

April 23<sup>rd</sup>, 2024

The meeting of the Board of Supervisors was called to order at 9:04 am by Chairman Heath Hansen. Present were Heath Hansen, Doug Sorensen, Rick Thompson, Chassity Musfeldt, Lisa Frederiksen, Rob Welch, Jared Hershberger, Chris Swensen-via phone, Mitch Rydl, Miranda Bills, Sara Slater, Shannon CeCe- via phone, & Janell Bluml via phone.

Motion- Thompson Second- Sorensen to approve the agenda with the addition of discussion on Conservation follow-up & Graphite Construction invoices. Vote-all in favor.

Sara Slater with Audubon County Economic Development met with Supervisors. Slater said ACED will be revealing a duplex project on Friday April 26<sup>th</sup> at the Bakery from 9-11 am. Slater proposed the idea to the Board of using some/all of the Valley Business Park Funds to try and purchase small areas of rural land along paved roads to create a type of microneighborhood of new houses to help the housing shortage of Audubon County. ACED will be reaching out to many landowners in hopes of finding a starting area to look at for this project. Supervisors asked what part of the County this would be in. Slater explained that it is not targeted to any specific area, but more so what areas would be buildable and available to purchase land from. Slater said that they can not start the process without the funding and would like approval. More discussion will follow on next week's agenda before any approval is given.

During the public comment period, Rob Welch & Jared Hershberger with APEX asked about the status on the Turbine Setback Ordinances. The Supervisors called Engineer Rydl and he said he hopes to get the documents ready within the next couple weeks and will be reviewing with the County Attorney.

Recorder Bills presented her FY25 budget. Bills said everything was staying about the same and the only increases were to cover the increased cost of insurance, software, wages, and trainings.

Motion- Thompson Second- Sorensen to approve the meeting minutes of 4-10-24. Vote-all in favor.  
Motion- Thompson Second- Hansen to approve the meeting minutes of 4-15-24. Vote-all in favor. Motion- Sorensen Second- Thompson to approve the meeting minutes of 4-16-24. Vote-all in favor. Motion- Thompson Second- Sorensen to approve Resolution #2024-17 to correct transfer for Conservation Funds w/o Authorization as follows. Vote-all in favor.

#### RESOLUTION 2024-17

WHEREAS, in FY23 Conservation recreational rental receipts were miscoded into Park Improvement fund without Supervisors approval.

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that \$420.00 be transferred from the Park Improvement Fund to the General Basic Fund to correct this matter. The County Treasurer and County Auditor are instructed to correct their books accordingly.

Dated this 23<sup>rd</sup> day of April 2024.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/Heath Hansen

Chairperson

ATTEST: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Further discussion was held on Conservation Departments proposed wage increases for FY25. The Conservation Board strongly felt that they needed a higher increase in wages than what was recommended by the Compensation Board. Supervisors had advised that they would like to keep the increase in line with the rest of the County and go with the 3.2 % that had been recommended by the Compensation Board. Auditor Frederiksen asked the Board about the Urban Renewal funds and the upcoming budget amendment. Conservation is wanting another \$40,000 to be used for tree removal and trail patching expenses. Frederiksen stated that recently she has had to spend a lot of time fixing Conservation funds coded to the wrong accounts. It was suggested that the Supervisors and Conservation have a working plan in place for budgeting.

The Supervisors spoke with Attorney Swensen via phone about credit card usage and advised to not use

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the credit card for businesses with a charge account available. Supervisors inquired on the status of the Kimballton Library Allocation funds but Swensen has still been unable to get any answers from the City of Kimballton.

Municipality meeting dates were set for June 5<sup>th</sup>, September 3<sup>rd</sup>, and November 5<sup>th</sup>, 2024. A phone call was made to Assessor Bluml to see if the Conference Board would want to meet in an upcoming meeting with Supervisors. Bluml said they will only be meeting in the upcoming months to appoint the new Assessor so a joint meeting with Supervisors probably wasn't necessary.

A phone call with Shannon CeCe from Graphite Construction was held to discuss recent billing statements. Questions were asked about the sales tax on some of the vendor claims. CeCe said that the sales tax does not apply to the County's total amount and the claims we were seeing were to show that the material had been purchased.

Jotham Arber with Public Health presented the reports of services from March 2024. Arber showed a blueprint of the new Exira location which will also include a Mental Health space. Arber explained that they are trying to be available in several locations to provide services to as many people as possible.

Engineer Mitch Rydl gave Construction & Maintenance updates. Rydl said Carroll County Supervisors signed off on the DOT plans for the 100<sup>th</sup> St & M66 Puck Project and asked Audubon County Supervisors to review and sign. Motion- Sorensen Second-Thompson to approve the Plans & Bid Documents for Project #RC-C005(76)-9A-05 (Intersection of Co.Hwy M66 &100<sup>th</sup> St). Vote-all in favor. This project was 80% funded by RISE grants. It was discussed and set that bids for the project will be due to the Engineer's Office by 10:00 am on Tuesday, June 4<sup>th</sup>. At 10:30 following the bid deadline, the Supervisors will meet at the Engineer's Office to open and award the bid. The contractor pre-bid meeting is set for May 21<sup>st</sup> at 1:00 pm at the Engineer's Office. Rydl discussed the recent Board of Adjustment meeting minutes. Motion- Sorensen Second- Thompson to approve the recommendations of the Board of Adjustments. Vote-all in favor. Motion- Thompson Second- Sorenson to approve the utility permit for Western IA Power Coop Lincoln Sec 2/11 (110<sup>th</sup> St). Vote-all in favor. Crews are working on M66 and hopefully asphalt next week.

Motion- Sorensen Second- Thompson to approve claims for payment as submitted by various departments and published in a separate publication at the end of the month in the amount of \$ 797,665.38. Vote-all in favor. Motion- Sorensen Second- Thompson to approve IDPH Quarter 3 Expenses. Vote-all in favor. Motion- Sorensen Second- Thompson to approve budget amendment requests. Vote-all in favor. Meeting adjourned at 12:23 pm.

/s/ Heath Hansen  
Chairman, Board of Supervisors

/s/ Chassity Musfeldt  
Audubon County Auditor Clerk