUBON COUNTY
04/04/2018 through 04/17/2018

Vendor	Description	Amount
WAHLERT, CHRISTINE G	MLG REIMB/PHN	34.20
WEBSTER CO SHERIFF	SRVC FEE/JUV	36.00
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	FY18 2ND HALF TIF REBATE	27,837.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR INTERNET	100.00
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	853.72
WORTHINGTON TRACTOR PARTS, INC	RIMS FOR FIRE PITS/CONS	165.00
	GRAND TOTAL	167,801.91

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	29,029.12
0002 GENERAL SUPPLEMENTAL FUND	3,101.77
0004 CONSERVATION PARK IMPROVEMENT	1,119.48
0006 JAIL COMMISSARY	1,682.62
0011 RURAL SERVICES BASIC FUND	22,682.92
0012 RURAL SERVICES SUPPLEMENTAL FUND	9,866.50
0020 SECONDARY ROAD FUND	71,090.51
0036 WCC TIF	27,837.00
4000 EMERGENCY MGMT SERVICES FUND	105.21
4010 E-911 SURCHARGE FUND	1,018.02
4100 CO ASSESSOR AGENCY	42.56
5210 PAYROLL-MISCELLANEOUS	226.20
GRAND TOTAL	167,801.91

SUPERVISOR'S MINUTE BOOK 2018

April 24, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Jeanne Schwab, Teresa Murray, Mitch Rydl, Miranda Bills, Deb Campbell, Chris Hemmingsen, Kent Grabill, Laura Bacon, Dave Beane and Mike Jensen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of MMP update for Clark Family Farms. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the proposed changes to health insurance; ICIT survey in June for IT needs and public reports of injury.

Doug Weston gave the custodial update and stated the elevator was not working; purchase two new air conditioners for downstairs and in reference to the ADA parking that the courthouse does not provide public parking and that law enforcement is exempt.

Motion-VanAernam Second-Nelsen to approve the minutes of the April 17, 2018 meeting. Vote-all in favor.

Deb Campbell discussed appointing Courtney Nelson as Motor Vehicle Deputy. Motion-Nelsen Second-VanAernam to approve Resolution 2018-26 as follows. Vote-all in favor.

RESOLUTION 2018-26

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Courtney Nelson be appointed Motor Vehicle Deputy effective July 1, 2018, unless sooner revoked, or when said Deputy ceases to perform said duties, and do hereby authorize and empower her to do all acts and things that may lawfully be done by her as Motor Vehicle Deputy. Starting percentage will be 59% of the Treasurer's salary. This increase will bring her annual salary to \$29,165.30.

Dated this 24th day of April, 2018.

/s/ Rick Thompson, Chair
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

The Board reviewed meetings they had attended for ACED, De-Cat, Heart of Iowa, Region XII, and the Landfill.

Motion-Nelsen Second-VanAernam to approve changing the June 5 meeting to June 4 and move to the Law Library. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2018-27 waiving the 14 day waiting period for the Construction Permit for H & S Farming, LLC. Vote-all in favor.

RESOLUTION 2018-27

Audubon County Board of Supervisors

April 24, 2018

APPROVAL OF WAIVER OF AUDUBON COUNTY'S RIGHT TO APPEAL ISSUANCE OF FINAL CONSTRUCTION PERMIT FOR THE CONSTRUCTION OF CONFINED ANIMAL FEEDING OPERATION BY THE IOWA DEPARTMENT OF NATURAL RESOURCES.

BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows:

SECTION 1. The Audubon County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Jason Hocker and Nicholas Smith, H & S Farming, LLC, has been issued a draft permit for the construction of an animal feeding operation building at Lark Ave., Audubon, IA 50025, SE SW Sec. 12, Leroy Township, in unincorporated Audubon County.

SECTION 2. The Audubon County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on April 10, 2018.

SECTION 3. The Audubon County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within the fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.

SECTION 4. The Audubon County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon the notification of this waiver.

SECTION 5. The Audubon County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver.

SECTION 6. This resolution shall take effect immediately.

Passed on this 24th day of April 2018.

/s/ Rick Thompson, Chairperson Audubon County Board of Supervisors

ATTEST:/s/ Joni Hansen, Audubon County Deputy Auditor

The Board checked with the Clerk of Court regarding the reporting of an injury to a member of the public in the Courthouse. The Board instructed the Auditor's office to keep these incident reports in a locked file in the Auditor's office separately from employee incidents in the Company Nurse binder.

Mitch Rydl gave the Secondary Road weekly update and discussed the price of rock and various comparisons. Crews were cleaning ditches, working on approaches, Cameron 10 bridge, patching on construction project, entrances, ditch cleaning, maintaining roads and controlled burns. Rydl gave Board an email from Sarah Jennings regarding the Roadside Manager position.

Lisa Frederiksen (Auditor/Commissioner of Elections), Mike Jensen (Surveyor), Miranda Bills (ADA Coordinator) and Mitch Rydl (Engineer) reviewed election/HAVA/ADA requirements for a handicap parking space on the south end of the building. The County of Audubon owns the lot which the sheriff's office currently uses for employee/law enforcement parking. Per Secretary of State it would be the County as owner of property to determine who/how parking lot is used and whether they choose to deny a handicap accessible space in this area. Mike Jensen had done a survey and reviewed size requirements of elections for a handicapped accessible van. Discussion was held regarding repairs that needed to be done to remain compliant before the primary election. Rydl stated the asphalt needs replaced and advised that 6" of concrete should be used. The Secretary of State's election requirements state no crack can be more than one half inch and that all should be filled; there are different slope requirements for actual lot and pathway to entrance. The handicap spot out on the city street does not meet van-accessible requirements as it would extend too far into the street per Mike Jensen. Frederiksen stated that if we are determined not to be compliant we could be denied absentee voting at the courthouse for the primary election – and board would need to find them accessible location to staff. Secretary of State is aware the handicap spot on the south parking area is repainted at any given time per Supervisor's discretion (could be temporarily painted to meet the closest spot to the handicap entrance criteria). Auditor will check into "grandfathering in" the resurfacing portion of compliancy. Auditor had contacted County Attorney regarding the issue as well. The Board stated they would like Sarah Jennings input and would like to check with City zoning. Neither Board nor Auditor has been contacted regarding any designation of any of the employee parking spots since they have been in office.

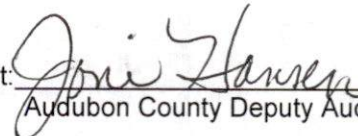
Chairman Thompson initialed sheriff typing error of Henkel hiring resolution & corresponding minutes for Resolution 2018-23 on March 27, 2018 to \$15.58/hour. Motion-Thompson Second-VanAernam to approve the ISAC plan change from Plan 10 to Plan 11E. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file MMP updates for Multi-Pig Sow, ID#60473 and Clark Family Farms, LLC-Dawson, ID#65342 and MMP's for Lawrence Handlos-Home West, ID#61965 and Lawrence Handlos-Zaiger North, ID#61952. Vote-all in favor.

Motion-VanAernam Second-Nelsen to adjourn at 12:26 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2018

May 1, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Lisa Frederiksen, Doug Weston, Jim Lange, Laura Bacon, Todd Johnson, Mike Jensen, Mitch Rydl, Connie Esbeck, Sarah Jennings, Bruce Haag, Miranda Bills and Paul Greufe.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Jim Lange. Vote-all in favor. Doug Weston gave the custodial update and stated he got the Attorney's air conditioner installed.

Jim Lange addressed the Board concerning a fence that was to be put in along the bike trail along his ground asking if it could wait until after the crop was out as he has already planted the field.

Motion-VanAernam Second-Nelsen to approve the minutes of the April 24, 2018 meeting. Vote-all in favor.

Discussion was held regarding a required ADA/election handicap parking space. Auditor Lisa Frederiksen, Surveyor Mike Jensen and Sheriff Todd Johnson discussed the location, slope and length of existing/proposed parking stall. As previously addressed, Auditor stated we are required by the Secretary of State's office to have an ADA van accessible parking space available when absentee voting begins May 7, 2018 until the Primary election and when voting is available for any election. At the least, County will need to provide a temporary space available during these timeframes. Board contacted Attorney Sarah Jennings to join the meeting.

The Chairman opened the public hearing on the FY18 Budget Amendment at 10:00 a.m. Discussion then continued on the ADA van-accessible parking.

No oral or written comments were received regarding the FY18 amendment. Motion-VanAernam Second-Nelsen to close the public hearing at 10:15 a.m. Vote-all in favor. Special meeting Friday to address the parking issue.

Bruce Haag and Connie Esbeck discussed the trail property and proposed fence along the bike trail that is to be installed. Haag stated he had put in steel posts to mark the property line. Haag will meet with his Board regarding this.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$116,924.08. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2018-28 as follows. Vote-all in favor.

RESOLUTION 2018-28

**A RESOLUTION ADOPTING BUDGET AMENDMENT
FOR FYE JUNE 30, 2018**

WHEREAS, Audubon County approved by a motion/vote the FY18 budget at the March 14, 2017 board meeting and signed the corresponding certification; and

WHEREAS, Audubon County subsequently published and approved by a motion/vote the FY18 proposed budget amendment in the manner set out by Iowa Code Section 331.435 on May 1, 2018,

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY17 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 1st day of May, 2018.

By: /s/ Rick Thompson, Chairman
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy
Audubon County Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2018-29 as follows. Vote-all in favor.

RESOLUTION 2018-29

WHEREAS, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2018, and had published the amendment according to the law, and

WHEREAS, it is now desired to amend the appropriations for the departments,

NOW, THEREFORE, BE IT RESOLVED, by the Audubon County Board of Supervisors that the appropriations be amended effective May 1, 2018 as follows:

Attorney(Dept 04 – Function 1100 -- Fund 0001) increase	\$	16,592
Attorney(Dept 04 – Function 1100 -- Fund 0002) increase	\$	4,871
Auditor (Dept 02-- Function 8000 -- Fund 0002) increase	\$	2,045

Mental Health (Dept60 –Function 4413 –Fund 0010) increase	\$ 9,132
Secondary Rds(Dept 20 – Function 0100 – Fund 0020) decrease	\$ (16,891)
Secondary Rds(Dept 20 – Function 0201 – Fund 0020) decrease	\$ (178,511)
Secondary Rds(Dept 20 – Function 0300 – Fund 0020)increase	\$ 6,871
Secondary Rds(Dept 20 – Function 7000 – Fund 0020) increase	\$ 20,000
Secondary Rds(Dept 20 – Function 7010 – Fund 0020) increase	\$ 6,000
Secondary Rds(Dept 20 – Function 7110 – Fund 0020) increase	\$ 300,000
Secondary Rds(Dept 20 __Function 7210 –Fund 0020)increase	\$ 29,000
Sheriff (Dept 05 – Function 1010 – Fund 0032) decrease	\$ (105,288)
Nondepartmental(Dept 99 –Function 0100—Fund 0034)decrease	\$ (49,158)
Nondepartmental(Dept 99 –Function 0100—Fund 0035)decrease	\$ (3,699)
Nondepartmental(Dept 99 –Function 0100—Fund 0036) decrease	\$ (1,743)
Nondepartmental(Dept 99 –Function 0100—Fund 0037) decrease	\$ (13,322)
Nondepartmental(Dept 99 –Function 0300—Fund 1500) increase	\$ 3,248,569
Nondepartmental(Dept 99 –Function 0110—Fund 1500)decrease	\$ (3,450,000)
Nondepartmental(Dept 99 –Function 0110—Fund 1500)decrease	\$ (50,000)
Nondepartmental(Dept 99 –Function 0300—Fund 1500)decrease	\$ (281,511)
Nondepartmental(Dept 99 –Function 9000—Fund 1500) increase	\$ 56,000
Nondepartmental(Dept 99 –Function 0100—Fund 2000) increase	\$ 3,230,977
Nondepartmental(Dept 99 – Function 0110 – Fund 2000) increase	\$ 17,592
Nondepartmental(Dept 99 – Function 3300 – Fund 0002) increase	\$ 20,000
Nondepartmental(Dept 99 –Function 0300—Fund 1500) increase	\$ 1,872

Passed and approved this 1st day of May, 2018 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen	Nays: None
<u>/s/ Rick Thompson, Chairperson</u>	Attest: <u>/s/ Joni Hansen, Deputy</u>
Audubon County Board of Supervisors	Audubon County Auditor

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for Horizon Equipment. Vote-all in favor. Weekly activity: M66 patching, F58 milling, Viola 16 bridge, entrances and digging ditches.

Paul Greufe, negotiator/grievance administrator for the completed union contracts (FY16-FY19) met with the Board and Engineer Rydl. Deputy Auditor Joni Hansen stated both Attorney and Auditor advised not to go into closed session as the agenda was inadequate and union negotiator has not been considered/hired to handle the County's post FY19 Secondary Roads strategy. Joni had not been given correct code section from Greufe to place on the agenda. Whereas VonBokern had met with Board to give her proposal for these services, Greufe had not provided such as previously requested by Supervisors. Motion-Nelsen Second-VanAernam to move into closed session pursuant to Iowa Code Section 20.17(3). Vote-all in favor. Jennings then spoke with Board and Paul Greufe about union strategy session being exempt from Chapter 20. Board decided to move forward with strategy session and remain in closed session. Motion-Nelsen Second-VanAernam to move out of closed session. Vote-all in favor. Greufe stated his process for union negotiations would start around October. Greufe will get back to the Board with proposals.

VanAernam left the meeting at 12:40. Rydl discussed employee evaluations with the Board.

Motion-Nelsen Second-Thompson to approve Kingston training on May 7 for all employees. Vote-all in favor. Motion-Nelsen Second-Thompson to approve signing the Teamsters Local 238 Letter of Understanding. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the deletion of MH asset #2283-Dell printer. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file MMP updates for Multi-Pig 1, ID#60473, and for Keno Farms LLC-Dove Finisher Farm, ID#69332. Vote-all in favor. There was no Board of Supervisors meeting update for the past week. Auditor's office will provide a binder/locked filing cabinet space for any incident reports/insurance claims submitted through the the Board of Supervisors.

Motion-Nelsen Second-Thompson to approve Resolution 2018-30 as follows. Vote-all in favor.
Resolution 2018-30

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective April 1, 2018, hourly rate of as-needed Auditor Clerk Becky Marten be raised to \$17/hour and \$17.76/hour effective July 1, 2018.

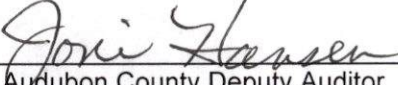
Dated at Audubon County, Iowa this 1st day of May, 2018.

<u>/s/ Rick Thompson, Chairperson</u>	ATTEST: <u>/s/ Joni Hansen, Deputy</u>
Board of Supervisors	Audubon County Auditor
Audubon County, Iowa	

The Board place a call to Jerry Kelly. Motion-Nelsen Second-Thompson to appoint Jerry Kelly to the Board of Adjustment to fill the vacancy of Charles Griffith with his term ending on December 31, 2019. Vote-all in favor. Motion-Nelsen Second-Thompson to adjourn at 1:15 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Deputy Auditor

04/18/2018 through 05/01/2018

Vendor	Description	Amount
ABILITY NETWORK INC	ANNUAL SOFTWARE MA/PHN	1,271.55
ACE HARDWARE	LIGHT SWITCH/CUST	44.13
AUDUBON CITY	GEN RELIEF-WATER BILL	100.00
AUDUBON CO SHERIFF	SERVICE FEE/SHER	311.10
BRAYTON CITY CLERK	SR RUT REIMBS	241.75
BUSINESS FORMS & SYSTEMS	TAX STATEMENTS/TREAS	225.90
CARD SERVICES	INTERNET/HATS/CONS	172.15
CENTRAL IA DISTR INC	CUST SUPP/GEN	623.90
CINTAS	SR MED SUP	8.77
COMPUTER CONCEPTS OF IA INC	SR DATA SERVICE	35.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	434.31
COUNSEL	COPIER M/A/ASSR	201.19
DANNER LAWNSCAPES INC	CH LAWN SPRAYING/GEN	85.00
DISTRICT IV AUDITORS ASSOC	ISACA DUES	50.00
DST CORPORATION, %TIM SHAFFER	VA RENT S8844	425.00
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	193.25
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
FASTENAL CO	SR CUSTODIAL SUPPLIES	98.98
GUTHRIE CO ENVIRONMENTAL HLTH	SANITARIAN REIMB 3RD QTR	5,261.87
HANER, DALE R	VA TRANSPORT MLG REIMB	80.00
HANSEN, STEVEN B	TWP MTG REIMB	30.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/OASIS VISISTS/MLG/PHN	1,988.05
HEART OF IA COMMUNITY SERVICES	FY 18-Q3 REGIONAL DIST/MH	56,363.00
HOLIDAY INN AIRPORT	LODGING/PHN	554.40
HOLLISTER, BRIAN	TWP MTG REIMB	30.00
IMMANUEL LUTHERAN CEMETERY	VET GRAVES	640.00
JENNINGS, SARAH	MLG REIMB/ATTY	212.52
KIMBALL MIDWEST	SR PARTS	340.26
KLEVER, RANDY	TWP MTG REIMB	30.00
LOGAN CONTRACTORS SUPPLY INC	SEALANT/CONS	3,690.00
MAIL SERVICES LLC	PRINTING/POSTAGE/TREAS	219.24
MENARDS	TREES/GLOVES/HOLE PATCH/CONS	1,334.30
MIDAMERICAN ENERGY CO	SR ELECTRIC	32.85
MY WAY DESIGNS	APPAREL/PHN	730.00
NELSON, ROGER B	VA RENT M9163	425.00
NYHART CO INC	GASB FEE EVAL-GEN	1,225.00
PRODUCTIVITY PLUS ACCOUNT	BAR OIL & OIL MIX/CONS	31.33
RAMSEY ELECTRONICS	FORENSICS TEST ENCLOSURE/SHER	2,189.10
RDP OFFICE	DP LABOR/SHER	1,769.00
RIESGAARD, GARY N	REIMB SPRING SCHOOL MLG/LODGING/VA	661.69
ROAD MACHINERY & SUPPLIES CO I	SR PARTS	70.78
RYDL, MITCH	SR ENG MILEAGE	125.60
SAUERS, WILL	CPR/FIRST AID/SHER	440.00
SLEUTH SYSTEMS	M/A RENEWAL/SHER	7,756.00
SLOTH, DUANE	TWP MTG REIMB	30.00
THE OFFICE STOP	OFFICE SUPP/PHN	99.04
THYGESSEN, MELISSA	MEALS REIMB/SHER	40.00
TYLER TECHNOLOGIES	SR DATA SERVICE	23,489.76

Claims Listing Report
AUDUBON COUNTY

04/18/2018 through 05/01/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	126.00
US CELLULAR	RS PHONE	545.89
VERIZON WIRELESS	TELE/PHN	647.69
WINDSTREAM IOWA COMMUNICATIONS	TELE/AUD/ELECT	1,112.63
	GRAND TOTAL	116,924.08

SUPERVISOR'S MINUTE BOOK 2018

May 4, 2018

The special meeting of the Board of Supervisors was held 8:00 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Sarah Jennings, Miranda Bills and Todd Johnson.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition insurance renewal and Auditor's month-end. Vote-all in favor.

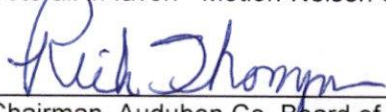
The Board reviewed emails from the ADA Director with Miranda Bills, Sarah Jennings, Lisa Frederiksen and Todd Johnson. Lisa Frederiksen had been working with the Secretary of State's office regarding specifications required for voting. Discussion was held as to what would have to be done temporarily for absentee voting before the Primary and then what should be done permanently. Sarah Jennings questioned whether we could get a permanent parking space completed before the general election. Todd Nelsen called Shawn Bohlmann regarding the handicap parking space on the street and whether the City could paint the parking space. Motion-Nelsen Second-VanAernam to approve a temporary van accessible parking space and mark it with cones until it can be painted six foot south of the current handicap space west of the courthouse and that a Van Accessible sign be placed. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Election Security Policy. Vote-all in favor.

The Board called Katie Schmit of Kingston Life and Health in regards to employee training scheduling.

Motion-VanAernam Second-Nelsen to approve the minutes of the May 1, 2018 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve signing of the Wellmark renewal paperwork for health insurance changing from Plan 10 to Plan 11E and Delta Dental documents. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's April month-end reports. Vote-all in favor. Motion-Nelsen Second-VanAernam to adjourn at 9:56 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

May 8, 2018

The regular meeting of the Board of Supervisors was held 8:30 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were, Joni Hansen, Laura Bacon, Kent Grabill, Chris Hemmingsen, Jeanne Schwab, Mike Jensen, Miranda Bills, Todd Johnson, Gary Riesgaard, Deb Umland, Melissa Thygesen, Sarah Jennings, Tom Satterstrom and Mitch Rydl.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Weed Commissioner update. Vote-all in favor.

The Department Head meeting was held and the health insurance meeting that was held was discussed and also another meeting for those who were unable to attend.

Motion-Nelsen Second-VanAernam to approve the minutes of the May 4, 2018 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the appointment of Dwain Thompson to the Board of Adjustment. Vote-all in favor.

Kent Grabill gave Weed Commissioner update and discussed the proposed changes to the Iowa Code concerning weeds.

No Board of Supervisor update. Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's April Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's April Report of Fees. Vote-all in favor.

Attorney Sarah Jennings discussed closed session during meetings and asked the Board to let her review the Code section before posting agendas. The Board questioned staffing requirements for unions.

Motion-VanAernam Second-Nelsen to accept and place on file MMP updates for Rohe Pork LLC, ID#65838; Pat & Joey Schon-Audubon Site, ID#64318 and Phil Madsen-Madsen Barn, ID#64324. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff assets #0960, 2253-computer monitors, #2393-Brother MFC-7460DN printer, #2104-Friedrich air conditioner and #2051-LGAR air conditioner. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Treasurer's assets #2043 and 2044, receipt printers. Vote-all in favor.

Tom Satterstrom of Access Systems discussed phone, copier, IT and imaging services they provide.

Mitch Rydl discussed a meeting attended by a Planning and Zoning Board new member. Rydl gave the Secondary Road update regarding F58 construction and the completion of patching and approaches on M66. Crews are doing entrances, digging ditches and maintaining roads. June 4 will be when roads employees will go to four ten hour days for the summer. Discussion was held regarding low-water crossings and whether there needs to be a policy in place regarding these crossings. Rydl also discussed the insurance meeting.

The Board discussed the painting of the temporary handicap space. Motion-Nelsen Second-VanAernam to adjourn at 11:12 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

May 15, 2018

The regular meeting of the Board of Supervisors was called to order at 8:25 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Amy Elmquist, Laura Bacon, Doug Weston, Deb Umland, Chris Hemmingsen, Mitch Rydl, Sarah Watson, Kimberly Dickey, Mike Weich, Janie McMann, Brittany Brus, Jeff Damen, Bobby Barnett and Todd Johnson.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor. Doug Weston gave the custodian update and discussed a water leak in the jail and emergency call-ins. Discussion was held regarding the painting of the handicap parking space in front of the courthouse.

Motion-Thompson Second-Nelsen to approve the minutes of the May 8, 2018 meeting. Vote-all in favor. Nelsen updated Thompson regarding a Conservation Board meeting he had attended and the discussion held about the boundary issue along the bike trail in Hamlin.

Motion-Nelsen Second-Thompson to approve the payment of claims, including PHN mileage claims, as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$171,868.93. Vote-all in favor.

Mike Weich, Project Manager with Nextera Energy Resources, and several co-workers involved with the construction of the wind turbines in the eastern part of the county met with the Board. Weich reviewed the time frame of the project with a proposed start date of July. The transmission lines, substation, proposed wind turbines, roads, concrete work, office space and safety concerns were also discussed.

Mitch Rydl gave the Secondary Road update and discussed the work on F58; bridgework on Cameron 10, N36, field entrances and spotting rock.


Motion-Nelsen Second-Thompson to approve the Class C Liquor License for Doug's Agri-Hall Bar, effective 6-1-18 to 5-31-19. Vote-all in favor.

The Board, Todd Johnson, Lisa Frederiksen and Amy Elmquist discussed accounts payable invoices and assets purchased, coding, descriptions, finance charges and balances forward.

Thompson updated Nelsen on the WESCO meeting he had attended. Motion-Nelsen Second-Thompson to adjourn at 12:09 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

Claims Listing Report
AUDUBON COUNTY
05/02/2018 through 05/15/2018

Vendor	Description	Amount
ACE HARDWARE	PAINT/TAR/RESPIRATOR/SUPP/CONS	699.64
AGRILAND FS INC	PROPANE TANKS CRACK SEALING/CONS	1,483.12
ALEX-TECK	SR LABOR/SIGNS	520.00
ALPHA MEDICAL EQUIPMENT INC	AED DEFIBRILLATORS/SHER	12,059.70
ARNOLD MOTOR SUPPLY	SR SUPPLIES/ADDTIVES/PARTS/ASSETS/TOOLS	887.23
AUDUBON CITY	CH WATER/SEWER FEB-APR	984.85
AUDUBON CO ADVOCATE JOURNAL	HELP WANTED AD/CONS	50.40
AUDUBON CO SHERIFF	NO CONTACT ORDER/JUV	167.50
AUDUBON CO SOLID WASTE MGMNT, COMMISS	DISPOSAL OF WAIST OIL/CONS	65.02
AUDUBON COUNTY	SR OFFICE SUPPLIES	31.99
AUDUBON FOOD LAND	JAIL COMM SUPP	2,538.30
AUDUBON MEDIA CORPORATION	BUSINESS CARDS/SHER	90.00
BAKER, RICHARD M	VA COMM MTG REIMB	50.00
BOHLMANN & SONS SANITATION	MAY GARBAGE PICKUP/CONS	594.00
BOLDT, PAULETTE KAY	APRIL MLG REIMB-HCA	84.08
BRAND, DAVID	REIMB WATERSHED M/A & MLG	614.92
BRAND, SCOTT	WATERSHED M/A	350.00
CARLSON PROPERTY HOLDINGS, AUDUBON FR	VA RENT	535.00
CARROLL GLASS COMPANY	REMOVE INSL GLASS /CUST	245.00
CASEYS GENERAL STORES INC	FUEL/EMA	37.24
CASS CO HEALTH SYSTEM	NEW EMPLOYEE LABS/SHER	136.00
CENTRAL SALT LLC	SR SNOW MTRL	11,104.03
CENTURYLINK	E911 TELE	14.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	3,452.10
CITY SERVICE & PARTS	GEAR OIL/CONS	14.96
CLARINDA YOUTH CORP	SHELTER CARE	7,370.70
CLEMSEN, SHARI	REIMB APPR BRD MTG/MLG-ASSR	196.60
COMPUTER CONCEPTS OF IA INC	SR DATA SERVICES	102.02
CORPORATE OFFICE	WEEKLY FLEX FUNDING	830.69
COUNSEL	ATTY COPIER M/A	187.06
D & J SUPPLY	SR TIRE REPAIR	80.80
DANNER LAWNSCAPES INC	LAWN CLEAN UP/GEN	120.00
DATASPEC INC	ANN USER FEE-VA	449.00
ELECTION SOURCE	VAN ACCESS PARKING SIGN/AUD	67.64
EXIRA CITY	SR WATER	45.54
FIRST NATIONAL BANK OMAHA	REG FEE/MEAL REIMB/ADVERTISING/PHN	502.13
FREDERIKSEN, LISA	SEAT TRNG/MLG REIMB	38.00
GALLS LLC	BELT	205.88
GRAHAM TIRE STORM LAKE	TIRES/SHER	276.30
GRAINGER	A/C UNITS /SHER	1,448.68
GUTHRIE COUNTY REC	TRANSFORMER FOR NEW CAMPGRD/CONS	3,062.71
HANSEN REPAIR	TIRE REPAIR/SHER	20.00
HANSEN'S M&M SERVICES	ARCMAP/ARCVIEW/GEOLYNX ON 911 SYSTEM	657.00
HEART OF IA COMMUNITY SERVICES	FY18 Q4 REGIONAL DIST/MH	44,816.50
HENRY M ADKINS & SON INC	3 FVT'S/ELECTION	12,407.11
HINNERS, KYLE	VA COMM MTG REIMB/MLG REIMB	62.35
HORIZON EQUIPMENT	PARTS FOR LG SNOW BLOWER/GEN	111.55
HOTSY CLEANING SYSTEMS INC	SR TOOL/PART/CUSTODIAL	209.00

05/02/2018 through 05/15/2018

Vendor	Description	Amount
HOUSBY MACK INC	SR PARTS	423.69
ICRA	MAINT FIDLAR ILR/REC	1,469.48
INMAN, KATHY	REIMB HEALTH PREM/SHER	150.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGNS	228.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY REIMB/TOXI/HISTOLOGY	3,393.77
IRON SHOP	BRAKE CONT/WHEEL BUSHINGS/CONS	780.36
ISU - REGISTRATION SERVICES	P & Z MTG REGIST	65.00
JENNINGS, SARAH	MLG REIMB	191.56
JENSEN COLLISION CENTER INC	REPAIRS ON DEPUTY VEHICLE/SHER	7,196.35
JOHNSON, TODD W	MEAL REIMB FOR CIVIL SCHOOL/SHER	40.00
KESSLER FUNERAL HOMES INC	FUNERAL SERVICE FOR VET	1,800.00
KIMBALL MIDWEST	SR BOLTS/PARTS/WELDING	318.71
LAFOY, PENNY	APRIL MLG REIMB-HC A	168.15
LANDUS COOPERATIVE	ELK FEED/GRASS SEED/ CONS	131.86
LOGAN CONTRACTORS SUPPLY INC	TAR BLOCKS/CONS	1,377.60
MADISON COUNTY SHERIFFS OFFICE	SERVICE FEE/JUV	36.95
MARNE-ELK HORN TELEPHONE CO	TELE/E911	157.20
MARTIN, PAMELA	VA HOSP CHECK UP	80.00
MEDIACOM	FIN CHG/SHER	132.35
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	46.47
MED-PASS INC	OFFICE SUPP/PHN	13.74
MENARDS	CERAMIC TILE/GLUE/CONS	41.63
MIDAMERICAN ENERGY CO	CH UTILITIES	2,791.28
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPL CONSULT SRVCS	1,458.33
MIDWEST WHEEL COMPANIES	SR MISC LUBRICANTS	64.22
MURRAY, SARAH	APRIL MLG REIMB-HCA	123.03
NELSON, ROBERT J	APRIL MLG REIMB-PHN/BT	137.28
NORTHERN SAFETY CO INC	SAFETY EQUIP/CONS	422.58
O'HALLORAN INTERNATIONAL	SR PARTS	170.75
OLSEN, FRANK	VA COMM MTG REIMB/MLG REIMB	60.45
OLSON, BRYAN	REIMB APPR BRD MTG/MLG-ASSR	95.45
PAT KAISER'S CHRISTIANSEN MTRS	OIL CHG 5-5/SHER	197.36
PICTOMETRY INTERNATIONAL CORP, ATTN: ACC	SR DATA SERVICES	15,386.33
PRODUCTIVITY PLUS ACCOUNT	RS SAW PARTS	579.95
RASMUSSEN LUMBER CO	QTR ROUND & TRIM/CONS	281.47
RASMUSSEN, ABBY	REIMB APPR BRD MTG/MLG-ASSR	185.20
RAY ALLEN MANUFACTURING CO INC	EMBROIDERED PATCH/SHER	22.58
RDP OFFICE	DP LABOR/SHER	864.84
ROCKMOUNT RESEARCH/ ALLOYS INC	SR WELDING SUPPLIES	125.05
RTL EQUIPMENT INC	SR PARTS	281.48
SCHWAB, JEANNE M	APRIL MLG REIMB-PHN/BT	47.98
SECRETARY OF STATE	NOTARY APP/SHER	60.00
SIDWELL COMPANY	SIDWELL LEGAL DESC REGIST/ASSR	260.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR	3,214.07
STATE HYGIENIC LAB - ACCT REC	WATER TEST/CONS	13.00
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPPLIES/SHER	375.65
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY/COURT	433.40
TOFT, HEATHER	MLG REIMB/MEI TRAINING	89.30

Claims Listing Report
AUDUBON COUNTY
05/02/2018 through 05/15/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ULINE, ATTN: ACCOUNTS RECEIVABLE	CUST SUPP	158.75
UNITEDHEALTHCARE MEDICARE SOLU, ATTN: R	PHN MEDICARE REIMB	28.35
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMPL DRUG SCREENING/PHN	210.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	50.00
VANGUARD APPRAISALS INC	SERV FEES-ASSR	8,625.00
WAHLERT, CHRISTINE G	APRIL MLG REIMB-PHN	72.20
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WILLIAMS WELDING INC	RS MINOR EQUIPMENT	156.62
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	1,708.77
ZIEGLER INC	SR FILTERS/LABOR/PARTS/BLADES	4,780.50
	GRAND TOTAL	171,868.93

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	34,342.43
0002 GENERAL SUPPLEMENTAL FUND	23,906.70
0004 CONSERVATION PARK IMPROVEMENT	3,062.71
0006 JAIL COMMISSARY	114.22
0010 MH/DD SERVICES FUND	44,816.50
0011 RURAL SERVICES BASIC FUND	11,841.45
0020 SECONDARY ROAD FUND	29,487.58
4000 EMERGENCY MGMT SERVICES FUND	172.35
4010 E-911 SURCHARGE FUND	6,545.72
4100 CO ASSESSOR AGENCY	16,748.58
5210 PAYROLL-MISCELLANEOUS	830.69
GRAND TOTAL	171,868.93

SUPERVISOR'S MINUTE BOOK 2018

May 22, 2018

The regular meeting of the Board of Supervisors was called to order at 8:25 a.m. Present were Rick Thompson and Gary VanAernam. Absent: Todd Nelsen. Others present were Joni Hansen, Amy Elmquist, Laura Bacon, Bruce Blum, Dylan Book, Bob Bogler via telephone, Mitch Rydl, Deb Campbell and Amanda Kommes.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of emails. Vote-all in favor. Doug Weston had talked to Thompson about the custodian update and discussed a water leak in the boiler room and will be repaired some evening due to the fact that the water will have to be shut off for approximately an hour.

Motion-Thompson Second-VanAernam to approve the minutes of the May 15, 2018 meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve Resolution 2018-31 as follows. Vote-all in favor.

RESOLUTION 2018-31

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective May 1, 2018 hourly rate of County Attorney staff member Faith Anthony be increased to \$15.42 per hour and effective July 1, 2018 be increased to \$16.03 per hour.

Dated at Audubon County, Iowa this 22nd day of May, 2018.

By: /s/ Rick Thompson, Audubon Co. Board of Supervisors

Attest: /s/ Joni Hansen, Deputy Auditor

Dylan Book and Bruce Blum of Liberty National Life Insurance Company discussed life and cancer insurance their company offers. Todd Nelsen joined the meeting at 9:30 a.m.


The Board discussed the domain name for county emails. The Board placed a call to Bob Bogler regarding the emails and Bogler advised changing emails for the county to follow what the State uses and also for HIPAA reasons and this change would be more secure and that there would also be a \$400.00 annual fee. Motion-Nelsen Second-VanAernam to approve signing the request letter to Gov Domain Registration to change the county email address. Vote-all in favor.

Deb Campbell informed the Board that the Treasurer's office would be closed June 20, 2018 for Driver's License training.

Mitch Rydl gave the Secondary Road update and discussed the blading of rock out at the fairgrounds. Rydl also discussed the use of a county truck to drive to and from work for Shawn Paulsen to use until the F58 project is completed. The Board agreed that this was within our policy for county use of vehicles. Rydl stated his crews were working on F58; bridgework on Cameron 10, field entrances, culverts and spotting rock. Rydl also discussed the repairs to a truck that are needed due to the unloading of trucks with heavy loads.

Nelsen discussed the insurance carriers and how the school and city handle this. Thompson updated the Board on the Heart of Iowa meeting he had attended. Amanda Kommes questioned where the rock needed to be placed at the fairgrounds. The Board discussed the payment of Shelter Care invoices. Motion-Nelsen Second-VanAernam to adjourn at 11:35 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

May 29, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Laura Bacon, McKenzie Krauel, Deb Campbell, Jeanne Schwab, Mitch Rydl and Sarah Jennings.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. No custodian update. Motion-VanAernam Second-Nelsen to approve the minutes of the May 22, 2018 meeting. Vote-all in favor. McKenzie Krauel discussed the driveway at 1464 210th Street.

Deb Campbell discussed a loan payment notice regarding the Valley Business Park. No Board update regarding meetings attended.

Jeanne Schwab discussed a budget amendment and will probably not move forward with it as Lisa Frederiksen had run an expenditure report showing that they should be OK if watching what the claims to be paid will run. Schwab also inquired as to whether or not the Board had decided as to fulltime or part-time status concerning health insurance.

The Board discussed HR and union proposals received from VonBokern and Greufe. The Board called Greufe with a clarification question and decided to wait to make a decision next week if they had heard back from Greufe.

Auditor Lisa Frederiksen discussed a Health Reimbursement Account fund and which premiums the Board had agreed to. Motion-VanAernam Second-Thompson to approve the Wellmark rates of \$1936.00 for a family plan and \$861 for a single plan and to pay Secure Benefits on the normal claim payment dates. Vote-all in favor. The Board placed a phone call to Kingston to clarify administrative fees of \$4.50 per member monthly, \$300.00 set up fee and \$20.00 monthly service fee.

McKenzie Krauel returned to the meeting and Mitch Rydl joined the discussion regarding the driveway and the possibility of moving the drive to the top of the hill as it doesn't now meet the required line of sight distance. Sarah Jennings joined the meeting and discussed a possible letter to be sent to the landowners regarding the driveway. Mitch Rydl gave the Secondary Road update and discussed the F58 project progress and spots that had to be repaired due to subgrade issues where patching had been done. This will push the completion date back on this project. Rydl stated that milling work had been completed on M66 and his crews were working on field entrances.

Motion-Nelsen Second-VanAernam to adjourn at 11:55 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

June 4, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Dave Lake, Jeanne Schwab, Teresa Murray and Mitch Rydl.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Clerk and Reporter reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the May 29, 2018 meeting. Vote-all in favor. No custodian update. VanAernam updated the Board on the New Opportunities meeting he had attended.

Dave Lake brought the \$1000.00 grant money that the County had received. Lake presented the ICAP Renewal Property policy. Motion-VanAernam Second-Nelsen to approve the ICAP Renewal Property Policy. Vote-all in favor. Lake also discussed rotating agencies regarding the insurance.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, pending the PHN claims, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$72,565.37. Vote-all in favor.

Jeanne Schwab and Teresa Murray discussed the fulltime/part-time status regarding the insurance premiums and benefits. Nelsen stated he would like to meet with the Attorney before making a decision. Motion-Nelsen Second-Thompson to set a special meeting on Monday, June 11, 2018 at 9:00 a.m. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file Tyler Thygesen's resignation as MEI effective. Vote-All in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2018-32 as follows. Vote-all in favor.

RESOLUTION 2018-32

WHEREAS, beginning with FY19 health insurance premiums, Audubon County is currently implementing a partially self-funded insurance plan through ISAC-Group Health;

WHEREAS, this plan will implement an internal service fund which will be non-budgetary to pay the claims differentials with employee deductibles and out-of-pocket maximum expenditures from the current year's plan along with any administrative fees charged to the County for such;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, that this new fund will be titled "Health Reimbursement Account". The Auditor and Treasurer offices are directed to create this fund accordingly.

Passed on this 4th day of June, 2018, with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen
/s/ Rick Thompson
Chairperson, Audubon County Board of Supervisors

NAYS: None
ATTEST: /s/ Joni Hansen, Deputy
Audubon County Auditor

Mitch Rydl gave the Secondary Road update and discussed the Hungry Canyons meeting that had been attended. Motion-VanAernam Second-Nelsen to approve a West Central Iowa Rural Water utility permit for Viola 5 and 6. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Heartland Divide underground collection crossing utility permit. Vote-all in favor. Weekly activity: Hungry Canyon possible projects; spraying, mowing and discussed asphalt patches.

The Board notified Jeanne Schwab of the claims that were being held to be paid at a later date.

Motion-VanAernam Second-Thompson to hire VonBokern Associates for Human Resources and Union negotiation services. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the following MMP updates: JMK Finishers, ID#65391; Hansen Farms-Home Place, ID#62063; Jody Meiners, ID#61440 and Josh Linde-Linde Feeders, ID#65395. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP Vanole LLC, ID#64747. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's May Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Recorder's May Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to adjourn at 11:28 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

05/16/2018 through 06/04/2018

Vendor	Description	Amount
ACE HARDWARE	CLAMPS/CUST	142.05
AGRILAND FS INC 73	SR GREASE	35,248.93
AMERIGROUP IOWA INC	PHN OVERPAYMENT REIMB	129.30
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	299.60
AUDUBON CO SHERIFF	TEMP REMVL/HEARING/COURT	706.15
AUDUBON COUNTY	BATTERY BACKUP/COC	63.45
AUDUBON MEDIA CORPORATION	OFFICE SUPPLIES/SHER	68.00
BOHLMANN & SONS SANITATION	GARBAGE PICKUP/CH	402.00
BRAYTON CITY CLERK	SR RUT REIMBS	597.08
BRIGGS HEALTHCARE	OFFICE SUPP/PHN	72.76
BURR PLUMBING & HEATING	SCRTY DOORS/PLUMB RPRS/GEN	1,496.42
CAMPBELL, DEBBIE M	MLG/MEALS REIMB TREAS	79.78
CARROLL CO SHERIFF	SERV FEE/COURT	73.50
CASS CO SHERIFF	SERVICE FEE/COURT	70.00
CENTRAL IA DISTR INC	CUST SUPPLIES	205.10
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	PATCH SETS/SHER	108.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	326.55
CLARINDA YOUTH CORP	SHELTER CARE	373.20
CORPORATE OFFICE	WEEKLY FLEX FUNDING	773.69
COUNSEL	M/A COPIER/ASSR	190.69
D & J AUTO INC	VEH REP 5-6/SHER	168.06
DIGITAL-ALLY INC	CABLE/CAMERA/SHER	185.00
DISTRICT IV TREASURER'S	3 REG FEES/TREAS	36.00
DRUNK BUSTERS OF AMERICA LLC	DRUNK BUSTER GOOGLES/SHER	499.00
DST CORPORATION, %TIM SHAFFER	VA RENT #8844	425.00
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
ELECTION SOURCE	VOTE STICKERS/ELECT	17.87
ELMQUIST, AMY	MLG REIMB/AUD	82.65
FASTENAL CO	SR BOLTS/PARTS	132.43
FIRST NATIONAL BANK OMAHA	SCREEN CAPTURE SOFTWARE-ATTY	223.97
FRANK DUNN CO	SR PAVEMENT PATCH	799.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/COTA VISITS/MLG/PHN	3,823.10
IA CHAPTER OF NENA	IOWA NENA CONF REGIST/SHER	115.00
IA COUNTY ATTORNEYS ASSN	REGIST FEE/SHER	130.00
IA STATE ASSN OF COUNTIES	FY19 MEMBER DUES/SUPS DUES FY19	6,150.00
IA STATE UNIVERSITY	SR ENG TRAINING	65.00
IACVSO	MEMBERSHIP DUES/VA	50.00
IICA	SUMMER CONF REGIST/ASSR	315.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGN MTRL	229.25
IOWA DEPT OF PUBLIC HEALTH, IDSS COORDIN	OFFICE SUPPLIES/REC	71.23
IOWA STATE BAR ASSOCIATION	ANNUAL MEMBERSHIP DUES/ATTY	145.00
JENSEN COLLISION CENTER INC	REPAIRS ON DEPUTY VEH/SHER	1,222.03
JEO CONSULTING GROUP INC	SR ENG SERVICE	4,142.50
LIVERMORE TELEPHONE & COMM INC	JAIL PHONE SECURITY BOX/SHER	94.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	238.73
MARTIN, PAMELA	VA TRANSPORT	160.00
MEDIACOM	CABLE JAIL/SHER	123.85
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	178.69

Claims Listing Report
AUDUBON COUNTY
05/16/2018 through 06/04/2018

Vendor	Description	Amount
MIDAMERICAN ENERGY CO	SR ELECTRIC	44.24
MRUGGED MOBILE TECHNOLOGY	IMAGING SCANNER/SHER	358.00
NATIONAL SHERIFF'S ASSN	JAIL OFFICER TRAINING/SHER	164.03
NIELSEN AUTOMOTIVE INC	SR PARTS	175.56
OPTIONS INK	SR SIGN MTRL	33.40
PAT KAISER'S CHRISTIANSEN MTRS	OIL CHANGE/SHER	149.81
PHOTO PRO	LOWEPRO BACKPACK/SHER	69.84
PITNEY BOWES PURCHASE POWER	CH POSTAGE REIMB	1,645.35
POLK COUNTY SHERIFF	SERVICE FEE/COURT	185.45
POLK COUNTY TREASURER, POLK CO MEDICAL	ME/TELEPHONIC	171.35
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	213.37
RDP OFFICE	CLOUD BACKUP/EMA	256.87
RIESGAARD FARM SUPPLY	RS SEED	258.00
SEAT	CY 2018 SEAT DUES	150.00
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPP/SHER	252.63
TITAN RENTALS	SR PARTS	57.38
TRITECH FORENSICS INC	SHER COLLECTION KITS	87.60
UNITEDHEALTHCARE MEDICARE SOLU, ATTN: R	PHN MEDICARE REIMB	18.54
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMPL DRUG SCREEN/SHER	37.00
UNPLUGGED WIRELESS LLC	CH SECURITY	3,320.00
US CELLULAR	RS CELL PHONE	547.82
VERIZON WIRELESS	TELE/SHER	646.33
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE	100.00
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,174.59
WORTHINGTON AG PARTS	RS PARTS	100.00
	GRAND TOTAL	72,565.37

SUPERVISOR'S MINUTE BOOK 2018

June 6, 2018

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. Present were Rick Thompson and Todd Nelsen. VanAernam was absent. Others present were Lisa Frederiksen, Lisa Kempf (via conference call) and Gary Riesgaard.

Lengthy discussion on Mental Health budget; 3rd and 4th quarter claims paid in May versus the \$9132 budget request presented by the region in April. Mental Health fund is currently in the negative. Conference call was made to Lisa Kempf at MH regional office, Heart of Iowa Community Services. Kempf requested time to review her numbers and return the call. Upon her return call, Kempf agreed that they had made an error in the original budget request at some point and that is why the invoices had exceeded the original budget.

Motion-Nelsen Second-Thompson to set the FY18 MH budget amendment hearing for Tuesday, June 19th at 10:00 a.m. Vote-all in favor. Auditor was directed to publish the notice accordingly.

Board and Auditor Frederiksen also reviewed the June payroll estimated health insurance premium benefit/deduction amounts to be made per employee and the resulting amounts that would be paid to ISAC Group Health and to the County's Health Reimbursement Account.

Board discussed and directed Auditor to leave June claim dates as regular 1st and 3rd Tuesdays-unless emergency.

Veteran's Director Gary Riesgaard requested the Board renew the upcoming expired term of Kyle Hinnens at their next regular meeting.

Motion-Nelsen Second-Thompson to adjourn at 10:45 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

June 11, 2018


The special meeting of the Board of Supervisors was called to order at 9:00 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Diana Munch, Sarah Jennings, Lisa Frederiksen, Teresa Murray, Miranda Bills and Gary Riesgaard.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Discussion held with Sarah Jennings regarding health insurance and ACA. Jennings confirmed her February assessment/opinion on single insurance being provided to any employees working 30 or more hours for the County. Motion-Nelsen Second-VanAernam to approve Audubon County payment of full single health insurance to any employee working 30-40 hours per week. Vote-all in favor. Discussion held on hiring policy/current status being maintained to prevent any future part-time employees from being in the 30 to <40 hrs/week bracket. Two or three employees would be grandfathered in so as to not lose their 30+ hour status with insurance or ¾ paid-time off. Discussion on family insurance options and paid time off benefits to other part-time employees; moving the half-time category for paid time off qualification limit from 20 to 25 hours/week to coincide with half-time insurance offering. Grandfathering in these other options to 2-3 employees was also discussed.

Board made call to HR Consultant Renee VonBokern to set up meeting for Monday, June 18th at 2pm to discuss part-time benefits, hiring policy and incorporating needed changes into the handbook.

Recorder Miranda Bills requested the Board's approval to drill through floor for wireless connection to her back vault area. Board told her to proceed. Veteran Director Gary Riesgaard notified the Supervisors that he would be absent Tuesday when they considered the commissioner renewal of Kyle Hinner.

Motion-VanAernam Second-Nelsen to adjourn at 10:05 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

June 12, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Laura Bacon, Chris Hemmingsen, Mitch Rydl, Kent Grabill, Deb Campbell, Teresa Murray, Todd Johnson, Faith Anthony, Sarah Jennings,

Motion-Thompson Second-Nelsen to approve the agenda with the addition of Auditor month-end reports. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the minutes of the June 4, 2018 meeting. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the minutes of the June 6, 2018 meeting. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the health insurance; ICIT survey to be done in June. No custodian update.

Kent Grabill gave a Roadside update and explained a Soil Study being done by ISU and grant applications for the roadside building.

Mitch Rydl gave the Secondary Road update and discussed the completion of F58 and M66 and preparation work for N36; bridgework and roads that had been done since he came to the county.

Motion-Thompson Second-Nelsen to accept and place on file the following MMP updates: Steve Huegerich-Cumberland, ID#63970; Jody Meiners, ID#61440 and Dave Robinson, ID#62115. Vote-all in favor.

The Board discussed that Sarah Jennings had advised them that they were not required to respond to Paul Greufe's request for explanation of decision at this time. The Board verified that no deadline regarding contracts was given and that between the two proposals, the one that VonBokern had presented followed the strategy direction that the Board was hoping for.

Thompson gave an update on the WESCO meeting he had attended. Nelsen gave an update regarding and ACED meeting and the funds that will go to other communities. An update was also given on the Valley Business Park.

Bruce Blum of Liberty National met with the Board to discuss meeting with employees.

Motion-Nelsen Second-Thompson to accept and place on file the Auditor's May month-end reports. Vote-all in favor.

Faith Anthony discussed some claims that had been submitted. Sarah Jennings clarified that a water cooler had been purchased for witnesses and trial preparation and that the water for it wouldn't be a cost to the county as this is how Pottawattamie does this. Nelson questioned closed session procedure and Sarah Jennings requested that any request for closed session be approve by her.

The Chair recessed the meeting at 12:07 p.m. The Board reconvened at 1:00 p.m. Absent was Gary VanAernam. The Board convened as the Board of Canvassers to canvass the votes of the June 5, 2018 Primary Election. The county candidates nominated are the following: Sarah A. Jennings – Republican County Attorney, Gary VanAernam – Republican County Supervisor, Dwight Jessen – Democratic County Supervisor (write-in), Miranda J. Bills – Democratic County Recorder and Debbie Campbell – Democratic County Treasurer. The county offices with no candidates nominated are the following: Democratic County Attorney, Republican County Recorder and Republican County Treasurer.

Motion-Nelsen Second-Thompson to forward the results of the Primary Election to the Secretary of State. Vote-all in favor.

Motion-Thompson Second-Nelsen to adjourn at 2:04 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

June 19, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Amy Elmquist, Laura Bacon, Doug Weston, Mitch Rydl, Todd Johnson, Jeanne Schwab, Bruce Blum, Dylan Book, Deb Umland and Renee VonBokern.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Jeanne Schwab and Deputy resignation. Vote-all in favor. Doug Weston gave the custodian update and discussed the statement for elevator repair and discussed the boiler.

Motion-Nelsen Second-Thompson to accept and file the resignation of Deputy Christopher Reischl. Vote-all in favor.

Todd Johnson discussed the security door invoice to the dispatch area with the Board and the Auditor's office staff. Discussion was held as to why an invoice was turned in when the work had not been completed. Sheriff office had requested Automatic Door Group to pre-invoice. Johnson stated that he hoped the work would be done before the end of the fiscal year. Board directed the check to be held until the work has been completed. Board also directed sheriff's Unplugged invoice for console upgrade have labor removed as this was also a prepaid invoice request. Discussion on the purpose of the auditor's office/state auditors to review any department claims at end of year—as this has been a past issue as well. Auditor and staff questioned the responsibility to watch the taxpayers monies and the purpose of budgets -- whether it is appropriate to used budget excess in unspent line items to purchase unbudgeted items at the end of the year and giving all departments the same latitude/dollars in spending for "end-of-year".

Motion-Nelsen Second-VanAernam to approve the minutes of the June 11 and 12 meetings. Vote-all in favor.

Jeanne Schwab discussed upcoming Emergency Preparedness meetings coming up and that Audubon County will also be switching regions as of July 1, 2018.

Bruce Blum and Dylan Book of Liberty National met with the Board to discuss meeting with employees. Motion-Nelsen Second-VanAernam to approve enrollment meetings with Liberty National Life Insurance Company. Vote-all in favor.

Motion-Nelsen Second-VanAernam to open the public hearing on the FY18 Budget Amendment at 10:00 a.m. Vote-all in favor. No oral or written comments were received. Motion-Nelsen Second-VanAernam to close the public hearing at 10:18 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2018-33 as follows. Vote-all in favor.

**RESOLUTION NO 2018-33
A RESOLUTION ADOPTING BUDGET AMENDMENT
FOR FYE JUNE 30, 2018**

WHEREAS, Audubon County approved by a motion/vote the FY18 budget at the March 14, 2017 Board meeting and signed the corresponding certification; and

WHEREAS, Audubon County subsequently published and approved by a motion/vote the FY18 proposed budget amendment in the manner set out by Iowa Code Section 331.435 on June 19, 2018,

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY18 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 19th day of June, 2018.

By: /s/ Rick Thompson
Rick Thompson, Chairman
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen
Audubon County Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2018-34 as follows. Vote-all in favor.

RESOLUTION 2018-34

WHEREAS, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2018, and has published the amendment according to the law, and

WHEREAS, it is now desired to amend the appropriations for the departments,

NOW, THEREFORE, BE IT RESOLVED, by the Audubon County Board of Supervisors that the appropriation be amended effective June 19, 2018 as follows:

Mental Health (Dept60 –Function 4413 –Fund 0010) increase \$ 23,090

Passed and approved this 19th day of June, 2018 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen
/s/ Rick Thompson
Chairperson, Audubon County
Board of Supervisors

Nays: None
Attest: /s/ Joni Hansen, Deputy
Audubon County Auditor

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Deb Umland discussed an invoice for a down payment on pictometry services for the county and requested it be paid as soon as possible.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Daren Lauritsen-Home Place, ID#62130. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP for Daniel Lauritsen-Jensen Farm, ID#62131. Vote-all in favor.

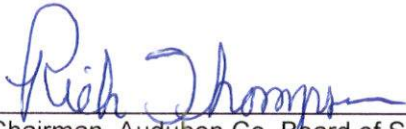
Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to amend the agenda to add an emergency utility permits for Regional Water and Windstream. Vote-all in favor. Motion-VanAernam Second-Thompson to approve an emergency utility permit for Regional Water in Oakfield 2 and a Windstream utility permit if Douglas 36. Vote-all in favor. Motion-Nelsen Second-Thompson to approve a Regional Water Inc. utility permit for Sharon 32. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a Western Iowa Power Cooperative utility permit in Lincoln 14 and 15. Vote-all in favor. Weekly: F58 and M66 completed, evaluations, culvert and blading work, cleaning ditches and spotting rock.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$1,559,864.39. Vote-all in favor. Motion-VanAernam Second-Thompson to add to claims total the claim for the Sanitary Landfill claim. Vote-all in favor.

Board of Supervisor update was given on Regions XII and Valley Business Park meetings.

The Chair recessed the meeting at 12:17 p.m. The Board reconvened at 1:00 p.m. Renee VonBokern, Human Resources, discussed part-time and full-time benefits with the Board and will prepare a draft of an addendum to the Handbook as instructed by the Board for their review.

Motion-VanAernam Second-Nelsen to adjourn at 2:47 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

June 26, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and VanAernam. Nelsen absent. Others present were Laura Bacon, Doug Weston, Todd Johnson, Lisa Frederiksen, Diana Munch, Jeanne Schwab, Mitch Rydl and Miranda Bills.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor.

Custodian update included dispatcher bullet proof door, elevator and the boiler.

Motion-VanAernam Second-Thompson to approve the minutes of the June 19, 2018 board meeting. Vote-all in favor.

Sheriff Johnson read his resolution to the Board making Deputy Sheriff Chris Reischl's status as-needed. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution as read. Vote-all in favor.

RESOLUTION NO 2018-35

Be it hereby resolved by the Audubon County Board of Supervisors, that a status change for Christopher Reischl be approved as an as-needed Deputy Sheriff effective June 22, 2018. His wages will be set at \$20.00 per hour and this position will follow the union contract.

Dated at Audubon this 26th day of June, 2018, with the vote thereon being as follows:

AYES: Rick Thompson and Gary VanAernam NAYS:

Audubon County Board of Supervisor

ATTEST: /s/ Diana Munch

By: /s/ Rick Thompson, Chairman

Auditor Frederiksen discussed the hiring of as needed Auditor Clerk Karen Goans with having 39 years of experience as Auditor assistant. Motion-Thompson Second-VanAernam to approve Resolution 2018-36 as follows. Vote-all in favor.

Resolution 2018-36

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that, pending passage of pre-employment physical, Karen Goans be hired as an as-needed Auditor Clerk at \$ 17.76 /hour—no benefits (insurance /paid time off) when staffing/workload requires the need.

Dated at Audubon County, Iowa this 26th day of June, 2018.

/s/Rick Thompson

ATTEST: /s/Diana Munch, Deputy

Chairperson, Board of Supervisors

Audubon County Auditor

Audubon County, Iowa

Motion-VanAernam Second-Thompson to approve Resolution 2018-37 as follows. Vote-all in favor.

Resolution 2018-37

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
517613	09/20/2016	25.00	District IV Conservation
518629	02/21/2017	20.00	Bruce Haag
518896	03/21/2017	10.00	Hunter Voigts

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective June 26, 2018.

Dated at Audubon this 26th day of June, 2018.

/s/Rick Thompson

ATTEST: /s/Diana Munch

Chairperson, Audubon County Board of Supervisors

Audubon County Deputy Auditor

Motion-VanAernam Second-Thompson to accept/place on file a MMP update for JEM Investments, LLC ID#64782, Lincoln 31. Vote-all in favor.

Jeanne Schwab – PHN Administrator informed the board of the resignation of Board of Health member Dr. Christopher Stubbs. Motion-Thompson Second-VanAernam accept the resignation of Dr. Christopher Stubbs and to approve Dr. Stephaniè Vampola to the vacancy term ending December 2019. Vote-all in favor.

Auditor Frederiksen explained the Appropriations Resolution as presented. Board wanted to wait to discuss with absent board member Nelsen and also agenda item - departmental request for June payments.

BOS outside meetings update.

Motion-VanAernam Second -Thompson to recess at 9:37 and reconvened at 10:00 am

Engineer Rydl presented agenda items. Motion-VanAernam Second-Thompson to approve Windstream utility permit for CA34 on 160th. Vote-all in favor. Motion-Thompson Second-VanAernam to approve Windstream utility permit for LE25, Lark & 200th. Vote-all in favor. Rydl continued secondary road update.

Discussed VA Director FY19 wage increase and will put on for next week's agenda item

Andrew from ICIT did a conference call regarding an IT audit of services needed. A greet/survey meeting will be held and then a follow up meeting (possibly closed session) for review. Costs to the county will involve travel-lodging and meals of around five personnel. Rydl asked how this will be paid and board was undecided.

Auditor Frederiksen asked about processing any other claims. Board stated they were under the assumption of no more FY18 bills. Also discussed OCIO (Office of the Chief Information Officer) services and setting up meeting with Cybersecurity Coordinator. Board instructed Auditor to move forward with meeting.

Auditor Frederiksen recommended Board to consider appropriating percentage of department requests if they felt a need to monitor budget versus actual spending habits of any particular department(s) to prevent non-budgeted end-of-year spending in order to use excess amounts in other line items. VanAernam agreed. Board vowed they would look at departments quarterly or semi-annually and take necessary steps to watch taxpayer monies. Motion-Nelsen Second-VanAernam to approve the FY19 Appropriations Resolution as presented. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2018-38

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2018, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1)	\$161,540	Auditor(2).....	\$379,076
Treasurer (3)	\$220,520	Attorney(4).....	\$258,145
Sheriff (5).....	\$1,297,795	Recorder(7).....	\$136,897
Engineer (20).....	\$5,301,643	Veterans Affairs(21).....	51,580
Conservation Board(22).....	\$396,220	Public Health Board(23)	\$559,758
Weed Commission/Roadside(24).....	\$274,984	Social Services(25).....	\$12,400
Sanitarian (27).....	\$ 27,900	Juvenile Justice (30).....	\$14,268
Misc. Court (31).....	\$18,100	General Services(51).....	\$317,475
Data Processing(52)	\$97,100	Mental Health(60).....	\$158,862
Non-Departmental (99).....	\$3,355,292		

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2018.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2018-2019 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2018-2019 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2019.

Passed this 26th day of June, 2018, with the vote thereon being as follows:

AYES: Nelsen/VanAernam/Thompson

NAYS:

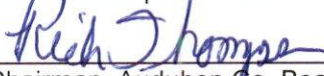
Attest:/s/Lisa Frederiksen

/s/Rick Thompson

Audubon County Auditor

Chairperson, Audubon County Board of Supervisors

Motion-Thompson Second-VanAernam to adjourn at 12:35 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2018

July 3, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Laura Bacon, Doug Weston, Diana Munch, Mitch Rydl, Sarah Jennings and Amy Elmquist.

Motion-Nelsen Second-VanAernam to approve the agenda, with addition of Recorders June Report of Fees. Vote-all in favor.

Doug Weston gave custodial update. Feld Fire was here and everything checked out fine. Boiler has been drained. Weston asked board what they wanted to do with an old mower and snow blower. Auditors office will send out an email asking if another department is interested in them.

Motion-Nelsen Second-VanAernam to approve revised minutes of the June 26, 2018 meeting. Vote-all in favor. Discussion was held on the consistency of the minutes.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$431,376.80. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's June Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the new WageWorks-Cafeteria Plan. Plan will be pre-taxable. Vote-All in favor.

Attorney Jennings spoke with board on proper disposal of real property/selling or disposing of any property. Jennings will look into it more and get back to the board on July 10th. Jennings recommended Conservation holding onto their fixed asset until more research is done.

Decided to give the VA Director the same wage increase for FY19 (2.6%) as the Board of Supervisors received. Motion-Thompson Second-VanAernam to accept and place on file FY19 wage increase for VA Director. Vote-All in favor.

Motion-Nelsen Second-VanAernam to accept and place on file MMP update for Gleason Farms Inc. (East) ID #57666. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file MMP for Gleason Farms Inc. (Home) ID#61327. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file MMP for Gleason Farms Inc. (Chad) ID#66867. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file MMP update for Danny Anthofer-Anthofer Family Farm ID#68601. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file MMP update for Aaron Juergens-Sunburst Farms, LLC ID#63968

Motion-Nelsen Second-VanAernam to accept and place on file Recorder's June Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-39 as follows. Vote-all in favor.

RESOLUTION 2018-39

PAYROLL DEDUCTIONS

WHEREAS, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC Group Health Insurance, Local #2003 (SECO), Teamsters Union Local #147, AFLAC, Central United Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Delta Dental, Ft. Dearborn, and

WHEREAS, pursuant to 331.506 (3). Code of Iowa, the Board of Supervisors may authorize the auditor to issue warrants without prior approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2019.

Passed this 3rd day of July, 2018, with the vote thereon being as follows.

AYES: Thompson, Van Aernam, Nelsen

NAYS: None

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/Rick Thompson
Chairperson, Audubon County

Attest: /s/ Amy Elmquist, Clerk
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2018-40 as follows. Vote-all in favor.

RESOLUTION 2018-40

ECONOMIC DEVELOPMENT ALLOCATION

WHEREAS, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

WHEREAS, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes an allocation of \$30,447.00 be issued to the Audubon County Economic Development Corporation for Fiscal Year 2019, and

WHEREAS, Audubon County Economic Development Corporation has agreed to continue to provide the promoting, preserving, and maintaining economic development to County and will account for said funds upon request of the County.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Audubon County Board of Supervisors, on behalf of County, shall allocate the sum of \$30,447.00 to Audubon County Economic Development Corporation for FY2019 for the use of continuing to promote, preserve and maintain economic development within Audubon County.

Passed this 3rd day of July, 2018 with the vote being as follows:

AYES: Thompson, VanAernam, Nelsen

NAYS: None

/s/ Rick Thompson

Attest: /s/ Amy Elmquist, Clerk

Audubon County Board of Supervisors

Audubon County Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2018-41 as follows. Vote-all in favor.

RESOLUTION 2018-41

FOR INTERFUND OPERATING TRANSFERS

WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and

WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and

WHEREAS, debt funds cannot be paid directly from the Capital Projects Fund,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of \$775,000 from the Rural Services Basic Fund to the Secondary Roads Fund (local effort); \$41,200 from the General Basic Fund to the Economic Development Fund; up to \$1,357,071 from Capital Project to Secondary Roads; \$66,255 from Capital Project to Debt Service Fund is hereby ordered to be transferred for FY19, on an as-needed basis.
2. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 3rd day of July 2018 with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen

NAYS: None

/s/ Rick Thompson

Attest: /s/ Amy Elmquist, Clerk

Chairperson, Audubon County Board of Supervisors

Audubon County Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2018-42 as follows. Vote-all in favor.

RESOLUTION 2018-42

CONCERNING NON-DISCRIMINATION IN EMPLOYMENT

HEREAS, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

WHEREAS, the County of Audubon wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 3rd day of July, 2018, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen

Nays: None

/s/ Rick Thompson

Attest: /s/ Amy Elmquist, Clerk

Chairperson, Audubon County Board of Supervisors

Audubon County Auditor

Engineer Rydl gave Secondary Roads update. Motion-VanAernam Second-Thompson to accept and file utility permit for Heartland Divide Wind Project. Vote-all in favor. N36 update is on plan to start the last week of July or first week in August. Rydl also gave a work order system update.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-43 as follows. Vote-all in favor.

RESOLUTION 2018-43

TOURISM ALLOCATION

WHEREAS, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon to provide for the health and welfare of its residents, and

WHEREAS, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes that of these funds some should be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc., and

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Audubon County Board of Supervisors, shall allocate funds for tourism expenses for FY 2019 to continue promoting, preserving and maintaining economic development within Audubon County.

Passed this 3rd day of July, 2018, with the vote being as follows:

Ayes: Thompson, VanAernam, Nelsen

Nays: None

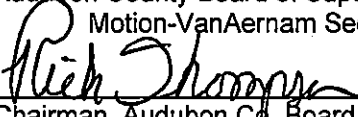
/s/ Rick Thompson

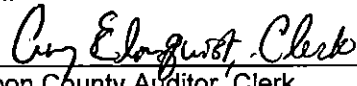
Attest: /s/ Diana Munch

Audubon County Board of Supervisors

Audubon County Auditor

Motion-VanAernam Second-Nelsen to adjourn at 12:06 p.m.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor, Clerk

06/20/2018 through 07/03/2018

Vendor	Description	Amount
ABILITY NETWORK INC	ANNUAL MEDICARE ELIGIBILITY/PHN	392.70
ACE HARDWARE	USB-GEN	22.99
AGRI DRAIN CORPORATION	@SR CULVERT MTRL	914.04
AMERIGROUP IOWA INC	PHN-03165078/5004-0503-093229930	129.30
ARLINGTON HEIGHTS CEMETE	152 VETERANS GRAVES	760.00
ARNOLD MOTOR SUPPLY	@SR PARTS, ADDITIVES, TOOLS, OIL	617.19
AUDUBON CITY LIBRARY	FY19 QTRLY PAYMENT	6,750.00
AUDUBON CO AIRPORT AUTHORITY	FY19 QTRLY PAYMENT	10,686.75
AUDUBON CO ECONOMIC DEVE	FY19 QTRLY PAYMENT	7,611.75
AUDUBON CO FAIRBOARD	FY 19 ALLOCATIONS	22,000.00
AUDUBON CO HISTORICAL SOCIETY	FY19 ALLOCATIONS	5,000.00
AUDUBON CO SHERIFF	@SHER ARREST WAR-COURT	172.07
AUDUBON CO SOLID WASTE MGMNT, COMMISS	1ST QTR ALLOC-TRANSFER SRVCS	11,978.75
AUDUBON COUNTY	JULY CONTRIBUTION-HRA	27,611.00
AUDUBON CRIMESTOPPERS	FY 19 ALLOCATIONS	400.00
AUDUBON HOMEBOUND MEALS	FY2019 AUD/EX HOMEBOUND MEALS	1,000.00
AUDUBON RECREATION FOUNDATION	FY19 ALLOCATION	2,000.00
AUTOMATIC DOOR GROUP INC	DISPATCH SECURITY DOOR	4,950.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	279.00
BOLDT, PAULETTE KAY	@PHN HCA/HMKR MLG REIMB	82.18
BRAYTON CITY CLERK	@RUT REIMBS	488.49
BRIGGS HEALTHCARE	@OFFICE SUPP/PHN	72.76
BW GAS & CONVENIENCE RETAIL	MOWER FUEL-GEN	17.01
CABEDA	AUD CO FY19 PLEDGE	40,000.00
CAMPBELL, DEBBIE M	@REIMB NOTARY RENEWAL/TREAS	104.01
CASS CO HEALTH SYSTEM	@NEW EMPLOYEE SCREEN/PHN	109.00
CENTRAL IA DISTR INC	JAIL LAUN DET-SHER	461.30
CERTIFIED TESTING SERVICES INC	@SR ENG TESTING	3,448.00
CLARK SERVICE AND EXHAUST LLC	@SR TIRES	789.64
CLARK, PATRICIA	@PHN MLG REIMB	89.30
COMPUTER CONCEPTS OF IA INC	@DATA SERVICE	1,822.50
CORPORATE OFFICE	WEEKLY FLEX FUNDING	784.07
COUNSEL	M/A COPIER/ASSR	739.15
DES MOINES STAMP MFG CO	@STAMP/TREAS	28.30
ELDERBRIDGE AGENCY ON AGING	FY19 ALLOCATION	5,136.00
EMERGENCY MANAGEMENT FUND	FY19 ALLOCATION	25,000.00
EXIRA CITY	FY19 QTRLY ALLOCATION LIBRARY	3,375.00
FASTENAL CO	@SR TOOLS/BOLTS	158.83
GOOD NEIGHBOR SERVICE CO	FY 19 ALLOCATION	3,250.00
HANSEN'S M&M SERVICES	@NEW 911 ADDRESS/EMA	40.00
HEALTHPRO HERITAGE AT HOME LLC	@PT/OT/COTA VISITS-PHN	7,070.80
HUNGRY CANYONS ALLIANCE	HUNGRY CANYONS ALLIANCE/BOS	3,750.00
IA PRISON INDUSTRIES	@SR SIGNS	575.80
IA SEX OFFENDER REGISTRY, ATTN: JESSICA V	IA SEX OFFENDER REGIST/SHER	120.00
ICAP	FY19 LIAB/PROP INS-EMA	118,831.01
IMWCA	WC PREM FY19 1 OF 1-ASSR PARTIAL-UP/TWP	4,203.00
INMAN, KATHY	REIMB HLTH PREM-SHER	300.00
ISAC-GROUP HEALTH PROGRAM	JULY GROUP HEALTH PREMIUM	72,852.00

Claims Listing Report
 AUDUBON COUNTY

06/20/2018 through 07/03/2018

Vendor	Description	Amount
JENNINGS, SARAH	MLG REIMB/ATTY	255.55
KESSLER FUNERAL HOMES INC	FUNERAL EXP-GEN RLF	1,500.00
KIMBALLTON CITY CLERK	FY19 QTRLY ALLOCATION LIBRARY	1,125.00
KOCH BROTHERS	SR OFFICE SUPPLIES	196.24
KOMMES, AMANDA	@MLG REIMB/TREAS	77.90
LAFOY, PENNY	MLG REIMB/PHN	117.80
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	239.26
MAPLE GROVE CEMETERY	487 VETERAN GRAVES	2,435.00
MEDIACOM	CABLE SRVC-SHER	116.11
MEDICAP PHARMACY #8051	MED/LAB SUPP/PHN	71.28
MIDAMERICAN ENERGY CO	SR ELECTRIC	45.07
MIDWEST SPRAY TEAM & SALES INC	@RS CHEMICALS	1,244.30
MURRAY, SARAH	@PHN MLG REIMB	223.73
NELSON, ROBERT J	MLG REIMB/PHN	81.70
NORTHLAND PRODUCTS CO	@SR PARTS CLEANING	335.90
PRODUCTIVITY PLUS ACCOUNT	@SR PARTS/FILTERS/PAINT	1,398.27
SCHILDBERG CONSTRUCTION INC	WATERSHED RIP RAP	4,229.42
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	@SHRED SERV/PHN	40.00
SORENSEN, CHARLES	@SR SAFETY WEAR	130.00
SORENSEN, LISA	PHN MLG REIMB	176.70
STONE PRINTING OFFICE PRODUCTS	HANGING FILE FOLDERS-SHER	1,529.99
STORK'S NEST	FY19 ALLOCATION	500.00
SWI JUVENILE EMERGENCY	1ST QTR JUV REIMB	13,943.80
THE OFFICE STOP	PINK COPY PAPER/PHN	184.94
UNI ROADSIDE PROGRAM	@RS CONF	100.00
UNITEDHEALTHCARE MEDICARE SOLU, ATTN: R	PHN MEDICARE OVERPAY-PHN	18.54
UPS	SHIPPING FEE-SHER	27.87
US CELLULAR	RS PHONE	545.89
VERIZON WIRELESS	CELL SRVC-PHN	646.23
WAHLERT, CHRISTINE G	REIMB PHN MLG-PHN	47.98
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	@SR INTERNET	100.00
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,700.14
GRAND TOTAL		431,376.80

Claims Listing Report
AUDUBON COUNTY

06/06/2018 through 06/19/2018

Vendor	Description	Amount
OTIS ELEVATOR COMPANY	ELEVATOR RPRS/CH	2,304.00
PHEASANTS FOREVER	CONS NATIVE GRASS SEED	1,525.00
PHOTO PRO	NIKON CAMERAS/SHER	1,396.44
PICTOMETRY INTERNATIONAL CORP, ATTN: ACC	DEPOSIT NEW PICTOMETRY/ASSR	4,125.12
PITNEY BOWES INC	GEN M/A POSTAGE METER RENTAL	760.32
POLICEONE.COM	TASER CERT/SHER	325.00
POWERPHONE INC	CERTIFICATION TRNG/SHER	6,660.00
PRODUCTIVITY PLUS ACCOUNT	OIL/FIN CHG/CONS	30.25
RAY ALLEN MANUFACTURING CO INC	DOG COLLAR/SHER	280.99
RDP OFFICE	SR DATA SERVICES	1,535.80
ROBERTS, JASON	WATERSHED REPAIR	7,473.00
SAUERS, WILL	DEATH INVESTIGATION	200.00
SCHILDBERG CONSTRUCTION INC	ROCK/FAIRGROUNDS/TREAS	1,694.71
SCHULTES, ELLIE	CONS-BOOT REIMBURSEMENT	50.00
SHELBY CO AUDITOR	QTRLY JUV SERV/RENT/UTIL REIMB	567.00
SHOPKO STORES OPERATING CO LLC	CONS PHONE CARD	332.45
SMITH, DENNIS	PRIM ELE SCHOOL/ELE	150.88
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/WELDING/BRDG MTRL	1,013.96
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	39.00
STEEN, SHARLOT K	REIMB PEO SCH/MLG/PRIM ELE	166.08
STONE PRINTING OFFICE PRODUCTS	ELECTION PENS	531.93
SUBBERT, SHEILA	REIMB PEO/PRIM ELE	150.75
THE OFFICE STOP	OFFICE SUPP/REC	10.95
THOMSON REUTERS WEST PYMT CTR	LAW PUBL REIMB/ATTY	1,314.00
THYGESEN, TYLER	MEI SERVICES	200.00
TRUCK EQUIPMENT INC	SR PARTS	6,950.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTS-CONS	84.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	9,632.15
US IDENTIFICATION MANUAL	US IDENT MANUAL/SHER	82.50
VANDERHEIDEN, JODI L	FECR048516 COPIES/ATTY	60.00
WILLIAMS WELDING INC	RS PARTS	52.55
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	622.39
WISKUS, CRAIG	CONS REPAIR CLUTCH-STARTER-FRONT SEAL	3,519.43
WORTHINGTON TRACTOR PARTS, INC	CONS SHIPPING FOR WATER TESTS	13.00
ZIEGLER INC	SR PARTS/LABOR	552.62
	GRAND TOTAL	1,559,864.39

Claims Listing Report
AUDUBON COUNTY
06/06/2018 through 06/19/2018

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	98,641.60
0002 GENERAL SUPPLEMENTAL FUND	20,084.50
0004 CONSERVATION PARK IMPROVEMENT	19,160.63
0006 JAIL COMMISSARY	66.67
0011 RURAL SERVICES BASIC FUND	27,130.41
0020 SECONDARY ROAD FUND	1,373,807.60
4000 EMERGENCY MGMT SERVICES FUND	344.55
4010 E-911 SURCHARGE FUND	15,146.38
4100 CO ASSESSOR AGENCY	4,430.93
5210 PAYROLL-MISCELLANEOUS	1,051.12
GRAND TOTAL	1,559,864.39

06/06/2018 through 06/19/2018

Vendor	Description	Amount
ACE HARDWARE	NUTS/BOLTS/CUST	361.06
ADAM MEYER PAINTING	PAINTING SERVICES/ATTY	272.36
AGRILAND FS INC	CONS FUEL/SEED	4,125.53
AGRILAND FS INC 73	SR MISC ADDITIVES	13,028.50
ARNOLD MOTOR SUPPLY	SR TOOLS	39.41
ASBERRY, SHELLI	REIMB PEO/PRIM ELE	42.50
ASHCRAFT, ALAN	REIMB PEO SCH/MLG/PRIM ELE	53.50
ASHCRAFT, SANDY	REIMB PEO/PRIM ELE	10.63
AUDITOR OF STATE	STATE AUDIT	38,260.37
AUDUBON CO ADVOCATE JOURNAL	RS PUBLICATION	2,714.11
AUDUBON CO ENGINEER	CONS FUEL	519.87
AUDUBON CO FAIRBOARD	FAIR BOOTH RENTAL/SHER	85.00
AUDUBON CO SHERIFF	SENT COMPL/COURT	2,455.41
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	12,432.95
AUDUBON FOOD LAND	OFF SUPP/COMM SUPP/HEALTH SUPP/SHER	1,333.15
AUTOMATIC DOOR GROUP INC	ASSR SECURITY DOOR	7,826.39
BAIER, DREW	WATERSHED ANIMAL CONTROLMLG REIMB	281.20
BAKER, RICHARD M	VA COMM MTG REIMB	50.00
BILLS, MIRANDA	OFFICE SUPP/REC	17.15
BLOMME, LINDA	REIMB PEO/PRIM ELE	136.00
BOHLMANN & SONS SANITATION	GARBAGE SERV/CONS	420.00
BRAND, DAVID	REIMB WATERSHED M/A & MLG	255.11
BURGER, TERRILL C	JD BACKHOE LOADER - CONS	8,000.00
BURR PLUMBING & HEATING	SHEET METAL/CUST	587.62
BUSINESS CARD	FUEL/SHER	59.04
CARD SERVICES	CONS SHIRTS GRINDING WHEEL INTERNET	339.14
CARLSON PROPERTY HOLDINGS, AUDUBON FR	GEN REL JUNE RENT	150.00
CASEYS GENERAL STORES INC	FUEL/EMA	89.75
CASS CO HEALTH SYSTEM	NEW EMPL SCREENING/PHN	27.00
CENTRAL IA DISTR INC	CONS CLEANING SUPPLIES	796.20
CENTURYLINK	E911 TELE	14.00
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	TINT METER/SHER	969.99
CHRISTIAN HOME ASSOC	SHELTER CARE	1,446.15
CLARK SERVICE AND EXHAUST LLC	OIL CHG/SHER	58.95
COAST TO COAST COMPUTER PROD	DP TONER	181.99
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,051.12
COUNSEL	M/A COPIER/PHN	386.58
D & J SUPPLY	RS TIRE REPAIR	1,778.90
DANNER LAWNSCAPES INC	LAWN CARE SERVICE	85.00
DOLLAR GENERAL CORP	CONS CLEANING SUPPLIES	157.75
DREES HEATING & PLUMBING INC	BALL VALVE/VAULT/CH	466.92
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
ELMQUIST, DELBERT	VA TRANSPORT	80.00
EXIRA CITY	SR WATER	43.38
EXIRA FARM SERVICE	CONS MOWER TIRE REPAIR	149.80
EXIRA FIRE DEPARTMENT	RADIO EQUIP UPGRADES/EMA	2,000.00
EXIRA PLUMBING & HEATING	CONS ELEC REPAIR/NEW CAMPGROUND POWER	6,657.91
FASTENAL CO	SR BOLTS/PARTS	113.18

Claims Listing Report
 AUDUBON COUNTY

06/06/2018 through 06/19/2018

Vendor	Description	Amount
FIRST NATIONAL BANK OMAHA	SR DATA SERVICE	1,195.50
FREDERIKSEN, LISA	SURGE STRIPS FOR POLLING SITES REIMBURSE	21.34
GALLS LLC	UNIFORMS/SHER	99.98
GEOCOMM INC	GEOLYNX 3 YR MAINTENANCE AGR	4,200.00
GIBSON, DON	REIMB PEO SCH/PRIM ELE	150.88
GRAHAM TIRE STORM LAKE	TIRES/SHER	490.40
GRAINGER	A/C UNIT/ATTY	554.23
GUTHRIE COUNTY REC	CONS ELECTRIC	554.99
HANSEN REPAIR	TIRE RPR/LABOR/LUGNUTS/SHER	243.00
HANSEN'S M&M SERVICES	NEW 911 ADDRESS/E911	1,416.20
HARRISON COUNTY SHERIFF	SHER SERV FEE	41.45
HENNINGSEN CONSTRUCTION	SR PAV PATCH	715.50
HINNERS, KYLE	VA COMM MTG REIMB/MLG REIMB	62.35
HOUSBY MACK INC	SR PARTS	451.29
IA COUNTY ATTORNEYS ASSN	REGIST FEE/SHER	65.00
IA DEPT OF PUBLIC SAFETY	6 MO TERMINAL SERV/SHER	2,760.00
IA STATE ASSN OF COUNTIES	ISAC ANN CONF REGIST/ASSR	210.00
ICUBE ASSN, ATTN: MICHELLE FIELDS	SR DUES	200.00
IMWCA	FY19 WC DEPOSIT	9,808.00
INLAND TRUCK PARTS COMPANY	SR PARTS	4,166.88
IOWA DEPARTMENT OF TRANSPORTAT	SR CONSTUTION PROJ REIMBS	1,333,806.50
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY FEE	1,732.25
IPAC, JOHNSON CO AUDITOR	PRECINCT ATLAS DUES FY19	1,586.12
IRON SHOP	TIRES/LABOR/CONS	2,594.66
JACOBSEN INC OF ADAIR	CONS PLUMBING PARTS FOR NEW CAMPGROUND	1,283.23
JENNINGS, SARAH	POSTAGE REIMB/ATTY	195.74
JEO CONSULTING GROUP INC	SR ENG SERVICES	7,386.60
JOHN DEERE FINANCIAL	CONS MOWER BLADES/OIL	566.23
KIMBALL MIDWEST	SR PARTS	139.84
KIMBALLTON FIRE DEPT	RADIO EQUIPMENT	2,000.00
KRAMER, DEB	REIMB PEO/MLG/PRIM ELE	52.29
KRISTY, SCOTT	REIMB PEO SCH/PRIM ELE	160.38
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	1,767.67
LARSEN, STEVE	911 ADDRESS MARKERS	2,946.51
MARNE-ELK HORN TELEPHONE CO	TELE/E911	156.70
MARTEN, BECKY L	MLG REIMB/ELECT	154.45
MARTIN, PAMELA	VA TRANSPORT	26.60
MEYERS, GLEN	REIMB PEO SCH/MLG/PRIM ELE	160.38
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,923.23
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPL CONSULT SRVC	1,458.33
MIDWEST WHEEL COMPANIES	SR LUBRICANTS/PARTS	504.65
MPH INDUSTRIES INC	LASER GUN/SHER	2,095.00
MRUGGED MOBILE TECHNOLOGY	PAPER ROLL/SHER	266.80
NATIONAL SAFETY COUNCIL	ANN MEMB RENEWAL/GEN	395.00
NEW OPPORTUNITIES INC	FY1 GEN RELIEF-JUNE	2,650.00
O'HALLORAN INTERNATIONAL	SR PARTS	1,436.90
OLSEN, FRANK	VA COMM MTG REIMB/MLG REIMB	60.45
OSVALD, SUSAN	REIMB PEO/PRIM ELE	52.95

SUPERVISOR'S MINUTE BOOK 2018

July 10, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Laura Bacon, Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Chris Hemmingsen, Kent Grabill, Doug Weston, Gary Riesgaard, Deb Umland, Teresa Murray, Jess Martinez, Miranda Bills and Mitch Rydl.

Motion-VanAernam Second-Nelsen to approve the agenda, with the deletion of Mike Jensen. Vote-all in favor. The Department Head meeting was held and discussion was held regarding new medical cards and IT surveys. Doug Weston gave a custodial update and stated he is still waiting on the boiler inspector.

Motion-Nelsen Second-VanAernam to approve the minutes of the July 3, 2018 meeting. Vote-all in favor. The Board discussed the 28E Agreement between the City of Exira, Audubon County Sheriff and the Board of Supervisors and that it had not been approved. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's June financial reports. Vote-all in favor. The Board gave updates concerning meetings they had attended for WESCO, Region XII, Tourism and Midwest Partnership.

Motion-Nelsen Second-VanAernam to approve and sign the Statement of Work, Disclosure Agreement and Indemnity Agreement with ICIT. Vote-all in favor. Nelsen will contact Bob Bogler to verify what ICIT will need for their walk through.

Diana Munch discussed additional questions regarding the Wage Works Plan. Thompson placed a call to Chris Burns of Wage Works and will wait for a return call as she was out of the office. Burns returned call to Board answering their questions.

Motion-Nelsen Second-Thompson to approve signing the Assessor's Military Homesteads. Vote-all in favor. The Board reviewed the survey from the Cass County Health System and will contact them regarding services.

Jess Martinez of OCIO with the State of Iowa met with the Board and discussed Cybersecurity and grant money available through the Homeland Security Grant Program. The Board will wait until ICIT performs their assessment to see what is recommended before moving forward.

Miranda Bills met with the Board. Motion-Nelsen Second-VanAernam to approve Resolution 2018-44 as follows. Vote-all in favor.

RESOLUTION 2018-44

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, Deputy Recorder Carolyn Bruun's hourly rate will be \$17.15 per hour effective July 10, 2018.

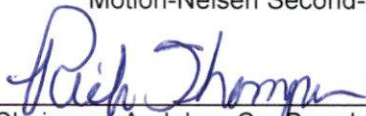
Dated this 10th day of July, 2018.

/s/ Rick Thompson
Audubon County Board of Supervisors

Attest: /s/ Joni Hansen, Deputy
Audubon County Auditor

Mitch Rydl gave the Secondary Road update. Motion-VanAernam to approve a Northern Natural Gas utility permit for Section 6 and Section 18, Audubon Township, on Littlefield Drive and Lark Avenue. Vote-all in favor. Weekly activity: bridgework, culverts, ditch cleaning, hauling rock and blading.

Motion-Nelsen Second-VanAernam to adjourn at 12:57 p.m.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

July 17, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Laura Bacon, Joni Hansen, Becky Marten, Sarah Jennings, Todd Johnson, Mike Jensen, Deb Campbell, Chris Hemmingsen, Kent Grabill, Doug Weston and Miranda Bills.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of Sheriff deletion of asset. Vote-all in favor. Doug Weston inquired as to why there was a one call placed.

Sarah Jennings let the Board know that a public hearing for the disposal of assets is only when real estate is being sold and all other asset disposal is at the discretion of the Board. Jennings advised that no special treatment be given to employees. Todd Johnson joined the meeting and discussed with Jennings and the Board an upcoming hearing to be held for an adjudicated juvenile and the costs involved.

Mike Jensen discussed a survey and design plan for a handicap parking space with the Board.

Deb Campbell reviewed the Semi-Annual Report and the Investment Report. Motion-Nelsen Second-Thompson to accept and place on file the Treasurer's Semi-Annual Report. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the minutes of the July 10, 2018 meeting. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$108,550.87. Vote-all in favor.

Kent Grabill and Chris Hemmingsen met with the Board and discussed the new roadside employee and his start date. Motion-Nelsen Second-Thompson to approve Resolution 2018-45 as follows. Vote-all in favor.

RESOLUTION 2018-45

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 24, 2018, Jacob Palmer, be employed as Full Time Roadside/Non Union. Start wage will be \$17.96. Fringe benefits will follow the Audubon County Employee Information Handbook. Wage adjustments will be made on July 1st. Insurance benefits will be effective September 1, 2018.

Passed and approved this 17th day of July, 2018.

/s/Rick Thompson
Audubon County Board of Supervisors

Attest: /s/Joni Hansen, Deputy
Audubon County Auditor

Motion-Nelsen Second-Thompson to accept and file the Sheriff's Quarterly Report. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and place on file a MMP for Jason Fett, ID#59766. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve/sign a 28E Agreement with the City of Exira for Law Enforcement. Vote-all in favor.

The Board gave updates on a Region XII meeting and an upcoming DCAT meeting. Motion-Nelsen Second-Thompson to approve the deletion of Attorney metal desk (originally from Sheriff Department in 2006). Vote-all in favor. Motion-Nelsen Second-Thompson to approve the deletion of Sheriff asset #0361, green chair. Vote-all in favor.

Chairman Thompson signed the Wellmark Health Plan and listed the Auditor's office staff as Representative Designation. Motion-Nelsen Second-Thompson to approve using Home Base Iowa for additional employment advertising purposes. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the Fund Distribution for AP coding/policy book. Vote-all in favor. Motion-Nelsen Second-Thompson to reappoint Laurie Gilbert to the Region XII Regional Housing Board for the term of October 1, 2018 through September 30, 2019. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file the letter of resignation of Amy Elmquist, Auditor Clerk. Vote-all in favor. Motion-Nelsen Second-Thompson to move the July 24 and 31 Board meetings to the Law Library due to State Auditors using the Supervisors room. Vote-all in favor.

Motion-Nelsen Second-Thompson to adjourn at 11:22 p.m.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

07/04/2018 through 07/17/2018

Vendor	Description	Amount
ACE HARDWARE	WIRE/HARDWARE SUPP/CONS	721.39
AGRILAND FS INC	FUEL/SHER	2,486.79
AGRILAND FS INC 73	@FY18 SR FUEL	37,915.52
ALLENDAN SEED COMPANY	NATIVE GRASS SEED/CONS	938.80
AUDUBON CO ADVOCATE JOURNAL	ADV-SHER	493.40
AUDUBON CO FAIRBOARD	RENT FAIR BOOTH/VA	80.00
AUDUBON CO MEMORIAL HOSP	INMATE CLINIC VISIT/SHER	182.73
AUDUBON CO SHERIFF	SUBPOENA/COURT	167.36
AUDUBON CO SOLID WASTE MGMNT, COMMISS	GARBAGE DISPOSAL/CONS	348.36
AUDUBON FOOD LAND	SUPP FISH CLINIC/CONS	28.58
AUDUBON MEDIA CORPORATION	CAMPING ENVELOPES/CONS	96.00
AUDUBON-EXIRA READY MIX INC	@FY18 SR CULVERT MTRL	1,396.75
BAKER, RICHARD M	VA COMM MTG REIMB	50.00
BILLS, MIRANDA	MEAL REIMB/REC	15.00
BOHLMANN & SONS SANITATION	GARBAGE SERV/CONS	688.20
BOLDT, PAULETTE KAY	@PHN/HCA HMKR MLG REIMB	87.40
BRUUN, CAROLYN	OFFICE SUPPLIES/REC	13.97
BURR PLUMBING & HEATING	@PARTS FOR BOILER/GEN	108.78
BUSINESS CARD	FUEL/SHER	53.05
CALHOUN CO SHERIFFS OFFICE	SERV FEE/COURT	51.00
CARD SERVICES	OFF SUPP/SPRAYER-CONS	272.79
CASEYS GENERAL STORES INC	FUEL/EMA	86.13
CASS CO SHERIFF	SERV FEE/COURT	70.63
CENTURYLINK	E911 TELE	14.00
CHRISTIAN HOME ASSOC	JUV SHELTER CARE	1,866.00
CINTAS	SR FY19 SAFETY SUPPLIES	53.47
CLARK, PATRICIA	MLG REIMB/PHN	52.73
COAST TO COAST COMPUTER PROD	INK FOR FAX/PRINTER-BOS/AUDITOR/DP	74.98
CORPORATE OFFICE	FLEX FEE FUNDING	678.36
DISTRICT IV TREASURER'S	ANNUAL DUES/TREAS	25.00
ECOLAB PEST ELIMINATION DIV	PEST CONTROL JAIL	81.10
ELMQUIST ELECTRIC INC	@FY18 SR BLDG SUPPLIES	9.45
EXIRA PLUMBING & HEATING	LABOR/MATERIALS/CONS	2,622.85
FASTENAL CO	SR FY19 CUSTODIAL SUPPLIES	202.12
FIDLAR TECHNOLOGIES INC	SCANNER & EQUIPMENT/REC	8,764.00
FIRST NATIONAL BANK OMAHA	LODGING REIMB/REC	288.96
GALLS LLC	@UNIFORMS/SHER	207.83
GUTHRIE COUNTY REC	PLUMING PARTS/CONS	2,225.15
HANER, DALE R	VA MLG REIMB	160.00
HANSEN REPAIR	OIL CHG/TIRE REP-SHER	275.50
HANSEN, RICHARD A	SR FY19 TOOL	30.00
HAWKINS, INC	CHLORINE/CONS	167.13
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/ST/COTA VISITS/MLG REIMB/PHN	4,924.05
HINNERS, KYLE	VA COMM MTG/MLG REIMB	62.35
IA DEPT OF NATURAL RESOURCES	ANNUAL PERMIT/CONS	25.00
IA STATE ASSN OF COUNTIES	ISAC ANNUAL CONF REG/TREAS	420.00
IA STATE CO TREASURERS ASSOC	ISCTA DUES 18-19/TREAS	250.00
ICAP	FY19 LIAB/PROP INS-EMA	484.65

07/04/2018 through 07/17/2018

Vendor	Description	Amount
IOWA DEPARTMENT OF TRANSPORTAT	@FY19 ENG EQUIP REPAIR	390.86
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY/TOXI/HIST-GEN	1,533.00
JACOBSEN INC OF ADAIR	@CAMPGROUND D	743.40
JENNINGS, SARAH	MLG REIMB/ATTY	202.39
JOHN DEERE FINANCIAL	@RS FY18 PARTS	361.07
KOCH BROTHERS	@FY18 SR OFFICE SUPPLIES	478.85
LAFOY, PENNY	PHN MLG REIMB	162.93
LANDUS COOPERATIVE	DOG FOOD-SHER	62.94
MAINSTAY SYSTEMS INC	3 MO M/A-SHER	237.00
MARNE-ELK HORN TELEPHONE CO	EMA TELE	156.60
MARTIN, PAMELA	VA MLG REIMB	160.00
MIDAMERICAN ENERGY CO	CH UTILITIES-GEN	2,190.25
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMP CONSULT SRVC	1,458.33
MIDWEST WHEEL COMPANIES	@FY18 SR PARTS	277.16
MUNCH, DIANA L	MLG REIMB/ELECT	65.08
MURRAY, SARAH	PHN MLG REIMB	123.98
NATIONAL ELEVATOR INSPECTION	ELEVATOR INSPECTION/GEN	65.00
NELSON, ROBERT J	@MLG REIMB/ADM/PHN MLG-PHN	49.88
NELSON, ROGER B	VA RENT	425.00
OLSEN, FRANK	VA COMM MTG/MLG REIMB	60.45
RASMUSSEN LUMBER CO	SAND READY MIX/CONS	28.74
RAY, DONNA	MLG REIMB/CPC/MH	66.90
RDP OFFICE	DP LABOR-ATTY	1,728.65
REGION XII COUNCIL OF GOVTS	FY 19 DUES	11,014.92
RIESGAARD, GARY N	@VA MLG REIMB	80.00
SCHILDBERG CONSTRUCTION INC	@FY18 SR GRANULAR MTRL	263.46
SCHWAB, JEANNE M	PHN MLG REIMB	259.83
SHOPKO STORES OPERATING CO LLC	OFFICE/CLEANING SUPPLIES/SHER	72.44
SORENSEN, LISA	PHN MLG REIMB	77.90
STAR EQUIPMENT LTD	@FY18 SR TOOL, ASSET	995.00
STATE HYGIENIC LAB - ACCT REC	WATER TESTS-CONS	39.00
STONE PRINTING OFFICE PRODUCTS	OFFICE EQUIP/ATTY	1,271.92
THE AUTO CLINIC	MOWER BATTERY-CONS	124.95
THE SCHNEIDER CORPORATION	SR FY19 DATA SERVICES	9,787.31
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/COURT/ATTY	450.00
UMLAND, DEBRA	MLG REIMB/ASSR	141.08
UNPLUGGED WIRELESS LLC	CHARGER/GPS RECEIVERS/LABOR/SHER	1,778.97
UPS	SHIPPING/SHER	17.49
VOIGTS, HUNTER	PROGRAM SUPPLIES/CONS	31.26
WAHLERT, CHRISTINE G	PHN MLG REIMB	17.58
WANNINGER, LOUIS J	@FY18 SR SAFTEY GEAR	130.00
WENDL, SAM	@FY18 SR SAFETY GEAR	129.00
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	211.03
ZIEGLER INC	@FY18 SR PARTS/FILTERS	311.96
GRAND TOTAL		108,550.87

SUPERVISOR'S MINUTE BOOK 2018

July 19, 2018

A special meeting of the Board of Supervisors was called to order at 9:08 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Chris Hemmingsen, Miranda Bills, Diana Munch, Courtney Nelson, Jeanne Schwab, Teresa Murray, Mike Jensen, Deb Umland, ICIT Committee (per conference call) and Doug Weston.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Clerk of Court deletion of asset #0527. Vote-all in favor.

Conference call with various department heads and ICIT regarding upcoming ICIT two day IT security visit. Concerns were addressed regarding a Business Associates Agreement for HIPAA concerns and snoop agreement. Nelsen will contact Gary Jones – HIPAA consultant regarding this issue.

Motion Nelsen Second-VanAernam to delete asset #0527 Clerk of Court brown broken leather chair. Vote-All in favor.

Discussed July 24, 2018 regular board meeting in the law library 8 to 11 am and July 31, 2018 regular board meeting in law library also - due to state auditor's using the board room.

Motion-VanAernam Second-Nelsen to adjourn at 9:55 a.m.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

July 24, 2018

The regular meeting of the Board of Supervisors was called to order at 8:10 a.m. Present were Rick Thompson and Gary VanAernam. Absent: Todd Nelsen. Others present were Joni Hansen, Mitch Rydl, Kent Grabill, Doug Weston, Todd Johnson Teresa Murray, Mike Jensen, Amanda Kommes and Gary Riesgaard.

Motion-VanAernam Second-Thompson to approve the minutes of the July 19 meeting. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the July 17 meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the Audubon County IDPH SA Prevention SFY18 Report. Vote-all in favor. Motion-Thompson Second-VanAernam to appoint Tracy Armentrout and Genelle Deist to the Audubon County Compensation Commission, real estate salespersons. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of DP Dell Optiplex 360 terminals #2190 and #2269. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of Treasurer burgundy chair #0235; PHN chairs gray #0668, black and gold #0794, brown #0673 and brown #0795. Vote-all in favor. Todd Nelsen joined the meeting at 8:30 a.m. Motion-Nelsen Second-Thompson to appoint Molly Armentrout to the Audubon County Compensation Commission, real estate salesperson. Vote-all in favor.

A Department Head meeting was held regarding the upcoming ICIT meeting and Thompson stressed that this group is coming to do this evaluation as a service and asked that all employees treat them nice. Privacy concerns were discussed.

Doug Weston gave the custodial update and stated the Judicial system is cleaning house and he will need to request an additional dumpster and some would be recycled. Weston had a lengthy discussion regarding his comp time.

Motion-Nelsen Second-VanAernam to approve the Flexible Benefits Plan for Wage Works. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2018-46 as follows.

RESOLUTION 2018-46

The undersigned authorized representative of Audubon County (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on July 24, 2018, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective July 1, 2018, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Audubon County Flexible Benefits Plan as amended and restated, and the Summary Plan Description approved and adopted in the foregoing resolutions.

Dated July 24, 2018.


/s/ Rick Thompson, Supervisor

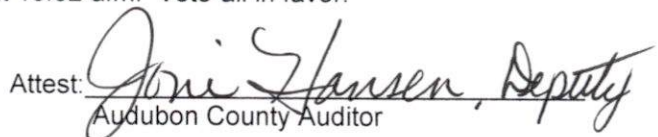
The Board discussed the start of health insurance coverage and the choices Renee had sent to the Board in an e-mail. Nelsen will call Renee again.

Board of Supervisor meeting update – ACED purchase of property for housing, Hamlin clean-up and ICCI letter.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a Windstream utility permit for 200th St. and Kingbird Ave, LE23 & 26. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Northern Natural Gas utility permit for Exira Township, Section 2, 11, 14, 15 and 22. Vote-all in favor. Rydl stated they will be starting N36 next week, discussed bridge testing, patching and crack sealing.

Motion-Nelsen Second-VanAernam to adjourn at 10:52 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR’S MINUTE BOOK 2018

July 31, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, Laura Bacon, Kent Wirth, Angie Baylor, Mitch Rydl, Miranda Bills and Mike Jensen.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of Resolution for Designated Funds. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of the July 24 meeting. Vote-all in favor. The Valley Business Park was discussed during the Board of Supervisors meeting update.

Motion-Nelsen Second-VanAernam to approve the Audubon County IDPH FY19 Substance Abuse Prevention Contract. Vote-all in favor.

The Board discussed the request to keep parking spaces open on the west side of the courthouse during the service by the Veteran’s motorcycle ride in front of the Veteran’s Memorial at the courthouse. The Board agreed to send a memo to employees requesting they park elsewhere on that day.

Court Administrator Kent Wirth met with the Board to say that they are moving legal books out of the Judge’s chambers and into the law library and that he had talked with Sarah Jennings and Joe Rasmussen and they will decide which books in the law library are no longer needed.

The Board discussed the Advocate Journal papers and will talk to the Department Heads regarding this.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Clark Family Farms, LLC-Amelia, ID#65543. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-47 as follows.

RESOLUTION 2018-47

WHEREAS, the County continues to engage in planning for the future; and
WHEREAS, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and
WHEREAS, the Board of Supervisors believes it is necessary to designate certain funds to assist in the payment of these expenditures in the future; and
WHEREAS, the Board of Supervisors has an ongoing assigned Resolution 2017-3 in place;
BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that for the FY18 FYE, the following amounts be additionally assigned:

- \$40,000 from General Basic to cover the July Valley Business Park debt payment
- \$22,500 from General Basic to cover the July allocation to Fairboard
- \$11,250 from Rural Basic to cover July library allocations
- \$2,000 from Rural Basic to cover Audubon Rec Center July commitment
- \$25,000 from General Supplemental to cover July allocation to EMA

Passed and approved this 31st day of July, 2018, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen Nays: None

/s/ Rick Thompson
Chairperson, Audubon County Board of Supervisors
Attest: /s/ Joni Hansen
Audubon County Deputy Auditor

Angie Baylor of the Attorney’s office discussed the Clothesline Project with the Board on behalf of the County Attorney. Jennings would like to participate and T-Shirts would be on display in October representing domestic abuse and sexual abuse victims. Motion-Nelsen Second-VanAernam to approve the T-Shirt display for the Clothesline Project. Vote-all in favor.

The Board discussed a memo regarding comp time by maintenance. The Board will revise the memo and approve at the next meeting. The Board stated they will have the maintenance staff write on the Supervisor’s calendar when they are requesting vacation leave.

The Board discussed the start date for a newly hired Roadside employee. Hansen reported to Board that per the Auditor the insurance would definitely have to begin August 1 as the start date did not change from July to August as discussed with Engineer after July 10th board meeting. Not doing so would be discriminatory. Auditor had verified this with the Attorney Jennings as well. Board will talk to Sarah Jennings regarding the start date and the start date of insurance as the Board, the Engineer and employee were fine with insurance starting the first of September even though it does not follow the handbook. The Board placed a call to Sarah Jennings and will wait for her return call. Motion-Nelsen Second-VanAernam

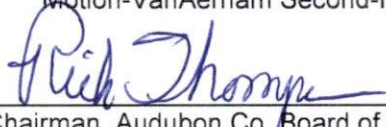
to amend the handbook to change that health, dental and life insurances will be effective on the first day of the month following 30 days of employment. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Discussion was held regarding the health insurance for the new roadside employee and the Board explained they are waiting for a call back from Sarah Jennings. Rydl discussed the weather station located near the landfill. Motion-Nelsen Second-VanAernam to approve the deletion of asset #1398 zBooster. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the BRS-SWAP-C005(71)-FF-05, CA12 Agreement with IDOT for SWAP. Vote-all in favor. The street lighting at the intersection of 190th and Hwy 71 was discussed. Motion-Nelsen Second-VanAernam to approve the Engineer to work with MidAmerican Energy to change the street lighting at the intersection of 190th and Hwy 71. Vote-all in favor. Rydl discussed a meeting he had with NextEra and an issue with a bridge they want to cross. Rydl has contacted JEO to do a load rating on the bridge and will have ISU do a weight test as work has started on the wind towers. Thompson stated that landowners are to mark their tile lines on their property. The vacation of a road was discussed and that the road will need to be vacated before a bridge is removed. Rydl will talk to Sarah Jennings regarding the bridge removal. Rydl stated they will be starting N36 next week and will start on striping on various roads.

Miranda Bills discussed the meeting with the group from ICIT and stated it could be held in her back office.

Mike Jensen discussed the 42 new 911 address signs needed for the wind towers and informed the Board that Roger Sinow has resigned his position of installing 911 signs. The Board advised Jensen to contact Mitch Rydl concerning an agreement from 1995 stating secondary roads is to install these signs.

Motion-VanAernam Second-Nelsen to adjourn at 11:53 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018


August 1, 2018

A special meeting of the Board of Supervisors was called to order at 10:02 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were ICIT Committee members, Jess Martinez, Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Miranda Bills, Bob Bogler, Mitch Rydl, Chris Hemmingsen, Angie Baylor Teresa Murray, Gary Riesgaard, Todd Johnson and Deb Umland.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

The Board met with various department heads, the ICIT Committee and Jess Martinez of OCIO-State of Iowa Security office. The Committee explained what would be involved while they were here assessing the IT needs of the County.

Motion-Thompson Second-VanAernam to adjourn at 10:32 a.m. Ayes: Thompson, VanAernam Nays: None Absent: Nelsen. Motion passed.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

August 2, 2018

A special meeting of the Board of Supervisors was called to order at 11:02 a.m. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were ICIT Committee members, Jess Martinez, Lisa Frederiksen, Mitch Rydl, Chris Hemmingsen, Deb Campbell, Miranda Bills, Sarah Jennings, Teresa Murray, Melissa Thygesen, Todd Johnson, Deb Umland and Mike Jensen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Motion-Nelson Second-VanAernam to move into closed session. Board returned to open session at 1:03 p.m. Vote-all in favor.

Motion-Thompson Second-VanAernam to adjourn at 1:05 a.m. Ayes: Thompson, VanAernam Nays: None Absent: Nelsen. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

August 7, 2018

The regular meeting of the Board of Supervisors was called to order at 9:30 a.m. Present were Rick Thompson and Gary VanAernam. Absent: Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Laura Bacon, Mitch Rydl and Doug Weston.

The meeting was called to order. Motion-VanAernam Second-Thompson to approve the agenda with the addition of Kempf email. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the July 31, 2018 meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the August 1, 2018 meeting. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the minutes of the August 2, 2018 meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to set the canvass date for the School Special PPEL Levy Election for September 13, 2018 at 1:00 p.m. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the bid of \$1.00 for two metal chairs from Diana Munch. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and discussed the possible closing of the DOT facility in Atlantic and the impact it would have on Audubon County. The Board will send a letter to the DOT in support of keeping this facility open. Rydl gave updates on the Cameron 12 bridge, N36 project and NextEra wind towers. Rydl stated his crews have been working on erosion control on bridges, concrete patching and spotting rock. Discussion was held regarding address and street signs, entrances and emergency response plans for the wind towers.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$430,958.16. Vote-all in favor.

Doug Weston asked if the Board was aware that motorcycles would be coming through Audubon. No Board of Supervisors meeting update.

Motion-VanAernam Second-Thompson to accept and place on file the Clerk of Court's July Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Recorder's July Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Auditor's July month-end reports. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the FY18 Department of Management Cash Report. Vote-all in favor.

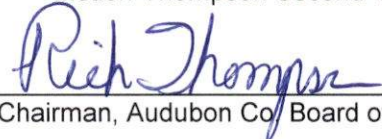
The Board reviewed a DOT letter and will approve a letter at their next meeting. The Board stated that the recommendations from the ICIT group would be coming at the end of September or first part of October.

Motion-VanAernam Second-Thompson to approve a memo dated Audubon 7 regarding comp time for maintenance. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the effective date of August 1 for the insurance benefit change made at the July 31 meeting. Vote-all in favor. The Board discussed the recommendations of VonBokern and Kingston. The Board called in Auditor Frederiksen to discuss the start date of insurance for the new roadside employee and stated that a new resolution would be needed. The Board will contact Sarah Jennings regarding COBRA reimbursement for that employee and will also contact health, dental and life insurance companies advising them of the insurance benefit change.

Motion-Thompson Second-VanAernam that effective August 1, 2018 the mental health advocate will be reimburse mileage expense at the rate of 47.5 cents per mile. Vote-all in favor. Thompson placed a call to Lisa Kempf was told that the mental health advocate's mileage will be reimbursed by Heart of Iowa if we submit a claim.

Motion-Thompson Second-VanAernam to adjourn at 11:56 a.m. Vote-all in favor.


Chairman, Audubon Co Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

August 14, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Becky Marten, Laura Bacon, Mitch Rydl, Chris Hemmingsen, Gary Riesgaard, Mike Jensen, Teresa Murray, Angie Baylor, Doug Weston, Todd Johnson, Deb Umland, Deb Campbell, Miranda Bills, Alden Harriman and Sarah Jennings.

The meeting was called to order. Motion-Nelsen Second-Thompson to approve the agenda with the addition of Thinkspace. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the minutes of the August 7, 2018 meeting. Vote-all in favor.

The Board discussed meetings that were coming up that they would be attending including DCAT, Hungry Canyon and the NextEra groundbreaking. Motion-Thompson Second-Nelsen to approve the addition to the agenda to approve Cameron 12 Bridge plans; approve Regional Water utility permit and road vacation. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the DOT letter. Vote-all in favor.

The Department Head meeting was held and parking for the Legion Riders; newspaper subscription increase; status of handbook changes; ICIT visit; a new telephone system; handbook draft and Les Larsen's funeral.

Alden Harriman of Thinkspace IT discussed the IT services available from their company in Harlan.

The Board will have the Attorney review the Business Associate Agreement before approving it at their next meeting.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Thompson to approve a utility permit with Regional Water along Jay Ave., Sections 29 and 30, Exira Twp. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the Cameron 12 Bridge Plans. Vote-all in favor. Rydl discussed the vacation of a road on 170th Street and referenced a 1930 AG Opinion stating that the bridge is a part of the road. Rydl gave updates on the Cameron 12 bridge, N36 project and NextEra wind towers. Rydl stated his crews have been patching, digging ditches and hauling rock.

Doug Weston updated the Board on the generator and the water heater. The Board called Mike Blum of Liberty National and left a message regarding setting up a time to meet with employees.

The Board discussed a revised resolution for the new roadside employee and called Chris Hemmingsen regarding this. Thompson will call Renee VonBokern regarding the changes to the employee handbook. Motion-Thompson Second-Nelsen to adjourn at 10:58 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

August 21, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Becky Marten, Mitch Rydl, Doug Weston, Faith Anthony, Deb Campbell, Craig Owen, Renee VonBokern via telephone, Peggy Smalley and Laura Bacon.

The meeting was called to order. Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. Doug Weston gave the custodial update and discussed the boiler inspection and repairs to the elevator. Motion-Nelsen Second-VanAernam to approve the minutes of the August 14, 2018 meeting. Vote-all in favor. Faith Anthony brought down the Equitable Sharing Agreement for the Attorney for signature before submitting.

Todd Nelsen discussed a new credit card that was issued to Roadside. Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$148,515.96. Vote-all in favor.

Craig Owen inquired as to who the Viola Trustees were and discussed a fence dispute.

The Board held a conference call with Renee VonBokern regarding the Letter of Intent and set up a meeting for September 25th. VonBokern also discussed handbook updates and asked to have the changes emailed to her.

Peggy Smalley discussed a disclaimer that needs to be put on all political ads.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve Resolution 2018-48 as follows. Vote-all in favor.

RESOLUTION FOR ROAD VACATIONPUBLIC HEARING

Audubon County Resolution No. 2018-48

WHEREAS, a request from the County Engineer has been filed with the Audubon County Board of Supervisors asking that action be taken to vacate and close a section of Audubon County Secondary Road, described as follows:

WO#15: Vacation of 170th St. originally named County Road No. 159 established the 19th day of April 1879 (see Road Record Book B 344), from the SE corner of the SW quarter of the SW quarter of section 04 of Douglas Township, T80NR36W, (east meeting corners of parcels 05-04-04-330-690 & 05-04-09-220-450), thence running approximately ¾ of a mile to the west right of way line of Dove Ave., SE corner, of section 4 Douglas Township, T80NR36W.

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed vacation will be held in the Board Room, Audubon County Courthouse, Audubon, Iowa, 50025 at 10am on Tuesday, September 4th 2018 in accordance with Iowa Code Chapter 306.

Passed and approved this 21st day of August, 2018.

Board of Supervisors, Audubon County, Iowa

Rick Thompson

ATTEST

By: /s/ Joni Hansen

Motion-VanAernam Second-Thompson to approve Resolution 2018-49 as follows. Vote-all in favor.

Resolution 2018-49

WHEREAS, Resolution 2018-45 did not follow the Audubon County Employee Information Handbook or renewal agreement with Wellmark,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 24th, 2018, Jacob Palmer, be employed as Full Time Roadside/Non Union. Start wage will be \$17.96. Fringe benefits will follow the Audubon County Employee Information Handbook. Wage adjustments will be made on July 1st. Insurance will be effective August 1, 2018; and

BE IT HEREBY RESOLVED that this is a corrected resolution in replacement of Resolution 2018-45 passed on July 17, 2018.

Passed and approved this 21st day of August, 2018.

Board of Supervisors, Audubon County, Iowa

Rick Thompson

ATTEST

By: /s/ Joni Hansen

The Board and Rydl requested Auditor Frederiksen to join meeting/discussion on which department roadside employee reimbursement of COBRA would be paid out of. Auditor suggested getting county

Per accounting/budget reporting standards, Frederiksen advised that the expense should come out of the insurance fund of the department that the employee worked for. Statement also made that Roadside budget could be amended to give Rydl additional monies if Engineer/Board wanted. Board commented that Engineer Rydl feels the Supervisors should pay for the employee reimbursement –versus his roadside budget—as the Board had approved Chris/Mitch to not follow the handbook/insurance agreement. Board agreed with Rydl. Rydl stated that Roadside had received a \$13,000.00 grant. Weekly update: Hauling dirt in for building; roads needing repair that were damaged by equipment being moved in for the wind turbines and also roads damaged by semi's hauling hogs after the heavy rains. Rydl stated his crews had been doing concrete patching and NextEra would start after Labor Day on the wind turbines. Rydl asked if the Urban Renewal Plan would need amended and Co Engineer Rydl stated he would call Bob Josten. Deputy Auditor Munch discussed time taken off by new roadside employee and that they had not earned enough paid time off requiring part of the insurances would have to be reimbursed by employee.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Dave Robinson-Klocke, ID#64023. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP for NJO LLC-Beck, ID#64957. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Brad Weber, ID#62423. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Multi-Pig Inc., ID#61060. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Bob Blomme-Cottonwood, ID#63260. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the resignation letter of As-Needed Deputy Sheriff Patrick Hamilton. Vote-all in favor.

The Board stated Mike Blum of Liberty National will be in the Courthouse to meet with employees on August 29 at 8:30 a.m.

The Board gave updates on meetings they had attended. Thompson stated that Lora Anthofer would be resigning from the Solid Waste Commission effective October 31, 2018. Nelsen stated that DCAT needed an additional board member for Partnership for Families. Updates were also given regarding an upcoming EMA meeting and also a Region XII meeting Thompson had attended.

Motion-VanAernam Second-Thompson to approve a six month pay increase for Angie Baylor. Vote-all in favor.

The Board discussed reimbursement of insurance benefits with Mitch Rydl and Chris Hemmingsen over the phone and with Lisa Frederiksen and Diana Munch who explained how reimbursement had been done in the past with other employees -- including Lisa Sorensen in prior month and Chris Hemmingsen in 2015 -- with new/current employees taking unpaid time off due to not having enough earned time off. Nelsen clarified his understanding of past practice being consistent with auditor office as well—anything less than 40 hours a week becomes ¾ time or ½ time accordingly. Discussion held on hours/days worked also not following the Resolution/County Handbook—but were following Secondary roads union and the need to revise hiring resolution again.

Motion-Nelsen Second-VanAernam to adjourn at 10:51 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Deputy Auditor

Claims Listing Report
AUDUBON COUNTY
08/08/2018 through 08/21/2018

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPP/CONS	160.92
ADAMS COUNTY SHERIFF	SERVICE FEE/SHER	38.00
AGRILAND FS INC	FUEL/CONS	2,576.38
AGRILAND FS INC 73	SR FY19 FUEL	14,343.69
AMVC VETERINARY SERVICES	DRUG DOG SUPP/SHER	232.61
ARNOLD MOTOR SUPPLY	SR FY19 TOOLS	134.61
AUDUBON CITY	CH WATER/SEWER	842.37
AUDUBON CO ADVOCATE JOURNAL	SHERIFF FAIR/HELP WANTED ADV	1,224.35
AUDUBON CO SHERIFF	TRANSPORT/SHER	789.94
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR FY19 DISPOSAL SERVICES	287.44
AUDUBON DIESEL LLC	SR FY19 FILTERS/LABOR/PARTS	752.58
AUDUBON FOOD LAND	PROGRAM SUPP/CONS	3,210.63
AUTOMATIC DOOR GROUP INC	DOOR TRANSMITTERS/SHER	312.00
BOHLMANN & SONS SANITATION	AUGUST TRASH REMOVAL/CONS	934.80
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	115.90
BRIGGS HEALTHCARE	OASIS NURSING/PHN	63.98
BUSINESS CARD	LODGING EXP/SHERIFF	206.08
CAMPBELL, PAUL	TWP MTG REIMB	15.00
CASEYS GENERAL STORES INC	FUEL/EMERGENCY MGMT	43.75
CASS CO HEALTH SYSTEM	RS FY19 HEALTH SERVICES	136.00
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, PAUL D	TWP MTG REIMB	15.00
CHRISTIAN HOME ASSOC	SHELTER CARE	2,892.30
CLARK, PATRICIA	ADM/PHN MLG REIMB	148.20
CORPORATE OFFICE	WEEKLY FLEX FUNDING	700.91
COUNSEL	M/A COPIER/SHERIFF	157.37
D & J SUPPLY	SR FY19 TIRES/LABOR	148.00
DANNER LAWNSCAPES INC	LAWN CARE/CH	85.00
DASH MEDICAL GLOVES	CH CUST SUPP	46.90
DENCO HIGHWAY CONSTRUCT CORP	SR FY19 HMA CONT	57,655.50
DIAGNOSTIC IMAGING ASSOCIATES	INMATE EXAM/SHER	54.00
DIGITAL-ALLY INC	VULINK KIT/SHERIFF	455.00
DISTRICT IV CONSERVATION	2018-19 DISTRICT DUES/CONS	25.00
ECOLAB PEST ELIMINATION DIV	PEST CONTROL/JAIL	81.10
ED M FELD EQUIP CO INC	SR FY19 FIRE INS SER/SUP	845.00
ELECTRICAL ENGINEERING & EQUIP	M/A RPRS/CH GENERATOR	1,143.84
ESBECK, CONNIE & GLENN	USED PADDLE BOAT/CONS	300.00
EXIRA CITY	SR FY19 WATER	97.02
EXIRA PLUMBING & HEATING	ELEC SUPP/LABOR/CONS	1,606.55
FIRST NATIONAL BANK OMAHA	BADGE/OFF SUPP/BOOKS/ATTY	400.09
FRANK DUNN CO	SR FY19 PAV PATCH	799.00
FREMONT CO SHERIFF'S OFFICE	INMATE HOUSING/SHER	4,125.00
GUTHRIE COUNTY REC	ELECTRIC/CONS	3,185.09
HANSEN REPAIR	VEH RPRS/LABOR/SHER	814.58
HANSEN, RICHARD A	SR FY19 SAFETY GEAR	114.99
HANSEN'S M&M SERVICES	E911 ADDRESS TOWER	1,677.00
HARLAND TECHNOLOGY SERVICES	M/A RECEIPT PRINTER/TREAS	285.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/COTA VISITS/MLG REIMB/PHN	690.75

08/08/2018 through 08/21/2018

Vendor	Description	Amount
HOTSY CLEANING SYSTEMS INC	SR FY19 CUSTODIAL SUP	440.00
HOUSBY MACK INC	SR FY19 PARTS	842.24
HUMBOLT MFG CO	SRR FY19 ENG SUP	241.36
IA NATURAL HERITAGE FND	ANNUAL MEMB/CONS	200.00
INMAN, KATHY	REIMB HEALTH PREM/SHERIFF	150.00
IOWA DEPARTMENT OF TRANSPORTAT	SR FY19 SIGN MTRL	1,189.50
IRON SHOP	SR FY19 TIRE REPAIR	51.75
JACOBSEN INC OF ADAIR	CREDIT ON 1 3/4" ORISEAL W/DRAIN-CONS	1,419.11
JENNINGS, SARAH	TELE REIMB/ATTY	119.08
JOHN DEERE FINANCIAL	FINANCE FEE/CONS	227.34
JOHNSON, TODD W	MEAL REIMB/SHERIFF	47.65
JO'S CORNER CLIP, C/O JO BEANE	UNIFORM CLEANING/SHER	19.54
KAM LINE HIGHWAY MARKINGS INC	SR FY19 PAINTING CONT	16,009.58
KELLY TILING	WIRE/CAMPGROUND/CONS	2,680.00
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	107.83
MARNE-ELK HORN TELEPHONE CO	TELE/E-911	156.30
MEDICAP PHARMACY #8051	INMATE MEDICATIONS/SHERIFF	27.91
MIDAMERICAN ENERGY CO	SR FY19 GAS/ELECTRIC	2,480.67
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE CONSULT	1,458.33
MIDWEST WHEEL COMPANIES	SR FY19 PARTS	1,981.93
MULLENGER, RON	TWP MEETING REIMB	15.00
MURRAY, SARAH	HCA/HMK MLG REIMB/PHN	99.28
NELSON, ROBERT J	ADM/PHN MLG REIMB	74.10
NEW OPPORTUNITIES INC	AUG GEN RELIEF REIMB	2,650.00
O'HALLORAN INTERNATIONAL	SR FY19 PARTS	429.86
OMAHA WORLD-HERALD	SUBS RENEWAL/SHERIFF	545.38
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	66.50
POTTAWATTAMIE CO SHERIFF	SERVICE FEE/COURT	35.00
RAY, DONNA	JULY MLG REIMB/MH	127.30
RDP OFFICE	DP LABOR/SHERIFF	544.00
REGISTER MEDIA	HELP WANTED ADV/SHERIFF	833.40
RUGAARD, KEVIN	REIMB GEN RELIEF RENT	150.00
SCHILDBERG CONSTRUCTION INC	PARK GRAVEL/CONS	2,489.51
SECURE BENEFITS SYSTEMS	HRA SERVICES	300.00
SIOUX CITY FOUNDRY CO	SR FY19 PAV PATCH MTRL	490.00
SORENSEN, LISA	ADM/PHN MLG REIMB	41.80
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	26.00
STONE PRINTING OFFICE PRODUCTS	OFF/DP/TOOLS SUPP/SHER	272.15
THE OFFICE STOP	SR FY19 OFFICE SUP	238.94
THOMSON REUTERS WEST PYMT CTR	LAW LIBRARY PUBLICATIONS	450.00
THYGESEN, MELISSA	MEAL REIMB/SHERIFF	25.00
TIBBETS, NATHAN	MUD FLAPS/SHIELD/SUPP/SHERIFF	174.40
UMLAND, DEBRA	MLG REIMB/ASSR	69.75
UNITYPOINT CLINIC-OCCUPATIONAL	RS FY19 HEALTH SERVICE	42.00
UNPLUGGED WIRELESS LLC	LABOR/CONSOLE/SHERIFF	760.00
UPS	SHIPPING/SHERIFF	20.05
US CELLULAR	SR FY19 PHONE	545.55
VERIZON WIRELESS	TELE/PHN	52.11

Claims Listing Report
AUDUBON COUNTY
08/08/2018 through 08/21/2018

Vendor	Description	Amount
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	45.60
WEST CENTRAL IA RURAL WATER	SR FY19 WATER	18.50
WESTERN IA WIRELESS	SR FY19 PHONE	100.00
WILSON, BROOKE	MLG REIMB/ASSR	160.63
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	78.01
ZIEGLER INC	SR FY19 PARTS/FILTERS	1,713.80
	GRAND TOTAL	148,516.96

Claims Listing Report
AUDUBON COUNTY
08/08/2018 through 08/21/2018

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	30,354.15
0002 GENERAL SUPPLEMENTAL FUND	6,380.24
0004 CONSERVATION PARK IMPROVEMENT	5,488.57
0006 JAIL COMMISSARY	150.21
0010 MH/DD SERVICES FUND	127.30
0011 RURAL SERVICES BASIC FUND	2,921.86
0020 SECONDARY ROAD FUND	99,970.11
4000 EMERGENCY MGMT SERVICES FUND	43.75
4010 E-911 SURCHARGE FUND	1,847.30
4100 CO ASSESSOR AGENCY	232.56
5210 PAYROLL-MISCELLANEOUS	700.91
8500 HEALTH REIMBURSEMENT ACCOUNT	300.00
GRAND TOTAL	148,516.96

SUPERVISOR'S MINUTE BOOK 2018

August 28, 2018

The regular meeting of the Board of Supervisors was called to order at 9:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Diana Munch, Joni Hansen, Steve Shaffer, Bruce Christensen, Andy Griffith, Deb Campbell, Laura Bacon, Mitch Rydl, Dwight Jessen, Sarah Jennings, Doug Weston, Mike Blum, Miranda Bills, Kent Grabill and Todd Johnson.

Steve Shaffer inquired as to abating the taxes on the cinema buildings and Deb Campbell informed him that the Assessor had already made the parcel exempt so no taxes were owed. The meeting was called to order. Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Andy Griffith and Bruce Christensen requested tax abatement on the Landus building. Motion-Nelsen Second-VanAernam to abate the real estate taxes on parcel #05-05-21-320-006. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the August 21, 2018 meeting. Vote-all in favor.

Sarah Jennings, Aaron Nissen, Brett Nissen, Mitch Rydl and Dwight Jessen were present to discuss a driveway entrance at 1464 210th St. It was stated that the entrance had been deemed unsafe. Nissen said one of the landlords was OK with the changes that were needed but that one was not in agreement. Sarah Jennings will send a letter to the landlords as to the safety concerns.

Doug Weston gave the custodial update and stated the boiler inspector had been and that all was OK and that he would replace the chemical pump on the boiler. Board of Supervisors update was given and discussion was held regarding vacancies on boards and also that the Mental Health Advocate would be retiring in September.

Motion-Nelsen Second-Thompson to approve the deletion of K-9 collar, asset #503714. Vote-all in favor. Nelsen stated he had received a complaint about animals running loose in Ross and stated he would let them know to contact the Sheriff. Motion-VanAernam Second-Nelsen to approve the bid of \$.50 for one metal chair from Sara Slater. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Business Associate Agreement with ICTS. Vote-all in favor.

The Board stated that they were waiting on an IT liaison until they have more information. Miranda Bills discussed meeting Friday, September 21 at 10:00 a.m. with the ICIT group for review of findings.

Kent Grabill discussed a grant for the new storage building. Motion-Nelsen Second-VanAernam to approve Resolution 2018-50 as follows. Vote-all in favor.

RESOLUTION 2018-50

WHEREAS, an IDOT Agreements Living Roadway Trust Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

WHEREAS, it would be financially beneficial for grant monies to assist Audubon County with the purchase of jointly used and owned Roadside Department and Sheriff Department storage building

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that the Engineer's office pursue such grant funding; and

BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors, that Mitchel J. Rydl, P.E., Audubon County Engineer, will be authorized to sign all agreements and documentation necessary for such grant.

Passed and approve this 28th day of August, 2018. Audubon County, Iowa

/s/ Rick Thompson, Chairperson

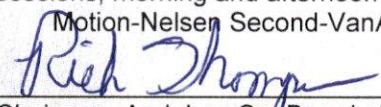
ATTEST: /s/ Joni Hansen, Deputy Auditor

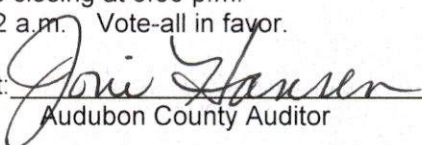
Grabill updated the Board on a SWI District Weed Commissioner meeting on Sept. 29 to be held at Littlefield.

Mitch Rydl gave the Secondary Road update and discussed getting the information needed to Sarah Jennings regarding a letter she will be sending to a landowner regarding a driveway entrance. Motion-VanAernam Second-Nelsen to approve a utility permit for Templeton Telephone Co. in Cameron Twp., Sec. 3-6 and 8-10. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Windstream utility permit for 6 pole replacements. Vote-all in favor. Discussion was held regarding the hours of work and vacation for the new roadside position. Rydl stated his crews have been working on N36; patching; Sharon 13 bridge and spotting rock.

Todd Johnson addressed the Board regarding the ALICE training on September 18. There will be two sessions, morning and afternoon and the courthouse will be closing at 3:00 p.m.

Motion-Nelsen Second-VanAernam to adjourn at 11:52 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

September 4, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Laura Bacon, Mitch Rydl, Lawrence and Doris Handlos, Bob Bogler via telephone, and Lou Herbers.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of IT invoices. Vote-all in favor. No custodial update given.

Motion-Nelsen Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$102,652.77. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the minutes of the August 28, 2018 meeting. Vote-all in favor. Motion-Nelsen Second-Thompson to reschedule the September 11 meeting to September 13 at 8:30 a.m. Vote-all in favor. Motion-Nelsen Second-Thompson to approve closing the Courthouse on September 18 at 3:00 p.m. for ALICE training. Vote-all in favor.

Board of Supervisors update: DCAT meeting and ACED update on Groteluschen building.

Motion-Nelsen Second-Thompson to approve the deletion of Sheriff tasers, assets 5-1, 5-3, 5-4, 5-5 and 5-6. Vote-all in favor.

Motion-Nelsen Second-Thompson to open the Public Hearing on the road vacation. Vote-all in favor. No oral or written comments were received. Rydl stated certified letters had been sent to all adjoining landowners. Motion-Nelsen Second-Thompson to close the public hearing at 10:08 a.m. Vote-all in favor. Motion-Nelsen Second-Thompson to approve Resolution 2018-51 as follows. Vote-all in favor.

RESOLUTION TO VACATE A COUNTY ROAD

Audubon County

Resolution No. 2018-51

WHEREAS, a public hearing was conducted on September 4th, 2018 following publication and service of notice as required by law on the proposed vacation and closure of a portion of Audubon County Secondary Road, described as follows:

WO#15: Vacation of 170th St. originally named County Road No. 159 established the 19th day of April 1879 (see Road Record Book B 344), from the SE corner of the SW quarter of the SW quarter of section 04 of Douglas Township, T80NR36W, east meeting corners of parcels 05-04-04-330-690 & 05-04-09-220-450, east of Crane Ave., thence running ¾ of a mile to the west right of way line of Dove Ave., SE corner, of section 4 Douglas Township, T80NR36W.

WHEREAS, the bridge on this section of road is no longer safe for use, it will be sold to the adjoining land owner for \$1, and it will become the land owner's responsibility to remove the bridge safely without damage or endangerment to the stream, wild life or assets downstream. This removal will be overseen by the Audubon County Engineer to ensure compliance.

WHEREAS, No objections have been received, either in writing or by persons present.

NOW THEREFORE, BE IT RESOLVED by the Audubon County Board of Supervisors that the subject section of road be ordered vacated and closed.

NOW, THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that the section of this road from the east side of the SW quarter of the SW quarter of section 04 of Douglas Township (T80NR36W) (east meeting corners of parcels 05-04-04-330-690 & 05-04-09-220-450) east of Crane Ave thence running ¾ of a mile to the west right of way line of Dove Ave., between sec 4 & 9 of Douglas Township (T80NR36W) be ordered vacated and closed. The remaining ¼ mile from the SW quarter of the SW quarter of section 04 of Douglas Township (T80NR36W) west to Crane Ave shall remain open and is not vacated.

Passed and approved this 4th day of September, 2018.

Board of Supervisors, Audubon County, Iowa

/s/ Rick Thompson, Chairperson


ATTEST:/s/ Joni Hansen, Deputy Auditor

Mitch Rydl gave the Secondary Road update. IT invoices were discussed and the Board called Bob Bogler. Bogler explained the billing for the new emails and also anti-virus.

Rydl stated his crews have been working on N36; patching; Sharon 13 bridge and hauling rock to the stockpile in Exira. NextEra will be boring lines under roads. Lou Herbers discussed water run off on 190th Street and Rydl explained that the storm sewer throats need to be larger.

Lou Herbers met with the Board and reviewed the Airport budget. Herbers stated that the tree removal near the airport is because this is required by the FAA as they are an obstruction and there is a cost-share with the State for removal.

Motion-Nelsen Second-Thompson to adjourn at 11:22 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

Claims Listing Report
AUDUBON COUNTY
08/22/2018 through 09/04/2018

Vendor	Description	Amount
ACE HARDWARE	OFF SUPP/SHERIFF	139.82
AGRI DRAIN CORPORATION	RS FY19 BUILDING SUP	10.37
AUDUBON CITY	GEN RELIEF REIMB	100.00
AUDUBON CO ADVOCATE JOURNAL	8 NEWSPAPER RENEWALS	327.92
AUDUBON CO MEMORIAL HOSP	INMATE LABS/SHER	340.85
AUDUBON CO SHERIFF	CIVIL SERVICE PAPERS	520.37
AUDUBON COUNTY	AUG PAYROLL/SEPT PREM	29,470.00
AUDUBON COUNTY	SR FY19 OFFICE SUPPLIES	33.49
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	INMATE EXAM/SHERIFF	206.10
AUDUBON-EXIRA READY MIX INC	SR FY19 CON PATCH	35,594.60
AXON ENTERPRISE, INC	WEAPONS/HOLSTERS/SHERIFF	7,460.00
BALLOU, MARLENE	2016/2017 MILEAGE REIMB (176)	167.32
BRAND, SCOTT	WATERSHED RPRS REIMB	142.46
BRIGGS HEALTHCARE	OFF SUPP/PHN	198.70
CAMPBELL, DEBBIE M	PARKING/MLG REIMB(348.8)	185.68
CASS CO SHERIFF	SERVICE FEE/COURT	86.35
CENTRAL IA DISTR INC	CUSTODIAL CH SUPPLIES	307.20
CITY SERVICE & PARTS	SR FY19 FILTERS/PARTS	454.71
COMPUTER CONCEPTS OF IA INC	SR FY19 DATA SERVICE	95.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	44.08
COUNSEL	ASSR COPIER	128.67
ESBECK, CONNIE	2016 & 2017 MLG (172)	156.04
FASTENAL CO	SR FY19 PARTS	65.17
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/ST VISITS/MLG/PHN	1,375.00
HEART OF AMER POLICE DOG ASSN	DRUG DOG MEMBERSHIP/SHER	125.00
IA STATE ASSN OF COUNTIES	MEETING REGISTRATION	680.00
IACCVSO	4 VA FALL SCHOOL REGS	240.00
ICEOO TREAS - ALICE RAY	SR FY19 ADMIN TRAINING	200.00
IMWCA	SR FY19 WORK COMP	4,203.00
INMAN, KATHY	REIMB HEALTH PREM/SHER	150.00
IOWA DEPARTMENT OF TRANSPORTAT	SR FY19 SNOW FENCE	483.72
ISAC-GROUP HEALTH PROGRAM	AUG PAYROLL/SEPT PREM	76,440.00
ISSDA FINANCIAL ADMINISTRATOR	JAIL SCHOOL REG/SHER	250.00
JEO CONSULTING GROUP INC	SR FY19 ENG SER TIF	15,108.80
KELLY, JERRY	2016 & 2017 MLG(146)	146.64
KLIEFOTH, ZACH	ANIMAL CONTROL	400.00
MEDIACOM	CABLE/JAIL/SHER	123.85
MIDAMERICAN ENERGY CO	SR FY19 ELECTRIC	42.60
MIDWEST SPRAY TEAM & SALES INC	RS FY19 CHEMICALS	1,156.80
MULLENGER, RON	2016 & 2017 MLG (148)	130.67
OLSEN, GARY	2017 MLG (100)	47.00
PITNEY BOWES PURCHASE POWER	CH POSTAGE	3,303.80
PRODUCTIVITY PLUS ACCOUNT	RS FY19 PARTS NON VEH	379.49
RDP OFFICE	ASSR MONTHLY	2,072.47
REGION XII COUNCIL OF GOVTS	COG REVOLVING LOAN MATCH	21,000.00
SMALLEY, PEGGY J	2016 MLG (146)	68.62
SOUTHSIDE WELDING & MACH LLC	RS FY19 PARTS	353.52
THE OFFICE STOP	OFF SUPP/SHER	68.75

Claims Listing Report
AUDUBON COUNTY
08/22/2018 through 09/04/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
TOFT, HEATHER	MEI FEE	200.00
UMLAND, DEBRA	PARKING/MLG (257.04)	142.09
UPS	SHIPPING/SHER	18.04
US RECORDS MIDWEST LLC	OFF SUPP/RECORDER	235.54
VERIZON WIRELESS	TELE/SHERIFF	593.69
WELLMARK BC/BS	FLEX ANNUAL FEE	580.00
WEST CENTRAL IA RURAL WATER	SR FY19 WATER	19.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/ASSR	1,989.28
	GRAND TOTAL	208,562.77

SUPERVISOR'S MINUTE BOOK 2018

September 13, 2018

The regular meeting of the Board of Supervisors was called to order at 8:31 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Laura Bacon, Mitch Rydl, Chris Hemmingsen, Teresa Murray and Doug Weston.

Motion-Thompson Second-Nelsen to approve the agenda with the deletion of department head meeting and addition of Secondary Roads discussion of honorary guard leave. Vote-all in favor. Custodial update given on led lighting for 3 security doors, floor waxing and re-tinting of front/back entry doors.

Motion-Thompson Second-Nelsen to approve the minutes of the September 4, 2018 meeting. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept/place on file Recorder's Report of Fees. Vote-all in favor. Motion-Thompson Second-Nelsen to accept/place on file the Clerk of Court's Report of Fees. Vote-all in favor.

Discussion held with Engineer/Office Manager on honor guard leave. Motion-Nelsen Second-Thompson to approve Midwest Energy at 1718 210 Street. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Windstream utility permit for 2409 Littlefield Drive. Vote-all in favor. Motion-Thompson Second-Nelsen to approve deletion/recycle of asset #1245 (Dell tablet). Vote-all in favor. Discussion on future union negotiations. Secondary Roads will prepare another corrected new-employee resolution for July's new-hire in roadside. Discussion on "kids at play" signage. Discussion on amending urban renewal plan. Engineer continued with weekly project update.

Supervisor update was held on conservation steak fry and Heart of Iowa's meeting: amendment needs and personnel issues. Department Head meeting will be moved to October 9.

Auditor discussed adding the courthouse projects to the county's urban renewal plan—that Bob Jostens would be willing to discuss process with the Board if they wanted to call. Motion-Nelsen Second-Thompson to accept/place on file the Auditor month-end reconciliation Vote-all in favor. Motion-Nelsen Second-Thompson to approve the FY18 Audubon County Urban Renewal Plan for filing. Vote-all in favor. Motion-Nelsen Second-Thompson to accept/place on file the MMPs for Handlos-Shaw, Handlos-Zaiger, Handlos-Tessman, Handlos-Andersen, Handlos-Arnold and Newell Pig II. Vote-all in favor

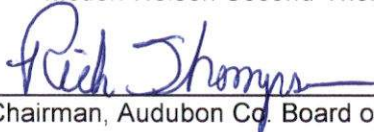
Motion-Nelsen Second-Thompson to appoint Mike Blum to fill Landfill vacancy term of Lora Anthofer. Vote-all in favor. PHN office manager Teresa Murray inquired Board on why no timely action/response had been made to HIPAA consultant Gary Jones's emails/requests since March. After directly receiving a call from Jones, Thompson had replied they would get back to him and more will be discussed after ICIT meeting next week. Discussion on the replacement of MH advocate per Donna Ray's retirement. Nelsen attempted a call/left message to Renee VonBokern regarding the position requirements for this as-needed position. Audubon has shared this advocate with other counties and has already received a recommendation for the advocate who Greene, Guthrie and some other counties employ. Board will also discuss clerk of courts needs at Tuesday's meeting in reviewing future telephone system in conjunction with ICIT recommendations. Board will be reviewing auditor month-end reports for potential amendment needs/recording Region XII invoice at next meeting.

Board recessed at 11:25 a.m.

The Board reconvened and met as the official Board of Canvassers to canvass the results of the September 11, 2018 Audubon School Special Election at 1:00 p.m. The Board instructed the Auditor's Office to forward the results of the election to the Superintendent of the Audubon School.

Custodial Agreement between Board and Custodian regarding floor waxing was reviewed. No action taken.

Motion-Nelsen Second-Thompson to adjourn at 1:30 pm. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

September 18, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Karen Goans, Laura Bacon, Doug Weston, Kim Johnson, Mitch Rydl, Dave Lake, Terry Axman and Kasi Koehler.

Motion-Thompson Second-VanAernam to approve the agenda with the deletion of Aflac. Vote-all in favor.

Doug Weston updated the Board regarding monitor lights for doors.

Motion-Thompson Second-Nelsen to approve the minutes of the September 13, 2018 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$329,359.65. Vote-all in favor.

Board of Supervisors updated regarding meetings – East/West Nishnabotna River and Fourth Judicial District.

The Board reviewed Auditor month-end reports and discussed upcoming budget amendment needs. Discussion was also held regarding adding courthouse improvement projects to the urban renewal plan. Nelsen placed a call to Bob Josten and left a message as he was unavailable.

Todd Nelsen stated he had called Renee VonBokern and discussed advertising for the Mental Health Advocate position. Motion-Nelsen Second-VanAernam to approve posting a Notice for the Mental Health Advocate vacancy. Vote-all in favor.

Kim Johnson, Clerk of Court, met with the Board and inquired as to whether they were planning on updating the telephone system for the courthouse. She stated that the Clerk's office would be getting a new jury program by December 3 and that the current phone system would not accommodate the new program that requires a dedicated telephone line.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Currituck, LLC, ID#57969. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to amend the agenda to approve a utility permit for Guthrie County REC. Vote-all in favor. Motion-Thompson Second-Thompson to approve a utility permit for Guthrie County REC. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit with MidAmerican/Marne Elk Horn Telephone Co. in Exira Twp., Sec. 30 and 31 on Jay Ave. Vote-all in favor. Weekly update: NextEra working on roads, concrete and transformer being brought in. Bridge work on Sharon 13, crews blading, spotting rock and digging ditches.

Thompson called Bruce Blum from Liberty National and inquired as to billing for insurance participants.

Dave Lake of Community Insurance, and Terry Axman and Kasi Koehler of ICAP/IMWCA met with the Board and discussed rotation of insurance plans. Axman and Koehler stated that continuity is in the county's best interest and that agents need to be ICAP certified.

Motion-Nelsen Second-VanAernam to adjourn at 11:33 a.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor, Deputy

Claims Listing Report
AUDUBON COUNTY
09/05/2018 through 09/18/2018

Vendor	Description	Amount
ACE HARDWARE	CH CUSTODIAL SUPP CREDIT	1,064.00
AGRILAND FS INC	FUEL/LEASE/CONS	4,173.03
AGRILAND FS INC 73	SR GREASE	6,334.36
ARNOLD MOTOR SUPPLY	SR MISC ADDITIVES	272.09
AUDUBON CITY	VA UTILITIES REIMB S8844	131.05
AUDUBON CO ADVOCATE JOURNAL	ADV/JUVENILE	847.98
AUDUBON CO ENGINEER	CONS FUEL REIMB	683.67
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICES	1,037.08
AUDUBON CO SHERIFF	JAIL TIME COMPLETED	313.16
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	10.00
AUDUBON FAMILY MEDICAL CLINIC	INMATE EXAM/SHER	1,303.04
AUDUBON FOOD LAND	PRISONER MEALS	3,233.55
BAKER, RICHARD M	VA MTG REIMB	50.00
BLOMME, LINDA	SCHOOL ELEC WKR	80.75
BOHLMANN & SONS SANITATION	@SR FY18 DISPOSAL SERVICE	357.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB	90.73
BRAYTON CITY CLERK	SR RUT REIMBS	751.61
BRIGGS HEALTHCARE	OFF SUPP/PHN	46.66
BROWNELLS, INC	GUN MAGAZINES/SHER	164.90
CARD SERVICES	FUEL/SHERIFF	163.16
CASEYS GENERAL STORES INC	FUEL/EMG MGT	40.22
CASS CO HEALTH SYSTEM	EMP LABS/AUDITOR	136.00
CENTRAL IA DISTR INC	CUST SUPP/SHERIFF	162.60
CENTURYLINK	TELE/E911	14.00
CERTIFIED LABORATORIES	SR GREASE	353.90
CHRISTIAN HOME ASSOC	JUV CARE REIMB	1,446.15
CITY SERVICE & PARTS	OIL & LUBE/CONS	82.45
CLARK, PATRICIA	ADM/PHN/BT MLG REIMB	201.88
CONSOLIDATED MANAGEMENT CO	TRAINING MEALS/SHER	36.15
CORPORATE OFFICE	FLEX FUNDING	185.22
COUNSEL	M/A COPIER/MAIN	121.27
D & J SUPPLY	SR TIRE REPAIR	1,479.90
DIAGNOSTIC IMAGING ASSOCIATES	INMATE EXAM/SHERIFF	103.75
DISTRICT IV TREASURER'S	TREAS MTG REG	15.00
DOLLAR GENERAL CORP	CUST/CLINIC SUPP/CONS	92.95
DORSEY & WHITNEY LLP	'18 YR AMEND/BONDING LEGAL SERVICES	28,000.00
DST CORPORATION, %TIM SHAFFER	GEN RELIEF RENT REIMB	575.00
ECOLAB PEST ELIMINATION DIV	PEST CTRL JAIL/SHER	81.10
EXIRA CITY	SR WATER	3.59
EXIRA PLUMBING & HEATING	ELECTRIC SUPP/CONS	2,924.35
FARM SERVICE COOPERATIVE	DP SUPP/EMG	125.00
FASTENAL CO	SR BOLTS	77.92
FIRST NATIONAL BANK OMAHA	POSTAGE/LAW PUB/ATTY	413.18
FREDERIKSEN, LISA	REIMB SD MICRO CARDS	119.80
GIBSON, DON	SCHOOL ELEC WKR	42.50
GUTHRIE COUNTY REC	ELECTRIC/CONS	2,696.03
HANDCUFF WAREHOUSE	SAFETY SUPP/SHER	256.98
HANER, DALE R	2 VA TRANSPORT REIMB	160.00

09/05/2018 through 09/18/2018

Vendor	Description	Amount
HANSEN, LINDA	DP LABOR/SHERIFF	405.41
HANSEN'S M&M SERVICES	E911 ADDRESSES	657.00
HAWKINS INC	CHEMICALS/CONS	57.50
HEALTHPRO HERITAGE AT HOME LLC	OASIS/PT/OT/ST MLG/REIMB PHN	2,100.00
HEMMINGSEN, CHRIS	SR OFF SUPPLIES	32.98
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HOLIDAY INN AIRPORT	MTG LODGING/PHN	123.20
HOUSBY MACK INC	SR PARTS	89.03
IA COUNTY ATTORNEYS ASSN	REG WORKSHOP/ATTY	135.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	TASER COURSE CERT/DEPUTY	400.00
IA STATE ASSN OF ASSESSORS	ISAA REG/ASSR	650.00
IA STATE CO TREASURERS ASSOC	MTG REG/TREAS	50.00
IA WORKFORCE DEVELOPMENT	BOILER INSP	40.00
IOWA IAI	REGISTRATION/SHER	75.00
JACOBSEN INC OF ADAIR	PLBG SUPP/CONS	186.76
JENNINGS, SARAH	REIMB TELEPHONE/ATTY	119.08
JENSEN SURVEYING	PROF SERVICES/CH	1,000.00
JEO CONSULTING GROUP INC	SR ENG SERVICE TIF	9,828.30
KIMBALL MIDWEST	SR PARTS/ BOLTS	281.45
KOCH BROTHERS	SR MA COPIER	1,015.32
LAFOY, PENNY	HCA/HMK MLG REIMB	78.85
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	424.88
LARSEN, STEVE	E911 DRIVEWAY SIGNS	280.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	216.07
MARNE-ELK HORN TELEPHONE CO	E911 TELE	155.20
MARTEN, BECKY L	PEO-SPEC ELECTION	85.50
MARTIN, PAMELA	VA TRANSPORT REIMB	80.00
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	170.34
MENARDS	SUPP-CONS	1,755.93
MIDAMERICAN ENERGY CO	CH UTILITIES	2,398.46
MIDWEST COMPLIANCE ASSOCIATES	HIPPA CONSULTING SER	1,458.33
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICAL SER	12,440.00
MIDWEST WHEEL COMPANIES	SR PARTS	448.03
MOTOROLA SOLUTIONS INC	SOFTWARE UPDATE/SHERIFF	3,851.40
MURRAY, SARAH	HCA/HMK MLG REIMB	139.65
NELSON, ROBERT J	ADM/PHN/BT MLG REIMB	87.88
O'HALLORAN INTERNATIONAL	SR PARTS	2,151.43
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
PATTISON SAND COMPANY LLC	RS CONS SUPPLIES	323.61
RASMUSSEN LUMBER CO	SR PATCHING/TOOLS	485.19
RATTENBORG, JOEL	SR SAFETYGEAR	117.69
RAY, DONNA	MH ADV MLG REIMB	80.75
RDP OFFICE	DP EMAIL ACCT/AUD	140.00
REPORTING SERVICES, LLC	TRANSCRIPT REIMB/ATTY	100.00
RUDOLPH, MARJORIE	PEO - SPECIAL ELECTION	38.25
SCHILDBERG CONSTRUCTION INC	SR CRAN MTRL	5,232.76
SECURE BENEFITS SYSTEMS	SEPT HRA FEE	281.00
SHELBY CO AUDITOR	QTRLY JUV SERV/RENT/UTIL REIMBA	567.00

Claims Listing Report
AUDUBON COUNTY
09/05/2018 through 09/18/2018

Vendor	Description	Amount
SHELBY CO SHERIFF	SERVICE FEE/SHER	37.00
SHOPKO STORES OPERATING CO LLC	CH CUST SUPPLIES	213.78
SORENSEN, LISA	ADM/PHN MLG REIMB	90.25
STANARD & ASSOCIATES INC	TEST CERTIFICATES - SHER	52.50
STATE HYGIENIC LAB - ACCT REC	WATER TESTS-CONS	65.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/RECORDER	509.02
SWI JUVENILE EMERGENCY	JUV 2ND QTR REIMB	13,943.80
THE OFFICE STOP	SUPP - PHN	192.29
THE SCHNEIDER CORPORATION	BEACON REIMB	1,350.00
THOMAS & THOMAS COURT REPORTER	DEPOSITION	224.97
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/ATTY/COURT	450.00
TREASURER STATE OF IOWA, ATTN: APRIL B BR	FY19 INDIGENT DEFENSE FUND	3,174.00
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	42.00
UNPLUGGED WIRELESS LLC	LABOR/MLG/SHERIFF	176.00
VERIZON WIRELESS	TELE/PHN	52.11
VETERANS INFORMATION SERVICE	2 SETS VA WORKSHEETS	120.00
VON BOKERN ASSC	HR ANNUAL FEE	2,250.00
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	10.93
WESTERN IA WIRELESS	SR INTERNET	100.00
WHEELER LUMBER LLC	SR BRDG MTRL	31,577.00
WIEDERSTEIN, ARLEN	SCHOOL ELEC WKR	38.25
WILLIAMS WELDING INC	NEW BLDG MATERIALS/SHER	53,263.10
WILLIAMSON, ROSEMARY	SCHOOL ELEC WKR	42.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/VA	808.37
ZIEGLER INC	SR LABOR/PARTS/BLADES	2,655.04
	GRAND TOTAL	223,449.65

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	36,830.41
0002 GENERAL SUPPLEMENTAL FUND	20,402.34
0004 CONSERVATION PARK IMPROVEMENT	2,363.70
0010 MH/DD SERVICES FUND	80.75
0011 RURAL SERVICES BASIC FUND	46,405.12
0020 SECONDARY ROAD FUND	65,940.45
0032 EQUITABLE SHARING-SHERIFF	21,305.24
1500 CAPITAL PROJECTS	28,000.00
4000 EMERGENCY MGMT SERVICES FUND	170.22
4010 E-911 SURCHARGE FUND	1,106.20
4100 CO ASSESSOR AGENCY	660.00
5210 PAYROLL-MISCELLANEOUS	185.22
GRAND TOTAL	223,449.65

SUPERVISOR'S MINUTE BOOK 2018

September 21, 2018

The special meeting of the Board of Supervisors was called to order at 10:00 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Diana Munch, Joel Rohne, Andrew De Haan, Miranda Bills, Kim Johnson, Mitch Rydl, Chris Hemmingsen, Todd Johnson, Jeanne Schwab, Melissa Thygesen, Deb Campbell, Sarah Jennings, Angie Baylor, Faith Anthony and Teresa Murray.

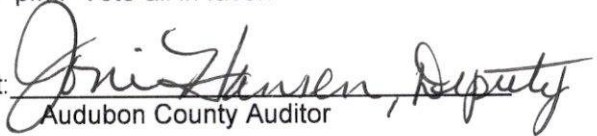
Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor. The Board met with Joel Rohne and Andrew De Haan of ICIT to review a General Technology Assessment. Motion-Nelsen Second-VanAernam to move into closed session pursuant to Iowa Code Section 22.7(50) at 10:02 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to move out of closed session at 10:04 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to move into closed session pursuant to Iowa Code Section 22.7(50) at 10:07 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to move out of closed session at 11:50 a.m. Vote-all in favor.

The Board discussed data processing changes that need to be made and what should be addressed first. The Board instructed Miranda Bills to contact IP Pathways and Aureon to request a Statement of Work.

Motion-Nelsen Second-VanAernam to adjourn at 12:17 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

September 25, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Karen Goans, Laura Bacon, Doug Weston, Todd Johnson, Jeanne Schwab, Chris Hemmingsen, Mike Blum, Miranda Bills, Teresa Murray and Renee Von Bokern.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of HIPAA and Flex renewal. Vote-all in favor.

Doug Weston stated he had nothing new for the custodial update.

Motion-Thompson Second-VanAernam to approve the minutes of September 18, 2018 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the September 21, 2018 meeting. Vote-all in favor.

Nelsen placed a call to Bob Josten and there was no answer. The Board discussed various upcoming meetings and Thompson stated he had attended a ground breaking in Wall Lake for Region XII.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Aaron Juergens, Sunburst Valley Farms LLC-Moonlight, ID#64179. Vote-all in favor.

The Board discussed forming an IT Committee with Auditor Lisa Frederiksen.

Jeanne Schwab discussed issues she encountered regarding the new HRA/health insurance program and advised the Board that any time insurance changes are made that they need to allow more time to avoid any problems. Schwab also stated she would be retiring October 12.

Chris Hemmingsen, Office Manager, met with the Board. Motion-Nelsen Second-VanAernam to approve a Windstream utility permit on Lark Avenue on Hwy 44 to 235th in Hamlin 11. Vote-all in favor. Weekly update: crews are getting equipment ready for snow, patching done for season, shouldering N36 and F58 and M66 projects are completed.

Miranda Bills met with the Board and discussed an IT Committee. Motion-Nelsen Second-Thompson to form an IT Committee consisting of Miranda Bills, Teresa Murray, Chris Hemmingsen and Tiffany Henkel. Vote-all in favor. Motion-VanAernam Second-Thompson to request proposals for scope of work for IT services. Vote-all in favor. The Committee will send out requests.

Motion-Nelsen Second-VanAernam to approve the Chairman signing the 2019 Flex Renewal Plan. Vote-all in favor.

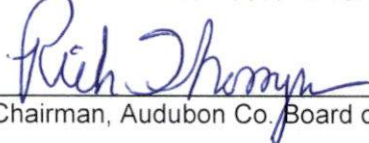
Teresa Murray discussed the appointment of a HIPAA person stating that it can't wait and needs to be done soon.

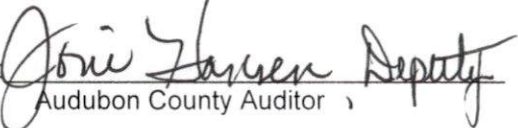
Todd Johnson explained extra staff on Monday's due to court day and work from weekend.

Board stated the Supervisor's room will remain locked when no meeting is being held due to security after active shooter training was held in the courthouse.

The Chairman recessed the meeting at 11:49 a.m. The meeting reconvened at 12:36 p.m. Renee Von Bokern met with the Board and discussed compensation for a HIPAA person and to discuss initial drafts of bargaining proposals.

Motion-Nelsen Second-VanAernam to adjourn at 12:56 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

October 2, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Laura Bacon, Doug Weston, Mike Blum, Mitch Rydl, Sam Wendl and Miranda Bills.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Sheriff's Quarterly and Clerk, Recorder and Auditor reports. Vote-all in favor. Doug Weston stated he had done the floors last Friday, started the boiler up and discussed the wiring in the courthouse. Motion-Thompson Second-VanAernam to approve the minutes of September 25, 2018 meeting. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$176,839.78. Vote-all in favor.

The Board discussed a New Opportunities meeting that VanAernam had attended and also upcoming meetings. Nelsen updated the Board regarding a call he had received from Bob Josten. Josten had stated that for courthouse improvements that would be under \$400,000.00 that either TIF funds or traditional financing could be used.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Larry and Kyle Hinners, ID#65590. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Roanoke LLC, ID#62111. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file a MMP for Lawrence Handlos-Ranch South, ID#64829. Vote-all in favor. Motion-Thompson Second-VanAernam to approve moving the October 23 board meeting to the law library. Vote-all in favor.

The Board discussed a policy for COBRA/ERISA insurance premium billings. A call was placed to Katie Schmit of Kingston and she and Brian explained the billings and fees regarding COBRA and the HRA. No action taken.

Mitch Rydl and Sam Wendl brought samples of fuel from the tanks at the shop and discussed cleaning the tanks and that they had requested quotes for this from a couple of companies. Wendl stated he had painted the snow blades and also a trailer. Rydl discussed the cost of patching on N36. Weekly update: finishing Sharon 13 bridge and hauling rock. Motion-VanAernam Second-Nelsen to approve Resolution 2018-52 as follows. Vote-all in favor.

Resolution 2018-52

WHEREAS, Resolution 2018-49 did not clearly state all hiring details clearly.

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 24, 2018, Jacob Palmer, be employed as Full Time Roadside/Non Union. Starting wage will be \$17.96. Fringe benefits will follow the Audubon County, Iowa Employee Information Handbook, (Effective September 11, 2017) other than overtime shall begin after completion of eight (8) hours worked in any given day and for time worked on Saturdays and Sundays. All compensated time counts as time worked for the purposes of computing overtime. There will be no pyramiding of overtime. An employee may accrue up to forty (40) hours of compensatory time and such time may be taken with approval of the Engineer or their designee.

When employees work the 4 day, 10-hour schedule the employee shall earn overtime after the completion of 10 hours worked in any given day and for time worked on Fridays, Saturdays and Sundays.

Wage adjustments will be made on July 1st.

Passed and approved this 2nd day of October, 2018.

Board of Supervisors, Audubon County, Iowa

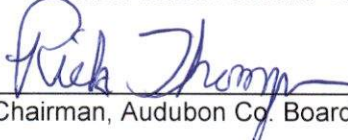
/s/ Rick Thompson

ATTEST By: /s/ Joni Hansen, Deputy Auditor

Miranda Bills met with the Board and discussed the IT Committee. Motion-Nelsen Second-VanAernam to approve appointing Sarah Jennings as an additional IT Committee member. Vote-all in favor. Jennings is also working on a job description.

Motion-Thompson Second-VanAernam to accept and place on file the Clerk of Court's September Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's Quarterly Report. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Recorder's September Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Auditor's September month-end reports. Vote-all in favor.

Motion-Nelsen Second-VanAernam to adjourn at 12:24 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

09/19/2018 through 10/02/2018

Vendor	Description	Amount
ACE HARDWARE	GARDEN HOSE/CH	37.99
AGRI DRAIN CORPORATION	SR CULVERT MTRL	107.82
ARNOLD MOTOR SUPPLY	SR TOOL/WELDING/PARTS/ADDITIVES	778.99
AUDUBON CITY LIBRARY	2ND QTR ALLOCATION	6,750.00
AUDUBON CO AIRPORT AUTHORITY	2ND QTR ALLOCATION	10,686.75
AUDUBON CO ECONOMIC DEVE	2ND QTR ALLOCATION	7,611.75
AUDUBON CO SHERIFF	COMP JAIL SENT/SHER	317.83
AUDUBON CO TOURISM	REIMBURSE TOURISM EXP	751.72
AUDUBON COUNTY	SEPT PAY/OCT PREM	28,438.00
AUDUBON FOOD LAND	JAIL/COMMISSARY SUPP/SHERIFF	156.25
AXON ENTERPRISE, INC	WEAPON SUPP/SHERIFF	87.00
BAUER BUILT TIRE CENTER INC	SR TIRES	2,527.20
BAYLOR, ANGIE	MILEAGE / CO ATTY	141.45
BILLS, MIRANDA	OFF SUPP REIMB/REC	113.77
BOMGAARS	SR HAND TOOL	149.99
BRAYTON CITY CLERK	SR RUT REIMBS	721.18
BROOKS, MICHAEL	MEAL REIMB/SHER	13.78
BURR PLUMBING & HEATING	PLBG REPAIRS/SHERIFF	104.68
BUSINESS CARD	FUEL/SHERIFF	22.01
CAMPBELL, DEBBIE M	MLG MTG REIMB/TREAS	99.75
CARD SERVICES	DSL/OFF SUPP/REC EQUIP/CONS	354.34
CERTIFIED LABORATORIES	SR MISB ADDITIVES	142.12
CINTAS	SR SAFETY SUPPLIES	25.23
CLARK SERVICE AND EXHAUST LLC	VEH RPRS/LABOR/SHERIFF	1,230.56
CORPORATE OFFICE	WEEKLY FLEX FUNDING	124.39
COUNSEL	SR M/A	342.94
DOHERTY, AMANDA	MEALS REIMB/SHERIFF	56.75
DOUGLAS CO SHERIFF TIM DUNNING	SERVICE FEE/COURT	100.00
EXIRA CITY	2ND QTR ALLOC LIBRARY	3,375.00
FASTENAL CO	SR BOLTS	68.54
FIDLAR TECHNOLOGIES INC	PRINTER/RECORDER	738.75
FIRST NATIONAL BANK OMAHA	SR ADMIN LODGING	624.96
FREDERIKSEN, LISA	OFFICE SUPPLIES / AUDITOR	12.99
GAWLEY TIRE & REPAIR	@FY18 RS TIRES	200.00
GEOCOMM INC	E911ANNUAL MAINT/SUPPORT	2,935.00
GRABILL, KENT	RS MILEAGE REIMBS	198.55
HANSEN, JONI L	MTG MLG REIMB/AUD	27.07
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	MMPI EVAL/SHERIFF	150.00
ICIT	ICIT TECH SERVICES	2,576.08
INMAN, KATHY	OCT INS PREM REIMB	150.00
IRON SHOP	DUMP TRK RPRS/LABOR/CONS	1,584.20
ISAC-GROUP HEALTH PROGRAM	HEALTH INS/CTY	75,036.00
JAMESON, JULIE L	TRANSCRIPT FEES/ATTY	89.50
JENNINGS, SARAH	MTG MLG REIMB/ATTY	85.03
JEO CONSULTING GROUP INC	SR ENG SERVICES	850.00
KESSLER FUNERAL HOMES INC	MLG/MED EXAMINER REIMB	800.00
KIMBALLTON CITY CLERK	2ND QTR ALLOC LIBRARY	1,125.00
MAIL SERVICES LLC	PRINT/POST/TREAS	209.22

Claims Listing Report
AUDUBON COUNTY
09/19/2018 through 10/02/2018

Vendor	Description	Amount
MARNE-ELK HORN TELEPHONE CO	TELE/E911	155.30
MEDIACOM	CABLE/JAIL/SHER	123.85
MIDAMERICAN ENERGY CO	SR ELECTRIC	138.42
NEW OPPORTUNITIES INC	SEPT GEN RELIEF ALLOC	1,325.00
ODEN ENTERPRISES INC	SR SHEET PILE	12,319.00
PALMER, JACOB	RS TRAINING	20.00
PHIPPEN, SHELBY	MEAL REIMB/SHER	66.44
PITNEY BOWES INC	POST MACHINE RENT	150.00
RDP OFFICE	EMG MGT DP BACKUP	648.82
REGION XII COUNCIL OF GOVTS	HAZARD MITIGATION CONTRACT REIMB	4,559.00
SAFARILAND LLC	EVIDENCE BAGS/SHER	111.11
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING SER/AUD/ELEC	40.00
STAR EQUIPMENT LTD	SR PARTS	467.21
STEFFENSEN, ERIC	SR MILEAGE REIMBS	94.34
THE HOTEL AT KIRKWOOD CENTER	RS LODGING	233.36
THE SCHNEIDER CORPORATION	BEACON HOSTING DP	562.69
TOFT, HEATHER	MEI SERVICES	200.00
TREASURER STATE OF IOWA	SR LICENSES	80.00
UMLAND, DEBRA	MTG MLG REIMB/ASSR	26.60
UPS	SHIPPING/SHER	49.38
US CELLULAR	RS PHONE	545.55
VERIZON WIRELESS	TELE/SHERIFF	593.47
WELLMARK BC/BS	COBRA ANNUAL ADM FEE	250.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/VA	1,231.61
	GRAND TOTAL	176,839.78

SUPERVISOR'S MINUTE BOOK 2018

October 9, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Diana Munch, Joni Hansen, Laura Bacon, Doug Weston, Bryan Olson, Lori Bolick, Deb Campbell, Todd Johnson, Kent Grabill, Chris Hemmingsen, Mitch Rydl, Deb Umland, Teresa Murray, Bob Nelson, Miranda Bills, Gary Riesgaard and Jeanne Schwab.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the minutes of the October 2, 2018 board meeting. Vote-all in favor. The Board discussed a vacancy on the ACED board.

Doug Weston discussed the new pole that MidAmerican had placed and stated the concrete work was not completed.

Lori Bolick, Bryan Olson and Deb Campbell discussed the taxes on a parcel in Gray that the County holds a certificate on. Campbell stated the owner is deceased and that there are back taxes for the last ten years.

The Department Head meeting was held and discussion included sales tax exemption forms, Oct. 23 meeting in law library, State Auditor's schedule, budget amendment needs, credit card policy, IT proposals, GIS and direct billing. The Assessor stated her office had a vacancy for a part-time clerk position and also that many taxpayers are upset with their tax increases.

Kent Grabill met with the Board and discussed Weed Commissioner calls. Motion-Nelsen Second-Thompson to appoint Kent Grabill as Weed Commissioner for 2019. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the deletion of asset #0308, desk top hutch. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file MMP updates for Greenflash II, ID#60791, Berg Sow, ID#58065 and Hatteras LLC, ID#60813. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP for AMVC RE, LLC-ALLAKA, ID#65042. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP for N & J Smith Farms. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the Preliminary GASB 75 report for fiscal year ending 6/30/18. Vote-all in favor.

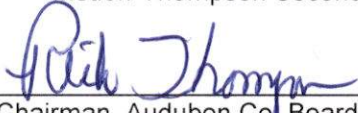
Motion-Nelsen Second-Thompson to approve hiring Brett Michael as Mental Health Advocate for Audubon County. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve a utility permit for Aureon Network Services for 200th St., Nighthawk to Pheasant. Vote-all in favor. Motion-Nelsen Second-Thompson to approve a utility permit for MidAmerican Energy for 2081 190th St. Vote-all in favor. Bryon Olson joined the meeting and Rydl discussed two bridges that are within the city limits of Gray, options for replacing them, costs for replacement and who would be responsible for the maintenance. Rydl will do more research on this matter. Weekly update: finishing Sharon 13 bridge, hauling rock and starting bridge inspections.

Bob Nelson and Teresa Murray addressed questions regarding the Public Health office budget. Murray stated it was not her intent to state that they were overstaffed but stated that with the changes in staff, there would be an overall savings in the budget. It was stated that all changes were approved by the Board of Health.

Jeanne Schwab discussed insurance and stated that anyone retiring would have a different set of circumstances. Much discussion was held regarding COBRA, ERISA and HRA's and how they are implemented. A call was placed to Ryan with Kingston Life and Health in regards to a HIPAA compliance fee and he stated that Audubon County didn't need that. A call was also placed to Renee VonBokern. Motion-Nelsen Second-Thompson to offer HRA to Cobra employees and to ERISA employees. Vote-all in favor.

Motion-Thompson Second-Nelsen to adjourn at 12:08 p.m. Vote-all in favor.


Chairman, Audubon Co Board of Supervisors

Attest: 
Audubon County Auditor

10/03/2018 through 10/16/2018

Vendor	Description	Amount
ACE HARDWARE	CH CUSTODIAL SUPP	737.76
AGRILAND FS INC	TANK PROPANE/CONS	1,436.28
AGRILAND FS INC 73	SR PARTS	27,321.25
AMVC VETERINARY SERVICES	ELK EXAMS	175.16
AUDUBON CITY	GEN RELIEF REIMB	100.00
AUDUBON CO ADVOCATE JOURNAL	HUNTERS CLASS ADV/REC	985.17
AUDUBON CO SHERIFF	SERVICE FEE/SHER	198.61
AUDUBON FOOD LAND	COMM SUPP/JAIL	3,593.63
AUDUBON-EXIRA READY MIX INC	SR CON PATCH	3,635.64
BAIER, DREW	ANIMAL CTRL/MLG REIMB	282.68
BAKER, RICHARD M	VA MTG REIMB	50.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	734.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	44.65
BUSINESS CARD	FUEL/LODGING/SHERIFF	364.65
BW GAS & CONVENIENCE RETAIL	MOWER FUEL/CH	128.78
CARLSON PROPERTY HOLDINGS, AUDUBON FR	VA RENT REIMB	572.00
CAS COMPUTERS	DP REPAIR LABOR/TREAS	600.00
CASEYS GENERAL STORES INC	FUEL/EMG MGT	72.04
CENTRAL IA DISTR INC	CUST SUPP/SHER	523.00
CENTRAL IOWA WATER INC	CH BOILER SUPPLIES	191.00
CHRISTIAN HOME ASSOC	JUV CARE REIMB	714.60
CITY SERVICE & PARTS	BATTERY SUPP/CONS	733.97
CLARK, PATRICIA	ADM/PHN MLG REIMB	40.85
COLLECTIVE DATA INC	SR DATA SERVICIE	3,250.00
COMPUTER CONCEPTS OF IA INC	SR DATA SERVICIE	70.00
CORPORATE OFFICE	WKLY FLEX FUNDING	107.82
COUNSEL	M/A COPIER/SHERIFF	35.23
DOUGLAS CO SHERIFF TIM DUNNING	SERVICE FEE/COURT	100.00
DREES HEATING & PLUMBING INC	BOILER TESTING	480.00
DST CORPORATION, %TIM SHAFFER	VA RENT REIMB	425.00
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	81.10
ED M FELD EQUIP CO INC	FIRE EXT INSPECT/CONS	474.19
ELMQUIST ELECTRIC INC	SR BLDG SUP	28.35
ELMQUIST WELDING & RPR INC	WELDING/SHER	934.99
EMERGENCY MANAGEMENT FUND	HAZ1801 GRANT MONEY	13,000.00
EXIRA CITY	SR WATER	43.83
EXIRA FARM SERVICE	MOWER TIRES/RPRS/CONS	180.43
FARM SERVICE COOPERATIVE	DP SUPPLIES	239.00
FASTENAL CO	SR SAFETY SUP	57.92
FIDLAR TECHNOLOGIES INC	AVID HOSTING SER/RECORDER	1,750.00
FRANK DUNN CO	SR PAVEMENT PATCH	799.00
GALLS LLC	7 LIGHTED HAMMERS/SHER	153.58
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	367.80
GUTHRIE COUNTY REC	ELECTRICI/CONS	2,696.03
HANSEN REPAIR	TIRE RPRS/SHER	107.00
HANSEN, LINDA	PHN DP RPRS	112.50
HANSEN'S M&M SERVICES	E911 ADDRESSES	657.00
HEALTHPRO HERITAGE AT HOME LLC	OASIS/PT/MLG REIMB/PHN	2,340.00

Claims Listing Report
 AUDUBON COUNTY
 10/03/2018 through 10/16/2018

Vendor	Description	Amount
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HOUSBY MACK INC	SR PARTS	90.48
IA COUNTY ATTORNEYS ASSN	WORKSHOP REG/ATTY	75.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SCHOOLING/SHER	75.00
IA STATE ASSN OF ASSESSORS	ISAA SCHOOL REIMB/ASSR	30.00
IMWCA	SR WORK COMP	8,740.00
IOWA NARCOTICS OFFICERS ASSN	IA NARCOTICS ASSN FEE	25.00
ISU - REGISTRATION SERVICES	SR ENG TRAINING	800.00
JACOBSEN INC OF ADAIR	PLUMBING SUPP/CONS	180.64
JENNINGS, SARAH	MLG REIMB/ATTY	186.62
JOHN DEERE FINANCIAL	MOWER OIL/CONS	340.96
KIMBALL MIDWEST	SR BOLTS	431.29
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	148.68
LAKEVIEW SURGERY CENTER	MED RECORDS REIMB	30.00
LANDUS COOPERATIVE	GRASS SEED/CONS	287.37
MARESH, C JETAIME	GEN RELIEF RENT	150.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	107.86
MEDICAP PHARMACY #8051	MED SUPP/PHN	13.89
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,491.14
MIDWEST COMPLIANCE ASSOCIATES	HIPAA SERVICES	1,458.33
MIDWEST WHEEL COMPANIES	SR MISC ADDITIVE/PARTS	875.45
MOTOROLA SOLUTIONS INC	RADIO EQUIP/SHER	4,632.00
MURRAY, SARAH	POSTAGE/HCA/HMK MLG REIMB	89.00
MURRAY, TERESA	REIMB DP SUPPLIES/PHN	68.12
NELSON, ROBERT J	ADM/PHN/BT MLG REIMB	15.20
O'HALLORAN INTERNATIONAL	SR PARTS	3,111.15
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
PRODUCTIVITY PLUS ACCOUNT	FUEL FILTER/CONS	693.57
RASMUSSEN LUMBER CO	SR NAILS	206.86
RDP OFFICE	DP BACKUP/CH	1,004.95
REGION XII COUNCIL OF GOVTS	1ST QTR TRANSIT SER REIMB	787.68
ROCKMOUNT RESEARCH/ ALLOYS INC	SR WELDING SUP	400.55
SCHILDBERG CONSTRUCTION INC	GRAVEL/CONS	33,721.98
SECRETARY OF STATE	NOTARY RENEWAL/AUD	60.00
SHOPKO STORES OPERATING CO LLC	OFF SUPP/SHER	34.99
SORENSEN, LISA	ADM/PHN MLG REIMB	72.68
SOUTHSIDE WELDING & MACH LLC	SR LABOR/WELDING/BRDG/PART	2,143.85
STAR EQUIPMENT LTD	SR PARTS	46.14
STEPHENS-PECK INC	TITLE BOOK SERVICE/ASSR	90.00
THE AUTO CLINIC	TRUCK REPAIRS/LABOR/CONS	642.95
THE OFFICE STOP	SR OFFICE SUPPLIES	27.49
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS	450.00
TIBBETS, NATHAN	MEAL REIMB/SHER	103.63
UMLAND, DEBRA	MLG/MEAL REIMB/ASSR	222.57
UNITYPOINT CLINIC-OCCUPATIONAL	EMP DRUG SCREEN/AUD	42.00
UNPLUGGED WIRELESS LLC	SR TOWR RENTAL	185.00
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	8.08
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	1,600.89

Claims Listing Report
AUDUBON COUNTY
10/03/2018 through 10/16/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ZIEGLER INC	SR FILTERS/PARTS	2,016.33
	GRAND TOTAL	139,864.66

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	29,074.11
0002 GENERAL SUPPLEMENTAL FUND	15,887.73
0006 JAIL COMMISSARY	127.55
0010 MH/DD SERVICES FUND	-14.07
0011 RURAL SERVICES BASIC FUND	6,202.31
0020 SECONDARY ROAD FUND	86,457.35
4000 EMERGENCY MGMT SERVICES FUND	350.25
4010 E-911 SURCHARGE FUND	1,234.37
4100 CO ASSESSOR AGENCY	437.24
5210 PAYROLL-MISCELLANEOUS	107.82
GRAND TOTAL	139,864.66

SUPERVISOR'S MINUTE BOOK 2018

October 16, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Todd Johnson, Mitch Rydl and Laura Bacon.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Opperman MMP and canvass date. Vote-all in favor. Doug Weston discussed a leak in a pipe for the boiler and also discussed the elevator.

Todd Johnson discussed a new deputy hired that will be going to the academy. Motion-Nelsen Second-VanAernam to approve Resolution 2018-53 as follows. Vote-all in favor.

Resolution 2018-53

Be it hereby resolved by the Audubon County Board of Supervisors, that Jon Spunaugle be hired as an As-Needed Deputy Sheriff effective October 17, 2018 until December 17th when he becomes a full time Deputy Sheriff. His wages will be set at \$20.00 per hour and this position will follow the union contract.

Dated at Audubon this 16th day of October, 2018, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen

Nays: None

/s/ Rick Thompson

/s/ Joni Hansen, Deputy Auditor

Audubon County Board of Supervisors

Motion-VanAernam Second-Nelsen to approve Resolution 2018-54 as follows. Vote-all in favor.

Resolution 2018-54

Be it hereby resolved by the Audubon County Board of Supervisors, that Jon Spunaugle be hired as a full time Deputy Sheriff effective December 17, 2018. His salary will start at 70% of the Sheriff's salary. This position will follow the union contract.

Dated at Audubon this 16th day of October, 2018, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen

Nays: None

/s/ Rick Thompson

/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the minutes of the October 9, 2018 board meeting. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$139,864.66. Vote-all in favor.

Motion-Nelsen Second-VanAernam to move the November 6 board meeting to November 7 in the law library and to move the November 13 board meeting to November 14 and to set the canvass of the General Election for November 14 at 1:00 p.m. Vote-all in favor.

Supervisor updates were given on the following meetings: ACED, Heart of Iowa and Region XII.

Motion-Nelsen Second-VanAernam to accept and file a Construction Permit Application for Joey Schon-South Site, ID#64318, Melville 29. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Public Notice for Schon-South Site, ID#64318. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a Windstream utility permit for 160th, Viola 32. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a utility permit for Aureon Network Services for 2287 Lark, Hamlin 35. Vote-all in favor. Rydl discussed a bridge that is in Gray and the cost for replacement. Weekly update: finishing Sharon 13 bridge, hauling rock, starting bridge inspections and the floor of the new building. Rydl stated NextEra is starting to haul in big loads. Nelsen left the meeting at 10:50 a.m.

Motion-VanAernam Second-Thompson to approve the deletion of PHN asset #637, desk purchased 8/20/80 and also a metal tan desk with brown top. Vote-all in favor. These assets were transferred to Conservation.

Motion-VanAernam Second-Thompson to accept and place on file a MMP update for Scott Opperman-Bluebird, ID#69531. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file MMP updates for Matthew Halbur, ID#59813, Lawrence Handlos-Handlos Ranch, ID#60990 and Gary and Dave Sporrer-Sporrer Farms, ID#56341. Vote-all in favor.

The Board called Kim Johnson, Clerk of Court, regarding the hire of Brett Michael, Mental Health Advocate.

The Board reviewed a draft of the handbook. A call was placed to Renee VonBokern regarding the draft. Nelsen returned to the meeting at 11:20 a.m.

Lisa Frederiksen discussed COBRA and HRA services and fees associated with TASC to administer COBRA. A call was placed to Ryan at Kingston Life and Health and fees were discussed. Motion-VanAernam Second-Nelsen to approve a TASC application. Vote-all in favor.

Motion-Nelsen Second-VanAernam to adjourn at 1:21 p.m. Vote-all in favor.



Chairman, Audubon Co Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

October 17, 2018

The special meeting of the Board of Supervisors was called to order at 2:00 p.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Joel Rohne, Andrew De Haan, Miranda Bills, Tiffany Henkle, Teresa Murray, via telephone: Sarah Jennings, Chris Hemmingsen, Lindsey Biggins and Grady Martin.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

The Board held a conference call with Lindsey Biggins and Grady Martin with IP Pathways. Scope of services and time-frame was discussed.

Discussion was held regarding the preparation of an ad for an IT position.

Mental Health- need for third regional fy18 amendment was discussed and clarified by Supervisor Rick Thompson.

Motion-VanAernam Second-Thompson to adjourn at 3:06 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

October 23, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Doug Weston, Teresa Murray, Chris Wahlert via telephone, Sam Wendl, Mitch Rydl, Dwight Jessen, Miranda Bills and Tiffany Henkle.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Doug Weston discussed the new street light and the concrete work around the base, a leak in a boiler valve and the books in the law library that need to be removed.

Motion-Nelsen Second-VanAernam to approve the minutes of the October 16 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the October 17 meeting. Vote-all in favor.

Board of Supervisor update on SW Iowa Juvenile Emergency Board and DCAT meetings attended.

Motion-Nelsen Second-VanAernam to accept and file a MMP update for Rose Acre Farms, ID#61163. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-55 as follows. Vote-all in favor.

Resolution 2018-55

Audubon County is required to have a Mental Health Advocate, to be appointed by the chief judge of the district pursuant to Iowa Code Section 229.19 as a state employee but paid by the county.

The Audubon County Board of Supervisors acknowledges that Chief Judge Jeffrey Larson appointed Brett Michael of Des Moines, a Mental Health Advocate to also serve Audubon County in addition to some other counties, commencing September 25, 2018.

The Board acknowledges that the advocate is a state employee under the direction of the court and Iowa statutes and his work is not controlled in any aspect by the County. The advocate is not, and has not been, a county employee.

IT IS THEREFORE RESOLVED that under Court directive and statute, the wages, withholding, and IPERS (as eligible) for State Employee Brett Michael as approved by the Court for Audubon County residents will be paid by the county. The advocate is a state employee, not a county employee, is not bound by any county policies or procedures, and is not covered by county insurance or workers compensation. Nor is the advocate eligible for county health or dental insurance or other county benefits.

PASSED AND ADOPTED this 23rd day of October, 2018.

/s/ Rick Thompson

/s/ Joni Hansen, Deputy Auditor

Teresa Murray had talked to Gary Jones and stated Mr. Jones said we had to have a privacy officer and then IT employee would be security officer. Chris Wahlert called and stated her interest in the HIPAA position if it were a paid position. Motion-VanAernam Second-Nelsen to appoint Teresa Murray as Privacy Officer for HIPAA with no compensation. Vote-all in favor.

Doug Weston returned to the meeting to say that Concerned of Harlan will come and get the books from the law library according to Judge Larson.

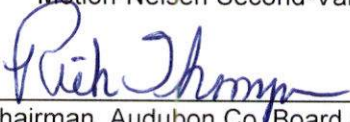
A call was placed to IPERS regarding retirement and was told a Letter of Award is given when someone has signed up to start receiving IPERS benefits and is eligible after they are vested and reach the age of 55. The Board placed a call to Renee VonBokern regarding the employee handbook and left a message.

Rick Thompson stated he had heard from NextEra and they are now in the first stage of Phase 2 of the wind towers but it wouldn't start until 2020.

Mitch Rydl gave the Secondary Road update. Discussion was held regarding trash dumped in a ditch along 190th Street. Weekly update: finished Sharon 13 bridge, blading and spotting rock. Discussion was held regarding the stockpiling and hauling of rock. Thompson stated he had been contacted regarding the cemetery road in Exira. Rydl will drive the county truck home while doing bridge inspections in the northern part of the county. Wendl and Jessen discussed quotes received for the cleaning of the fuel tanks and also the replacement of the 1977 loader.

Miranda Bills, Tiffany Henkle and Teresa Murray discussed the ad prepared for the IT position. Motion-VanAernam Second-Nelsen to approve the ad for the IT position with up to \$500.00 limit on advertising. Vote-all in favor. Motion-Nelsen Second-VanAernam to amend the agenda to add IT job description. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the IT job description. Vote-all in favor.

Motion-Nelsen Second-VanAernam to adjourn at 12:07 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

October 30, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, Doug Weston, Mitch Rydl, Miranda Bills, Tiffany Henkle, Chris Hemmingsen, Rob Griffith, Rob Andersen, David Rogers and Laura Bacon.

Motion-VanAernam Second-Nelsen to approve the agenda with addition of discuss a resolution. Vote-all in favor. Doug Weston discussed the books in the law library that were removed. Motion-VanAernam Second-Nelsen to approve the minutes of the October 23 meeting. Vote-all in favor.

Board of Supervisor update-New Opportunities meeting and upcoming budget amendment.

The Board reviewed the Deputy Training Agreement. Motion-VanAernam Second-Nelsen to approve the Deputy Training Agreement for Jon Spunaugle. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the deletion of a Brother fax machine, PHN asset #2286. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the updated employee handbook prepared by Renee VonBokern. Vote-all in favor.

Nelsen placed a call to the DNR regarding a site visit.

Mitch Rydl gave the Secondary Road update. Discussion was held regarding the cranes used for the wind towers; the purchase of a used pay loader and a bridge in Gray on a farm to market road. Weekly update: finished Sharon 13 bridge, blading and spotting rock.

Miranda Bills, Tiffany Henkle, Chris Hemmingsen and representatives from Aureon – Rob Griffith, Rob Andersen and David Rogers met with the Board. Discussion was held regarding services offered by Aureon including IT services.

The Board placed a call to Renee VonBokern. Motion-Nelsen Second-VanAernam to adjourn at 12:17 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

November 7, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, Doug Weston, Brett Michael, Todd Johnson, Lindsey Biggins, Grady Martin, Amy Ropie, Miranda Bills, Tiffany Henkle, Teresa Murray, Chris Hemmingsen, Sarah Jennings.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Doug Weston discussed problems with the plumbing in the jail, clocks with time change and the street light.

Todd Johnson presented quotes he had received for a new Tahoe. Motion-Nelsen Second-VanAernam to approve the bid from Pat Kaiser's Christiansen Motors for \$27,714.00 with trade. Vote-all in favor. Discussion was also held regarding radio towers and upcoming changes.

Motion-VanAernam Second-Nelsen to approve the minutes of the October 30 meeting. Vote-all in favor.

Miranda Bills, Tiffany Henkle, Chris Hemmingsen joined the meeting when representatives from IP Pathways gave a presentation for IT services.

Brett Michael, Mental Health Advocate, introduced himself and discussed his work here in Audubon County and also in Dallas, Greene and Guthrie Counties.

Chris Hemmingsen met with the Board. Motion-VanAernam Second-Nelsen to approve a Windstream utility permit for 2050 Pheasant Ave. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Notice to Bidders for fuel bids for Secondary Roads. Vote-all in favor. An update was given on Cameron 10, signing for lettings, maintaining, stock piling rock and getting snowplows ready.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$729,773.66. Vote-all in favor.

Board of Supervisor update – upcoming ACED meeting.

Motion-VanAernam Second-Nelsen to approve Resolution 2018-56 as follows. Vote-all in favor.
Resolution 2018-56

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Deputy Auditor Joni Hansen hourly pay be \$19.91/hour effective October 1, 2018.

Dated at Audubon County, Iowa this 7th day of November, 2018.

/s/ Rick Thompson, Chairperson
Board of Supervisors, Audubon County, Iowa
ATTEST
By: /s/ Joni Hansen, Deputy
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2018-57 as follows. Vote-all in favor.
Resolution 2018-57

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective October 1, 2018, hourly rate of as-needed Auditor Assistant Becky Marten be raised to \$18.76/hour.

Dated at Audubon County, Iowa this 7th day of November, 2018.

/s/ Rick Thompson, Chairperson
Board of Supervisors, Audubon County, Iowa
ATTEST
By: /s/ Joni Hansen, Deputy
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2018-58 as follows. Vote-all in favor.
Resolution 2018-58

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective November 1, 2018 election workers pay shall be set at \$9.50/hour and \$10.00/hour for chairpersons.

Dated at Audubon County, Iowa this 7th day of November, 2018.


/s/ Rick Thompson, Chairperson
Board of Supervisors, Audubon County, Iowa
ATTEST
By: /s/ Joni Hansen, Deputy
Audubon County Auditor

Motion-Thompson Second-Nelsen to accept and place on file the Clerk of Court's October Report of fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's October Report of Fees. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Auditor's October month-end reports. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve/deny the Family Farm Applications. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the Master Matrix Scoring of 440 points for Joey Schon, Schon South Site, ID#64318, and recommend approval and forward to the DNR. Vote-all in favor.

Motion-Nelsen Second-Thompson to adjourn at 12:33 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

Claims Listing Report
AUDUBON COUNTY
10/17/2018 through 11/07/2018

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	567.38
AMERICAN INSTITUTIONAL SUPPLY	JAIL SUPPLIES/SHER	117.91
AMVC VETERINARY SERVICES	VET BILLING/SHER	61.02
ARNOLD MOTOR SUPPLY	SR CUST/TOOLS/ADDIVITIES	700.04
AUDUBON CO ADVOCATE JOURNAL	SUBS RENEWAL/CH	40.00
AUDUBON CO MEMORIAL HOSP	INMATE LAB TESTS/SHER	119.55
AUDUBON CO SHERIFF	SERVICE FEE/SHER	384.07
AUDUBON CO SOLID WASTE MGMNT, COMMISS	DITCH TRASH DISPOSAL	12,038.59
AUDUBON COUNTY	FLEX MED/NOV PREM	27,906.00
AUDUBON COUNTY	SR OFFICE SUPPLIES	33.49
AUDUBON FAMILY MEDICAL CLINIC	INMATE MED EXAM	303.27
BANKERS TRUST CO	BOND PAYMENT	147,385.94
BLUML, JANELL	MTG MLG REIMB/ASSR	87.40
BRAYTON CITY CLERK	SR RUT REIMBS	445.56
BURR PLUMBING & HEATING	PLBG SUPP/LABOR/CH	100.76
CAMPBELL, DEBBIE M	MTG MLG/TREAS	75.05
CASS CO SHERIFF	SERVICE FEE/COURT	119.05
CATERPILLAR FINANCIAL SERV COR	SR ASSET PAYMENT/INTEREST	222,945.76
CCW ENTERPRISES INC.	SR BLDG SUPPLIES	186.20
CITY SERVICE & PARTS	RS PARTS/SAFETY	968.79
CLARK SERVICE AND EXHAUST LLC	BATTERY/VEH EXP/SHERIFF	165.95
CORPORATE OFFICE	WKLY FLEX FUNDING	969.48
COUNSEL	M/A COPIER/SHERIFF	705.92
CRYSTAL CLEAR AUTO BODY	VEHICLE EXPENSE-EMA	1,147.95
D & J SUPPLY	SR TIRE REPAIRS	1,293.90
DANNER LAWNSCAPES INC	LAWN CHEMICALS/LABOR/CH	85.00
FASTENAL CO	SR SAFETY SUPPLIES	1,460.08
FIRST NATIONAL BANK OMAHA	OFFICE SUPP, MTG EXP, PRINT PRICING CHGS	152.90
FIRSTLINE OUTDOOR POWER	RS CHAINS SAW	290.28
FRANK DUNN CO	SR PATCHING	1,498.00
GUTHRIE COUNTY REC	ELECTRICITY - CONS	2,261.09
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/VISITS/MLG/PHN	1,450.00
HEART OF IA COMMUNITY SERVICES	2ND QTR MH ALLOCATION	44,523.42
HEMMINGSSEN, CHRIS	SR OFF SUP REIMBS	83.05
HOLIDAY INN AIRPORT	LODGING REIMB/ASSR	772.80
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCHOOL/SHER	350.00
IMWCA	SR WORK COMP	4,203.00
INMAN, KATHY	NOV INS PREM REIMB	150.00
IOWA METHODIST MEDICAL CENTER	RELEASE OF INFORMATION - CO ATTY	45.54
ISAC-GROUP HEALTH PROGRAM	HEALTH INS/OCT PREM	75,036.00
ISSDA FINANCIAL ADMINISTRATOR	WINTER SCHOOL REG/SHER	150.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	2,945.00
KENNEBEC COUNTY SHERIFF'S OFF, CIVIL DIVIS	SERVICE FEE/COPIES/COURT	149.25
KOLMER, STEVE	SR CONST EQUIP ASSET	72,450.00
LEGISLATIVE SERVICES AGENCY	IOWA CODE BKS/SHER	100.00
MAIL SERVICES LLC	PRINT/POST SERVICES/TREAS	153.65
MAINSTAY SYSTEMS INC	M/A IA SYSTEM/SHER	237.00
MARRIOTT	SR ADMIN SUB	136.64

Claims Listing Report
AUDUBON COUNTY
10/17/2018 through 11/07/2018

Vendor	Description	Amount
MEDIACOM	CABLE/JAIL/SHERIFF	123.85
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	27.27
MIDAMERICAN ENERGY CO	SR ELECTRIC, GRAY	505.46
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	670.00
NACVSO	FY19 DUES/VA	50.00
NEW OPPORTUNITIES INC	OCT GEN RELIEF ALLOC	1,325.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	335.90
NYHART CO INC	GASB 75 ACTUARIAL REPORT	1,225.00
ODEN ENTERPRISES INC	SR BRDG MTRL	20,859.96
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	158.18
PAULSEN, SHAWN	SR MILEAGE REIMBS	371.25
POLK COUNTY SHERIFF'S OFFICE	SERVICE FEE/COURT	58.98
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	1,880.96
RDP OFFICE	CH DP LABOR	1,094.57
REGION XII COUNCIL OF GOVTS	SR SIGN SERVICE	100.00
REMSBURG SERVICE INC	SR BUILDING REPAIR	309.80
RIESGAARD, GARY N	LODGING/MEALS/MLG/PARKING/VA	677.17
SCHULTE, DONNA	PEO EXPENSE - ELEC	10.00
SECRETARY OF STATE	NOTARY RENEW/SHER	30.00
SHOPKO STORES OPERATING CO LLC	OFF SUPP/ELEC	22.86
STATE MEDICAL EXAMINER'S OFFIC	AUTOPSY FEE	3,926.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/AUD	515.17
TASC, C/O NEW BUSINESS	TASC SET UP FEE	60.00
THE OFFICE STOP	OFF SUPP/PHN	229.93
THOMSON REUTERS WEST PYMT CTR	PRINTING CHGS/ATTY	23.00
UMLAND, DEBRA	MLG/ASSR	87.40
UNITYPOINT CLINIC-OCCUPATIONAL	RS HEALTH SERVICES	42.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	50.00
US CELLULAR	RS CELL PHONE	720.79
VERIZON WIRELESS	TELE/PHN	646.74
VON BOKERN ASSC	SR UNION SERVICES	4,950.00
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	FY19 1ST HALF TIF REBATE	27,837.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE	100.00
WILLIAMS WELDING INC	NEW BLDG COSTS/SHER	30,625.44
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,553.75
	GRAND TOTAL	729,773.66

SUPERVISOR'S MINUTE BOOK 2018

November 14, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Becky Marten, Doug Weston, Miranda Bills, Tiffany Henkle, Teresa Murray, Chris Hemmingsen, Alden Harriman, Jessa Erickson and Laura Bacon.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of Secondary Roads utility permits and contract signing setup. Vote-all in favor. Doug Weston discussed problems with the boiler thermostats. Motion-Nelsen Second-Thompson to approve the minutes of the November 7 meeting. Vote-all in favor.

Board of Supervisor update – discussed vacancy on Partnerships for Families, Landfill meeting, upcoming Region XII and Heart of Iowa meetings.

Motion-Nelsen Second-Thompson to accept and file the Auditor's Certification of Post-Election Audit Report for the November 6, 2018 General Election. Vote-all in favor.

Motion-Thompson Second-Nelsen to accept and file a MMP Update for Rose Acre Farms, ID#61163. Vote-all in favor.

Thompson discussed the request of Brett Michael, Mental Health Advocate, to receive the same pay rate as he receives in the other counties he works for.

The Board discussed the Coverdell grant for MEI training. A call was placed to John Kramer, State Medical Examiner regarding the grant application.

The Board placed a phone call to Bob Bogler regarding the fax line in the Recorder's office and whether it can be used for the line needed by the Clerk of Court.

Miranda Bills, Tiffany Henkle, Chris Hemmingsen joined the meeting when representatives Alden Harriman and Jessa Erickson from ThinkSpace IT gave a presentation for IT services.

Chris Hemmingsen met with the Board. Motion-Nelsen Second-Thompson to approve a West Central Iowa Rural Water utility permit for 1894 Kingbird Ave., Leroy 14. Vote-all in favor. Motion-Nelsen Second-Thompson to approve a Windstream utility permit for 1778 Lark Ave., Leroy 11 and 12. Vote-all in favor. Set up was worked on for Doc Express contract signing. Weekly activity: blading, working on Roadside building and getting snow fence up. Discussion was held regarding the progress of the wind towers.

Motion-Thompson Second-Nelsen to amend the agenda to approve a resolution for a transfer. Vote-all in favor. Motion-Nelsen Second-Thompson to approve Resolution 2018-59 as follows. Vote-all in favor.

Resolution 2018-59

WHEREAS, per Department of Management reporting, capital project expenditures cannot be made out of the administration function area of the Capital Projects Fund and a journal entry will subsequently be made to move the expense into the General Basic Fund.

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that \$28,000.00 be transferred from the Capital Projects Fund to the General Basic Fund to cover the September 2018 payment of bonding legal expenses incurred during bonding process. The County Treasurer and County Auditor are instructed to correct their books accordingly.

Dated at Audubon County, Iowa this 14th day of November, 2018.

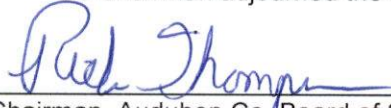
/s/ Rick Thompson, Chairperson

Board of Supervisors, Audubon County, Iowa

ATTEST: /s/ Joni Hansen, Deputy Audubon County Auditor

The Chairman recessed the meeting at 11:30. a.m. The Board reconvened at 1:00 to canvass the election returns from the various election precincts for the regular General Election held in Audubon County on November 6, 2018. There were six provisional ballots and the Absentee Board counted three ballots and rejected three ballots. The Board drew lots for the fifth position for the county ag extension position and Louis Wanninger was drawn to be elected; Alvin Grabill was drawn for the Sharon Township Clerk and also Sharon Township Trustee; and Timothy Morgan was drawn for Douglas Township Clerk. Motion-Nelsen Second-Thompson to instruct the County Auditor to forward the Abstract of Votes and Election Canvass Summary for the November 6, 2018 General Election to the Secretary of State's office.

The Chairman adjourned the meeting at 2:37 p.m. Vote-all in favor.


Chairman, Audubon Co Board of Supervisors

Attest: 
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

November 20, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, Doug Weston, Faith Anthony, Miranda Bills, Teresa Murray, Chris Hemmingsen, Matt Ringgenberg, Tim Stukes, Mitch Rydl, Robert Amman, Brenda Bengard, Mike Jensen and Laura Bacon.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Doug Weston discussed repairs in restroom and waiting for parts. Motion-Nelsen Second-VanAernam to approve the minutes of the November 14, 2018 meeting. Vote-all in favor. Faith Anthony discussed charges on the attorney credit card. Supervisors stated fees come out of each department, that the card should only be used when there are no other means of payment or employees could pay themselves and seek reimbursement and payment prior to a scheduled claim date can be requested.

Miranda Bills, Teresa Murray, Chris Hemmingsen joined the meeting when representatives Matt Ringgenberg and Tim Stukes from Access Systems gave a presentation for IT services. Nelsen left the meeting.

Mitch Rydl gave the secondary road update. Motion-VanAernam Second-Thompson to approve the deletion of asset #27, 1977 International loader. Vote-all in favor. Motion- Second-Thompson to approve the deletion of asset #1165, Homelight 5600 generator. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the deletion of asset #56A, roadside bush-hog mower. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of asset #1159, air compressor. Vote-all in favor. Other items being deleted and sold that were not on asset listing: tommy lift, tires, 10 bolt split rim; Lincoln welder and tag axle from #47. All deleted items are being sold on Purple Wave. Discussion was held regarding Sect. 331.429(c) and funding for bridges inside city limits. Weekly activity: stockpiling rock, erosion control on bridges, digging ditches, working on Roadside building and getting snow fence up. Discussion was held regarding the progress of the wind towers.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$1,601,363.95. Vote-all in favor.

Thompson discussed the pay for Mental Health Advocate Brett Michael stating the county will be reimbursed by Heart of Iowa for his wages. Motion-VanAernam Second-Thompson to set the salary of \$19.50 per hour effective November 20, 2018, for Brett Michael, Mental Health Advocate. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve Resolution 2018-60 as follows. Vote-all in favor.
Resolution 2018-60

WHEREAS, interest earnings from the Bond Revenues monies for the Capital Projects Fund have been being deposited via Miscellaneous Receipts into the General Basic Fund since February 2018,
BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that \$11,310.71 be transferred from the General Basic Fund to the Capital Projects Fund to cover the FY2018 interest earnings of the capital projects bonding balance;

BE IT FURTHER RESOLVED, by the Audubon County Board of Supervisors that the County Treasurer is directed to recode the respective FY2019 receipts to-date (\$5,911.26) to the Capital Projects Funds.

The County Treasurer and County Auditor are instructed to correct their books accordingly.

Dated at Audubon County, Iowa this 20th day of November, 2018.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Audubon County Auditor

Robert Amman of Elderbridge met with the Board to present the Annual Report and request matching funds for FY20 of \$5,226.00.

Board of Supervisor update – Juvenile meeting was cancelled. Nelsen returned at 11:50 a.m. Motion-Thompson Second-VanAernam to appoint Todd Nelsen to the Partnership for Families Board. Vote-all in favor.

Mike Jensen and Mitch Rydl discussed the installation of E-911 signs and now Secondary Roads will install them. Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:54 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

11/08/2018 through 11/20/2018

Vendor	Description	Amount
ACE HARDWARE	KEYS/SHERIFF	254.11
AGRILAND FS INC	FUEL/CONS	1,256.19
AGRILAND FS INC 73	FUEL/SHERIFF	36,715.47
ANTHONY, FAITH	MEAL/MLG REIMB/ATTY	36.68
ASBERRY, SHELLI	ELEC SCHOOL/MLG	104.50
ASHCRAFT, ALAN	GEN ELEC AUDIT WKR/MLG	204.50
ASHCRAFT, SANDY	GEN ELEC WKR	23.75
ATLANTIC DENTAL CENTER	INMATE DENTAL WORK/SHER	302.00
AUDUBON CITY	SRM WATER	3,891.60
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUB	2,008.60
AUDUBON CO SHERIFF	SERVICE FEE/SHER	254.72
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICES	36.44
AUDUBON FAMILY MEDICAL CLINIC	NEW EMP PHYS/SHER	281.35
AUDUBON FOOD LAND	PROGRAM SUPP/CONS	14.36
AUDUBON-EXIRA READY MIX INC	SR CONCRETE PATCH	2,761.75
BAKER, RICHARD M	VA MTG REIMB	137.70
BLOMME, LINDA	GEN ELEC AUDIT WKR	175.75
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICES	343.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	72.20
BURR PLUMBING & HEATING	SR BLDG SUPPLIES	338.58
BUSINESS CARD	FUEL/LODGING/AMMO/SHERIFF	1,908.19
CARD SERVICES	MISC SUPP/DSL/PARK REG/CONS	368.95
CASEYS GENERAL STORES INC	FUEL/EMG	44.17
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	306.20
CENTURYLINK	TELE/E911	28.00
CHARM-TEX INC	JAIL SUPP/SHER	77.80
CHRISTENSEN, DALTON	SR SAFETY WEAR	130.00
CHRISTIAN HOME ASSOC	JUV CARE REIMB/OCT	95.28
CHRISTOFFERSON, PHYL	ABS ELECTION WKR/MLG	183.36
CLARK SERVICE AND EXHAUST LLC	SR TIRES	697.68
CLARK, PATRICIA	ADM/PHN MLG REIMB	60.80
CONCERNED INC	SHREDDING/COURT	676.30
CORPORATE OFFICE	WKLY FLEX FUNDING	45.15
COUNSEL	COPIER M/A/MAIN FLR	89.27
D & J SUPPLY	SR TIRE REPAIR	1,443.80
DST CORPORATION, %TIM SHAFFER	S8844 VA RENT	425.00
DYNAMIC DISTRIBUTION	DISK GOLF EQUIP/CONS	2,810.00
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	81.10
ED M FELD EQUIP CO INC	CH FIRE EXT INSP/RPRS	297.23
EXIRA CITY	SR WATER	51.03
FIRST NATIONAL BANK OMAHA	SR FUEL	506.48
G & L CLOTHING COMMERCIAL	SAFETY BOOTS/CONS	130.00
GALLS LLC	SAFETY SUPP/SHER	152.39
GARDNER, THOMAS H	SR SAFETY WEAR	129.99
GIBSON, DON	ELEC SCHOOL	161.50
GUST, ROBERT	SR SAFETY WAER	130.00
GUTHRIE CO ENVIRONMENTAL HLTH	1 ST QTR SANITARIAN REIMB	9,853.88
HANSEN REPAIR	VEH RPRS/LABOR/SHER	862.50

11/08/2018 through 11/20/2018

Vendor	Description	Amount
HANSEN'S M&M SERVICES	E911 ADDRESSES/ARC MAP/VIEW	657.00
HEALTHPRO HERITAGE AT HOME LLC	OASIS PT/OT REIMB/MLG/PHN	2,545.00
HENNINGSEN CONSTRUCTION	SR COLD PATCH	2,192.40
HENRY MADKINS & SON INC	GENERAL BALLOTS 2018	6,644.13
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HOUSBY MACK INC	SR PARTS	375.98
IA DEPT OF AG & LAND, PESTICIDE BUREAU	RS COMM APPLICATOR CERT	15.00
IA STATE ASSN OF COUNTIES	ISACA FALL REG FEE/AUD	150.00
IICA	ASSR REG/TAX REVIEW	305.00
IOWA CHAPTER IAAI	MEMBERSHIP FEE/ATTY	30.00
IOWA DEPARTMENT OF TRANSPORTAT	SR CONT N36 TIF PROJ	1,340,072.70
IRON SHOP	MONEY BOX/CONS	1,408.77
JENNINGS, SARAH	MLG REIMB/ATTY	385.41
JENSEN COLLISION CENTER INC	VEH RPRS/SHER	3,442.80
JEO CONSULTING GROUP INC	SR ENG CONT TIF	1,350.00
JOHN DEERE FINANCIAL	MOWER PARTS/FILTERS/CONS	110.35
KRAMER, DEB	PEO SCHOOL/MLG	200.93
KRISTY, SCOTT	ELEC SCHOOL/MLG	180.50
LAFOY, PENNY	HCA/HMK MLG/PHN	142.50
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	1,068.23
MARNE-ELK HORN TELEPHONE CO	TELE/E911	154.00
MARTEN, BECKY L	ELEC WKR NH MLG	175.45
MENARDS	LUMBER/MISC SUPP/CONS	327.82
MEYERS, GLEN	ELEC WKR SCHOOL/MLG	180.50
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,220.85
MIDWEST COMPLIANCE ASSOCIATES	HIPPA COMPLIANCE SER	1,000.00
MIDWEST WHEEL COMPANIES	SR PARTS	596.94
MURRAY, SARAH	HCA/HMK MLG/PHN	66.98
NATIONWIDE	RS INS	2,171.00
NELSON, ROBERT J	ADM/PHN MLG	31.35
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	3,396.69
OLSEN, FRANK	VA COMM MTG	50.00
OSVALD, SUSAN	ABS ELEC WKR/MLG	183.36
OWEN, JAN	ELEC WKR SCHOOL	95.00
PETERSEN, JEAN	GEN ELEC SCHOOL/MLG	104.50
POSTMASTER	PO BOX RENTAL/SHER	72.00
RASMUSSEN LUMBER CO	SR PARTS/BOLTS/CULVERT	311.60
REMSBURG SERVICE INC	SR BUILDING	12.84
ROCKMOUNT RESEARCH/ ALLOYS INC	SR PARTS	201.63
ROKKE, JASON	SCHOOL MEALS/DEPUTY	56.81
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	122,719.71
SECURE BENEFITS SYSTEMS	HRA FEE/CLAIMS	9,093.82
SHOPKO STORES OPERATING CO LLC	JAIL/OFFICE SUPPLIES/SHER	130.77
SINOW, ROGER	E911 SIGN LABOR	80.00
SMITH, DAN	ELK OATS/CONS	300.00
SMITH, DENNIS	GEN ELEC SCHOOL	190.00
SORENSEN, LISA	ADM/PHN MLG	57.00

Claims Listing Report
AUDUBON COUNTY
11/08/2018 through 11/20/2018

Vendor	Description	Amount
SOUTHSIDE WELDING & MACH LLC	MACHINERY RPRS/CONS	3,097.75
STAR EQUIPMENT LTD	SR PARTS/FILTERS/ASSETS	10,868.39
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS/OCT	91.00
STEEN, SHARLOT K	GEN ELEC SCHOOL/MLG	202.35
STEFFES, EDWARD	SR SAFETY WEAR	130.00
SUBBERT, SHEILA	GEN ELEC SCHOOL/MLG	218.00
THE OFFICE STOP	SR OFFICE SUPPLIES	79.38
THOMSON REUTERS WEST PYMT CTR	ASSURED PRINT CHGS/ATTY	473.00
TOFT, HEATHER	MEI REIMB	600.00
TRITECH FORENSICS INC	EVIDENCE TAPE/SHER	191.15
TRUCK EQUIPMENT INC	SR PARTS	3,150.96
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP DRUG SCREEN/SHER	42.00
US CELLULAR	RS PHONE	547.82
VANDER HAAGS INC	AXEL RPRS/CONS	370.08
VERIZON WIRELESS	TELE/PHN	147.66
WAHLERT, CHRISTINE G	ADM/PHN MLG	61.04
WESTERN IA WIRELESS	SR INTERNET	100.00
WILLIAMSON, ROSEMARY	GEN ELEC SCHOOL	95.00
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	292.74
ZIEGLER INC	SR PARTS/FILTERS/LABOR	3,906.66
ZOBEL, ALLEN	GEN ELEC SCHOOL	95.00
	GRAND TOTAL	1,601,363.95

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	33,973.99
0002 GENERAL SUPPLEMENTAL FUND	13,960.56
0004 CONSERVATION PARK IMPROVEMENT	2,810.00
0011 RURAL SERVICES BASIC FUND	7,968.86
0020 SECONDARY ROAD FUND	1,531,632.22
4000 EMERGENCY MGMT SERVICES FUND	60.81
4010 E-911 SURCHARGE FUND	919.00
4100 CO ASSESSOR AGENCY	899.54
5210 PAYROLL-MISCELLANEOUS	45.15
8500 HEALTH REIMBURSEMENT ACCOUNT	9,093.82
GRAND TOTAL	1,601,363.95

SUPERVISOR'S MINUTE BOOK 2018

November 27, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Doug Weston, Mitch Rydl, Chris Hemmingsen, Sarah Watson, Bobby Barnett, Jeff Damen, Kimberly Dickey and Laura Bacon.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor. Doug Weston discussed repairs in jail and also discussed the sewer line going out of the building and using a locator. Motion-Thompson Second-Nelsen to approve the minutes of the November 20, 2018 meeting. Vote-all in favor.

Board of Supervisor update -- no meetings. Motion-Nelsen Second-Thompson to approve a Class B Native Wine Permit for Molly's. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the certification of TIF debt. Vote-all in favor. Motion-Nelsen Second-Thompson to approve ads for garbage bids and also for appointments to various boards. Vote-all in favor.

The Board recessed at 9:15 a.m. The Board reconvened at 9:55 a.m. The Board met with representatives from NextEra for an update on the wind turbine project. Jeff Damon stated they hope to have the towers up by December 24 and that there are currently seven up; the underground collection is nearly done; 17 miles of transmission lines are completed and things are moving along.

Mitch Rydl gave the secondary road update. Motion-Nelsen Second-Thompson to accept the low bid of \$628,452.45 from Dixon Construction for CA12 project (05-C005-071). Vote-all in favor. Weekly activity: stockpiling rock. Motion-Nelsen Second-Thompson to approve Resolution 2018-61 as follows. Vote-all in favor.

Resolution 2018-61

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective December 3rd, 2018, Jami Schleimer be hired as the Road Superintendent position with \$50,000.00 as annual salary, pending PCP and drug test results.

BE IT FURTHER RESOLVED, that he will follow the Union Agreement other than insurance which will follow the Audubon County Handbook and longevity. Wage adjustments will be made on July 1st.

Passed and approved this 27th day of November, 2018.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-Thompson to adjourn the meeting at 11:45 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

December 4, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Miranda Bills, Teresa Murray, Tiffany Henkle, Bryan Olson, Deb Campbell, Tom Irlmeier, Jeremiah Lemke, Mitch Rydl, Shawn Paulsen, Chris Hemmingsen and Laura Bacon.

Motion-Thompson Second-Nelsen to approve the agenda with the deletion of custodial update and addition of Recorder/Clerk's reports and MEI application. Vote-all in favor. Motion-Thompson Second-Nelsen to approve the minutes of the November 27, 2018 meeting. Vote-all in favor.

Bryan Olson, Deb Campbell, Tom Irlmeier and Jeremiah Lemke met with the Board regarding property in the City of Gray. Motion-Nelsen Second-VanAernam to approve the assignment of a county held certificate for Parcel #050312410350. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$170,543.37. Vote-all in favor.

Board of Supervisor update – upcoming development meeting in Omaha.

Deb Campbell and Lisa Frederiksen met with the Board regarding bond CD balance and capital project interest earnings. Initial Bond proceed check of \$64,500 on Feb 2nd had not been included with the additional \$6 plus million received Feb 20th. These bond funds were to be used to pay off the existing line of credit at Exchange State Bank and the remainder placed in a CD on the 20th. Upon Auditor request, Treasurer found she had placed funds in another investment account of the County. Treasurer will move the bank's approximated interest earnings from the investment account into the capital projects fund. Other capital project warrants/transfers that were drawn throughout the year will also need to be taken from this investment account with the remainder coming from the bond CD.

Motion-Nelsen Second-VanAernam to change the December 25 meeting to December 26 and to change the January 1 meeting to January 2. Motion-VanAernam Second-Nelsen to move the December 18 and January 8 meetings to the law library.

Motion-Thompson Second-VanAernam to approve a Class C Liquor License for Darrell's Place, LLC. Vote-all in favor.


Motion-Nelsen Second-Thompson to set the canvass date for December 18 at 10:00 a.m. to canvass the votes of the IWCC Special School election. Vote-all in favor.


Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's November month end reports. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and place on file the Clerk of Court's November Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Recorder's November Report of Fees. Vote-all in favor.

The Board worked on an application for a MEI grant and placed a call to the State Medical Examiner's office.

Mitch Rydl gave the secondary road update and discussed snow removal, routes and shifts. The Board opened two fuel bids. Motion-VanAernam Second-Thompson to accept the fuel bid from Agriland FS. Vote-all in favor. Rydl and Shawn Paulsen discussed upcoming culvert projects and road projects. Rydl stated that the wind towers will now be using six cranes. Motion-VanAernam Second-Nelsen to approve the Chairman signing the contract for CA12 project (05-C005-071) and all future papers required for this project. Vote-all in favor.

Motion-VanAernam Second-Thompson to adjourn the meeting at 12:27 p.m. Vote-all in favor.


Chairman, Audubon Co. Board of Supervisors

Attest: 
Audubon County Auditor

11/21/2018 through 12/04/2018

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	19.98
AGRI DRAIN CORPORATION	RS HORT SUPLLIES	70.80
AMERICAN INSTITUTIONAL SUPPLY	JAIL SUPP/SHERIFF	199.35
AUDUBON CO MEMORIAL HOSP	INMATE ER VISIT/SHER	367.44
AUDUBON CO SHERIFF	SERVICE FEE/SHER	191.00
AUDUBON COUNTY	HRA	27,669.00
AUDUBON FOOD LAND	JAIL/COMM SUPP/SHER	5,197.24
BRAND, SCOTT	WATERSHED RPRS/MLG REIMB	170.67
BROOKS, MICHAEL	MEALS REIMB/DEPUTY	33.31
BW GAS & CONVENIENCE RETAIL	FUEL/ASSR	83.30
CASS CO HEALTH SYSTEM	NEW EMP LAB/SHER	136.00
CIOX HEALTH	TRANSCRIPT/ATTY	40.00
COAST TO COAST COMPUTER PROD	CH DP SUPPLIES	409.95
CONTECH ENGINEERED SOLUTIONS L	SR CULVERT/PIPE/ENTRANCE MTRL	26,787.00
COUNSEL	M/A COPIER/ASSR	340.07
DANNER LAWNSCAPES INC	CH LAWN CARE	85.00
DOLLAR GENERAL CORP	CUST SUPP/CONS	10.45
FASTENAL CO	SR TOOL/BOLTS	85.09
FREDERIKSEN, LISA	ELECTION MLG	103.55
GARY ENGLIN CONSTRUCTION, GARY R ENGLIN	INSTALL DOOR/PHN	266.49
GRABILL, KENT	RS SAFETY GEAR	130.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/VISITS/MLG / PHN	2,050.00
HILTON DES MOINES DOWNTOWN	SR ENG SUBS	469.20
IA COUNTY ATTORNEYS ASSN	FALL CONF REG/ATTY	325.00
IEMA, TREASURER	IEMA MEMBERSHIP	150.00
IMAGETEK INC	SOFTWARE ASSURANCE / TREAS	882.00
INMAN, KATHY	DEC INS PREM REIMB	150.00
IOWA DEPARTMENT OF TRANSPORTAT	SR BLADES	2,724.48
IRON SHOP	SR LABOR/TIRES/PARTS	7,912.02
ISAC-GROUP HEALTH PROGRAM	PT & GENERAL BASIC EMPL PORTION	73,008.00
ISSDA FINANCIAL ADMINISTRATOR	ISSDA RENEW MEMBERSHIP	250.00
ISU - REGISTRATION SERVICES	SR ENG TRAINING	955.00
JEO CONSULTING GROUP INC	SR ENG SERVICES	750.00
KESSLER FUNERAL HOMES INC	MED EXAM TRANSPORT	800.00
LACAL EQUIPMENT INC	SR PARTS	159.30
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	397.58
MEDIACOM	CABLE SERVICE/SHER	123.85
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	684.21
MIDAMERICAN ENERGY CO	SR ELECTRIC	46.72
MUNCH, DIANA L	MLG/ELECTION	9.50
NISSLY, PEGGY	TRANSCRIBING REIMB/ATTY	191.40
NORTHERN SAFETY CO INC	SR SAFETY SUPPLIES	116.51
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHER	107.73
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,634.25
RAY, DONNA	MH ADVOCATE MLG REIMB	73.63
RDP OFFICE	CH DP LABOR	2,441.65
ROBERTS LLC, JASON	WATERSHED RPRS REIMB	7,110.00
ROXANNA MORITZ, ISACA TREASURER	3 REG FEES/AUDITOR	150.00

Claims Listing Report
AUDUBON COUNTY
11/21/2018 through 12/04/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
SHOPKO STORES OPERATING CO LLC	CH CUSTODIAL SUPP	35.96
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/AUDITOR	11.99
STOREY KENWORTHY	VOTER REG FORMS/ELEC	68.47
THE OFFICE STOP	OFF SUPP/ASSR	80.00
TRITECH FORENSICS INC	SUPPLIES/SHER	31.00
UMLAND, DEBRA	MLG/MTG/ASSR	71.73
VANGUARD APPRAISALS INC	M/A SER FEE/ASSR	1,000.00
VERIZON WIRELESS	CELL PHONE SERVICE - SHER	594.53
WENDL, SAM	SR SAFETY GEAR	130.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	TELEVA	2,433.47
	GRAND TOTAL	170,543.37

SUPERVISOR'S MINUTE BOOK 2018

December 11, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Doug Weston, Faith Anthony, Miranda Bills, Todd Johnson, Chris Judge, Teresa Murray, Tiffany Henkle, Deb Campbell, Mitch Rydl, Jami Schleimer, Dwight Jessen, Deb Umland, Debi Patrick and Laura Bacon.

Motion-Thompson Second-Nelsen to approve the agenda. Vote-all in favor. Doug Weston gave the custodial update and stated he is waiting on parts for the recovery tank. VanAernam joined the meeting at 8:40 a.m.

Motion-Nelsen Second-Thompson to approve the minutes of the December 4, 2018 meeting. Vote-all in favor. Board of Supervisor update -WESCO meeting and upcoming meetings.

Motion-Thompson Second-Nelsen to appoint Gary VanAernam to the Fourth Judicial District Department of Correctional Services for 2019. Vote-all in favor.


The Board discussed a memo regarding budget information and stated that the employee contribution to health insurance will stay at 5%. The Board discussed when to schedule budget work sessions and contacted the Compensation Board Chairman. Faith Anthony dropped off papers from Sarah Jennings. Miranda Bills let the Board know that she had not yet heard back from Aureon regarding an IT proposal.

Chris Judge of the Federal Department of Homeland Security met with the Board and some Department Heads regarding free services that are available to the county regarding training, exercises, virtual instructions, cyber security and assessments.


Mitch Rydl, Jami Schleimer, and Dwight Jessen met with the Board. Rydl introduced Schleimer as the new Road Superintendent. Mitch Rydl gave the secondary road update and discussed a motor grader that was broken down, roads are being bladed and men are cutting and burning brush and the start of work on Cameron 12 bridge. Nelsen left the meeting at 11:05 a.m.

Debi Patrick of Employee and Family Resources met with the Board and Department Heads and explained services available to all employees from the Employee Assistance Program.

Motion-VanAernam Second-Thompson to adjourn the meeting at 12:09 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

December 12, 2018

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were, Joni Hansen, Miranda Bills, Teresa Murray, Tiffany Henkle, Chris Hemmingsen and via telephone ICIT members Joel Rohne, Andrew Dehaan, Micah Van Maanen.

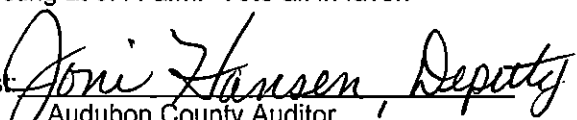
Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor

The Board reviewed IT applications with the IT committee. Discussion was also held regarding the rewiring of the courthouse and proper procedures to follow in moving forward with IT decisions.

Motion-Nelsen Second-VanAernam to adjourn the meeting at 9:44 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor

12/05/2018 through 12/18/2018

Vendor	Description	Amount
ACE HARDWARE	RS TOOLS	489.92
AGRILAND FS INC	FUEL/CONS	3,009.23
AGRILAND FS INC 73	SR FUEL	31,039.91
AMERIGROUP IOWA INC	MEDICAID REIMB/PHN	527.16
AMVC VETERINARY SERVICES	DRUG DOG MEDS/BOARDING	156.42
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATIONS	1,572.60
AUDUBON CO SHERIFF	SERVICE FEE/SHER	130.00
AUDUBON CO SOLID WASTE MGMNT, COMMISS	RS DISPOSAL SERVICE	25.84
AUDUBON DENTAL CENTER	INMATE DENTAL CARE	514.00
AUDUBON FAMILY MEDICAL CLINIC	INMATE EXAM/SHERIFF	344.82
AXON ENTERPRISE, INC	AMMO/SHERIFF	84.00
BAKER, RICHARD M	VA MTG	50.00
BAUER BUILT TIRE CENTER INC	SR TIRES	1,601.60
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	494.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB	74.10
BRAYTON CITY CLERK	SR RUT REIMBS	557.32
BULLER, ANITRA	ELEC WKR/MLG/IWCC	88.35
BUSINESS CARD	LODGING/FOO D/SHERIFF	343.73
CARD SERVICES	LODGING/DSL/PARTS/CONS	499.64
CASEYS GENERAL STORES INC	FUEL/EMG	37.68
CASS CO HEALTH SYSTEM	NEW EMP PCP/ASSR	347.40
CENTRAL IOWA WATER INC	CH CUST SUPP	310.00
CENTURYLINK	E911 PHONE	14.00
CERTIFIED LABORATORIES	SR MISC ADDITIVE	134.57
CHRISTOFFERSON PUMPING LLC, DUANE CHRI:	CAMPGRND PUMPING/CONS	350.00
CITY SERVICE & PARTS	SR FILTERS	542.13
CLARK SERVICE AND EXHAUST LLC	VEH EXP/SHERIFF	883.21
CLARK, PATRICIA	ADM/PHN MLG REIMB	132.53
COAST TO COAST COMPUTER PROD	CH DP SUPP/PHN	1,364.92
CONCERNED INC	SHREDDING FEE/COURT	343.65
CONSOLIDATED MANAGEMENT CO	ACADEM Y MEALS/SHER	1,287.41
CORPORATE OFFICE	WKLY FLEX FUNDING	26.51
D & J SUPPLY	SR TIRE REPAIR	2,361.70
DAILY TIMES HERALD	DP JOB ADVERTISING	213.00
DIGITAL DOLPHIN SUPPLIES	CH DP SUPPLIES	369.00
DORAMAE CASSON, RPR-CSR, OFFICIAL COURT	TRANSCRIPTION FEES REIMB	52.50
DREES HEATING & PLUMBING INC	CH BOILER RPRS/LABOR	982.16
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	81.10
EXIRA CITY	SR WATER	43.11
EXIRA PLUMBING & HEATING	WIRE/CAMP BXS/NEW CAMPGROUND	5,547.40
FASTENAL CO	SR BOLTS	132.94
FORESTRY SUPPLIES INC	SR SAFETY SUP	67.75
G & L CLOTHING COMMERCIAL	RS SAFETY GEAR	84.00
GALLS LLC	LIGHT HOLDER/SHER	39.93
HACKWELL BROS	DOZER RENTAL/CONS	2,300.00
HANSEN REPAIR	TIRE RPRS/SHERIFF	40.00
HANSEN'S M&M SERVICES	E911 ARCMAP/ARCVIEW	657.00
HARLAN NEWSPAPERS	IWCC SPEC ELEC ADV	146.04

12/05/2018 through 12/18/2018

Vendor	Description	Amount
HARMANN TRUCKING	SR GRANULAR HAULING	19,714.04
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/ST VISITS/MLG/PHN	1,840.00
HENRY M ADKINS & SON INC	M/A OVO SCAN/ELEC	4,160.00
HINNERS, KYLE	VA MTG/MLG REIMB	62.35
HOLIDAY INN AIRPORT	LODGING/SHERIFF	332.64
HOUSBY MACK INC	SR PARTS	804.28
IA PRISON INDUSTRIES	UNIFORMS/SHERIFF	225.00
IA STATE ASSN OF COUNTIES	NEW TRAINING/RECORDER	100.00
IMWCA	SR WORK COMP	4,203.00
IRON SHOP	SR TIRES	2,835.74
JACOBSEN INC OF ADAIR	PLBG SUPP NEW CAMPGRND/CONS	2,469.42
JENNINGS, SARAH	TELE REIMB/ATTY	119.14
JERICO SERVICES INC	SR SNOW MTRL	1,437.70
JOHNSON, TODD W	MEAL REIMB/SHERIFF	18.28
KELLY TILING	TRENCHING REIMB/CONS	2,500.00
KIMBALL MIDWEST	SR BOLTS/PARTS	439.59
LAFOY, PENNY	HCA/HMK MLG REIMB	116.85
LANDMANDS BANK	SAFE DEPOSIT RENT/SHERIFF	30.00
LANDUS COOPERATIVE	DOG FOOD/SHER	61.46
MARNE-ELK HORN TELEPHONE CO	E-911 TELE	152.40
MEDICAP PHARMACY #8051	INMATE MEDS/SHERIFF	749.34
MICHAEL, BRETT P	MH ADV NOV MLG REIMB (389)	372.41
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,791.94
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE SER	1,000.00
MIDWEST WHEEL COMPANIES	SR PARTS	197.69
MURRAY, SARAH	HCA/HMK MLG REIMB	38.48
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	7,325.00
NORTHERN SAFETY CO INC	SR SAFETY	139.60
O'HALLORAN INTERNATIONAL	SR PARTS	1,372.51
OLSEN, FRANK	VA MTG/MLG REIMB	60.45
PATTISON SAND COMPANY LLC	SR GRAN MTRL	116,177.60
PIE ELECTRIC INC	RS BUILDING	1,262.52
PINPOINT LAND SURVEYING LLC	SR ENG SERVICES	257.00
PRODUCTIVITY PLUS ACCOUNT	SR SIGNS/PARTS/BATT/TOOLS/MISC	375.21
RASMUSSEN LUMBER CO	RS BLDG	435.20
RDP OFFICE	CH DP LABOR	900.00
REMSBURG SERVICE INC	CH SEWER RPRS	1,065.00
RIESGAARD, GARY N	VA MTG MLG REIMB	69.35
SCHILDBERG CONSTRUCTION INC	SR GRAN MRTL/HAULING	174,529.34
SECURE BENEFITS SYSTEMS	HRA DEC FEES/CLAIMS	4,616.33
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING/PHN	54.00
SHELBY CO AUDITOR	2ND QTR JV CRT RENT/UTILITIES	567.00
SHOPKO STORES OPERATING CO LLC	JAIL SUPPLIES	25.73
SORENSEN, LISA	ADM/PHN MLG REIMB	93.58
SOUTHSIDE WELDING & MACH LLC	RS PARTS	1,619.85
STEEN, SHARLOT K	IWWC ELEC WKR/MLG	86.93
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/RECORDER	269.67
SUBBERT, SHEILA	IWCC ELEC WKR/MLG REIMB	114.50

Claims Listing Report
AUDUBON COUNTY
12/05/2018 through 12/18/2018

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
THE AUTO CLINIC	BATTERY/CONS	121.45
THE OFFICE STOP	OFF SUPP/PHN	99.52
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.00
THOMSON REUTERS WEST PYMT CTR	ASSURED PRINT CHGS/ATTY	473.00
TIBBETS, NATHAN	MEAL REIMB/DEPUTIES	46.00
UMLAND, DEBRA	MTG MLG/ASSR	69.75
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	84.00
UNPLUGGED WIRELESS LLC	LABOR/SHER	309.85
VERIZON WIRELESS	TELE/PHN	2.66
WAHLERT, CHRISTINE G	ADM/PHN MLG	20.90
WESTERN IA WIRELESS	SR INTERNET	100.00
WESTON, DOUGLAS	MLG REIMB	98.80
WILLIAMS WELDING INC	BLDG LABOR/DOORS/SHER	34,613.02
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	431.79
ZIEGLER INC	SR BLADES/PARTS/BATTERIES	6,302.78
	GRAND TOTAL	463,805.92

12/05/2018 through 12/18/2018

FUND TOTALS RECAP

<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	26,635.59
0002 GENERAL SUPPLEMENTAL FUND	8,631.32
0004 CONSERVATION PARK IMPROVEMENT	12,816.82
0010 MH/DD SERVICES FUND	372.41
0011 RURAL SERVICES BASIC FUND	24,675.84
0020 SECONDARY ROAD FUND	371,077.06
0032 EQUITABLE SHARING-SHERIFF	13,845.21
4000 EMERGENCY MGMT SERVICES FUND	37.68
4010 E-911 SURCHARGE FUND	823.40
4100 CO ASSESSOR AGENCY	247.75
5210 PAYROLL-MISCELLANEOUS	26.51
8500 HEALTH REIMBURSEMENT ACCOUNT	4,616.33
GRAND TOTAL	463,805.92

SUPERVISOR'S MINUTE BOOK 2018

December 18, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were, Diana Munch, Joni Hansen, Doug Weston, Teresa Murray, Tiffany Henkle, Chris Hemmingsen, Mitch Rydl and Laura Bacon.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Doug Weston stated he had gone to Indianola to look at the courthouse they will be tearing down to see if they had any original lights as it was built around the same time as our courthouse but the lights had been removed years ago.

Motion-VanAernam Second-Nelsen to approve the minutes of the December 11 and December 12 meetings. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$463,805.92. Vote-all in favor.

Todd Nelsen updated the Board on a development meeting he had attended.

Tiffany Henkle and Chris Hemmingsen discussed the IT proposals. Motion-Nelsen Second-VanAernam to approve the proposal from IP Pathways subject to attorney review and to authorize the Chairman to sign future documents that are necessary. Vote-all in favor. Motion-Thompson Second-Nelsen to send letters to the other applicants who had applied for the position. Vote-all in favor.

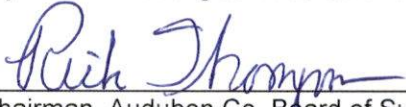
Motion-VanAernam Second-Nelsen accept and place on file MMP for Lawrence Handlos, Handlos-Steffes, ID#61952, Douglas 9. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Lawrence Handlos, Home-East, ID#59727, Leroy 19. Vote-all in favor.

The Board met as the official Board of Canvassers to canvass the votes of the IWCC Special Election. The Board signed the abstracts and instructed the Auditor's office to forward the results to the Pottawattamie County Auditor, control county.

Teresa Murray discussed the Wellness program with the Board and reviewed upcoming changes for the next year's program.

Mitch Rydl gave the Secondary Road update and discussed the roads near the wind towers and repairs that will need to be done. Rydl also discussed SWAP projects; the bridge fund and how that money is spent. Weekly update: still down one maintainer, hauling rock, discussed Pattison rock, working on Cameron 12 bridge. Rydl also discussed safety training with the Board.

Doug Weston returned and brought a part for the recovery tank. Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:55 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest 

Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2018

December 26, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson, Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Doug Weston, Dave Beane, Kathy Inman, Karen Goans, Bob Nelson, Teresa Murray, Kim Johnson, Sarah Jennings, Karen Goans, Mitch Rydl, Laura Bacon and Renee Von Bokern via telephone.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Sheriff/Sec Rds. Discussion, utility permit and MMP. Vote-all in favor. Doug Weston stated the recovery tank had been repaired. Motion-Nelsen Second-VanAernam to approve the minutes of the December 18 meeting. Vote-all in favor.

Board update: Gary-Juvenile Justice meeting, Todd-East/West Nishnabotna meeting he had attended.

Motion-VanAernam Second-Nelsen accept and place on file MMP for Darlys Halbur-Scott Halbur, ID#59617, Lincoln 7. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Jason Christensen, ID#57968. Vote-all in favor.

The Board discussed with Kathy Inman the sick leave conversion usage upon her employment move from the sheriff's office to the clerk of court office. Board requested Auditor Frederiksen to join meeting and relay information from the State Auditor question/comments on the union language for "retirement" and this benefit being offered to someone who was still in the workforce and not drawing out IPERS benefits. Auditor reported that all past precedence for Audubon County retirement issues/benefits had been for county retirees who were meeting the understanding of "retiring from the workforce and drawing on retirement benefits from IPERS". Current situation was the only incident where employee had not actually retired from the workforce. Much discussion was held over the definition of retirement—state auditors, Shelby County practice and Renee VonBokern work history throughout her practice with other entities all concurred on the definition of retirement meaning the leaving of workforce and not transferring to another job. Much discussion was held and consultation with Attorney Sarah Jennings and HR Consultant Renee Von Bokern and Supervisors would like to clarify their interpretation of "retire". Board was advised by Von Bokern that it was common practice to acknowledge difference of opinions and seek to clarify language. Board intends to revisit this language during upcoming union negotiations. Motion-Nelsen Second-VanAernam to continue sick leave conversion retirement benefit to Kathy Inman. Vote-all in favor.

Clerk of Court Kim Johnson discussed the Affordable Care Act, Section 4201, that requires the county to provide a lactation room for employees. Public Health has accommodated but Bob Nelson stated there are times that there are interruptions. Johnson asked the Board to see if there is another room available within the courthouse. The Board will check into this.

Attorney Sarah Jennings discussed the sick conversion benefit, a room that must be provided for lactation purposes and requirements for closed session.

Mitch Rydl gave the Secondary Road update and discussed the DOT material test. Motion-Thompson Second-Nelsen to approve the DOT materials Inspection cost for Leroy 27. Rydl discussed a utility permit that he will do further checking before taking action. Weekly update: cutting brush and working on Cameron 12 bridge.

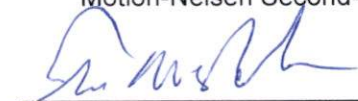
Motion-Nelsen Second-VanAernam to grandfather Gary Riesgaard's half-time benefits for paid time off. Vote-all in favor.

Doug Weston returned to the meeting and discussed the Clerk's office being open on New Year's Eve day. The Board approved Weston's request to work that day and receive double-time holiday pay as he would be coming in to lock and unlock doors.

Motion-Nelsen Second-VanAernam to pay IP Pathways out of data processing and then have departments reimburse for their service. Vote-all in favor.

The Board placed a call to Kurt Johnson regarding Sharon Township trustees and the need for a meeting to appoint a new clerk. The Board called Katie Schmit of Kingston and set up a meeting for January 16, 2019, to approve renewal.

Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:25 a.m. Vote-all in favor.



 Chairman, Audubon Co. Board of Supervisors

Attest: 

 Audubon County Auditor