

**SUPERVISOR'S MINUTE BOOK "2015"**

Audubon County, Iowa

**Monday, January 5, 2015**

**Attending: Todd Nelsen, Gary VanAernam, Duane Deist, Joni Hansen, Mitch Rydl and Kent Grabill**

Meeting called to order by Deputy Auditor Joni Hansen

Approve agenda

Appointed Duane Deist as Chairman and Todd Nelsen as Vice-Chairman

Approve minutes of December 30, 2014 meeting and payments of claims

**Approve regular Board meeting dates to be on Tuesday, 8:30 am**

**Approve 2015 courthouse closings**

**Approve Audubon County Advocate Journal as official newspaper for 2015**

Approve appointment Connie Esbeck to Conservation Board

Board appointments to various committees, etc made

Board of Supervisors appointed to be Safety Directors

*Approve a sales tax policy stating employees would not be reimbursed for sales tax on purchases they make as the county is tax exempt*

*Approve Resolution 2015-1 (Construction Evaluation)*

*Approve the Health Care Flexible Spending Account Amendment*

*Approve Resolution 2015-2 (Donation of private monies for Sheriff's Dept's body cameras)*

*Accept/place on file MMP update for Triple K Snyder Inc, Triple K Snyder Inc and Kent Grabill*

*Approve the deletion of Sheriff asset #0421 fingerprint machine*

Secondary road update included: budgets and cutting trees. Kent Grabill discussed roadside budget items

Acknowledge deputy appointments for Teresa Murray and Miranda Bills

Board worked on budgets

**Tuesday, January 13, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Diana Munch, Gary Riesgaard, Bruce Haag, Mike Jensen, Todd Johnson, Jeanne Schwab, Mary Lou Johansen, Deb Umland, Doug Weston, Kent Grabill, Mitch Rydl, Deb Campbell, Scott Smith, Dave Lake, Teresa Murray, Linda Hansen, Fran Andersen and Chris Hemmingsen**

Approve agenda with addition of time change for Secondary Road update

Oath of Office was given to Recorder Johansen, Supervisor VanAernam and Treasurer Deb Campbell

Safety meeting held with Scott Smith from IMWCA

Department meeting held and discussed wellness program, final paychecks, transporting of females prisoners and mileage rate

*Approve cutting the Compensation Board recommendation by 25% which would make a 3% pay increase to elected officials*

*Approve setting mileage rate reimbursement rate to 50 cents/mile and amend new mileage rate to be effective 1/1/2015*

*Appoint Charles Griffith to the Board of Adjustment for a 5 year term and to appoint Virginia Mennenoh to the Planning and Zoning Board for a 5 year term.*

Approve minutes of the January 5, 2015 meeting

*Approve that the Auditor's Office will calculate final paychecks with input from Department heads*

*Accept resignation of Deputy Rupiper*

*Accept/Place on file Sheriff's Quarterly Report (Oct-Dec), Clerk's and Recorder's December Report of Fees and Auditor's December financial reports*

*Approve 2014 Employee Gross Wages*

*Accept/place on file MMP update for Alan Jensen, Jerry Schultes, Dustin Burr and Patrick and Joey Schon*

Teresa Murray, representing Audubon City, requested the abatement of property taxes on the 310 Broadway and law enforcement services for Audubon City

*Approve property taxes on Parcel #050521320105 located at 310 Broadway St-Audubon*

Treasurer Campbell discussed investment report, CDL's twice a week, part-time employee leaving, hiring new part-time to full-time

Secondary road update included, bridge report, county line agreement, tree removal incident, liability regarding right-of-way and burning. Kent Grabill reviewed Weed Commissioner and Roadside Budget

*Approved Amendment #1 of the Agreement between Audubon County and JEO for the F16 resurfacing project*

Rydl discussed Secondary Roads budget

Treasurer Campbell discussed Version X software installation. No kick-off meeting has been scheduled

**Tuesday, January 20, 2015**

**Attending:** Duane Deist, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Mike Jensen, Mary Lou Johansen, Gail Richardson, Jeanne Schwab, Arch Andersen, Judy Olsen, Diane Jackson, Terri Richter, Patrick Lynch and Kim Compton. **Absent:** Gary VanAernam

Approve agenda with addition of asset deletions and Approved minutes of the January 13, 2015 meeting and payment of claims submitted

**Approve re-appoint of Bob Sornson to the Planning and Zoning Commission and Shelli Davis to the Compensation Commission**

Secondary Road report included bridge work and tree grubbing

**Approve Resolution 2015-3 (Road Use Tax Fund)**

**Approve Farm-to-Market pay voucher for the F24-M66 intersection**

**Review the EMA and E911 budgets with the Board**

**Approve Resolution 2015-4 (Deputy Recorder Miranda Bills hourly wage increase)**

**Approve Last Day Worked Policy, Master Service Agreement and Addendum B for Flexible Spending Account and County Substance Abuse Prevention Grant Status Report**

Gail Richardson and Jeanne Schwab, representing City of Audubon Library, reviewing budget. Arch Andersen and Judy Olsen joined meeting and reviewed Historical Society budget

Diane Jackson, CPC, reviewed mental health budget.

Terri Richter, Secure Shred Solutions, reviewed services their business offers.

Patrick Lynch and Kim Compton, Wellmark BCBS, reviewed annual health insurance renewal. Auditor Frederiksen stated that her office will not be accountable for non-compliance with ACA/timesheets

Health Care Coalition meeting along with Jeanne Schwab was held with the Board

**Approve deletion of Sheriff's assets with attachments, along with 2011 Ford Crown Vic and 2008 Dodge Durango**

**Approve appointment of Vernie Venteicher to the Compensation Commission**

**Thursday, January 22, 2015**

**Attending:** Duane Deist, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Gary Riesgaard, Scott Smith, Dave Lake, Bruce Haag, Jeanne Schwab, Chris Hemmingsen, Todd Johnson, Melissa Thygesen and Doug Weston **Absent:** VanAernam

Approve agenda and deletion of four Department 1 chairs

Board reviewed Treasurer's and Veteran's Affairs budget

Recessed at 11:20 am and reconvened at 1:00 pm

Scott Smith, IMWCA, along with Dave Lake, Community Insurance, conducted a site visit and assessment of Audubon County and several department heads were in attendance

**Friday, January 23, 2015**

**Attending:** Duane Deist, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Bob Josten (via telephone), Jeanne Schwab and Deb Campbell **Absent:** VanAernam

Approve the agenda

Engineer Rydl and Chris Hemmingsen reviewed Secondary Road budget regarding TIF expenses with the Board.

Telephone conference with Bob Jostens

Public Health Administrator Jeanne Schwab, reviewed her budget and updated board that their would no longer be a HOPES program

Board recessed at 11:36 am and reconvened at 12:11 pm

Treasurer Campbell discussed notice from State Auditor regarding bad check policy

Board and Lisa Frederiksen worked on budgets

**Tuesday, January 27, 2015**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Jill Christensen, Tom Nielsen, Lee Jensen, Rick Bohlmann, Mitch Rydl, Deb Umland, Mary Lou Johansen, Todd Johnson, Melissa Thygesen, Fran Andersen, Renee VonBokern, Bruce Haag and Deb Campbell.

Approve agenda with addition of Scott Halbur MMP update and Valley Business Park update

Approve the minutes of the January 20, 22, and 23, 2015 meetings

Appoint Jim Willet to the Board of Health for a three year term and Mary Lee Jensen to Compensation Commission.

**Accept/file MMPs: Edward Wiederstein, Terry Sunberg, Nelson Farms, Jody Meiners-Harold, Randy Bruch and Scott Halbur**

Approve deletion of Treasurer's asset #786, Nakajima typewriter

**Approve Resolution 2015-5 (Teresa Murray salary increase)**

**Approve the cancellation of the payroll deductions for Vision Care Direct and approve the purchase of 2014 bound newspaper**

Supervisor Nelsen updated board on Valley Business park

Lee Jensen and Tom Nielsen addressed the Board on to discuss landfill, recycling and the 28E agreements for the landfill.

It was stated that neither the City or County were looking to pull out of the agreement

Mitch Rydl gave the secondary road update and discussed transfer station and job descriptions.

***Approve Resolution 2015-6 (Shawn Paulsen raise)***

Recorder Johansen reviewed the Recorder's budget

***Approve reappointing Mike Smith to the Planning and Zoning Board for a 5 year term.***

Sheriff Johnson and Melissa reviewed Sheriff's budget

Board recessed at 12:07 pm. Reconvened at 12:30 pm Renee VonBokern met with the Board and several department heads and reviewed her human resources services and current employee handbook.

Attorney Andersen reviewed her budget.

#### **Thursday, January 29, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Todd Johnson, Melissa Thygesen, Linda Hansen and Laura Lee Sheehan**

Approve agenda and minutes of the January 27, 2015 meeting

Engineer Rydl and Hemmingsen reviewed secondary road budget. Sheriff Johnson and Melissa reviewed sheriff's budget

Linda Hansen and Laura Lee Sheehan talked to the board on computer system

#### **Monday, February 2, 2015**

**Attending: Duane Deist, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen and Fran Andersen Absent: Gary VanAernam**

Approve agenda with addition of approving January 29, 2015 minutes

Approve minutes of January 29 meeting

Board reviewed budgets with Auditor Frederiksen

Chairman Deist recessed meeting at 10 am Board reconvened at 3:00 pm

Board reviewed the Attorney's budget with Attorney Andersen

The Board let Attorney Andersen know that timesheets are required by all employees to be in compliance with ACA

#### **Tuesday, February 3, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Rick Hunsacker, Tom Feldman, Mitch Rydl, Chris Hemmingsen, Gary Riesgaard and Jill Christensen Absent: Gary VanAernam**

Approve agenda with addition of Clerk's report of fees and setting public hearing date

VanAernam joined the meeting at 8:55 a.m.

Approved claims

Rick Hunsacker and Tom Feldman of Region XII reviewed their budget request with the Board

***Accept/file MMP for Brian Klocke, Daniel Wittrock Holly Kjergaard-Lauritsen and Kyle Kjergaard.***

***Approve the deletion of Sheriff's asset #2233, Hon Black Leather Chair***

***Accept/file Clerk of Court's January Report of fees.*** The Board completed a response to IMWCA regarding the review

Engineer Rydl and Chris Hemmingsen discussed snow removal policy and utility permit for 190<sup>th</sup> St in Leroy 16-17

***Approve to amend the agenda to add the deletion of two Poulan chainsaws, #1136 and #1146 and Resolution 2015-7 set public hearing date on a General Obligation Urban Renewal County Road Improvements Loan Agreement***

VA Director Gary Riesgaard questioned snow removal on Riverview Road

***Approve that all employees must show daily start times, lunch break and stop times on timesheets to show compliance with the Fair Labor Standards/Affordable Care Act reporting***

Board reviewed Attorney's budget with Fran Andersen, discussed caseload and questioned why Brian and Marcia need to turn in timesheets and why her office needs to turn a line-item budget

***Approve closed session pursuant to Iowa Code Section 21.5(c) at 12:08 pm to leave closed session at 1:15 pm***

The Board met with the Assessor's Conference Board. Board returned to the regular meeting and Attorney Andersen returned and discussed her budget further

***Approve to publish budget notice on February 20 and set Public Hearing for FY16 Budget for 10 am on March 3, 2015***

#### **Tuesday, February 10, 2015**

**Attending: Duane Deist, Todd Nelsen, Joni Hansen, Mitch Rydl, Todd Johnson, Gary Riesgaard, Bruce Haag, Jeanne Schwab, Kim Johnson, Kent Grabill, Mary Lou Johansen, Deb Campbell, Deb Umland, Doug Weston, TJ Wiemann, Jill Christensen and Fran Andersen. Absent: Gary VanAernam**

Approve agenda. The safety and department head meeting was held and included timesheets and mileage reimbursement

Approve minutes of the February 2 and 3, 2015 meeting

Approve Resolution 2015-5 hiring of Laura Rugaard as regular/part-time dispatcher/jailer

Kent Grabill, Weed Commissioner, discussed grant process for roadside management and maps for seeding.

***Accepted/file Weed Commissioner's Report***

Engineer Rydl discussed snow removal and the road foreman position that had been advertised

***Accept/file Auditor's January month-end financial reports and Recorder's January Report of Fees***

***Approve draft of financial statements and to sign the representation letter to the State Auditor***

Attorney Andersen gave attorney update which included a bad check procedure and Treasurer Campbell joined the discussion

***Approve turning over to the attorney an unpaid sanitarian bill for collection***

**Tuesday, February 17, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Deb Campbell, Lee Jensen, Jill Christensen, Kent Grabill, Mitch Rydl, Bruce Haag, Jerry Kelly, Connie Esbeck and Mike Jensen**

Approve agenda and minutes of the February 10, 2015 meeting

Approve payment of claims

***Accept/file the Treasurer's Semi-Annual Report and MMP update for Greg Hansen-Albertsen***

Lee Jensen discussed annual audit results for Landfill Commission and possibility of financial officer

Secondary roads update: wage for the Road Superintendent position, utility permit, brush cutting, burning and bridge work

***Approve utility permit for Atlantic Municipal Utilities in Oakfield 36***

Conservation Director Haag, Connie Esbeck and Jerry Kelly discussed the trail property, conservation budget, new position and annual review

Chair recessed meeting 12:48 pm The Board reconvened with Mike Jensen to discuss and review the 2014 Audubon County Multi-Jurisdictional Hazard Mitigation Plan. The Board met with the Health Care Coalition.

***Set a special meeting for Monday, February 23 at 8:30 am for budget review***

**Monday, February 23, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Lou Herbers and Deb Campbell**

Approve agenda and counted monies in the following departments: Treasurer, Recorder, Sheriff and Assessor

Lou Herbers presented update for the Airport Authority and board discussed budgets

**Tuesday, February 24, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Donna Rugaard, Mitch Rydl, Chris Hemmingsen, Byran Olson, Virgil Sorensen, John Osvald, Dave Brand, Dave York, Jon Meislahn, Dave Lake and Bob Josten (via phone)**

Approve agenda with addition of two MMPs and minutes of the February 17 and 23, 2015 meetings

***Accept/file MMP for Lawrence Handlos-Rudolph and Lawrence Handlos-Wegner***

***Approve Resolution 2015-9 (hiring of Amanda Kommes, part-time clerk in Treasurer's Office)***

***Approve signing the statement for the completed FY14 Cost Allocation Plan, accepted letter of resignation for Dispatcher Betty Nellor and to sign the 28E Agreement with Juvenile Emergency Services***

Sheriff Johnson and Dispatcher Donna Rugaard discussed the sick conversion payout

Secondary road update included well in the ditch in rural area

Chair opened public hearing on proposed loan agreement for Audubon County Urban Renewal Area. No written or oral objections. Closed public hearing

Bryan Olson discussed clean up of property in City of Gray that the County holds the tax sale certificate

Dave Brand, Dave York and several NRCS Commissioners attended the annual review

Engineer Rydl and Chris Hemmingsen returned to the meeting. A conference call with Bob Jostens included TIF revenue and debt payments

***Approve Resolution 2015-10 (regarding loan agreement and \$1,200,000 of bonds)***

***Approve Resolution 2015-11 (regarding Dwight Jessen Road Superintendent position)***

**Tuesday, March 3, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Mitch Rydl, Jill Christensen, Deb Campbell, Deb Umland, Jeanne Schwab, Mary Lou Johansen, Todd Johnson, Doug Weston, Kent Grabill and Fran Andersen**

Approve agenda with the addition of Auditor's month-end and February 24, 2015 meeting

Secondary roads update included upcoming meetings and flood insurance process

Treasurer Campbell, Assessor Umland, PHN Director Jeanne Schwab, Recorder Johansen and Sheriff Johnson joined discussion on purchasing timeclocks. None were in favor of timeclocks – they monitor their employees

***Approve roadside management plan***

Approve payment of claims

***Accept/file Clerk of Court's February Report of Fees, MMP update for Brad Renze and set special meeting for March 16, 2015 at 9:30 am for public hearing on FY16 budget***



Treasurer Campbell informed the Board she would be closing the Treasurer Office on April 6 to attend training

*Accept/file Auditor's February month-end*

*Approve the Budget Notice for publication*

PHN Director Schwab informed the Board that Dr Shue had resigned from the Board of Health and a replacement would have to be appointed

*Approve the trade in of the old snowblower and the purchase of a new snowblower from Vetter Equipment*

Attorney Andersen informed board on continuation of pending lawsuit, budget items and reporting of sick leave payout

#### **Tuesday, March 10, 2015**

**Attending: Duane Deist, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Deb Campbell, Deb Umland, Kent Grabill, Mike Jensen, Gary Riesgaard, Chris Hemmingsen, Jeanne Schwab and Doug Weston Absent: Gary VanAernam**

Approve agenda

Safety Meeting held and approved minutes of the February 10, 2015 safety meeting. One incident review completed, approved updated audit schedule and discussed Hazard Communication Plan. Department meeting held and discussed timesheet cutoff dates and time clocks

Approve minutes of the March 3, 2015 meeting

Sec Rds; road conditions, fuel tax uses, accept bids for bridges from Cunningham-Reis and Graves Construction and hauling rock to project/FEMA sites

*Approve ITC Midwest utility permit for Quail/Pheasant Ave*

Board will review proposed handbook next week

*Approve cutoff on timesheets for approximately the 20<sup>th</sup> of each month, deletion of asset #0577 Ariens snowblower and accept/file Recorder's February Report of Fees and approve Resolution 2015-12 regarding Attorney's office July 2015 FY raises and employee percentages*

#### **Monday, March 16, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Jerry Kelly and Bruce Haag**

Approve agenda and Nelsen updated the Board on a grant that the REC Center was applying for

Opened public hearing on FY16 budget, no written or oral comments were received, closed public hearing and

*Approve the proposed FY16 Budget as published*

#### **Tuesday, March 17, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson and Troy Wessel**

Approve agenda and minutes of the March 10, 2015 meeting

Approve payment of claims

Board reviewed proposed handbook and contacted Renee VonBokern

*Approve Resolution 2015-13 (hiring of Jacob Hannasch as needed deputy sheriff) and Resolution 2015-14 (hiring of Brent Soll as needed deputy sheriff)*

Sheriff Johnson discussed reimbursement of training costs for Nathan Tibbets, training Nathan Pigsley and timesheet cutoff date

*Approve Resolution 2015-15 (hiring of Nathan Tibbets deputy sheriff starting at 75% of Sheriff's salary)*

Board called Dr. Cunningham's office and Attorney's office regarding the grant application for the MEI

*Approve the Chairman to sign the MEI grant application*

Special meeting held with those attending Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen and Chris Hemmingsen. Approve agenda and Chairman to sign contract for the Hamlin 4 Bridge and any future documents pertaining to this project

#### **Tuesday, March 24, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Doug Weston, Deb Campbell, Jill Christensen, Mitch Rydl, Jeanne Schwab, Heather Toft and Fran Andersen**

Approve agenda with deletion of liquor license and addition of MMP for AMVC-South Fork

Approve the minutes of the March 16 and 17, 2015 meetings

*Accept/file MMP for AMVC South Fork*

Janitor Weston discussed replacement of door on the south side of the building, waxing floors and the replacement of light bulbs in the overhead lights in building

Treasurer Campbell discussed limits of depositories

*Approve Resolution 2015-16 (Naming Resolutions)*

Sec Rds update: discussed excavators, surface level change requests and EWP projects, hauling rock to FEMA sites

Recessed 11:10 am and Reconvened at 12:00 pm and approved agenda for special meeting

**Attending: Nelsen, Deist, VanAernam, Jeanne Schwab, Heather Toft and Fran Andersen**  
*Approve Resolution 2015-17 (Audubon County Medical Examiner Investigators)*  
Discussed MEI's working as independent contractors and they will be covered by our insurance  
*Approve applications for Coverdell Forensic Science Improvement Grant for MEI's*

**Tuesday, March 31, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Todd Johnson, Jill Christensen, Doug Weston, Mitch Rydl, Joel Rattenborg and Lisa Frederiksen**

Approve agenda and Sheriff popped in about what was on the agenda for the day

Janitor Weston discussed courthouse lighting

*Approve Resolution 2015-18 (Amanda Doherty part-time to full-time)*

*Approve appointment of Deputy Sheriff Nathan Tibbets*

*Accept/file MMP update for Greg Hansen-Albertsen*

Sheriff Johnson requested special board meeting on April 2, 2015 for approval of a new sheriff's vehicle

Submitted questionnaire from Dickinson County regarding Master Matrix

Engineer Rydl and Joel Rattenborg discussed payroll switch-over being a hardship for the secondary roads employees

Sec Rds upate: dust control regarding cemeteries and EWP project grants

*Approve preceding with the pursuing of grant monies for EWP projects which will come out of department 99*

Discussed PCP's and designated physician with Mitch Rydl

**Thursday, April 2, 2015 – Special Board Meeting**

**Attending: Duane Deist, Todd Nelsen and Gary VanAernam, Lisa Frederiksen, Joni Hansen, Todd Johnson, Jeanne Schwab and Jill Christensen**

Approve agenda

*Approve quote from Pat Kaiser's Christiansen Motors in the amount of \$34,565*

Discussed safety review committee and procedures

**Tuesday, April 7, 2015**

**Attending: Duane Deist, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Diana Munch, Melissa Thygesen, Mitch Rydl, Peggy Smalley, Bruce Haag, Teresa Murray and Jill Christensen** Absent: Todd Nelsen

Approve agenda with addition of Recorder's March Report of Fees

Approve minutes of March 31 and April 2, 2015 meetings

*Approve Class C Wine Permit applications for Danish Countryside Vines and Wines*

Analyst/DP Specialist/Dispatcher/Clerical Thygesen requested the flag be lowered to half-mast for the Drug Dog Harry's memorial service

*Accept/file MMP update for Patrick and Joey Schon-Audubon site, MMP for Dan and Bill Christensen, Clerk of Court's March Report of Fees, Sheriff's Quarterly Report, Recorder's March Report of Fees, Auditor's March month end reports*

Nelsen joined the meeting at 9 pm

Approve claims

Rydl gave Secondary Road update: bridge work, hauling rock to frost boils and FEMA sites

*Approve contract for OA9 bridger replacement project with Graves Construction*

Conservation Director Haag and Peggy Small, Conservation Board Member, discussed trail south of Brayton where river had undermined the trail and soon will be on Highway 71. Engineer Rydl will contact the Iowa DOT

Treasurer Deputy Murray presented suspension of taxes

*Approve suspension of taxes on parcel #050520440778*

Board reviewed letter from Sac County Supervisors

**Tuesday, April 14, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Todd Johnson, Gary Riesgaard, Jean Hinnners, Deb Umland, Mary Lou Johansen, Kent Grabill, Deb Campbell, Doug Weston, Mitch Rydl, Chris Hemmingsen, Jill Christensen, Steve Schmitz, Troy Wessel and Fran Andersen**

Approve agenda

Safety meeting: approved minutes of March 10, 2015 meeting, incident review committee discussed. **Appointed Todd Nelsen, Lisa Frederiksen and Jean Hinnners to incident review committee until Jan 2017.** Form will now include whether policies and procedures are being followed. Info being brought to Safety meeting

Dept mtg: Discussed return to work policy, PCP test after surgery or injury will be up to Dept head, panic button discussed, discussed payroll cutoff dates and final check payments

Custodian Weston updated energy rebate and replacement of light bulbs

Roadside Grabill has picked up drill for use by Roadside

**Tuesday, April 14, 2015 cont'd**

Approved minutes of April 7, 2015 meeting

Sec Rd update: discussed hauling of wind turbine generators through county, bridge project work, hauling FEMA rock, update on 190<sup>th</sup> street project

***Approved utility permit for West Central IA Rural Water for 1621 Eagle Ave; approved utility permit Raccoon Valley Electric 1365 Mockingbird Ave***

***Approved signing Notice of Grant & Agreement Award for EWP grant***

Schmitz and Wessel requested funds for Audubon Recreation Foundation for grant application

***Board approved \$2000.00 per yr for 10 yr period to Audubon Rec subject to receiving grant and proceeding with project Accept file MMP updates: Greenflash RE LLC-Jorgensen site #64571, Greeley 36; Lawrence Handlos-Muhr #65707 Melville 2***

Approve deletion Asset #2035, battery backup

Received notice that the County Home at Nathaniel Hamlin Park has been placed on National Historic Register

Discussed letter of intent regarding landfill

***Approved SFY16 County Substance Abuse Prevention Grant/subcontract, appointed Lisa Frederiksen signatory***

Sac Co Supervisors letter will be responded to after more information is received

Sheriff Johnson and Engineer Rydl discussed timesheet cutoff dates

Atty Andersen discussed costs involved in finding beds for MH clients, need for law enforcement to be present until placed

***Approved signing Business Property Tax Credit applications***

**Tuesday, April 14, 2015 Special Meeting**

**Attending: Duane Deist, Todd Nelsen. Gary VanAernam absent. Others: Joni Hansen, Mitch Rydl**

Approve agenda

***Approved and signed JEO plans for 100<sup>th</sup> St grading and PCC paving project L-100<sup>th</sup> St Paving 73-05***

Meeting adjourned at 12:48 p.m.

**Tuesday, April 21, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Fran Andersen**

Approve agenda and minutes of regular meeting April 14, 2015 and special meeting on April 14, 2015

Approved claims

Auditor to correct March 31, 2015 minutes to show approval of minutes of March 24, 2015 board meeting

Signed Wellmark renewal documents as presented at January 20, 2015 meeting

Tabled action of letter from Sac County Supervisors

Discussed process regarding special meetings

Placed call to FSC about info needed for cyber-insurance quote

Sec Rd update: bike trail washout discussed, patching, hauling FEMA rock, bridge work, culver zoning questions,

Agreement with Brayton City and 190<sup>th</sup> st project update, Bob Josten e-mail, payroll adjustment with auditor

Atty update: discussed landfill and reimbursement of training expenses

**Tuesday, April 28, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Diana Munch, Mitch Rydl, Bob Josten via telephone, Teresa Murray and Fran Andersen**

Approved agenda and minutes of April 21, 2015 meeting

***Accept/file MMP update for Clark Family Farms of Iowa LLC, ID#65342, Leroy 2***

***Approve deletion of Emergency Management assets #622, 623, and 1940's desk. Also asset #2075 Dell computer***

***Approved Class C liquor license (commercial) for Doug's Agri-Hall bar.***

Discussed payroll cut-off date for maintenance

Board rec'd call from John Kraemer, PA, State Medical Examiner, Re: return service agreement for MEI training

***Motion to amend agenda to add signing MEI agreement***

***Chairman signed MEI service agreement***

After discussion and review of bank bids for project note for County road improvement

***Approved Resolution 2015-19 (issuance of general obligation road improvements loan agreement)***

***Approved utility permit for Marne & Elk Horn telephone, north of Kimballton***

***Approved universal pay vouchers for JEO invoice 82555 for HA4 project and invoice 82553 for F16 project***

***Approved final acceptance of agreement work for M66 and F24 intersection project***

Sec Rd update: bridge and culvert work, 190<sup>th</sup> St progress, EWP projects

Atty update: discussed MEI training, Teresa Murray joined mtg and reviewed landfill 28E agreement

**Tuesday, May 5, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Fran Andersen, Todd Johnson, Teresa Murray, Tim Kirgan, Deb Umland, Jeanne Schwab, Jill Christensen, Lora Anthofer, Mitch Rydl, Chris Hemmingsen and Scotty Price**

Approved agenda with addition of Auditor's month end

Approved minutes of April 28, 2015 meeting

Approved Clerk of Courts April report of fees; Recorders April report of fees

Atty Andersen discussed violation of open meeting requirements April 14, 2015 safety meeting. Much discussion held with Tim Kirgan of IMWCA adding input. Incident review process was discussed

PHN Schwab discussed emergency response funding she will be applying for

Approved claims

Lora Anthofer discussed landfill with Board

**Accept/file MMP updates: Handlos-Home West ID#61965, Douglas 24; Handlos-Zaiger North ID#61951, Douglas 12; Josh Linde-L&N Pork LLC IDA#67812, Ewoldt 25, Carroll County; Multi-Pig Inc ID#60473, Cameron 19**

**Went to closed session 10:27 am Iowa Code Section 21.5(c)(1)**

Back to regular session and accepted resignation of Deputy Sheriff Shawn Young

**Approved utility permit for Alan Jensen Oakfield Township, Section 4**

Sec Rds update: hauling FEMA rock, EWP project update, working on culverts and 190<sup>th</sup> St project update

Board opened bids for old desks and typewriter stand from Emg Mgt. **Board accept 3 bids as submitted**

Discussed verification of hours worked to be eligible for life insurance

**Approved Auditor's April month-end reports.** Auditor reviewed financial reports with Board

**Tuesday, May 12, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Fran Andersen, Todd Johnson, Deb Umland, Bruce Haag, Gary Riesgaard, Jeanne Schwab, Deb Campbell, Kim Johnson, Mary Lou Johansen, Kent Grabill, Scott Smith, Diane Jackson, Doug Weston, Dave Lake, Chris Hemmingsen, Mitch Rydl, Lee Jensen and Jill Christensen**

Approved agenda with addition of MMP for Rohe Pork and Roadside update

Safety and department meetings held. Weston discussed payroll cutoffs and wireless panic buttons are now available

Approved minutes of May 5, 2015 meeting

Sec Rd update: hauling FEMA rock, culvert repairs, seal coat policy, bridge repairs, EWP projects

**Approved Resolution 2015-20 (Seasonal workers: E Nielsen, Z Holtorf, B Nelson)**

Grabill gave Roadside update on seeding, grants applied for to obtain tree grinder/sprayer/water tank with pump. Also discussed roadside dumping and asked Board for their input

VanAernam left at 10:46 am

**Set public hearing date for FY15 budget amendment for May 26, 2015 at 10 a.m.**

Approved amending agenda to approve Notice of Publication for budget amendment

Lee Jensen left comprehensive study for Board to review

Motion to table On the Greene and Gifts LLC Class B native wine permit/Class C liquor license until May 19

**Accept/file MMP for Rohe Pork LLC, Eden 33, Carroll County**

Diane Jackson discussed HIPPA with Board and closing of state hospitals. Discussed capabilities of Hope Wellness Center in Woodward

**Motion to approve budget amendment figures for Notice of Publication to be prepared**

**Tuesday, May 19, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Deb Campbell, Mary Lou Johansen, Doug Weston, Mitch Rydl, Jean Hanners and Fran Andersen**

Approved agenda and minutes of May 12, 2015 meeting

**Approved Resolution 2015-21 (Josephine Cable, PT dispatcher/jailer)**

Discussed liquor license inspections/walk-thru with Sheriff Johnson. Sheriff to inform of need for fire inspection

**Motion to table liquor license approval for On The Greene and Gifts LLC until May 26 meeting**

Auditor discussed West Central rebate

Approved claims

**Accept/file MMP updates: Vanole-Inc-VanAernam Site #64747, Audubon 2; Phil Madsen-Madsen Barn, #64624, Cameron 31**

Treasurer/Recorder discussed electronic transaction clearinghouse restated 28E agreement with Board

Custodian Weston discussed security update

**Approved Resolution 2015-22 (resolution adopting budget and certifying taxes 6/3/2016)**

Appointed Todd Nelsen to safety committee as voting member

Board discussed designated physician policy

**Tuesday, May 14, 2015 continued**

Sec Rd: update on 190<sup>th</sup> street project, bridge work, road conditions  
Andersen/Johnson/Hinners/Frederiksen discussed concerns on incident review article in newspaper, designated physician policy and procedures for Audubon County  
Atty Andersen discussed closed session obligations, newspaper article. Letter submitted from Jill Christensen. Custodian Weston had talked to her about payroll cutoff and Sheriff stated his department will abide by BOS decision  
Motion to move to closed session and back to open session  
Deist discussed mental health funding regarding Polk County  
Board and Auditor discussed payroll cutoff date and Auditor to prepare memo to dept heads

**Tuesday, May 21, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Doug Weston, Jeanne Schwab and Mitch Rydl**

Approve agenda with notation that budget amendment approval includes resolutions necessary to appropriate such  
Approve minutes of May 19, 2015  
Board discussed payroll cutoff dates

***Motion to approve the July or July-November option for payroll cutoffs***

**Instructed auditor to purchase digital recorder system for Board meetings**

***Approved Resolution 2015-23 (amend and restate electronic transactions clearinghouse 28E agreement)***

Discussed current designated physician policy

Held security update with Custodian Weston

***Approved Resolution 2015-24 (SR hiring Nielsen/Holtorf/Nelson summer help)***

Public Hearing proposed FY15 budget amendment. Closed hearing

***Approved Resolution 2015-25 (Proposed FY15 budget amendment approval)***

***Approved Resolution 2015-26 (Amendment current budget FY15 appropriations)***

SR update. **Approved JEO universal pay voucher for BROS-C005(58)-5F-05**

No county attorney update

**Tuesday, June 2, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Mary Lou Johansen, Todd Johnson, Mitch Rydl and Fran Andersen**

Approved agenda and minutes of May 26, 2015 meeting

***Approved Recorder's as needed position to Carolyn Bruhn***

***Approved Resolution 2015-27 (Deputy Recorder Miranda Bills wage to \$16/hr with 100% insurance coverage)***

Approved claims

**Accept/file Clerk of Courts May report of fees**

***Approve/file MMP updates: Hansen Farms-Home Place #62063, Douglas 6; D Lauritsen-Home place #62130, Hamlin 27; Jody Meiners-Home #61440, Viola 3; Dave Robinson-South Place #62115, Cameron 20***

Sec Rd update: 190<sup>th</sup> St project, summer hours, Hungry Canyon

***Approved IDOT budget amendment #1***

**Approved addition Asset #56, Roadside tractor**

Instructed Clerk to fax cyber liability information to Dave Lake

Atty update. **Board approved the Archival Agreement #1 for digitizing a portion of County Attorney files**

Sheriff Johnson discussed Civil Service Commission and need to fill vacancy

**Tuesday, June 9, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Todd Johnson, Chris Hemmingsen, Deb Campbell, Mary Lou Johansen, Deb Umland, Doug Weston, Gary Riesgaard, Bruce Haag, Jeanne Schwab, Betty Bendfeldt, Dave Lake, Mitch Rydl, Diane Jackson**

Approved agenda

Dept meeting held: update on lighting, shredding of confidential material in CH

***Approved Resolution 2015-28 (Carolyn Bruun, as needed Recorder Clerk, \$16/hr)***

Sheriff discussed pay changes

***Approved Resolution 2015-29 (FY16 wages as-needed Deputies be \$20/hr)***

***Approved Resolution 2015-30 (Sheriff Employee Melissa Thygesen wages \$14.76/hr)***

Betty Bendfeldt, Diana Munch, Chris Hemmingsen discussed zoning regarding site of On The Greene & Gifts LLC

**Approved Special Exception Use for commercial use for On The Greene & Gifts, LLC pursuant to Zoning Ordinance 21.7.4. Approved Class C liquor license/Class B native wine permit subject to fire marshal and health department inspections**

Dave Lake of Community Insurance reviewed renewal and cyber liability

**Tuesday, June 9, 2015 cont'd**

**Approved ICAP insurance renewal without the additional cyber liability**

Sec Rds update: PCC paving project, 190<sup>th</sup> street project regarding dirt work and storm sewers, FEMA/EWP sites/projects

**Approved setting public hearing for July 7, 2015 at 10 am for 100<sup>th</sup> St PCC paving project**

***Approved Resolution 25-31 (Aaron Hoegh to Grade 3, Operator C \$16.93 wage)***

Approved minutes of June 2, 2015

**Approved setting last claim date for fiscal year to June 29, change Board meeting to Monday, June 29, 2015**

***Accept/file construction permit application for Hansen Farms-Home Place, ID #62063, Douglas 5***

**Accept/file Recorder's May report of fees, Auditor's month-end reports**

Board took no action of use of Secure Shred Solution Services, discussed Civil Service Comm appointment

CPC Diane Jackson discussed HIPPA info and requirements. Also MH advocate position to be County position July 1<sup>st</sup>

**Tuesday, June 16, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Renee VonBokern, Todd Johnson, Fran Andersen, Deb Campbell**

Approve agenda with addition of PHN update, deletion of SR update. Approved minutes of June 9, 2015

Approved claims

PHN Schwab gave update and reviewed completed survey, renewal of contract with ACMH for PT and new contract signed with Eclipse at lower rate. Will be obtaining new refrigerator for vaccines

Sheriff explained the billing from US Cellular for mapping services

Renee VonBokern reviewed personnel policy draft and also FY17 union contract negotiations

Atty discussed watershed structure and reviewed minutes from 1972 and various misc files. Also discussed road record for 100<sup>th</sup> st and will check back with Engineer for more information

**Approve deletion of Sheriff's 2012 Chevy Tahoe**

Treasurer Campbell discussed Clerk's wages and taxes regarding building on leased land

***Approved Resolution 2015-32 (Amanda Kommes, Treasurer Clerk to full-time)***

**Approved Doug Weston's payroll cutoff date for June, 2015**

**Tuesday, June 23, 2015**

**Attending: Duane Deist and Todd Nelsen. Absent Gary VanAernam. Others present Lisa Frederiksen, Joni Hansen, Diana Munch, Sarah Gomez, Peggy Toft, Lyle Hansen, Jeanne Schwab, Fran Andersen, Deb Campbell and Jill Christensen**

Approve agenda with addition of Pitney Bowes update and funeral closing

Approved minutes of June 16, 2015 minutes

***Approved Resolution 2015-33 (FY16 appropriations resolution)***

***Accept/file MMP update for JEM Investments, LLC***

**Approved 1 day-use location sketch for Doug's Agri-Bar**

**Appointed David C Thompson to Civil Service Comm with term ending August 15, 2015**

***Approved Resolution 2015-34 (Kent Grabill, Roadside, wages)***

Sec Rds: Puck project gas line discussed, work orders, road rock needs, sites discussed, long term debt, employee funeral

**Approved deletion SR assets #1018 1055, Dell computers**

**Board will hold special meeting June 24, 2015 at 9:30 am**

Gomez of Midwest Partnership, Toft and Hansen gave review of goals and needs for Audubon County

PHN Schwab discussed upcoming employee funeral and stated her office will remain open

Atty report: discussed request for records she is working on. Treasurer joined and discussed taxes on building on leased land. Atty stated Asst Atty Brian Andersen may retire and how that would affect the office. Board rec'd different options

**Wednesday, June 24, 2015 Special meeting**

**Attending: Duane Deist and Todd Nelsen. Absent Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl and Heather Toft**

Approved agenda with addition of signing final EWP project plans

PHN Toft discussed closing office for funeral

***Approved closing county offices for funeral of employee Aaron Hoegh***

**Approved signing final plans for EWP project**

Update from Auditor's office on accounts payable and payroll

**Monday, June 29, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Scott Elmore, Mitch Rydl and Fran Andersen**

Approved agenda with addition of Pitney Bowes representative and two MMPs

Approved minutes of June 23 and June 24, 2015 meetings

Approved claims

*Accept/file MMPs for Gleason Farms: East site-D2 #57666, Leroy 26; Chad site #66867, Leroy 35; and Home site #61327, Leroy 26. Also Sunburst #63968, Cameron Sand Cumberland #63970, Lincoln 2*

Chairman called state fire marshal regarding walk-thru for liquor license application

Elmore of Pitney Bowes discussed upgrading postage machine. Board will check with FSC on network cable

Sec Rd update: TC from Heck on road in NE corner of county after heavy rains

**Set public hearing for July 14, 9:30 am for Emergency Watershed Protection Program**

**Approved universal pay vouchers for JEO for construction services for OA9 and HA4**

Atty update: splitting of bills and timesheets to be turned in starting July 1

Adjourned meeting at 11:15

**Special Meeting, Monday, June 29, 2015 11:17 a.m.**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen**

Approved agenda

*Approved Resolution 2015-35 (cancelling outstanding check Sheila Subbert)*

Meeting adjourned at 11:22 am

**Tuesday, July 7, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Deb Campbell, Mitch Rydl, Jill Christensen**

Approved agenda with addition of 2 MMPs, Auditor's month-end

Approved minutes of June 29, 2015 meetings

Approved claims

*Accept/file Clerks of Courts and Recorders June report of fees, Sheriff's quarterly report,*

*Accept/file resignation letter of Asst County Attorney Brian Andersen effective September 30, 2015*

Treas Campbell discussed property in Gray. **Motion to approve assignment of tax sale certificate for Parcel #050312410410 in Block 7, town of Gray.**

Treasurer stated they will start doing CDL's again

*Approved Resolution 2015-36 (FY16 payroll deductions)*

*Approved Resolution 2015-37 (Economic Development contribution \$41,200)*

*Approved Resolution 2015-38 (allocation funds for tourism expenses FY 16)*

*Approved Resolution 2015-39 (compliance with federal rules and regulations equal employment opportunities)*

*Approved Resolution 2015-40 (interfund operating transfers)*

*Accept/file MMP updates: D Lauritsen-Jensen farms #62131, Leroy 26; Madsen's Inc #62132, Leroy 15*

*Accept/file Auditor's June month-end financial report*

**Approved professional agreement between JEO and Audubon County for Leroy #9 bridge**

Sec Rd: discussed coding of funeral leave for payroll purposes, 190<sup>th</sup> St project, Hamlin 4 inspection, EWP project

Chairman opened public hearing on 100<sup>th</sup> St 73-05 paving project. No objections. Rydl reviewed costs and plans

Meeting adjourned

**Tuesday, July 14, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Jeanne Schwab, Todd Johnson, Mitch Rydl, Bruce Haag, Mary Lou Johansen, Chris Hemmingsen, Doug Weston, Deb Umland, Deb Campbell**

Approved agenda with deletion of MH advocate and approved minutes of July 7, 2015 meeting

Dept meeting held: discussed replacement of light bulbs throughout CH, State auditor visit July 27 for 2 weeks

*Approved Resolution 2015-41 (Miranda Bills, Deputy Recorder's PT position)*

Discussed designated physician, employment physicals and will review more on July 28<sup>th</sup>, discussed union negotiations

**Approved renewal of current lease agreement with Pitney Bowes postage machine**

*Approved Resolution 2015-42 (waiver Hansen Farms-home place)*

Opened Public Hearing on EWP DRS11322 project, no written or oral comments rec'd

**Motion to award contract for 100<sup>th</sup> St project to PCS subject to bid approval by EDA**

*Approved Resolution 2015-43 (Christena Hemmingsen wage)*

*Approved Resolution 2015-44 (Kent Grabill wage)*

Sec Rd update: Grabill to attend living trust fund meeting, 190<sup>th</sup> St project, Hamlin 4 bridge, Oakfield 9 bridge

*Accept/file MMP updates: J Klein-JMK Finishers #65391, Ewoldt 13, Carroll Co; D Anthofer-Anthofer Family Farms, Viola 32*

**Tuesday, July 14, 2015 cont'd**

**Set canvass date for School Election Friday, September 11, 2015, 12 noon**

**Approve deletion of Assessor's asset #2159, Dell monitor**

Treasurer Campbell presented semi-annual report

**Accept/file Treasurer's semi-annual report**

**Tuesday, July 21, 2015**

Prior to meeting Assr Umland discussed Disabled Veteran's Homestead Tax Credit applications. Assrs were to give an application extension through 6/30/15 for 2014 yr however, none had been submitted to auditor/BOS. In checking with Deputy Assr it was noted that due to extension there were 3 additional qualifying applications that could be included in 2014 and requested that Assr submit to Auditor/BOS for approval before proceeding further with tax billing process

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Jeanne Schwab, Todd Johnson, Diane Jackson, Donna Ray, Wayne Nelsen, Eric Carlson, Mitch Rydl, Chris Hemmingsen, Deb Campbell, Fran Andersen**

Approve agenda with deletion of PHN refrigerator and Historical Society

Approved minutes of July 14, 2015

**Approved deletion of PHN asset #2153, refrigerator**

Discussion held on designated physician and Nelsen has not contacted ACMH for more information

**Approved Paul Greufe as union negotiator for both unions for upcoming contracts**

CPC Jackson discussed services of MH Advocate

**Approved appointing Donna Ray as MH Advocate for Audubon Co as per HF468, retroactive to July 1, 2015**

Approved claims

Eng Rydl opened bids for EWP DRS 11322 project with Nelson Rock low bidder. Disc snow removal for CDL testing at fairgrounds, 190<sup>th</sup> St update, Gray road and road policy from July of 2000

**Approved universal pay voucher for JEO for project HA4-8535 and project OA9-1040**

**Approved deletion of SR asset #92, Freightliner day cab**

**Board instructed Auditor to send \$400 to Historical Society to fulfill annual contribution**

**Approved additional qualifying 2014 disabled Veteran homestead credits**

**Dept head mtg from Aug 11 to Aug 18 as no Aug 11 BOS meeting**

Board discussed Dept 51 FY15 overages FY16 invoice coding, budget review

**Board approved passing Homestead Credit Funding differences on to taxpayer**

Treas discussed tanks on leased land and stated previous owner deceased

**Approved tax abatement for building on leased land for Parcel #050521330802**

Board discussed health insurance premium reimbursement for Atty Clerk, Atty Andersen stated she will bring check

**Tuesday, July 28, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Diana Munch, Jill Christensen, Todd Johnson, Mitch Rydl, Bruce Haag, Doug Weston, Fran Andersen**

Approved agenda with addition of MMPs, Atty's digital contract, claims not approved, hiring of temporary help

Approved minutes of July 21, 2015

**Approved Resolution 2015-45 (FY15 Cabeda payment, sheriff reserved room revenues, Economic Development, Conservation Park Improvement fund, Land Acquisition Fund)**

**Approve Audubon County substance abuse prevention grant 4<sup>th</sup> quarter**

Board discussed designated physician. **Board will table action until more information is obtained**

**Approved deletion of Sheriff's assets: dog kennel purchased in 2003, drug dog Harry**

**Approved disposal of urn for drug dog to Shawn Young**

**Accept/file MMP updates: Clark family farms-Amelia #65543, Cameron 2; B Weber #62423, Viola 32; Blomme-Cottonwood #63260, Greeley 9**

Eng discussed bids for EWP DRS11322 project, 190<sup>th</sup> St, Hamlin 4 bridge, Oakfield 9 & 11 bridges, road rock

**Awarded EWP contract to Nelson Rock Contracting, Inc**

**Approved deletion of assets: #1049, copier; #45 1990 IH truck**

Haag brought in fixed asset deletions for Cons

Weston discussed light replacement

**Board amended agenda to add deletion of numerous fixed assets from Conservation**

**Approved deletion of cons assets:**

Atty discussed asst county atty position. Discussed Westlaw and Windstream, Verizon, utilities, rent splits

Board continued work on fixed assets



**Tuesday, August 4, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Jean Hinners, Mitch Rydl, Jeanne Schwab**

Approved agenda with addition of Clerk's report of fees

Approved minutes of July 28, 2015 meeting

Jean Hinners discussed road closure and route for emergency vehicle to take

Approved claims

*Approved/allowed-disallowed Military/Homestead applications*

**Approved authorizing Chairman to sign all future documents for EWP project and EDA projects**

*Approved utility permit for MidAmerican Energy at intersection of 170<sup>th</sup> St and Kingbird Ave*

Sec Red: discussed detour route and states he contacts Sheriff with closures, etc; 190<sup>th</sup> St project, completion OA11, OA9 progress, status of EWP and EDA projects

Board drafted memo on fixed assets and what is requested by State Auditors

*Accept/file MMP for Multi-Pig #61060, Cameron 29*

*Accept/file Clerk's July report of fees*

**Tuesday, August 18, 2015**

**Attending: Duane Deist, Todd Nelsen, Joni Hansen, Mitch Rydl, Todd Johnson, Kent Grabill, Mary Lou Johansen, Deb Umland, Doug Weston, Judge Richardson, Fran Andersen, Lisa Frederiksen, Deb Campbell. Absent Gary VanAernam**

Approved agenda and minutes of August 4, 2015 meeting

Dept meeting: Discussed fixed assets, county credit card, postage meter, replacement of S basement door, front steps

Sheriff discussed building storage bldg at SR shop location; Judge Richardson discussed CH security

Grabill gave Roadside update, reviewed grants he has applied for

Sec Rd update: 190<sup>th</sup> st project, bridges, F16, EWP, FEMA, patching

*Approved IDOT federal aid agreement for BROS-C(5)(61)-5F-05, LE9*

Atty update: Voted to go into closed session

*Approved Archival Agreement #2 with April Brand*

Atty stated she will post ad for temporary office help, check into status of Pigsley reimbursement

*Approved Resolution 2015-46 (hiring Patrick Riley, Deputy Sheriff)*

Approve claims

*Accept/file Recorder's and Auditor's July month-end reports*

Approve deletion of Emg Mgt asset #2075, Dell PC

*Accept/file MMP updates: Newell Pic ii #61310, Oakfield 27; Handlos-Zaiger SW #62467, Douglas 12; Handlos-Andersen #62468, Douglas 14; Handlos-Shaw #64099, Cameron 19; Handlos-Arnold #67383, Cameron 9; NJO, LLC-Beck #64957, Greeley 25*

*Approved signing letters for disallowed homestead tax credits*

Treasurer discussed check for MEI reimbursement, tax abatements

Auditor's office to send memo on fixed assets to all depts.

**Tuesday, August 25, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Deb Campbell, Mitch Rydl, Lee Jensen, Jill Christensen**

Approved agenda and minutes of August 18, 2015 mtg

*Approved moving Sept 1 at 1 pm Board mtg to law library, move Sept 8 mtg to Sept 11 at 8:30 am for school election canvass*

Approved memo to all depts on fixed assets

*Approved abatement of taxes on Parcel #050521330802, Farris Conoco tanks; Parcel #050521320105, Jo Irlmeier bldg., Parcel #051104009031 Exira Grocery store bldg, Parcel #051104016092 Archibald property*

Tabled appt of supervisor to WESCO Board

Discussed county credit card requests and contacted State Auditor

*Accept/file MMP update Handlos-Rudolph #57972, Sharon 1& construction permit for same property*

SR: approved utility permit West Central Regional Water, Sec 5, Exira Twp. Equip rprs, grading roads, 190<sup>th</sup> st seeding

*Approved Resolution 2015-47 (hiring Steffes, Riesgaard, Steffensen as Equip B operators)*

Lee Jensen discussed garbage hauling to transfer station, trucks going to Guthrie Co

Board discussed time off for court ordered subpoenas and hrly proration of insurances

**Tuesday, September 1, 2015**

**Attending: Duane Deist, Todd Nelsen, Joni Hansen, Mary Lou Johansen, Karen McGuire, Mitch Rydl, Todd Johnson, Jeanne Schwab, Fran Andersen. Gary VanAernam absent**

Approved agenda with addition of Clerk of Court and Recorder's reports of fees

**Tuesday, September 1, 2015 continued**

Approved minutes of August 25, 2015 mtg.

Discussed main floor copier with Mary Lou Johansen

McGuire of ACMH requested tax abatements for hosp owned clinic property

***Approved abatement of Parcels #0511040016079 and #050528220801 – hospital properties***

Approved claims

***Approved construction permit application Handlos-Rudolph ID#57972, Sharon 1***

SR: Discussed upcoming union negotiations, Approved payment vouchers JEO

***Approved Resolution 2015-48 (grant funding for equip)(sprayers, fire equip, tree grinder, etc)***

Approved memo to dept heads on budget amendment, approved ad for various Board openings

***Accept file Clerk's and Recorders August reports***

Atty discussed temp help while other employee using medical leave, increased pay for employe and tabled this request

***Approved Resolution 2015-49 (Cable/Baylor Attorney hires)***

***Approved updating main floor copier per quote from Counsel***

**Friday, September 11, 2015**

**Board counted monies in Treas, Recorder, Sheriff, Assessor offices**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris**

**Hemmingsen, Deb Campbell**

Approved agenda, minutes of Sept 1, 2015 meeting

Discussed budget amendment, credit card policy, last day worked policy, consolidated UR project reports

***Accept/file Auditor's August financial reports***

***Approved Board Chairman to sign county substance abuse prevention agreement***

***Approved Board Chairman casting IMWCA ballot***

***Accept/file MMP updates: Green Flash II ID#60791, Greeley 11; Berg, Inc ID#58065, Lincoln 36; Roanoke ID#62111,***

***Vola 16; Handlos Ranch S ID364829, Cameron 21; Hanners ID#65590, Lincoln 1***

SR: concrete patching, hauling rock, bridge work

***Approved DHS suspension of taxes on parcel***

***Board of Canvassers for regular school election returns held: ordered Audubon to notify schools of winners***

Worked on fixed asset list, prepared budget amendment

**Tuesday, September 15, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Melissa Thygesen, Deb**

**Campbell, Bruce Haag, Kent Grabill, Mitch Rydl, Doug Weston, Jill Christensen, Fran Andersen, Mary Lou**

**Johansen, Gary Riesgaard**

Approved agenda and minutes of September 11, 2015 meeting

Dept head mtg: credit card policy, sheriff's door, budget amendment

SR: discussed drill seeder aka spader. ***Approved purchase of spader with grant***

Approved claims

Discussed final paychecks for salaried employees

***Approved final paychecks for salaried employees will be month following termination for any work time that falls***

***between the 21<sup>st</sup> and end of month.*** Discussed last-day-worked policy loop hold and ability of Board to allow dept head to

hire replacements before predecessor terminates employment (high cost to taxpayers paying double benefits)

**Approved Laurie Gilbert to Region XII Regional Housing Authority Executive Board 10-1-15 to 9-30-16**

No decisions made on credit card policy

Atty present and personnel matters discussion. Board to review/reconsider Resolution 2015—49 of 10-20-15

***Approved Resolution 2015-50 (Faith Anthony raise to \$13.69 9-1-15)***

***Approved void portion of Resolution 2015-12 as previously requested by attorney***

Reviewed David's Creek watershed file

Recorder Johansen gave her blessings on working with Tyler and Fidler Version 10 software import and that she will not be paying for it out of her budget

**[see 12-1-15 minutes that show approval of FY15 urban renewal plan as voted on at 9-15-15 meeting]**

**Tuesday, September 22, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, Michelle from Bro, Mitch**

**Rydl, Nan Dreher, Jeanne Schwab**

Approved agenda with addition of library survey, approved minutes of September 15, 2015 meeting

**Approved public notice for FY15 budget amendment, public hearing October 6, 10 am in law library**

Amend agenda to approve disposal of Gestetner DSM 725 copier

Board reviewed library survey

**Tuesday, September 22, 2015 cont'd**

**Board approved submitted change to credit card policy**

SR: F16, Oakfield 9, Hamlin 4, EWP projects, bridge patching, dirt roads, employee retirement, Puck project

***Approved utility permit for West Central Iowa Rural Water for Viola Twp, Sections 8-9; Approved pay vouchers JEO for Oakfield 9 project, F16 project, and Hamlin 4***

***Approved Resolution 2015-51 (Darrin Asmus, Equipment Operator B hire)***

***Approved Resolution 2015-52 (approve M Rydl to apply and sign agreements for IDOT trust fund grant)***

Nan Dreher of Assessors office explained family farm credit qualifications

PHN Schwab discussed grant rec'd on public health accreditation

***Accept/file Master Matrix for Handlos-Rudolph site ID#57972, Sharon 1; recommend approval this site due to an acceptable score and forward to DNR***

**Tuesday, September 29, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Fran Andersen, Todd Johnson, Mitch Rydl**

Approve agenda and minutes of September 22, 2015 meeting

***Accept/file MMP for Handlos-Tessman ID#65436, Cameron 36***

Accept/file 4<sup>th</sup> Judicial District annual report

Flex renewal forms discussed. ***Approved/signed 2016 Flex renewal documents***

Discussed last day worked policy and will leave as is for now

***Approved Tyler/Fidlar import and to pay for same as Version X***

***Approved DHS suspension of taxes on parcels 050521310216, 050521310217, 050521310218, 050521310219, 050521320220***

Atty Andersen discussed FT Co Atty, using Brian's wages for additional staff, appt of asst Co Atty

SR: 170<sup>th</sup> St, dirt road work, F16 progress, Puck road, EWP project, seal coating and patching

Amended agenda to add utility permit to agenda

***Approved MidAmerican utility permit Sec 10, Hamlin Twp; utility permit Manning Municipal Gas at 100<sup>th</sup> St***

Sheriff inquired to completion of bridge/culvert east of Elk Horn

Board counted monies in Sheriff's office

**Tuesday, October 6, 2015**

**Attending: Duane Deist, Todd Nelsen, Becky Marten, Mitch Rydl, Fran Andersen. Gary VanAernman absent**

Approved agenda and minutes of September 29, 2015 meeting

Approved claims

***Accept/file Clerk's, Auditor's, Sheriff's September reports***

Approved deletion Assessor asset #2159. Dell monitor

***Approved Resolution 2015-53 (splitting purchases lawn mower/snow blower from gen supplement to gen basic fund)***

FY Budget Amendment hearing held

***Approved Resolution 2015-54 (FY16 budget amendment – Dept 51, Dept 99)***

SR: farmer's crop damage and requests rip-rap instead of crop damage, budget amendment, DOT projects

Amend agenda to include approval of Nelson & Rock claim and Mediacom utility permit

***Approved payment of Nelson & Roc claim, approved Mediacom utility permit for west side Hwy 71 and 190<sup>th</sup> St***

Set Oct 13 board meeting to meet with Paul Greufe for union negotiations

Atty Andersen present 2 documents on her change in status to FY county atty, office expenses and Board tabled discussions

**Tuesday, October 13, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Mary Lou Johansen, Doug Weston, Jeanne**

**Schwab, Deb Umland, Chris Hemmingsen, Mitch Rydl, Deb Campbell, Melissa Thygesen, Jill Christensen, Todd**

**Johnson, Joel Rattenborg, James Wiemann**

Approve agenda and minutes of October 6, 2015 meeting

Department mtg held: credit card policy updates

***Approved Resolution 2015-55 (interfund operating transfer)***

***Approved Resolution 2015-56 (waiver approval for Handlow-Rudolph construction permit)***

***Approved Resolution 2015-57 (2016 5-yr road program)***

Rattenborg submitted initial union proposal for PPME local 2003

Wiemann questioned taxes and referred him to Treasurer

**Approved deletion Auditor's asset #999 IVoters computer**

**Tuesday, October 20, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, Chris Hemmingsen, Doug Weston, Miranda Bills, Fran Andersen**

Approved agenda with addition of 3 MMP's, approved October 13, 2015 minutes

Approved claims

**Approved tax suspension for Parcel #050901340210**

Auditor reviewed Affordable Care Act compliance, penalties

SR: Chris reviewed billing invoice, employees patching roads

**Approved utility permit West Central IA Rural Water 1894 Kingbird, utility permit West Central Iowa Rural Water 1138 Oriole Ave, utility permit Regional Water 3061 Kingbird Ave**

**Accept/file MMP's: Handlos Ranch #60990, Cameron 21; AMVC ID#65042, Melville 36; N&J Smith Farms ID#65024, Leroy 15**

Custodian discussed CH front steps

Nelsen discussed Valley Business Park negotiating land rent

Miranda Bills discussed credit card application

Atty Andersen discussed as-needed employees, FMLA employee, code requirements of MH cases

**Approved Resolution 2015-58 (Attorney FT position \$64,754 starting 10-1-15)**

**Tuesday, October 27, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Becky Marten, Ivan Andersen, Mark McLaughlin, Joe Foran, Lyle Hansen, Brett Irlmeier, Sara Gomez, Emily Hawkins, Peggy Toft, Joel Rattenborg, Kent Grabill, Jeanne Schwab**

Approve agenda and minutes of October 20, 2015 meeting. App moving Nov 3, 2015 meeting to Nov 2, 2015 8:30 a.m.

**Accept/file MMP update Matthew Halbur ID#59813, Iowa 25, Crawford Co**

**Set canvas date for City election to November 10, 2015 1 pm**

Auditor discussed retiree payout/last-day-work/prehiring replacements, costliness to taxpayers when dept heads pre-hire replacements, use vac/holidays/etc versus payout vacation in lump sum format.

**Nelsen stated he and Eng had understanding as to what should be allowed (see minutes for further narrative)**

City Clerk Foran joined mtg and discussed voluntary annexation of land south of Audubon and 3 steps in process:

annexation, TIF and bonding. Questions asked concerning water supply, township questions

Gomez of Midwest Partnership presented quarterly report with handouts. Irlmeier expressed appreciation to Board

Rattenborg presented initial response to Union proposal

Engineer explained resolution and 28E agreement with Cass County

**Approved Resolution 2015-59 (28E agreement with Cass Co on bridge/structure county line 350<sup>th</sup> st)**

**Approved utility permit MidAmerican Energy at Littlefield Drive & Jay Ave; utility permit Regional Water at Jay Ave, Hamlin Sec 10**

SR: retiree payout/last day worked policies discussed. **Nelsen & Rydl agreed they were both under same understanding with no comment from other 2 supervisors.** Rydl explained increased costs on 190<sup>th</sup> St project, extensive bridge damage south of 130<sup>th</sup> and Herron and options for repairing this. Also bridge inspections to be done

Weed Commissioner Grabill presented annual report to be forwarded to state. Discussed certified letter sent and agitation by receiver. Board suggested signed complaint needed

PHN Schwab requested approval for credit card. Nelsen to contact Landmands Bank

Credit card purchase approval agenda item not addressed at this time

**Monday, November 2, 2015**

**Attending: Duane Deist, Gary VanAernam, Joni Hansen, Becky Marten, Doug Weston, Mary Lou Johansen, Mitch Rydl. Todd Nelsen absent**

Approve agenda and approve minutes of October 27, 2015 meeting

Custodian updated on status of replacement door on south side. Questioned painting of handicap parking space

**Accept/file MMP update Double D Pork ID#61130, Eden 34/35 Carroll Co**

**Approved deletion of I-Voters computer asset #0999**

Approved claims

Recorder discussed credit card application and phone call to Fidlar

SR: rock hauling, patching, replacing tubes

**Approved pay voucher JEO (HA4 bridge replacement), JEO (OA9 bridge replacement), JEO (F16 HMA roadway)**

**Approved Operation & Maintenance agreement with NRCS for EWP project**

**Tuesday, November 10, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Bruce Haag, Doug Weston, Mary Lou Johansen, Deb Umland, Jeanne Schwab, Todd Johnson, Deb Campbell, Faith Anthony**

Approved agenda and minutes of November 2, 2015 meeting

Dept Head mtg: State Auditor dates, credit card applications, Assessor public access computer, wellness, Christmas potluck 12/15/15

**Approved purchase of new public access computer located in Assessor's office**

Custodian gave update on handicapped parking space and said he'd never rec'd complaints of where it is located. Board instructed him to proceed with door replacement

Sheriff presented copy of Sheriff's Equitable Sharing Agreement

*Accept/file Clerk of Courts, Auditors month-end reports*

Board approved moving meeting locations to law library while State Auditors present Nov 17 & 24 and Dec 1

Board discussed prior approval for credit card purchases, discussed purchases with Sheriff Johnson

**Nelsen stated he had discussed last day work policy with Engineer**

**Sign and approved Initial Disallowed 2015 Homestead application**

Atty employee Anthony presented Equitable Sharing Agreement. Asked about FMLA papers from Atty office

**Board approved Chairman to sign Attorney Equitable Sharing Agreement**

Recessed until 1 pm and reconvened for canvass

**After canvassing votes from City elections held November 3 in Audubon County the Board instructed the Auditor's office to forward abstracts, results and certificates to proper City Clerks**

**Tuesday, November 17, 2015**

**Attending: Duane Deist, Todd Nelsen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Robert Ammann, Jim Burns, Susan Osvald, Jeanne Schwab. Gary VanAernam absent**

Approved agenda and minutes of November 10, 2015 meeting

Approved claims

*Accept/file Recorder's October report of fees*

*Signed Family Farm Applications as recommended by Assessor*

Board reviewed current credit card policies, Nelsen stated he had discussed these with State Auditor

SR: Discussed current credit or charge cards and proposed limits; TIF certification, figures to be certified, budget amend

**Approved Notice to Bidders for SR 2016 fuel letting; Approved final plans for LE9 bridge replacement project; Set Public Hearing budget amendment for December 8, 2015**

Ammann and Burns of Elderbridge Agency reviewed annual report

PHN Schwab discussed FMLA papers

**Tuesday, November 24, 2015**

**Attending: Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Kent Grabill, Mitch Rydl, Chris Hemmingsen, Diane Jackson**

Approved agenda and minutes of November 17, 2015 meeting

**Approved deletion of Asset #2156, Optiplex 330, public PC for GIS**

*Approved Class C liquor license renewal for Darrell's Place*

*Approved Resolution 2015-59 (IDOT agreement living roadway trust fund grant)*

CPC Jackson discussed MH providers

SR update and weekly activity

**Approved and signed TIF certification**

**Tuesday, December 1, 2015**

**Attending: Duane Deist, Todd Nelsen, Joni Hansen, Mitch Rydl, Todd Johnson, Jeanne Schwab. Gary VanAernam absent. Rydl stopped to let Board know he wouldn't be available for SR update**

Approved agenda with deletion of TIF certification. Approved minutes of November 17, 2015 meeting.

**Board approved amending minutes of September 15, 2015 meeting to show the approval of FY15 urban renewal plan as voted upon**

Sheriff discussed new K-9 and supplies for new kennel at Tibbets' residence and training agreement

**Board approved to sign agreement for reimbursement of training expenses with Tibbets**

Approved claims

Discussed Medicaid letter with PHN Schwab, no action at present time

After discussion *Appointed Robert D Nelson to County Magistrate Appointing Commission to replace Alan Jacobsen*

**Postpone budget amendment public hearing to later date**

**Tuesday, December 8, 2015**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Mike Jensen, Kent Grabill, Deb Campbell, Mary Lou Johansen, Deb Umland, Chris Hemmingsen, Bruce Haag, Doug Weston, Ivan Andersen, Diane Jackson, Jeanne Schwab, Fran Andersen

Approved agenda and minutes of December 1, 2015 meeting

*Accept/file Clerk of Courts, Recorders and Auditors November report of fees*

*Accept/file MMP update Green Flash II-Bear Grove ID#61176, Union 24, Guthrie County*

*Approve Class B native wine permit for Molly's*

Dept head meeting: discussion regarding state auditors

Cons Director Haag discussed upcoming vacancy on board and will postpone appointment until January 4, 2016 meeting  
SR: Hemmingsen and Ivan Andersen discussed seal coat road agreement, employees hauling rock, Exira bridge damage

*Approved agreement with Ivan Andersen for seal coat road*

Auditor discussed intangible assets and sample policy from state auditors

CPC Jackson gave update on MH region and services

**Approved turning over unpaid Sanitarian bill to Atty for collection**

Atty discussed Judicial Magistrate Appointing Committee, reappointed Ted Bauer as Atty rep to Comp Board

**Board appointed Tim Andersen to Comp Board as their representative**

Board set Dec 29 as deadline for budget requests to be turned in to Auditor's office

**Tuesday, December 15, 2015**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Mitch Rydl, Mary Lou Johansen, Jerry Kelly

Approve agenda with addition of approving Certification of Completion for 190<sup>th</sup> St project

Approve minutes of December 8, 2015 meeting

Approved claims

Discussed off-road vehicle policy, will forward info to county attorney

Auditor and Recorder discussed wage increase history with Board

Board discussed SR management hrly rate, OT. Eng Rydl joined & stated non-union employee is not exempt from Fair Labor standards and they are entitled to OT pay

*Accepted resignation of SR road employee Dale Borkowski effect Dec 18, 2015*

*Approved certificate of completion and final acceptance for 190<sup>th</sup> St project*

Jerry Kelly inquired about comp board recommendations and insurance costs

Board recessed and reconvened for budget work session

**Tuesday, December 22, 2015**

**Attending:** Duane Deist, Todd Nelsen, Gary VanAernam, Joni Hansen, Diana Munch, Mitch Rydl, Deb Umland, Jeanne Schwab, Brandon Toft, Joe Foran, Bruce Haag, Peggy Smalley, Jerry Kelly

Approve agenda with addition of time change, approve minutes of December 15, 2015 meeting

*Accept/file MMP's: Handlos-Steffes ID#61952 Douglas 9; Handlos-King #61964 Cameron 18; Handlos-HomeE #5972 Leroy 19; Carter-Pheasant Ave Farms #58382 Melville 22; Snyder-Triple K #60957 Hamlin 5 and Home #62061 Leroy 20; Jason Christensen #57968 Douglas 23; CHMD-Delbert Christensen #362087 Sharon 7*

**Change January 5 meeting to January 4, 2016 at regular time**

TC to Brad Holten on health insurance

**Motion to set public hearing date of January 19, 2016 at 10 am for budget amendment**

*Approved pay vouchers to JEO for OA9 and HA4 bridge projects and F16 project*

*Approve Certificate of Completion and final acceptance for F16 St project, final plans F36 project and F58 project*

*Approve resolution 2015-60 (Joel Rattenborg to sign maintenance position)*

Approved deletion of asset #1053, paper shredder

**Board accepted initial proposal for Sheriff's union and presented response**

Closed session held

Board discussed upcoming contract for County Engineer

Meeting recessed and reconvened at 2 pm

Board discussed bike trail and proposed city annexation of property south of town

Conservation Dir Haag presented 2010-2020 plan for conservation board

**Tuesday, December 29, 2015**

**Attending:** Duane Deist, Todd Nelsen, Joni Hansen, Diana Munch, Kent Grabill, Chris Hemmingsen, Mitch Rydl, Dwight Jessen, Deb Umland, Jeanne Schwab, Deb Campbell, Mary Lou Johansen. Gary VanAernam absent

Approved agenda and minutes of December 22, 2015 meeting

*Approved agreement with Paul Greufe for HR services*

## SUPERVISOR'S MINUTE BOOK 2015

January 5, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Deputy Auditor Joni Hansen. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Mitch Rydl and Kent Grabill.

Motion-Deist Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Deist Second-VanAernam to appoint Duane Deist as Chairman and Todd Nelsen as Vice-Chairman. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the December 30, 2014 Board meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$101,180.51. Vote-all in favor.

Motion-VanAernam Second-Nelsen to set regular board meetings for each Tuesday morning at 8:30 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the 2015 Courthouse office closings as follows: Memorial Day, May 25, Fourth of July – July 3, Labor Day – September 7, Veteran's Day – November 11, Thanksgiving Day – November 26, Friday after Thanksgiving – November 27, Christmas Eve – Noon December 24, Christmas Day – December 25 and New Year's Day – January 1. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Audubon County Advocate Journal as the legal newspaper. Vote-all in favor. Motion-Nelsen Second-VanAernam to make the following distribution of Supervisors Boards/committees. Vote-all in favor.

**Gary VanAernam:** Audubon County Security Committee; Adult Correction Services; Juvenile Emergency Service; Audubon County Emergency Management Board; Audubon County E911 Board; Region XII County of Government Policy Committee; New Opportunities Inc.; Audubon County Safety Committee; Decategorization Board-Governance Board Alternate; REAP Committee; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee

**Todd Nelsen:** Cherokee Citizens Advisory Board; Synergy Center Board; Decategorization Board-Local Planning Group and Governance Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon Co. Economic Development; Tourism Board; CABEDA (I-80/HWY 71 Business Park) Board; Hungry Canyon-Loess Hills; Assessor's Conference Board; HIPAA; SW DHS Services Area Advisory Board, Audubon County Safety Committee, Heart of Iowa Community Services Regional Board (MH) alternate.

**Duane Deist:** WESCO, Audubon County Landfill Commission, Audubon County Enterprise Zone Board; Region XII Council of Government L.E.O. Board; M&M Divide RC&D Board; DHS Cluster Board; Region XII Council of Government Policy Council; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon County Board of Health, Audubon County Safety Committee, Southwest Iowa Sheltered Workshop/7 County Board, Heart of Iowa Community Services Regional Board (MH).

Motion-Nelsen Second-VanAernam to approve the appointment of Connie Esbeck to the Conservation Board. Vote-all in favor. Motion-VanAernam Second-Nelsen to appoint the Board of Supervisors as the Safety Directors. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve a sales tax policy stating employees would not be reimbursed for sales tax on purchases they make as the county is tax exempt... Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2015-1 as follows. Vote-all in favor.

**RESOLUTION 2015-1****CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2015 and January 31, 2016 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR

may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUDUBON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Dated: January 5, 2015

Duane Deist  
Chairman, Board of Supervisors

ATTEST: Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve the Health Care Flexible Spending Account Amendment. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2015-2 as follows. Vote-all in favor.

**RESOLUTION 2015-2**

**WHEREAS**, the County continues to engage in planning for the future; and

**WHEREAS**, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and

**WHEREAS**, the Board of Supervisors believes it is necessary to assign certain amounts in the ending fund balances to assist in the payment of these expenditures in the future in compliance with GASB 54; and

**WHEREAS**, the Sheriff's Department has received a \$3000 private donation designated by the donor to be used for the purchase of body cameras,

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that this \$3000 private donation be assigned out of the General Basic Fund to be used per the donor's request. This amount or any unspent portion thereof will remain as an assigned balance accordingly until completely expended.

Passed and approved this 5th day of January, 2015.

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Triple K Snyder, Inc., ID#62061, Leroy 20. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Triple K Snyder, Inc., ID#60957, Hamlin 5. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Kent Grabill, ID#58071, Douglas 9. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the deletion and disposal of Sheriff's asset #0421, fingerprint machine. Vote-all in favor.

Mitch Rydl gave the secondary road update and discussed budgets and stated his men have been cutting trees. Kent Grabill discussed roadside budget items. \

The Board acknowledged the appointment of Teresa Murray as Deputy Treasurer and Miranda Bills as Deputy Recorder.

The Board worked on budgets. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 3:29 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor



Claims Listing Report  
AUDUBON COUNTY

01/05/2015 through 01/05/2015

Vendor	Description	Amount
ACE HARDWARE	CUST SUPPLIES	11.98
ANDERSEN LAW OFFICES	ATTY ALLOWANCE/RENT/INS	2,904.16
APCO INTERNATIONAL INC	2015 APCO DUES-E911	69.00
ARCADIA LIMESTONE CO	SR SNOW MTRL	2,904.88
AUDUBON CO AIRPORT AUTHORITY	QRTLY PYMT	9,127.48
AUDUBON CO ECONOMIC DEVE	QRTLY PYMT	7,611.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	2,075.93
AUDUBON CO SHERIFF	SHER SERV	1,152.38
AUDUBON COUNTY LANDFILL	QRTLY ALLOC	10,683.75
AUDUBON MEDIA CORPORATION	LETTERHEAD/SHER	108.00
BECKENDORF, JANE	2014GRANDJURY	39.00
BECKSTROM REPAIR LLC	SR PARTS	109.50
BETHANY CEMETERY	VETERANS GRAVES	170.00
BLACKSTRAP INC	SR SNOW MTRL	8,664.81
BLUML, JANELL	2014GRANDJURY	30.90
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	74.80
BOONE COUNTY SHERIFF	SHERIFF SERVICE FEE	31.10
BOWEN CEMETERY	VETERANS GRAVES	60.00
BRIGGS HEALTHCARE	OFF FORMS/PHN	170.14
BURGER APPLIANCE & REPAIRS	SR OUTSIDE LABOR	123.51
BUSINESS CARD	FUEL/MEALS/FIN CHS-SHER	139.40
CAMERON TOWNSHIP CEMETERY	VETERANS GRAVES	55.00
CARPENTER UNIFORM CO	UNIFORM ITEMS/SHER	302.82
CARROLL CO AUDITOR	FY15 ALLOCATION	1,520.00
CARROLL POLICE DEPARTMENT	DRUG TESTING REIMB/SHER	100.00
CENTURYLINK	SERV-E911	14.00
CHRISTENSEN, SARAH G	REIMB POST/PHN	3.08
CITY OF AUDUBON - LIBRARY	QRTLY PYMT	6,300.00
CITY SERVICE & PARTS	SR PARTS/FILTERS	379.00
CONCERNED INC	NOV MH WRK ACT	315.00
CORPORATE OFFICE	2014 FLEX FUNDING	1,226.61
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	109.39
D & J AUTO INC	OIL CHG/AIR FILTER/SHER	92.73
DANISH VILLAGES VOICE	GEN ELEC NOTICE/SAMPLE BALLOT	538.46
DELTA DENTAL	COBRA PREM	34.36
DES MOINES STAMP MFG CO	REC STAMP	47.70
DHS CASHIER	MH NOV RM/BD	1,060.58
DOUGLAS TOWNSHIP CEMETERY	VETERANS GRAVES	5.00
DREHER SANITATION	SANITATION SERVICE	49.50
EBENEZER LUTHERAN CEMETERY	VETERANS GRAVES	65.00
ELMQUIST, DELBERT	VA TRANSPORT	80.00
ELMQUIST, NEIL	2014GRANDJURY	30.90
ESBECK, CONNIE	2014GRANDJURY	39.00
EXIRA CITY CLERK	QRTLY PYMT	3,150.00
FILTER CARE	SR FILTER CLEANING	99.70
GEMPLER'S INC	RS SAFETY GEAR	109.00
GREENE COUNTY	CPC 3RD QRT SERV	5,830.57
GRIFFITH, ROGER	2014GRANDJURY	30.90

01/05/2015 through 01/05/2015

Vendor	Description	Amount
GUTHRIE COUNTY REC	CONS ELECTRIC	1,150.45
HACKWELL, FLOYD	2014GRANDJURY	39.00
HAMLIN LUTHERAN CEMETERY	VETERANS GRAVES	145.00
HANSEN, MARGARET	2014GRANDJURY	45.30
HOLY TRINITY CEMETERY	VETERANS GRAVES	90.00
IA COUNTY RECORDERS ASSN	REC CERTIFICATION REGISTRATION	50.00
IA MUNICIPALITIES WKRS	SR WORK COMP PREM	7,318.00
IA STATE ASSN OF ASSESSORS	ASSR 2015 DUES	600.00
IA STATE ASSN OF COUNTIES	REC MTG REGISTRATION	70.00
IMMANUEL LUTHERAN CEMETERY	VETERANS GRAVES	605.00
IOWA DEPARTMENT OF TRANSPORTAT	SR BLADES	880.45
ISAC-GROUP HEALTH PROGRAM	COBRA HEALTH PREM	592.00
JEO CONSULTING GROUP INC	SR ENG TESTING SER	10,309.30
KIMBALLTON CITY CLERK	LIBRARY QRTL PYMT	1,050.00
KING, MARK	2014GRANDJURY	34.50
LINCOLN TWP CEMETERY	VETERANS GRAVES	50.00
LUCCOCKS GROVE CEMETERY	VETERANS GRAVES	10.00
MAIL SERVICES LLC	TREAS PRINTING/PSTG	213.72
MEDIACOM	SHER CABLE-JAIL	87.85
MIDAMERICAN ENERGY CO	SR ELECTRIC	68.31
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	584.90
OAK HILL CEMETERY	VETERANS GRAVES	235.00
OAKFIELD CEMETERY	VETERANS GRAVES	230.00
PAT KAISER'S CHRISTIANSEN MTRS	TIRE REP/SHER	64.16
PITNEY BOWES PURCHASE POWER	WC POSTAGE	1,638.00
PLEASANT HILL CEMETERY	VETERANS GRAVES	80.00
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS FINANCE CHARGE	3.89
REMSBURG SERVICE INC	SR BLDG SUP, PARTS, LABOR	677.43
RYDL, MITCH	SR ENG MILEAGE & TRAINING	290.31
SAFARILAND LLC	SHER FINGERPRINT MACHINE	774.37
SEVENTH DAY ADVENTIST CEMETERY	VETERANS GRAVES	15.00
SHELBY CO AUDITOR	OCT-DEC RENT/UTIL/JANITORIAL	567.00
SHOPKO STORES OPERATING CO LLC	SUPPLIES	6.00
SOUTHWEST IA PLANNING COUNCIL	MH TRANSPORTATION	174.75
ST JOHN'S CEMETERY WEST	VETERANS GRAVES	185.00
ST JOHN'S LUTHERAN CEMETERY	VETERANS GRAVES	165.00
STOREY KENWORTHY	TAX FORMS	78.39
THE OFFICE STOP	REC SUPPLIES	13.29
THOMSON REUTERS WEST PYMT CTR	LAW LIBR SUBS	256.94
TREAT AMERICA	SHERIFF SCHOOL MEALS	22.74
US CELLULAR	SHER TELE	100.62
VERIZON WIRELESS	SR TELEPHONE	487.42
VIOLA TOWNSHIP CEMETERY	VETERANS GRAVES	75.00
WELLMARK BLUE CROSS BLUE SHIEL	FLEX PROC FEE	65.00
WESTON, DOUGLAS	MLG(146) TO GET BATTERIES	69.35
WHEELER, KATIE	2014GRANDJURY	39.00
WINDSTREAM IOWA COMMUNICATIONS	CRTHS DSL-AUD	860.02

GRAND TOTAL

99,018.23

*Void!*  
 - 65  
 - 210.58  
 - 20.90  
 Page: 2  
 \$98835.75

**Claims Listing Report**  
**AUDUBON COUNTY**  
12/22/2014 through 12/29/2014

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,372.30
HAAG, BRUCE	REIMB FOR LAPTOP	789.98
	<b>GRAND TOTAL</b>	<b>2,162.28</b>

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## SUPERVISOR'S MINUTE BOOK 2015

January 13, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Gary Riesgaard, Bruce Haag, Mike Jensen, Todd Johnson, Jeanne Schwab, Mary Lou Johansen, Deb Umland, Doug Weston, Kent Grabill, Mitch Rydl, Deb Campbell, Scott Smith, Dave Lake, Teresa Murray, Linda Hansen, Fran Andersen and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of the time change for Sec. Road update. Vote-all in favor. The Oath of Office was given to Gary VanAernam, Mary Lou Johansen and Deb Campbell. The Safety meeting was held and Scott Smith of IMWCA discussed our safety program. The Department Head meeting was held and the Wellness Program, final paychecks, transporting female prisoners and the mileage rate were discussed.

Motion-Nelsen Second-VanAernam to approve cutting the Compensation Board recommendation by 25% which would make a 3% pay increase to elected officials. Vote-all in favor.

Motion-VanAernam Second-Nelsen to set the mileage reimbursement rate to 50¢ per mile. Vote-all in favor. Motion-VanAernam Second-Nelsen to amend the new mileage reimbursement rate to be effective as of January 1, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to appoint Charles Griffith to the Board of Adjustment for a 5 year term and to appoint Virginia Mennenoh to the Planning and Zoning Board for a 5 year term. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of the January 5, 2015 Board meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve that the Auditor's office will calculate final paychecks with input from the Department Heads. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept the resignation of Deputy Sheriff Rupiper. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's Quarterly Report (Oct-Dec). Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's December Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's December Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's December financial reports.

Motion-VanAernam Second-Nelsen to approve the 2014 employee gross wages. Vote-all in favor.  
 Cretsinger, Jonathan \$47.52; Gust, Coby \$126.72; Wood, Patricia \$247.50; Rasmussen, Caleb \$396.00; Larsen, Corey \$506.88; Fett, Jason \$760.32; Ray, Donna \$1,490.79; Dontje, Donavon \$1,679.04; Walker, Emma \$2,132.50; Fransen, Thomas \$2,225.52; Paulsen, Claire \$2,342.25; Gregersen, Wesley \$2,392.48; Bills, Miranda \$2,431.00; Thorn, Todd \$4,070.88; Walker, Nora \$4,457.88; Corbin, John \$4,669.25; Johnson, Aaron \$4,705.00; Holmes, Andrew \$4,840.00; Johnson, Myles \$4,885.00; Doherty, Amanda \$5,711.88; Nielsen, Edward \$7,029.00; Jensen, Michael \$8,848.59; Wittrock, Michael \$9,266.14; Larsen, Lester \$9,662.94; Sampson, James \$9,920.96; Cramer, William \$11,329.10; Paulsen, Barbara \$12,531.25; Baylor, Angela \$13,051.89; Dreher, Nan \$13,823.24; Anthony, Faith \$14,357.34; Wahlert, Christine \$15,119.81; Marten, Becky \$15,893.43; Boldt, Paulette \$15,912.29; Riesgaard, Gary \$17,656.80; Phippen, Shelby \$21,517.20; Hinners, Jean \$22,915.33; Christensen, Sarah \$23,287.35; Bruun, Carolyn \$23,726.76; Lafoy, Penny \$25,006.68; Mcleran, Matthew \$25,056.00; Nelsen, Todd \$25,624.08; Vanaernam, Gary \$25,624.08; Deist, Duane \$26,124.12; Christensen, Marcia \$27,262.74; Murray, Teresa \$27,356.58; Steffes, Debra \$27,476.52; Rugaard, Donna \$27,594.39; Thygesen, Melissa \$28,905.83; Marxen, Joshua \$30,867.34; Nellor, Betty \$31,705.23; Andersen, Brian \$32,025.78; Weston, Douglas \$32,463.21; Jacobsen, Theodore \$32,998.23; Hemmingsen, Christena \$33,255.43; Hoegh, Aaron \$33,378.79; Hansen, Joni \$34,152.36; Gardner, Thomas \$34,774.71; Paulsen, Shawn \$34,876.14; Wittrock, Brian \$35,055.83; Grabill, Kent \$35,262.98; Toft, Heather \$35,296.85; Rattenborg, Joel \$35,983.98; Christensen, Dalton \$36,060.98; Borkowski, Dale \$36,535.08; Sorensen, Charles \$36,720.85; Wegner, Dale \$36,757.94; Wanninger, Louis \$36,810.74; Borkowski, Steven \$36,982.08; Hansen, Richard \$37,315.58; Jessen, Dwight \$37,363.11; Erickson, David \$37,430.88; Inman, Kathleen \$37,563.94; Bluml, Janell \$37,706.34; Gust, Robert \$38,055.52; Munch, Diana \$38,705.94; Johansen, Mary \$42,663.00; Campbell, Debbie \$42,731.46; Haag, Bruce \$44,929.44; Rupiper, Ryan \$46,518.51; Sorensen, Lawrence \$46,582.89; Andersen, Francine \$47,070.48; Thompson, Becky \$47,423.36; Frederiksen, Lisa \$48,449.34; Juelsgaard, Brian \$48,854.89; Umland, Debra \$50,275.20; Young, Shawn \$50,430.77; Rokke, Jason \$50,771.81; Christensen, Douglas \$51,663.43; Beane, David \$54,058.73; Johnson, Todd \$57,233.46; Schwab, Jeanne \$58,531.14; Rydl, Mitchel \$87,675.36

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for. Alan Jensen, ID#61526, Oakfield 4. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a

MMP update for Jerry Schultes, ID#60937, Viola14. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Dustin Burr, ID#60480, Hamlin 11. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Patrick and Joey Schon-Audubon Site, ID#64318, Melville 29. Vote-all in favor.

Teresa Murray on behalf of the City of Audubon requested the abatement of property taxes on the property located at 310 Broadway Street and the possibility of using the Sheriff for law enforcement services for the City of Audubon like Exira uses. Motion-VanAernam Second-Nelsen to approve the abatement of property taxes on Parcel #050521320105 located at 310 Broadway Street. Vote-all in favor.

Deb Campbell gave the Investment Report. Campbell stated that her office will start doing CDL's twice a week, her part-time employee would be leaving and that she intends to hire a new part-time employee and would make that position full-time July 1. Motion-VanAernam Second-Nelsen to accept and place on file the Treasurer's Investment Report. Vote-all in favor.

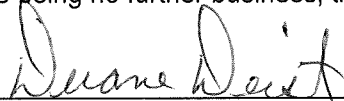
Linda Hansen of Farm Service Coop discussed the data processing budget. VanAernam left the meeting at 11:16 a.m.

Fran Andersen gave the attorney update and discussed sales tax and credit cards. The Oath of Office was given to Fran Andersen.

Mitch Rydl gave the Secondary Road update and discussed the bridge project for Audubon/Guthrie County, the county line agreement, a tree removal incident, liability regarding right-of-way and burning. Kent Grabill reviewed the Weed Commissioner and Roadside budget. Motion-Nelsen Second-Deist to approve Amendment #1 of the Agreement between Audubon County and JEO for the F16 resurfacing project. Vote-all in favor. Rydl discussed the Secondary Roads budget.

Deb Campbell discussed the Version X software installation. No kick-off meeting has been scheduled by Tyler Technologies. Campbell will report back regarding communications with Carl Sands.

There being no further business, the Chairman adjourned the meeting at 4:20 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2015

January 20, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Mike Jensen, Mary Lou Johansen, Gail Richardson, Jeanne Schwab, Arch Andersen, Judy Olsen, Diane Jackson, Terri Richter, Patrick Lynch and Kim Compton.

Motion-Nelsen Second-Deist to approve the agenda with the addition of the deletion of assets #0135-#0138. Vote-all in favor. Motion-Nelsen Second-Deist to approve the deletion of Supervisors assets #0135-0138, chairs. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of the January 13, 2015 Board meeting. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$275,578.66 and \$40.00 for a grand total of \$275,618.66. Vote-all in favor.

Motion-Nelsen Second-Deist to reappoint Bob Sornson to the Planning and Zoning Commission and Shelli Davis to the Compensation Commission. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and stated bridge work was being done and also tree grubbing. Motion-Nelsen Second-Deist to approve Resolution 2015-3 as follows. Vote-all in favor.

Iowa State Association of County Supervisors  
Resolution 2015-3

WHEREAS, the Iowa Association of County Supervisors recognizes that a high quality transportation system serves as the artery for economic activity and that the condition of the infrastructure in the State of Iowa is a key element for our future economic growth; and

WHEREAS, an integral part of the State of Iowa's Road Use Tax Fund (RUTF) is the fuel tax, which has not been significantly increased since 1989, while maintenance and construction costs have more than doubled during that same timeframe; and

WHEREAS, there have been several state-wide studies completed over the past 10 years identifying the requirement to significantly increase the amount of funding for the administration, maintenance and improvements to our state-wide public roadway system, including the 2006 Road Use Tax Fund (RUTF) study, the 2011 Road Use Tax Fund (RUTF) study completed per 2011 Iowa Code Section 307.31, and the 2011 Governor's Transportation 2020 Citizen Advisory Commission (CAC) created by Governor Branstad; and

WHEREAS, the 2008 TIME-21 study documented the fact that under today's funding structure and highway usage, over 20% of the travel done in Iowa is by out-of-state drivers while only 13% of the state's road use revenues come from out of state drivers; and

WHEREAS, the funding provided by the implementation of the TIME-21 Fund in 2009 is inadequate to meet the critical maintenance and improvements needs for the State of Iowa's transportation system; and

WHEREAS, 95% of Road Use Tax Fund revenues are required by the Iowa Constitution to be spent only on our roadways; and

WHEREAS, due to the severe shortage in state funding to meet the critical needs of our roadway system, several Iowa counties have had to resort to issuing millions of dollars of bonds to pay for their most critical maintenance needs, which will have to be paid off through property taxes; and

WHEREAS, Audubon County intends to issue \$1,000,000 in bonds to pay for our most critical roadway and bridge needs; and

WHEREAS, the 2011 Governor's Transportation 2020 Citizen Advisory Council report to Governor Branstad and the Iowa Legislature identified the need for at least \$215 million per year of increased funding over the next 20 years, in addition to the funding being provided by the TIME-21 revenues, just to meet the most critical needs of our transportation infrastructure; and

WHEREAS, the Iowa Roads Association, the Iowa County Engineer's Association, and numerous business related associations throughout Iowa have publically supported the call for increased RUTF funding;

NOW THEREFORE BE IT RESOLVED that the Iowa State Association of County Supervisors and the Audubon County Board of Supervisors strongly encourages the implementation of a long-term, sustainable transportation funding solution to address the critical needs of our infrastructure system.

1. Provide adequate state-wide funding to offset the projected shortfall for our most critical needs of over \$215 million annually through an increase of the motor fuel tax revenues.
2. Enable the Iowa Department of Transportation to provide primary highway funds to counties and cities in lieu of federal funds, providing increased efficiencies for state and local governments.
3. Increase the permit fee for oversize/overweight vehicles.
4. New funding should be distributed consistent with the Road Use Tax Fund distribution formula.

And, BE IT ALSO RESOLVED that the Iowa State Association of County Supervisors and the Audubon County Board of Supervisors support the ongoing evaluation of creative, supplemental solutions to increased RUTF funding.

Resolved this 20th day of January, 2015.

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-Deist to approve a Farm-to-Market pay voucher for the F24-M66 intersection. Vote-all in favor.

Mike Jensen reviewed the Emergency Management and E911 budgets with the Board.

Mary Lou Johansen met with the Board. Motion-Deist Second-Nelsen to approve Resolution 2015-4 as follows. Vote-all in favor.

RESOLUTION 2015-4

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, Deputy Recorder Miranda Bills hourly rate will be \$15.00 per hour effective February 1, 2015.

Dated this 20<sup>th</sup> day of January, 2015.

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

ATTEST:  
/s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-Deist to approve the Last Day Worked Policy. Vote-all in favor. Motion-Nelsen Second-Deist to approve signing the Master Service Agreement and Addendum B for Flexible Spending Account. Vote-all in favor. Motion-Deist Second-Nelsen to approve the County Substance Abuse Prevention Grant Status Report. Vote-all in favor.

Gail Richardson, along with Jeanne Schwab, reviewed the City of Audubon Library budget. Arch Andersen and Judy Olsen were present when Richardson reviewed the Historical Society budget with the Board.

Diane Jackson, CPC, reviewed the Mental Health budget.

Terri Richter of Secure Shred Solutions reviewed the services their business offers with the Board.

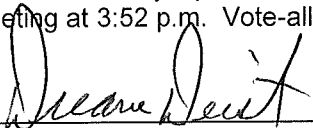
Patrick Lynch and Kim Compton of Wellmark reviewed the Annual Health Insurance renewal. Discussion was held regarding the Affordable Care Act requirements and Lynch informed the Board that timesheets are required for all employees other than elected officials. Auditor Lisa Frederiksen stated that her office will not be accountable for non-compliance with ACA/timesheets.

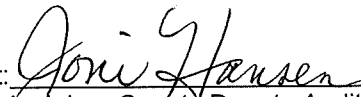
The Board met with Jeanne Schwab and a Health Care Coalition meeting was held with several members of the public in attendance.

Motion-Nelsen Second-Deist to approve the deletion of Sheriff assets with attachments, 2011 Ford Crown Victoria and a 2008 Dodge Durango. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the appointment of Vernie Venteicher to the Compensation Commission. Vote-all in favor.

No attorney update. There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 3:52 p.m. Vote-all in favor.

  
Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Joni Hansen  
Audubon County Deputy Auditor

01/12/2015 through 01/20/2015

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FOOD/SHER	31.45
ACE HARDWARE	RS TOOLS/SAFETY	244.28
AGRILAND FS INC	FUEL-CONS	3,813.23
AGRILAND FS INC 73	SR GREASE	25,921.45
AKERS, BRANDON	NOV RENT/GEN RLF	100.00
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLIC NOTICE	743.00
AUDUBON CO EXTENSION SVC	PEST RECERT/CONS	135.00
AUDUBON CO SHERIFF	SHER FEES	470.69
AUDUBON COUNTRY STORE INC	FUEL/ASSESSOR	28.81
AUDUBON COUNTY	SR OFFICE SUP	34.99
AUDUBON COUNTY LANDFILL	SR DISP SERVICE	53.30
AUDUBON DIESEL LLC	SR PARTS	258.54
AUDUBON FOODS	ED SUPP-NAT	2,749.17
BERNIE'S SERVICE CENTER	CH MOWER FUEL	142.48
BOHLMANN & SONS SANITATION	TRASH REM/CONS	64.00
BOLDT, PAULETTE KAY	DEC HMK MLG/PHN	200.45
BROWN SUPPLY CO INC	SR CHAINS	1,167.50
BUSINESS CARD	MOTEL/FUEL/JAIL MEAL/FIN CHG-SHER	554.78
CARD SERVICES	PLUMB/TOOL/OTHER-CONS	252.40
CASS INC	DEC WK ACT/MH	193.22
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	409.60
CITY OF AUDUBON	NOV WATER BILL/GEN RLF	100.00
CONCERNED INC	MH WORK ACT	135.00
CORNING RENTAL	RENT STUMP GRNDR-CONS	600.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	365.90
COUNSEL OFFICE & DOCUMENT	M/A COPIER-MAIN FLR	36.59
DES MOINES STAMP MFG CO	STAMP/REC	40.00
DREES HEATING & PLUMBING INC	BOILER RPRS/CH	535.22
DREHER SANITATION	DEC CH TRASH REMOVAL	49.50
ECOLAB PEST ELIMINATION DIV	PEST CNTRL JAIL-SHER	72.45
EMERGITECH	50% ETI SYSTEM SOFTWARE/E911	51,000.00
EXIRA CEMETERY ASSOC, %SHELLEY R DAVIS -	358 VETERANS GRAVES	1,790.00
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	TIRE RPRS/SHER	17.00
FARM SERVICE COOPERATIVE	SR OFFICE SUPPLIES	1,793.00
FASTENAL CO	SR PARTS	569.20
FERGUSON, DWAYNE	COMM MTG/VA	50.00
FETT, JASON	REIMB FUEL/SHER	46.81
FRANK DUNN CO	SR COLD PATCH	749.00
GENESIS DEVELOPMENT	CRISIS PHONE-MH	652.50
GREENE COUNTY	ADDITIONAL 4TH QTR	258.28
GUTHRIE COUNTY COURTHOUSE	OCT-DEC 2014 SANITARIAN REIMB	5,981.95
HAAG, BRUCE	REIMB INTRNT/CELL-CONS	36.82
HANSEN'S M&M SERVICES	DEC 911 UPDATING	356.00
HINNERS, JEAN	DEC HMK MLG/PHN	74.58
HINNERS, KYLE	COMM MTG/MLG/VA	62.35
IA STATE ASSN OF COUNTIES	1 DAY REG-TREAS	140.00
IDALS	2 PEST LIC/CONS	30.00



01/12/2015 through 01/20/2015

Vendor	Description	Amount
IMMANUEL LUTHERAN CEMETERY	4 ADDNTL VET GRAVES	20.00
IOWA IMMUNIZATION COALITION	2015 MEM RENEWAL I4/PHN	100.00
IRON SHOP	LABOR-TRACTOR LOADER/CONS	36.25
JOHNSON, TODD W	REIMB MEAL/SHER	51.91
KIMBALL MIDWEST	SR PARTS	214.42
LAFOY, PENNY	DEC HMK MLG/PHN	84.55
LANDMANDS NATIONAL BANK	SAFE DEP BOX RENT/SHER	40.00
MAINSTAY SYSTEMS INC	M/A IA SYSTEM/SHER	237.00
MARNE-ELK HORN TELEPHONE CO	TELE-E911	154.70
MEDICAP PHARMACY #8051	MED SUPP/PHN	89.14
MENARDS	PLUMB RPRS/CONS	230.99
MIDAMERICAN ENERGY CO	SR ELECTRIC	5,538.30
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	584.90
MIDWEST WHEEL COMPANIES	SR PARTS/TIRES	209.83
NAI REGION V REG, LILY JENSEN	1/2 REG FEE WORKSHOP/NAT	162.50
NEW OPPORTUNITIES INC	GEN RLF FY15	1,325.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	221.90
O'HALLORAN INTERNATIONAL	SR PARTS	2,083.78
PAT KAISER'S CHRISTIANSEN MTRS	2015 CHEVY TAHOE	59,000.00
POWERPLAN	SR PARTS	360.50
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR TOOLS/FILTERS/PARTS/BLDG/LUBS	2,860.60
RASMUSSEN LUMBER CO	ST PAINT/PARTS/BLDG	155.97
RAY, DONNA	MH ADV MLG-MH	9.50
REGION XII COUNCIL OF GOVTS	FY15 2ND QTR TRANSIT REIMB	802.28
ROBERTS, JASON	LABOR-N SHORE GRANT PROJ/CONS	8,610.40
ROELOFS, CHRISTINA	ED SUPP/REIMB CELL-NAT	41.36
SCHILDBERG CONSTRUCTION INC	RIPRAP-LAKE SHORE PROJ/CONS	64,904.32
SCHWAB, JEANNE M	DEC MLG/PHN	74.58
SHAFFER, MARGEE	2014 WITR EXP/TOURISM	217.98
SHELBY CO AUDITOR	FY15-1ST 1/2 NAT REIMB/CONS	15,066.70
SHOPKO STORES OPERATING CO LLC	SUPP/PHN	277.91
SMITH, DAN	OATS FOR ELK/CONS	360.00
SOUTHSIDE WELDING & MACH LLC	SR LABOR/WELDING/PARTS	767.86
SOUTHWEST IA PLANNING COUNCIL	MH TRANSPORTATION	81.55
ST JOHN'S LUTHERAN CEMETERY	1 ADDNTL VET GRAVE	5.00
STAR ENERGY LLC	FUEL/SHER	46.51
STONE PRINTING OFFICE PRODUCTS	NAME PLATE-VA	321.01
THE AUTO CLINIC	LABOR VEH RPRS/SHER	121.25
THE LITTLE COBBLER, C/O BARB JORGENSEN	UNIFORM RPRS/SHER	12.84
THE OFFICE STOP	SR OFFICE EQUIP/SUPPLIES	163.50
THE SCHNEIDER CORPORATION	SR DATA SERVICE	1,350.00
THOMPSON, BECKY A	DEC MLG/PHN	159.13
TOFT, HEATHER	DEC MLG/PHN	47.50
UMLAND, DEBRA	MTG MLG/ASSR	78.85
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	74.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	356.00
VERIZON WIRELESS	PHN CELL PHONE	86.71
VETTER EQUIPMENT - NAPA 1	STIHL BLOWER/CH	249.99

01/12/2015 through 01/20/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WAHLERT, CHRISTINE G	DEC HMK MLG/PHN	120.65
WELTE, BETTY	RENT/VA	400.00
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	TELE-BOS/CUST	1,577.46
ZIEGLER INC	SR LABOR/FILTERS/PARTS/BLADES	2,303.04
	<b>GRAND TOTAL</b>	<b>275,618.66</b>

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SUPERVISOR'S MINUTE BOOK 2014

January 22, 2015

The special meeting of the Board of Supervisors was called to order at 10:00 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Deb Campbell, Gary Riesgaard, Scott Smith, Dave Lake, Bruce Haag, Jeanne Schwab, Chris Hemmingsen, Todd Johnson, Melissa Thygesen and Doug Weston.


Motion-Nelsen Second-Deist to approve the agenda Vote-all in favor. Motion-Nelsen Second-Deist to approve the deletion of four Department 1 chairs (0135-0138). Vote-all in favor.

The Board reviewed the Treasurer's budget with Deb Campbell. The Board reviewed the Veteran's Affairs budget with Gary Riesgaard.

The Board recessed at 11:20 a.m. The Board reconvened at 1:00 p.m.

Scott Smith of IMWCA along with Dave Lake of Community Insurance conducted a site visit and assessment of Audubon County and several Department Heads were in attendance.

There being no further business, Motion-Nelsen Second-Deist adjourn to the meeting at 2:32 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

January 23, 2015

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Bob Josten (via telephone), Jeanne Schwab and Deb Campbell.

Motion-Nelsen Second-Deist to approve the agenda Vote-all in favor.

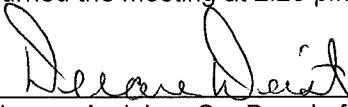
Mitch Rydl and Chris Hemmingsen reviewed the Secondary Road budget regarding the TIF expenses with the Board. The Board held a telephone conference with Bob Josten regarding TIF funding and procedures.

Jeanne Schwab, Public Nurse Administrator, reviewed her budget with the Board and informed the Board that her office would no longer be administering the HOPES program.

The Board recessed at 11:36 a.m. The Board reconvened at 12:11 p.m.

Deb Campbell discussed notice from the State Auditor she had received stating that the County needs to implement a policy for bad checks.

The Board and Lisa Frederiksen worked on budgets. There being no further business, the Chairman adjourned the meeting at 2:20 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

## SUPERVISOR'S MINUTE BOOK 2015

January 27, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Jill Christensen, Tom Nielsen, Lee Jensen, Rick Bohlmann, Mitch Rydl, Deb Umland, Mary Lou Johansen, Todd Johnson, Melissa Thygesen, Fran Andersen, Renee Von Bokern, Bruce Haag and Deb Campbell.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Scott Halbur MMP update and Valley Business Park update. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the January 20, January 22, and January 23, 2015 Board meetings. Vote-all in favor.

Motion-Nelsen Second-VanAernam to appoint Jim Willet to the Board of Health for a three year term and Mary Lee Jensen to Compensation Commission. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Edward Wiederstein, ID#53202, Cameron 30. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Terry Sunberg, ID#60469, Melville 27. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Nelson Farms, ID#58248, Oakfield 20. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update Jody Meiners-Harold, ID#67024, Viola 3. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Randy Bruch, ID#58536, Cameron 24. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Scott Halbur, ID#59617, Lincoln 7. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve deletion of Treasurer's asset #786, Nakajima typewriter. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2015-5 as follows. Vote-all in favor.

**RESOLUTION 2015-5**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Deputy Teresa Murray, full-time employee of the Treasurer's Office, salary be increased to 70% of the Treasurer's annual salary effective July 1, 2015.

This increase will bring her annual salary to \$31,114.46.

Dated this 27<sup>th</sup> day of January, 2015.

/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the cancellation of the payroll deductions for Vision Care Direct. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the purchase of a 2014 bound newspaper. Vote-all in favor. Todd Nelsen updated the Board on the Valley Business Park.

Lee Jensen and Tom Nielsen addressed the Board to discuss the landfill, recycling and the 28E Agreements for the landfill. It was stated that neither the City nor the County were looking to pull out of the 28E Agreement.

Mitch Rydl gave the Secondary Road update and discussed fuel for the Transfer Station and job descriptions. Motion-Nelsen Second-VanAernam to approve Resolution 2015-6 as follows. Vote-all in favor.

**RESOLUTION 2015-6**

**WHEREAS**, Shawn Paulsen's fulltime payroll start date is February 1, 2013 as Equipment Operator B with "Start" rate of pay of a current contract of \$15.09, and

**WHEREAS**, Shawn Paulsen was promoted to Crew Leader on April 1, 2013 also with a step up to the "1 Year" rate of \$15.99, and the "2 year" rate effective 7/1/14; and

**WHEREAS**, the Engineer and Shawn had agreed on future raises also being earlier than the anniversary dates set forth in the union contract; and

**WHEREAS**, the Engineer and Board of Supervisors through various discussions and meetings with union and secondary roads coworkers regarding these stop raises,

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective February 1<sup>st</sup>, 2015, that Shawn Paulsen be classified as Grade 5 Classification, Crew Leader (3 Years) at the hourly rate of \$17.75 as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003.

Passed and approved this 27<sup>th</sup> day of January, 2015.

Audubon County Board of Supervisors

/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Board of Supervisors meeting  
January 27, 2015 (continued)

Mary Lou Johansen reviewed the Recorder's budget.

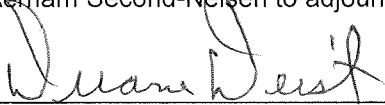
Motion-VanAernam Second-Nelsen to reappoint Mike Smith to the Planning and Zoning Board for a 5 year term. Vote-all in favor.

Todd Johnson and Melissa Thygesen reviewed the Sheriff's budget with the Board.

Fran Andersen discussed with the Board an upcoming telephone conference and the Board asked if she would check into a bad check policy the State Auditor is requiring.

The Board recessed at 12:07 p.m. The Board reconvened at 12:30 p.m. Renee Von Bokern met with the Board and some Department Heads and reviewed the human resources services her business provides and reviewed our current employee handbook.

Fran Andersen met with the Board and reviewed her budget. There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 4:39 p.m. Vote-all in favor.



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Chairman, Audubon Co. Board of Supervisors

Attest



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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

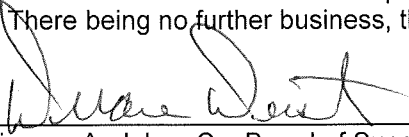
January 29, 2015


The special meeting of the Board of Supervisors was called to order at 1:00 p.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen, Todd Johnson, Melissa Thygesen, Linda Hansen and Laura Lee Sheehan.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Deist to approve the minutes of the January 27, 2015 meeting. Vote-all in favor.

The Board reviewed the Secondary Road budget with Mitch Rydl and Chris Hemmingsen. The Board reviewed the Sheriff's budget with Todd Johnson and Melissa Thygesen. Linda Hansen and Laura Lee Sheehan talked to the Board about updates to the computer system.

There being no further business, the Chair adjourned the meeting at 4:45 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

February 2, 2015

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen and Fran Andersen.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor.

Motion-Nelsen Second-Deist to add approving the minutes of the Jan. 29, 2015 meeting to the agenda. Vote-all in favor.

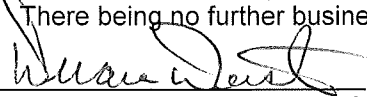
Motion-Nelsen Second-Deist to approve the minutes of the January 29, 2015 meeting. Vote-all in favor.

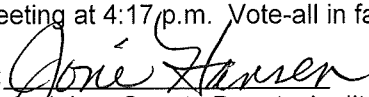
The Board reviewed the Auditor's budget with Lisa Frederiksen.

The Chairman recessed the meeting at 10:00 a.m. The Board reconvened at 3:00 p.m.

The Board reviewed the Attorney's budget with Fran Andersen. The Board let Fran know that timesheets are required by all employees to be in compliance with the Affordable Care Act.

There being no further business, the Chair adjourned the meeting at 4:17 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor



## SUPERVISOR'S MINUTE BOOK 2014

February 3, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Diana Munch, Joni Hansen, Rick Hunsacker, Tom Feldman, Mitch Rydl, Chris Hemmingsen, Gary Riesgaard, Jill Christensen and Fran Andersen.

Motion-Deist Second-Nelsen to approve the agenda with the addition of Clerk of Court fees and setting public hearing date. Vote-all in favor. VanAernam joined the meeting at 8:55 a.m.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$39,135.97. Vote-all in favor.

Rick Hunsacker and Tom Feldman of Region XII reviewed their budget request with the Board.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Brain Klocke, ID#66574, Viola 5. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Daniel Wittrock, ID#58183, Hamlin 11. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Holly Kjergaard-Lauritsen Site, ID#62651, Sharon 1. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Kyle Kjergaard-Jensen Pork, ID#62686, Leroy 32. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff's asset #2233, Hon Black Leather Chair. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's January Report of Fees. Vote-all in favor. The Board completed a response to IMWCA regarding their review.

Mitch Rydl and Chris Hemmingsen discussed the snow removal policy. Rydl discussed a utility permit for 190<sup>th</sup> Street in Leroy 16-17 and will talk to the City prior to approval. Motion-Nelsen Second-VanAernam to amend the agenda to add the deletion of two Poulan chainsaws. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the disposal of assets #1136 and #1146. Vote-all in favor. The Board reviewed a resolution and placed a phone call to Bob Josten. Motion-Nelsen Second-VanAernam to approve Resolution 2015-7 as follows. Vote-all in favor.

**RESOLUTION 2015-7**

Resolution to fix a date for a public hearing on a General Obligation Urban Renewal County Road Improvements Loan Agreement

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), has established the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Board proposes to enter into a loan agreement (the "Loan Agreement") in a principal amount not to exceed \$1,200,000 pursuant to the provisions of Sections 331.402 and 403.9 of the Code of Iowa for the general county purpose of carrying out projects in the Urban Renewal Area consisting of construction, reconstruction and improvement of county roads; and, in lieu of calling an election therefor, the County desires to institute proceedings to enter into the Loan Agreement by causing a notice of such proposal to be published, including notice of the right to petition for an election;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board shall meet on the 24th day of February, 2015, at the County Courthouse, Audubon, Iowa, at 10:00 a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than 10 nor more than 20 days before the date of said meeting, in a legal newspaper of general circulation in the County. The notice shall be in substantially the following form:

**NOTICE OF PROPOSED ACTION TO HOLD HEARING ON LOAN AGREEMENT  
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$1,200,000  
(GENERAL OBLIGATION)**

The Board of Supervisors of Audubon County, Iowa, will meet on the 24th day of February, 2015, at the County Courthouse, Audubon, Iowa, at 10:00 a.m., for the purpose of holding a public hearing on entering into a loan agreement (the "Loan Agreement") in a principal amount not to exceed \$1,200,000 for the purpose of paying the cost, to that extent, of carrying out projects in the Audubon County Consolidated Urban Renewal Area consisting of construction, reconstruction and improvement of county roads.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Sections 331.402 and 403.9 of the Code of Iowa. The Loan Agreement will constitute a general obligation of the County.

The maximum rate of interest which may be paid under the Loan Agreement is 6% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the County Auditor asking that the question of entering into the Loan Agreement be submitted to the registered voters of the County.

By order of the Board of Supervisors of Audubon County, Iowa.

Lisa Frederiksen, County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved February 3, 2015.

/s/ Duane Deist, Chairperson, Board of Supervisors

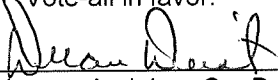
ATTEST: /s/ Joni Hansen, Deputy Auditor

Gary Riesgaard questioned snow removal on Riverview Road. Motion-Nelsen Second-VanAernam that after recommendation from HR Consultant, Von Bokern, that all employees must show daily start times, lunch break and stop times on timesheets. Vote-all in favor. This will facilitate Audubon County to show compliance with the Fair Labor Standards/Affordable Care Act reporting.

The Board reviewed the Attorney's budget with Fran Andersen. Andersen discussed caseload and questioned why Brian and Marcia need to turn in timesheets and why her office needs to turn a line-item budget. Motion-Nelsen Second-VanAernam to move into closed session pursuant to Iowa Code Section 21.5(c) at 12:08 p.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to leave closed session at 1:15. Vote-all in favor. The Board met with the Assessor's Conference Board. The Board returned to the regular meeting and Fran Andersen returned and discussed her budget further.

Motion-Nelsen Second-VanAernam to publish budget notice on February 20 and set Public Hearing for FY16 Budget for 10:00 a.m. on March 3, 2015. Vote-all in favor.

There being no further business, the Motion-Nelsen Second-VanAernam to adjourn the meeting at 4:17 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

01/26/2015 through 02/03/2015

Vendor	Description	Amount
ACE HARDWARE	SNOW BLOWER PARTS-CH	21.22
AMERICINN OF GRIMES	SHER LODGING	235.20
ANDERSEN LAW OFFICES	OFF ALLW/RENT	2,904.16
ARLINGTON HEIGHTS CEMETE	150 VET GRAVES	750.00
AUDUBON CO MEMORIAL HOSP	PHN PHY THER	546.75
AUDUBON CO SHERIFF	SHERIFF CAR WASH MONEY	279.85
AUDUBON MEDIA CORPORATION	SHER BUSINESS CARDS	100.00
BENTLEY SYSTEMS INC	SR DATE PROC	854.00
BERNIE'S SERVICE CENTER	FUEL-EMA	29.46
BILLS, MIRANDA	REIMB MLG/MEALS	94.93
BRAYTON CITY CLERK	SR RUT REIMBS	819.90
CAMPBELL, DEBBIE M	MLG(189)	94.50
CARPENTER UNIFORM CO	SHER UNIFORMS	41.80
CENTRAL IOWA WATER INC	CUST SUPP-CH	338.00
CENTURYLINK	E911 TELE	14.00
CITY SERVICE & PARTS	SR BATTIERS/ADDITIVES/PARTS/FILTERS/PAIN	757.24
CONSTRUCTION TRAILER, SPECIALISTS INC	SR PARTS	95.04
CORPORATE OFFICE	WEEKLY FLEX FUNDING	998.74
COUNSEL OFFICE & DOCUMENT	ASSR M/A COPIER	191.37
D & J AUTO INC	SHER OIL CHG	54.95
DASH MEDICAL GLOVES	GLOVES-CH	40.90
DELTA DENTAL	COBRA PREM	34.36
DIAGNOSTIC IMAGING ASSOCIATES	SHER MEDICAL SERV	238.50
ELK HORN IA FIRE & RESCUE	SHER MEDICAL SERVICES	783.00
FASTENAL CO	SR BOLTS	81.70
FRANK DUNN CO	SR COLD PATCH	1,498.00
GALLS LLC	SHER BELT	425.91
GLAXOSMITHKLINE PHARMACEUTICAL	PHN VACCINE	1,146.10
GUTHRIE COUNTY REC	CONS-ELEC	641.13
HANSEN'S M&M SERVICES	E911 SIGN	20.00
HARLAN AUTO MART INC, HWYS 44 & 59	VEH RPRS/LABOR-CONS-AUD CO 1/2	17.37
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SHER JAIL SCHOOL	160.00
IA STATE ASSN OF COUNTIES	REG FEE-ASSR	320.00
IA WEED COMMISSIONER'S ASSOCIA	WC TRAINING	120.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY FEE	8,425.50
IRON SHOP	SR LABOR/TIRES/PARTS/SUPPLIES	1,873.88
ISAC-GROUP HEALTH PROGRAM	COBRA PREMIUM	592.00
ISCIA - JENNY CLARAHAN	SHERIFF SCHOOL REG	150.00
ISU - REGISTRATION SERVICES	RS TRAINING	540.00
JACK'S UNIFORMS & EQUIPMENT	SHER SUPPLIES	127.84
JENSEN, MICHAEL	EMG MGMT MEALS/LODGING	108.00
LAW ENFORCEMENT SYSTEMS INC	SHERIFF TICKETS	132.00
MAIL SERVICES LLC	TREAS PRINTING/PSTG	198.00
MAPLE GROVE CEMETERY	476 VET GRAVES	2,380.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP-PHN	199.86
MEDIACOM	SHER CABLE	90.95
MIDAMERICAN ENERGY CO	SR ELECTRIC	31.35
MID-STATES ORG CRIME INF	SHER MEMB FEE	100.00

Claims Listing Report  
AUDUBON COUNTY  
01/26/2015 through 02/03/2015

Vendor	Description	Amount
MURRAY, TERESA	MLG(190) REIMB	95.00
PAT KAISER'S CHRISTIANSEN MTRS	RS VEH PARTS	1,376.49
RIDERGROUP	DISPATCHER CHAIR-E911	640.00
RIESGAARD, GARY N	MLG (140) REIMBURSEMENT	70.00
SANOFI PASTEUR INC	PHN VACCINE	1,570.07
SETTLE INN	REC LODGING	84.00
STONE PRINTING OFFICE PRODUCTS	SHERIFF FORMS	1,125.90
THE OFFICE STOP	SR OFFICE SUPPLIES	28.54
THOMSON REUTERS WEST PYMT CTR	LAW LIB SUB CHG	238.94
TYLER TECHNOLOGIES	V.X MA-ASSR/DP	925.00
UPS	SHIPPING-SHER	15.67
US CELLULAR	CELL PHONES-SHER	100.62
VERIZON WIRELESS	CELL PHONES-SHER	413.91
WELLMARK BLUE CROSS BLUE SHIEL	2015 FLEX FEE	400.00
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,334.57
	<b>GRAND TOTAL</b>	<b>39,135.97</b>



SUPERVISOR'S MINUTE BOOK 2014

February 17, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Deb Campbell, Lee Jensen, Jill Christensen, Kent Grabill, Mitch Rydl, Bruce Haag, Jerry Kelly, Connie Esbeck and Mike Jensen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the February 10, 2015 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$155,901.29. Vote-all in favor.

Deb Campbell presented her Semi-Annual Report to the Board. Motion-Nelsen Second-VanAernam to accept and place on file the Treasurer's Semi-Annual Report. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Greg Hansen-Albertsen, ID#62166, Lincoln 35. Vote-all in favor.


Lee Jensen addressed the Board and discussed the annual audit results for the Landfill Commission and the possibility of a financial officer.


Motion-Nelsen Second-VanAernam to reappoint Kent Grabill as Weed Commissioner. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Rydl discussed the starting wage for the Road Superintendent position and a utility permit along Highway 71. Rydl stated his men have been working on brush cutting and burning and also bridge work. Motion-Nelsen Second-VanAernam to approve a utility permit for Atlantic Municipal Utilities in Oakfield 36. Vote-all in favor.

Bruce Haag, Conservation Director, along with Jerry Kelly and Connie Esbeck, Conservation Board members, met with the Board. Mitch Rydl discussed with Haag a utility permit that would be on trail property. Haag reviewed the budget, discussed a new position and presented the annual review.

The Chair recessed the meeting at 12:48 p.m. The Board reconvened and met with Mike Jensen to discuss and review the 2014 Audubon County Multi-Jurisdictional Hazard Mitigation Plan. The Board then met with the Health Care Coalition. Motion-Nelsen Second-VanAernam to set a special meeting for Monday, February 23 at 8:30 a.m. for budget review. Vote-all in favor. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 3:54 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest   
\_\_\_\_\_  
Audubon County Deputy Auditor

02/04/2015 through 02/17/2015

Vendor	Description	Amount
360 FEEDS LLC	DRUG DOG FOOD/SHER	36.45
ACE HARDWARE	OFF SUPP/VETS	216.97
AGRILAND FS INC	FUEL/SHER	1,212.90
AGRILAND FS INC 73	RS GAS	15,504.59
APOTHECARY PRODUCTS LLC	MED SUPP/PHN	177.62
ARCADIA LIMESTONE CO	SR SNOW MTRL, SAND	1,583.46
AUDUBON CO ADVOCATE JOURNAL	PUBL/SHER	1,102.83
AUDUBON CO SHERIFF	SHER SERV FEE	78.08
AUDUBON COUNTY	REIMB PREPAID LABOR/ASSR	140.25
AUDUBON DIESEL LLC	SR PARTS	239.92
AUDUBON FOODS	SUPP/COMM	1,429.62
AUTOMATIC DOOR GROUP INC	LABOR ON EXT DOOR/CH	235.30
BAACK, STANLEY	TOWNSHIP MTG	15.00
BERNIE'S SERVICE CENTER	OIL CHG/SHER	16.00
BOHLMANN & SONS SANITATION	SR DISTPOSAL SERVICE	74.80
BOLDT, PAULETTE KAY	MLG/HMKR	245.50
BOONE COUNTY SHERIFF	SERV FEE/CRT	11.70
BRUHN, RUSSELL	TOWNSHIP MTG	15.00
BUSINESS CARD	SHER FUEL/FINANCE CHG	35.00
CASS INC	WK ACT/MH	176.33
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	378.50
CERTIFIED TESTING SERVICES INC	SR ENG SERVICES	1,880.00
CITY OF AUDUBON	SR WATER	669.66
COMPUTER CONCEPTS OF IA INC	COMP LABOR/ATT	10.80
CONCERNED INC	JAN WK ACT/MH	225.00
COUNSEL OFFICE & DOCUMENT	M/A/ASSR	44.60
DIRECT MEDICAL, INC	MED SUPP/PHN	342.80
ECOLAB PEST ELIMINATION DIV	PEST CNTRL JAIL/SHER	72.45
ELMQUIST ELECTRIC INC	SR BLDG REPAIRS	122.50
EXIRA CITY CLERK	SR WATER	43.35
FARM SERVICE COOPERATIVE	SR DATA SERVICES	4,875.00
FASTENAL CO	SR BOLTS/PARTS	23.07
FERGUSON, DWAYNE	REIMB VA MTG/VA	50.00
FILTER CARE	SR FILTER CLEANING	32.80
GENESIS DEVELOPMENT	CRISIS PHONE/MH	727.50
GRIMM, DENNIS E	TOWNSHIP MTG	15.00
HANSEN REPAIR	OIL CHG/SHER	96.55
HANSEN, STEVEN B	REIMB TWP MTG	30.00
HANSEN'S M&M SERVICES	911 UPDATING/911	375.00
HARLAND TECHNOLOGY SERVICES	SR M/A COPIER	175.00
HINNERS, JEAN	MLG (152)/HMKR	76.00
HINNERS, KYLE	REIMB VA MTG/MLG/VET	62.35
HOLLISTER, BRIAN	REIMB TWP MTGS	30.00
HOUSBY MACK INC	SR PARTS	108.53
HUMANA HEALTH CARE PLANS	REPAY HHE/PHN	948.77
HUSKER STEEL	SR PILING/STEEL MTRL	25,867.34
IA COUNTY RECORDERS ASSN	CERT MTG REG FEE/REC	220.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	2 MMPI EVAL/SHER	280.00

02/04/2015 through 02/17/2015

Vendor	Description	Amount
IACCVA	REG FEE/VA	60.00
IAED	EMD RECERT/911	50.00
IRON SHOP	SR LABOR/TIRES/PARTS	11,728.37
JEO CONSULTING GROUP INC	SR ENGINEERING SERVICES	2,558.25
JIM HAWK TRUCK TRAILERS INC	SR PARTS/GREASE	130.30
JOHN DEERE FINANCIAL	SR PARTS/OIL	1,250.21
KERKHOFF, BLANE O	REIMB TWP MTG	15.00
KIENAST, TIM L	TOWNSHIP MTG	15.00
KIMBALL MIDWEST	SR PARTS	281.41
KLEVER, RANDY	REIMB TWP MTGS	30.00
LAFOY, PENNY	MLG (173)/HMKR	86.50
LYMPHEDEMA PRODUCTS LLC, SUITE 24	PHN SUPPLIES	29.61
MARNE-ELK HORN TELEPHONE CO	TELE/911	155.00
MEDICAP PHARMACY #8051	MED SUPP/PHN	39.33
MENNENOH, LINDA L	REIMB TWP MTG	15.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	5,045.94
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	1,548.80
MIDWEST WHEEL COMPANIES	SR PARTS/OIL/CUST	668.49
NACVSO	REG FEE/VA	300.00
NEW OPPORTUNITIES INC	GEN REL FY15	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	177.41
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR CUSTODIAL/ADDITIVE/FILERS/TOOLS/ PART	331.83
RASMUSSEN LUMBER CO	PARTS/SHER	399.38
RAY, DONNA	REIMB MLG (150.5)/MH	71.49
REGISTER MEDIA	HELP WANTED/SHER	1,604.26
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	48,352.99
SCHWAB, JEANNE M	MLG ADM/PHN	9.50
SHOPKO STORES OPERATING CO LLC	PRES/SUPP/SHER	110.63
SLOTH, DUANE	REIMB TWP MTG	30.00
SORENSEN, CHARLES	SR SAFETY WEAR	100.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR	616.17
STONE PRINTING OFFICE PRODUCTS	TOWEL DISP/CH	17.00
THE OFFICE STOP	SR OFFICE SUPPLIES	242.35
THOMPSON, BECKY A	MLG (305)/PHN	152.50
TOFT, HEATHER	MLG (197)/PHN	98.50
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	50.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
WAHLERT, CHRISTINE G	MLG (147)/PHN	73.50
WEBSTER CO SHERIFF	SHER SERV FEE	32.00
WEITL, HOWARD	REIMB TWP MTG	15.00
WHEELER LUMBER LLC	SR UMBER/BRDG MTRL	15,364.59
ZIEGLER INC	SR PARTS	1,306.45
<b>GRAND TOTAL</b>		<b>154,867.65</b>
CORPORATE OFFICE	INITIAL FLEX FUNDING/REG FLEX FUNDING	1033.64
		<b>155901.29</b>



SUPERVISOR'S MINUTE BOOK 2014

February 23, 2015

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Lou Herbers and Deb Campbell.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. The Board counted monies in various offices.

Treasurer:

Friday's business	\$ (verified)
CD's	1,600,000.00
IPAIT	96,970.43
Vault	400.00
Drawer	500.00

Recorder:

Drawer	\$100.00
Copy money	27.85

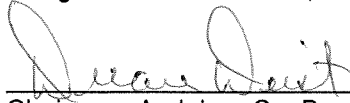
Sheriff:

Confidential funds	\$2,000.00
Car Wash	103.00
Civil Receipts	754.30

Assessor:

Copy/fax money	\$38.00
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Lou Herbers presented an update for the Airport Authority. The Board worked on budget items. There being no further business, the Chair adjourned the meeting at 12:22 p.m. Vote-all in favor.

  
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 Chairman, Audubon Co. Board of Supervisors

Attest:   
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 Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

February 24, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson, Donna Rugaard, Mitch Rydl, Chris Hemmingsen, Bryan Olson, Virgil Sorensen, John Osvold, Dave Brand, Dave York, Jon Meislahn, Dave Lake and Bob Josten via telephone.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of two MMPs. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the February 17, 2015 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the February 23, 2015 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Lawrence Handlos-Rudolph, ID#57972, Sharon 1. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Lawrence Handlos-Wegner, ID#64333, Leroy 1. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2015-9 as follows. Vote-all in favor.

**RESOLUTION 2015-9**

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, to approve the hiring of Amanda Kommes as the part time clerk in the Treasurer's office effective February 24, 2015, with a minimum of 20-30 hours per week with annual average being less than 30 hours/week and starting wage at \$10.00/hour with an indefinite introductory period from date of hire. Benefits will follow the Audubon County personnel policy.

Dated this 24<sup>th</sup> day of February, 2015.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to sign the statement for the completed FY14 Cost Allocation Plan. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept the letter of resignation of Dispatcher Betty Nellor. Vote-all in favor. Motion-Deist Second-Nelsen to approve Gary VanAernam to sign the 28E Agreement with Juvenile Emergency Services. Vote-all in favor.

Todd Johnson and Donna Rugaard discussed the sick conversion payout.

Mitch Rydl gave the Secondary Road update and discussed a well in the ditch in the rural area.

The Chairperson opened the public hearing on a proposal to enter into a certain loan agreement related to paying the cost of carrying out projects in the Audubon County Consolidated Urban Renewal Area consisting of construction, reconstruction and improvement of county roads, the County Auditor stated that no written objections had been placed on file. The Chairperson called for any written or oral objections and none were received. Motion-VanAernam Second-Nelsen to close the public hearing at 10:16 a.m. Vote-all in favor.

Bryan Olson discussed the clean-up of some property in Gray that the County holds the tax sale certificate on.

Dave Brand, Dave York and several NRCS Commissioners were in attendance for the Annual Review of the NRCS.

Dave Lake of Community Insurance discussed the Regional Safety meeting he had attended and also discussed the workman's compensation renewal.

Mitch Rydl and Chris Hemmingsen returned to the meeting. A telephone conference call was held with Bob Josten and questions were answered by Josten regarding TIF revenue and debt payments.

Supervisor VanAernam introduced the resolution next hereinafter set out and moved its adoption, seconded by Supervisor Nelsen. After due consideration and discussion, the Chairperson put the question upon the adoption of that resolution, and the roll being called, the following Supervisors voted:

Ayes: Deist, Nelsen, VanAernam

Nays: None

Whereupon, the Chairperson declared the Resolution duly adopted as hereinafter set out.

**RESOLUTION NO. 2015-10**

Resolution expressing intent to authorize a Loan Agreement and issue Bonds in an amount not to exceed \$1,200,000

WHEREAS, Section 331.402 and 331.441 of the Code of Iowa authorize counties to enter into loan agreements and borrow money for the purpose of paying the cost of making improvements to county roads; and

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), has proposed to enter into a loan agreement (the "Loan Agreement") in a principal amount not to exceed \$1,200,000, pursuant to the provisions of Sections 331.402 and 331.441 of the Code of Iowa, for the purpose of paying the cost, to that extent, of carrying out projects in the Audubon County Consolidated Urban Renewal Area consisting of construction, reconstruction and improvements of county roads, and has published notice of the proposed action and has held a hearing thereon; and

WHEREAS, it is necessary at this time for the Board to express its intent to authorize the Loan Agreement for the purpose set out above and to express its intent to issue General Obligation County Urban Renewal Road Improvement Bonds in a principal amount not to exceed \$1,200,000 (the "Bonds") to be issued in the future in evidence of the obligation of the County under the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The County hereby determines to enter into the Loan Agreement in the future, providing for a loan to the County in a principal amount not to exceed \$1,200,000 for the purposes set forth in the preamble hereof.

Section 2. The County also determines to issue the Bonds at the time such funds are needed.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on February 24, 2015.

/s/ Duane Deist, Chairperson  
Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2015-11 as follows. Vote-all in favor.  
Resolution 2015-11

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective March 1<sup>st</sup>, 2015, Dwight Jessen be promoted to the Road Superintendent position with \$49,920 as annual salary.

**WHEREAS**, the Road Superintendent is a salary position, no over-time or comp-time will be accrued. Current comp-time balance accrued by Dwight will be paid out at Union wage of \$17.34 with February 2015 payroll.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

**BE IT FURTHER RESOLVED**, that all future wage increases shall follow Grade 7 Classification, 3 years+, dollar amount increase, of the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003 starting July 1<sup>st</sup>, 2016.

Passed and approved this 24th day of February, 2015.

Board of Supervisors, Audubon County, Iowa  
/s/ Duane Deist

ATTEST:  
By: /s/ Joni Hansen, Deputy Auditor

There being no other business, the Chairman adjourned the adjourned the meeting at 2:18 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014

March 3, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Mitch Rydl, Jill Christensen, Deb Campbell, Deb Umland, Jeanne Schwab, Mary Lou Johansen, Todd Johnson, Doug Weston, Kent Grabill and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Auditor's month-end. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the February 24, 2015 meeting. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and discussed upcoming meetings and the flood insurance process.

Deb Campbell, Deb Umland, Jeanne Schwab, Mary Lou Johansen and Todd Johnson joined a discussion on purchasing timeclocks. The Department Heads were not in favor of timeclocks and said they monitor their employees.

Kent Grabill met with the Board and reviewed the Roadside Management Plan. Motion-Nelsen Second-VanAernam to approve the Roadside Management Plan. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$49852.50. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's February Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Brad Renze, ID#66783, Iowa 22, Crawford County. Vote-all in favor. Motion-VanAernam Second-Nelsen to set a special meeting for March 16, 2015 at 9:30 a.m. for the public hearing on the FY16 budget. Vote-all in favor.

Deb Campbell informed the Board she would be closing her office on April 6 to attend training.

Motion-VanAernam Second-Nelsen to accept and place on file the Auditor's February month-end reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Budget Notice for publication. Vote-all in favor.

Jeanne Schwab met with the Board to inform them that Dr. Shue had resigned from the Board of Health and a replacement would have to be appointed.

Doug Weston asked to trade in the old spare snowblower for a new smaller snowblower. Motion-Nelsen Second-VanAernam to approve the trade of the old snowblower and the purchase of a new snowblower from Vetter Equipment. Vote-all in favor.

Fran Andersen informed the Board of the continuation of a pending lawsuit, discussed budget items and also the reporting of payout of sick leave.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:58 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
02/18/2015 through 03/03/2015

Vendor	Description	Amount
360 FEEDS LLC	CONS ELK FEED	45.30
ACE HARDWARE	CH CUSTODIAL SUPPLIES	32.96
ANDERSEN LAW OFFICES	OFF ALLW/RENT	2,904.16
AUDUBON CO ENGINEER	CONS FUEL REIMB	759.79
AUDUBON CO MEMORIAL HOSP	PHYSICAL THERAPY	362.99
AUDUBON CO SHERIFF	SHER SERV FEE	401.09
AUDUBON COUNTY	ASSR REIMB DP LABOR	191.25
AUDUBON STATE BANK	SHER CHECKS	23.54
BALLOU, MARLENE	CONS MTG MLG REIMB	113.00
BEANE, DAVID P	SHER MEAL REIMB	87.61
BEST WESTERN PLUS ALTOONA INN	SHER LODGING	356.13
BOHLMANN & SONS SANITATION	CONS TRASH SERVICE	194.00
BRAYTON CITY CLERK	SR RUT REIMBS	435.93
BRUHN, WILLIS J	SHERIFF GUN CLEANING	20.00
CAMPBELL, PAUL	TRUSTEE MTG	15.00
CARD SERVICES	CONSERVATION LUBRICANTS/CHEMICAL/EQUIP	113.90
CENTURYLINK	E911 TELE	14.00
CHRISTENSEN, PAUL D	TRUSTEE MTG	15.00
CITY OF AUDUBON	WATER/SEWER/GARBAGE-GEN RELIEF	115.54
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,995.29
COST ADVISORY SERVICES INC	FY2014 COST RECOVERY	4,125.00
COUNSEL OFFICE & DOCUMENT	SR OFFICE SUPPLIES	70.12
DATAMAXX APPLIED TECHNOLOGIES	SHER ANNUAL RENEWAL	268.40
DIGITAL-ALLY	SHERIFF VEHICLE CAMERAS	8,050.00
DIRECT MEDICAL, INC	MEPILEX	401.95
DISTRICT IV COUNTY TREASURER'S	TREAS REG FEE	49.36
DISTRICT IV RECORDERS ASSOC	PREPAID FY16 DUES	25.00
DREHER SANITATION	SANITATION SERVICES	76.50
FARM SERVICE COOPERATIVE	SR DATA SERIVES	971.00
FASTENAL CO	SR PARTS/BOLTS	463.47
FLEET SAFETY EQUIPMENT INC	SHERIFF SUV TUFBOXES	2,464.92
GUTHRIE COUNTY REC	CONS ELECTRIC	775.53
HAAG, BRUCE	REIMBURSE INT/CELL CONSERVATION	36.82
HEMMINGSSEN, CHRIS	SR MILEAGE REIMBS	82.06
HOPKINS MEDICAL PRODUCTS	MED SUPP	95.85
HUSKER STEEL	SR BRIDGE MTRL	5,401.20
IA CHAPTER OF APCO	DISPATCHER REGISTRATION	85.00
IA PRISON INDUSTRIES	SHER VEHICLE MARKINGS	178.42
IA STATE ASSN OF COUNTIES	REG FEE	220.00
IAHC, C/O PENNI UPAH	webinar fee	90.00
IOWA LAW ENFORCEMENT INTELLIGE, ATTN: DE	SHER JAIL SCHOOL	160.00
IRON SHOP	CONSERVATION LABOR/REPAIRS	67.60
ISAC-GROUP HEALTH PROGRAM	COBRA PREM	592.00
ISSDA FINANCIAL ADMINISTRATOR	CIVIL DEP SCHOOL REG	250.00
JENSEN COLLISION CENTER INC	SHER DEDUCTIBLE ON INSURANCE WORK	200.00
JOHANSEN, MARY LOU	MLG(160) TO DISTRICT MTG	80.00
KARSTENS, GENE	CONSERVATION MTG MLG REIMB	79.00
KELLY, JERRY	CONSERVATION MEETING MLG REIMBURSEMENT	72.00

02/18/2015 through 03/03/2015

Vendor	Description	Amount
MAIL SERVICES LLC	PRINTING/PSTG TREAS	231.17
MAINTENANCE ENGINEERING LTD	LIGHT BULBS	231.95
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP	27.46
MEDIACOM	SHER CABLE TV	90.95
MERCK & CO INC	VACCINES	3,974.29
MIDAMERICAN ENERGY CO	SR ELECTRIC	216.31
MOORE MEDICAL LLC	HEALTH SUPP/EQUIP	83.02
MULLENGER, RON	TRUSTEE MEETING	15.00
OMAHA WORLD-HERALD	SHERIFF HELP WANTED ADS	506.80
OSVALD, JOHN L	TRUSTEE/FIRE MTG	30.00
PAT KAISER'S CHRISTIANSEN MTRS	SHER VEHICLE REPAIR	116.68
PETERSEN, ALLEN	CONSERVATION MEETING MLG REIMBURSEMENT	70.00
PFIZER INC	VACCINES	1,489.87
PITNEY BOWES	SR POSTAGE RENTAL	1,167.00
ROELOFS, CHRISTINA	NATL REIMB HOTEL/MEALS	79.48
RUGAARD, DONNA R	REIMB PAYOUT/INS	829.92
RYDL, MITCH	SR ENG MILEAGE REIMBS	64.70
SAUERS, WILL	SHER CPR TRAINING	30.00
SECRETARY OF STATE	DISPATCHER NOTARY	30.00
SHOPKO STORES OPERATING CO LLC	PAPER TOWELS-CRTHS	55.96
SMALLEY, PEGGY J	CONSERVATION MEETINGS MLG REIMB	67.00
SOUTHWEST IA PLANNING COUNCIL	MH TRANS SERVICES	116.50
STANARD & ASSOCIATES INC	SHERIFF TESTS/CERTIFICATES	123.00
STONE PRINTING OFFICE PRODUCTS	SHERIFF OFFICE SUPPLIES	124.93
THE OFFICE STOP	SR OFFICE SUPPLIES	76.71
THOMSON REUTERS WEST PYMT CTR	LAW LIBR	249.48
TREASURER STATE OF IOWA	SR ENG TRAINING	800.00
TYLER TECHNOLOGIES	VERS X CONSULT ASSR	125.00
UPS	SHER SHIPPING	21.04
US CELLULAR	SHER CELL PHONES	100.62
VERIZON WIRELESS	SR TELEPHONE	398.59
VETTER EQUIPMENT - NAPA 1	SHERIFF PUSH BUMPERS	1,551.29
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,130.39
	<b>GRAND TOTAL</b>	<b>48,852.79</b>
corporate office - weekly flex funding		~999.71
		<b>49,852.50</b>

SUPERVISOR'S MINUTE BOOK 2014

March 10, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Deb Campbell, Deb Umland, Kent Grabill, Mike Jensen, Gary Riesgaard, Chris Hemmingsen, Jeanne Schwab and Doug Weston.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor.

The Safety meeting was held. Motion-Umland Second-Riesgaard to approve the minutes of the February 10, 2015, Safety meeting. Vote-all in favor. One incident review completed. No new incidents. Motion-Umland Second-Grabill to approve the updated audit schedule. Vote-all in favor. Discussion was held regarding having a committee to review the Hazard Communication Plan. The Department Head meeting was held and the change of timesheet cutoff dates was discussed and also the possible use of time clocks.

Motion-Nelsen Second-Deist to approve the minutes of the March 3, 2015 meeting. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Nelsen reported on comments received regarding the road conditions and fuel tax uses that were discussed at the Farm Bureau meeting. Motion-Nelsen Second-Deist to accept bid for HA4, 05-C005-058 from Cunningham-Reis. Vote-all in favor. Motion-Nelsen Second-Deist to accept bid for OA9, 05-C005-059 from Graves Construction. Vote-all in favor. Motion-Nelsen Second-Deist to approve FY2016 DOT budget and Five year construction plan. Vote-all in favor. Motion-Nelsen Second-Deist to approve ITC Midwest utility permit for Quail/Pheasant Ave. Vote-all in favor. Rydl stated his men have been hauling rock to project/FEMA sites.

The Board will review a proposed handbook next week. Motion-Nelsen Second-Deist to approve the cutoff on timesheets for approximately the 20<sup>th</sup> of each month. Vote-all in favor.

Motion-Deist Second-Nelsen to approve the deletion of Asset #0577, Ariens snowblower. Vote-all in favor. Motion-Deist Second-Nelsen to accept and place on file the Recorder's February Report of Fees. Vote-all in favor.

Motion-Deist Second-Nelsen to approve Resolution 2015-12 as follows. Vote-all in favor.

Resolution 2015-12

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2015, that

- Part-time Assistant Attorney Brian Andersen be raised 3% to \$33,313.17
- Marcia Christensen be raised 3% to 14.69/hr with increased county portion from 90% to 98% (39.2 hrs)/week
- Faith Anthony be raised 3% to 12.69/hr with increased county portion from 50% to 80% (32 hrs)/week

Upon termination, any paid-time-off benefits will be 100% responsibility of Andersen Law Office.

Passed and approved this 10<sup>th</sup> day of March, 2015.

/s/ Duane Deist, Chairperson  
Audubon County Board of Supervisors

Attest: /s/ Joni Hansen  
Audubon County Deputy Auditor

There being no further business, Motion-Deist Second-Nelsen to adjourn the meeting at 11:47 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2014


March 16, 2015

The special meeting of the Board of Supervisors was called to order at 9:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Jerry Kelly and Bruce Haag.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Todd Nelsen updated the Board on a grant that the REC Center was applying for.

The Chairman opened the Public Hearing on the FY16 Budget. No written or oral comments were received. Motion-VanAernam Second-Nelsen to close the public hearing at 10:14 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the proposed FY16 Budget as published. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:17 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2014

March 17, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Todd Johnson and Troy Wessel.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the March 10, 2015.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$106,893.75. Vote-all in favor.

The Board reviewed the proposed handbook and contacted Rene VonBokern regarding the handbook. Motion-Nelsen Second-VanAernam to approve Resolution 2015-13 as follows. Vote-all in favor.

RESOLUTION 2015-13

Be it hereby resolved by the Audubon County Board of Supervisors, that Jacob Hannasch be hired as an as-needed deputy. His wage will be \$15.84 per hour with no benefits.

Dated at Audubon this 17<sup>th</sup> day of March, 2015, with the vote thereon being as follows:

Ayes: Nelsen, Deist, VanAernam Nays: None

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2015-14 as follows. Vote-all in favor.

RESOLUTION 2015-14

Be it hereby resolved by the Audubon County Board of Supervisors, that Brent Soll be hired as an as-needed deputy. His wage will be \$15.84 per hour with no benefits.

Dated at Audubon this 17<sup>th</sup> day of March, 2015, with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam Nays: None

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

Todd Johnson discussed the reimbursement of training costs for Nathan Tibbets, who is in the academy at the present time, and who would need reimbursed. Discussion was also held regarding the status of the reimbursement of training from Nathan Pigsley and Todd Johnson told the Board to discuss it with Fran Andersen. The Board let the Sheriff know that starting in July, timesheets will be cut off on or around the 20<sup>th</sup> of each month.

Motion-VanAernam Second-Nelsen to approve Resolution 2015-15 as follows. Vote-all in favor.

RESOLUTION 2015-15

Be it hereby resolved by the Audubon County Board of Supervisors, that Nathan Tibbets be hired as a full time deputy Sheriff effective March 17, 2015. His salary will start at 75% of the Sheriff's salary. His salary will increase to 80% after 6 months of employment. This position will follow the union contract. Costs of the academy and related expenses will be reimbursed by the Sheriff's office to the appropriate agency.

Dated at Audubon this 17<sup>th</sup> day of March, 2015, with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam Nays: None

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

The Board called Dr. Cunningham's office and also the Attorney's office regarding the grant application for the MEI training. Motion-Nelsen Second-VanAernam to approve the Chairman signing the grant application when it is completed. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:25 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

March 17, 2015

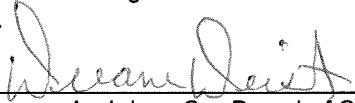
The special meeting of the Board of Supervisors was called to order at 2:00 p.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Other present were Joni Hansen and Chris Hemmingsen.


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Board of Supervisors meeting  
March 17, 2015 (continued)

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam that the Chairman sign the contract for the Hamlin 4 Bridge and any future documents pertaining to this project. Vote-all in favor.

There being no other business, Motion-VanAernam Second-Nelsen to adjourn at 2:03. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

03/04/2015 through 03/17/2015

Vendor	Description	Amount
360 FEEDS LLC	SHER DOG FOOD	31.45
ABILITY NETWORK INC	PHN SOFTWARE	600.00
ACE HARDWARE	RS MINOR TOOLS	640.33
AGRILAND FS INC	GENERATOR FUEL	1,509.41
AGRILAND FS INC 73	SR PARTS	23,302.43
ANDERSEN, IVAN	TRUSTEE MEETINGS	30.00
ARCADIA LIMESTONE CO	SR SNOW MTRL	1,511.90
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATIONS	1,238.56
AUDUBON CO SHERIFF	SHERIFF SERVICE FEE	407.58
AUDUBON COUNTRY STORE INC	ASSR FUEL	25.85
AUDUBON COUNTY	SR OFFCIE SUPPLIES	502.49
AUDUBON COUNTY LANDFILL	CRTHS LANDFILL FEE	32.50
AUDUBON DIESEL LLC	SR PARTS/LABOR	1,526.06
AUDUBON FOODS	JAIL COMMISSARY	1,301.15
BAUER, MICHAEL	TWP MTG	15.00
BAYLOR, ANGIE	REIMB MEALS	49.24
BERNIE'S SERVICE CENTER	SHER TIRE REPAIR	44.40
BOHLMANN & SONS SANITATION	CONSERVATION SANITATION SERVICE	138.80
BOLDT, PAULETTE KAY	PHN MILEAGE	229.00
BROWN ELECTRIC CO	UPGRADE WIRING/E911	2,242.39
BUSINESS CARD	REIMB FUEL/LODGING/SHER	407.84
CARD SERVICES	CONS AIR CHUCKS/TORDON	41.66
CASS CO HEALTH SYSTEM	TREAS DRUG TESTING	245.00
CASS INC	MH WORK ACT	136.94
CENTURYLINK	TELE/E911	14.00
CHRISTENSEN, CHESTER	TRUSTEE MEETINGS	30.00
CITY SERVICE & PARTS	RS PARTS	637.62
CORPORATE OFFICE	WEEKLY FLEX FUNDING	624.02
COUNSEL OFFICE & DOCUMENT	ASSR M/A COPIER	114.14
CRAWFORD CO SHERIFF	SHER SERVICE FEE	54.42
DELTA DENTAL	COBRA PREM	34.36
DISTRICT IV COUNTY TREASURER'S	TREAS REG FEE	15.00
DREHER SANITATION	CRTHS SANITATION SERVICE	49.50
ECOLAB PEST ELIMINATION DIV	SHER PEST ELIMINATION	72.45
ELMQUIST WELDING & RPR INC	SR PARTS/LABOR	331.94
EMPLOYERS' COUNCIL OF IA ECI, ECI ATTN: CAI	MTG-WAGE/HR LAW	30.00
EXIRA CITY CLERK	SR WATER	40.17
EXTREME DESIGNS &, EMBROIDERY INC	SHER SHIRTS	2,415.00
FARM SERVICE COOPERATIVE	DP PC REPAIR/SWITCH	2,001.00
FASTENAL CO	SR BOLTS/BATTERIES/PARTS	146.06
FERGUSON, DWAYNE	VA MEETING	50.00
GENESIS DEVELOPMENT	MH CRISIS LINE	857.50
GRABILL, KENT	SR SAFETY SHOES	214.00
HAAG, BRUCE	REIMB INTERNET/CELL PHONE	34.90
HANSEN REPAIR	SHERIFF REPLACE WINDSHIELD	362.55
HANSEN, ROBERT C	TOWNSHIP MEETINGS	45.00
HANSEN'S M&M SERVICES	FEB 911UPDATE	375.00
HAYS, JON	TOWNSHIP MEETINGS	30.00

03/04/2015 through 03/17/2015

Vendor	Description	Amount
HINNERS, JEAN	PHN MILEAGE(137)	68.50
HINNERS, KYLE	VA MEETING/MLG	63.00
HOLIDAY INN-NORTHWEST	SHERIFF LODGING	241.92
IA DEPT OF NATURAL RESOURCES	DNR SURCHARGE - SANITARIAN	25.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SHERIFF NOTICES	895.00
IA PRISON INDUSTRIES	SR SIGNS	315.04
IEMA	EMG MGMT REGISTRATION	125.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY SERVICES	1,588.50
JENSEN, DAVID A	TOWNSHIP MEETINGS	30.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	280.00
JESSEN, JANE	TOWNSHIP MEETINGS	30.00
JIM HAWK TRUCK TRAILERS INC	SR PARTS/GREASE	919.91
KILWORTH, LONN	TOWNSHIP MTGS	30.00
KIMBALL MIDWEST	SR PARTS	76.40
LAFOY, PENNY	PHN MLG(168)	84.00
LOGAN CONTRACTORS SUPPLY INC	CONSERVATION SEALANT	1,980.00
MADSEN GROTELUSCHEN AND TINKER	MH COURT APPT ATTY	390.00
MAIL SERVICES LLC	TREAS PRINTING/PSTG	213.19
MARNE-ELK HORN TELEPHONE CO	911 TELE	155.10
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN SUPPLIES	107.77
MCLAUGHLIN, MARK	TRUSTEE MEETINGS	30.00
MENARDS	CONSERVATION LANDSCAPE RAKE/BASEMENT MA	178.53
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,835.64
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	585.70
MIDWEST WHEEL COMPANIES	SR PARTS	175.66
NATIONAL SHERIFF'S ASSN	SHER JAIL TRAINING PROGRAM	164.03
NEW OPPORTUNITIES INC	GEN RELIEF FY15	1,325.00
NORTHLAND PRODUCTS CO	SR PARTS CLEANING	157.95
O'HALLORAN INTERNATIONAL	SR PARTS, #40 & STOCK	1,477.41
OLESEN, DENNIS	TRUSTEE MEETINGS	30.00
OLSEN, FRANK	VA MEETING/MLG	61.00
PETERSEN, ALLEN	CONS MTG/ MLG REIMB	70.00
POWERPLAN	SR PARTS	673.23
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONSERVATION TRACTOR ALTERNATOR/SERVICE	558.79
RASMUSSEN LUMBER CO	SR SIGN MTRL	261.19
RAY, DONNA	FEB REIMB PST/MLG/MH ADV	49.42
REGIONALHELPWANTED.COM INC, BILLING DEF	SR OFFICE PUBLIC	135.00
REMSBURG SERVICE INC	SR LABOR/BLDG	608.70
RIESGAARD, JERRY	TOWNSHIP MEETINGS	45.00
ROELOFS, CHRISTINA	REIMB NATL CELL PHONE	20.00
SAUERS, WILL	MEI SERVICES	200.00
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	21,901.63
SCHWAB, JEANNE M	PHN REGISTRATION	155.00
SECRETARY OF STATE	NCOA CARD PROCESSING	230.65
SHOPKO STORES OPERATING CO LLC	SHERIFF SUPPLIES/PRESC/DOG SUPP	76.79
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/BLDG/WELDING	2,400.79
SOUTHWEST IA MH CENTER	SHERIFF EVAL	300.00
STEFFES, DEB	RIEMB MEALS	54.00

03/04/2015 through 03/17/2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
STONE PRINTING OFFICE PRODUCTS	SHER BACKREST	145.25
SWI JUVENILE EMERGENCY	FY15 4TH QTR	2,928.19
THE CTK GROUP	SHERIFF REGISTRATION	325.00
THE TOUCH	SR PARTS	70.25
THE TUNE-UP INN LC	CONSERVATION TRACTOR REPAIR	6,103.80
THOMPSON, BECKY A	PHN SUPPLY REIMBURSEMENT	165.20
TOFT, HEATHER	PHN MILEAGE(127)	63.50
TOM'S BAIT	CONSERVATION BAIT	140.00
TREASURER STATE OF IOWA	MH STATE HOSPITAL IN PATIENT	2,425.18
TYLER TECHNOLOGIES	ASSR VERS X HARDWARE CK	625.00
UNITYPOINT CLINIC-OCCUPATIONAL	DISPATCHER DRUG TESTING	222.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
WAHLERT, CHRISTINE G	PHN MILEAGE(360)	180.00
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WILD, BAXTER & SAND, PC	MH ATTY FEES	311.85
WINDSTREAM COMMUNICATIONS INC, XETA TEC	CRTHS TELEPHONE MAINTENANCE AGR	2,937.44
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	382.05
ZIEGLER INC	SR PARTS/BOLTS/FILTERS	1,631.19
	<b>GRAND TOTAL</b>	<b>106,893.75</b>

SUPERVISOR'S MINUTE BOOK 2014

March 24, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Doug Weston, Deb Campbell, Jill Christensen, Mitch Rydl, Jeanne Schwab, Heather Toft and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the deletion of liquor license and addition of MMP for AMVC-South Fork. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the March 16, 2015 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the March 17, 2015 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Irlmeier, ID#68002, Viola 34. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for AMVC-South Fork, ID#63613, Greeley 21. Vote-all in favor.

Doug Weston discussed the replacement of the door on the south side of the building, waxing floors and the replacement of light bulbs in the overhead lights in the building.

Deb Campbell discussed the limits at depositories. Motion-VanAernam Second-Nelsen to approve Resolution 2015-16 as follows. Vote-all in favor.

2015- 16

Resolution Naming Depositories

BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa; That we do hereby designate the following named banks to be depositories of Audubon County funds in amounts not to exceed the amount stated opposite each of said designated depositories and the Audubon County Treasurer is hereby authorized to de-posit the Audubon County funds in amounts not to exceed in the aggregate amounts for said banks as follows, to-wit:

Name of Depository	Current Maximum Deposit	Offices
1. Audubon State Bank Audubon, IA 50025	\$7,500,000.00	Treasurer
2. Exchange State Bank Exira, IA 50076	\$1,700,000.00	Treasurer
3. Landmands National Bank Audubon, IA 50025	\$5,000,000.00	Treasurer
4. Audubon State Bank Audubon , IA 50025	\$ 200,000.00	Sheriff
5. Audubon State Bank Audubon, IA 50025	\$ 75,000.00	Recorder

The vote on the resolution being as follows:

AYES: Deist, Nelsen, VanAernam NAYS: None

Dated as Audubon, Iowa this 24th day of March, 2015

Attest: /s/ Joni Hansen, Deputy Auditor /s/ Duane Deist, Chairperson  
Audubon County Auditor Audubon County Board of Supervisors

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a Universal pay voucher to JEO for F16. Vote-all in favor. Rydl discussed excavators, surface level change requests and EWP projects The guys have been hauling rock to the FEMA sites.

The Chairman recessed the meeting at 11:10 a.m. The Board reconvened at 12:00 p.m. Motion-Nelsen Second-VanAernam to approve the agenda for the special meeting. Vote-all in favor.

Jeanne Schwab, Heather Toft and Fran Andersen discussed Medical Examiner Investigators and the application for a grant for training. Motion-Nelsen Second-VanAernam to approve Resolution 2015-17 as follows. Vote-all in favor.

RESOLUTION 2015-17

WHEREAS, the Audubon County Board of Supervisors, hereinafter "COUNTY", appointed James M. Cunningham, D.O., as Audubon County Medical Examiner, hereinafter "ACME" and approved his selection of Will Sauer and Tyler Thygesen as Audubon County Medical Examiner Investigators, hereinafter "ACME-Is. Further, in a continuing effort to ensure that Audubon County is covered by medical examiner services 24-hours a day, COUNTY believes that the ACME's selection of Heather Toft and Heather Chambers to each serve as an ACME-I is in the public interest of protecting the health, safety, and welfare of Audubon County citizens.

WHEREAS, the Board of Supervisors determines that Medical Examiner Investigator contracts as extended to Sauers and Thygesen should be offered to Chambers and Toft with payments for services rendered under said contracts made on a per time basis.

WHEREAS, COUNTY appreciates the service of Dr. Cunningham and Medical Examiner's Office. COUNTY finds that the local Medical Examiner's Office provides a valuable and timely service to COUNTY and avoids incurrence of greater expense to COUNTY.

WHEREAS, COUNTY acknowledges that the Iowa State Medical Examiner, hereinafter ISME, will supply initial training for Audubon County Medical Examiner Investigators but that individuals awarded a contract are required to receive training as a Medical Examiner Investigator at the St. Louis University School of Medicine's Medicolegal Death Investigation Training, or other approved ISME training within two years of the initial contract. Applications on behalf of Audubon County Medical Examiner Investigators, including Tyler Thygesen and the two newly-appointed investigators have been made for the Paul Coverdell Forensic Science Improvement Act Grants for schooling this Spring and signatures by the Chair of COUNTY are approved and ratified. COUNTY will continue to take all steps necessary to timely complete applications for said funds in facilitating qualified ME-Is to serve Audubon County; and

**BE IT IS HEREBY RESOLVED** by the Audubon County Board of Supervisors that the ACME appointment to Heather Toft and Heather Chambers to serve as Medical Examiner Investigators for Audubon County is approved, subject to approval by the Iowa State Medical Examiner, hereinafter, "ISME", and with training as directed by ISME. COUNTY shall take all steps necessary to apply for grants available for training, as suggested by the ISME. In the event that a Paul Coverdell Forensic Science Improvement Act grant be awarded an Audubon County ME-I, all costs associated with training for this position required by the ISME and the ACME shall be advanced by Audubon County to be reimbursed by the grant. A ME-I shall not perform in the capacity of medical examiner investigator until such time as the ISME required training has been successfully completed. In the event the investigator serves less than three years, he/she shall be responsible for repayment of Audubon County for the grant funds expended on a pro-rata basis as determined by the contract.

**BE IT IS RESOLVED** by COUNTY that contracts to serve as Audubon County Medical Examiner Investigators be awarded Heather Chambers and Heather Toft and authorizes the Chairman to sign said Contracts, subject to State Medical Examiner approval of their appointments.

**IT IS FURTHER RESOLVED** that individuals performing the duties of Medical Examiner Investigator shall be paid at the rate determined by the ACME and COUNTY per incident investigated, plus mileage at the rate set by the Board of Supervisors, if applicable. ME-Is shall abide by all rules and regulations set forth in **Iowa Code Chapter 124, Iowa Administrative Code Chapter 641** and all other applicable provisions. They shall perform duties consistently within the directives of their training and the ISME and ACME, or Designee. The Investigator Contract and work as a ME-I may be terminated by the ACME, or his Designee, without cause. Additional protocols and policies regarding the performance of the duties of ME-I shall be established by the ACME, upon approval of the Board of Supervisors.

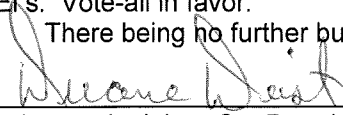
Resolution declared adopted this 24th day of March, 2015.

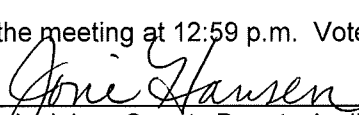
**Audubon County Board of Supervisors**  
By: /s/ Duane Deist, Chairman

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

Discussed the MEI's working as independent contractors and Fran stated the Administrative Code states they would be covered by our insurance but that we should check with our insurer. Motion-VanAernam Second-Nelsen to approve applications for Coverdell Forensic Science Improvement Grant for MEI's. Vote-all in favor.

There being no further business, the Chairman adjourned the meeting at 12:59 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest   
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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

March 31, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Todd Johnson, Jill Christensen, Doug Weston, Mitch Rydl, Joel Rattenborg and Lisa Frederiksen.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Todd Johnson popped in and reviewed what the sheriff's department had on the agenda today and brief update on drug dog. VanAernam asked Sheriff if "the vehicle had a tracking device"... Johnson replied with "no".

Doug Weston discussed courthouse lighting and expenses with the Board. Board agreed to have Doug proceed with ordering 4 cases of light bulbs.

Board discussed landfill concerns. Motion-Nelsen Second-VanAernam to consult with attorney Beverly Wilde regarding landfill options and opportunities. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the following Resolution 2015-18. Vote-all in favor.

**Resolution 2015-18**

Be it hereby resolved by the Audubon County Board of Supervisors, that Amanda Doherty status has been changed from a part time dispatcher/jailer to a full time dispatcher/jailer for the Audubon County Sheriff's Office effective April 1, 2015. This position will follow the salary and benefits of the union contract.

Dated at Audubon this 31<sup>st</sup> day of March, 2015 with the vote thereon being as follows:

AYES: Deist-Nelsen-VanAernam

NAYS: None

Audubon County Board of Supervisors /s/Duane Deist

Attest: /s/Diana L Munch

Chairperson

Audubon Co Deputy Auditor

Motion-VanAernam Second-Nelsen to approve the Appointment of Deputy Sheriff Nathan Tibbets as sworn in by Sheriff Todd Johnson on March 17, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file MMP update for Greg Hansen-Albertsen Site-ID#62166, Lincoln 35. Vote-all in favor.

Board discussed letter received from Dickinson County regarding a questionnaire on Master Matrix. Board requested Auditor's Office to submit.

Mitch Rydl joined meeting by reading a road complaint to himself along with a box containing a huge piece of rock.

Todd Johnson interrupted meeting to request a special board meeting on April 2<sup>nd</sup>, 2015 at 8 am. The insurance company does not want to total the newly wrecked sheriff's vehicle. They need it finalized by April 2, 2015. Nelsen agreed to have meeting at 8 am on April 2, 2015 if so needed.

Mitch Rydl and Joel Rattenborg discussed new payroll change over. Joel has been in contact with union rep Mark Mann and referred to the hardship of employees without so many days of pay. Discussion included possibility of longer time frame with less days of pay at once. Also discussed county doing business with D&J Supply. Secondary Road updates included the following: dust control regarding cemeteries and EWP project grants.

Motion- Nelsen Second-VanAernam to precede with the pursuing of grant money for ewp projects and authorize engineer to be project designee on all related documents. These monies will come out of dept 99 not secondary roads.

Discussed PCP's and designated physician with Mitch Rydl. Board agreed to put on agenda for next week.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:09 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Diana Munch  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2014<sup>5</sup>

April 2, 2015

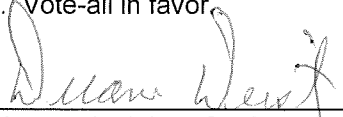
The special meeting of the Board of Supervisors was called to order at 10:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Jeanne Schwab and Jill Christensen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Todd Johnson presented quotes for a 2015 Chevrolet Tahoe 4x4 from Deery Brothers, Karl Chevrolet and Pat Kaiser's Christiansen Motors to replace the totaled 2012 Chevrolet Tahoe. Motion-Nelsen Second-VanAernam to approve the quote from Pat Kaiser's Christiansen Motors in the amount of \$34,565.00. Vote-all in favor.

Discussion was held regarding the safety review committee members and will be discussed at the next safety meeting along with procedures.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:15 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

April 7, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Gary VanAernam. Absent: Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Melissa Thygesen, Mitch Rydl, Peggy Smalley, Bruce Haag, Teresa Murray and Jill Christensen.

Motion-VanAernam Second-Deist to approve the agenda with the addition of Recorders March Report of Fees. Vote-all in favor. Motion-VanAernam Second-Deist to approve the minutes of March 31, 2015. Vote-all in favor. Motion-VanAernam Second-Deist to approve the minutes of April 2, 2015. Vote-all in favor. Motion-VanAernam Second-Deist to approve the Class C Wine Permit application for Danish Countryside Vines & Wines. Vote-all in favor.

Melissa Thygesen requested that the flag be lowered to half-mast for the drug dog's memorial service.

Motion-Deist Second-VanAernam to accept and place on file a MMP update for Patrick and Joey Schon-Audubon Site, ID#64318, Melville 29. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file a MMP for Dan and Bill Christensen, Leroy 3. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file the Clerk of Court's March Report of Fees. Vote-all in favor. Motion-Deist Second-VanAernam to accept and place on file the Sheriff's Quarterly Report. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file the Recorder's March Report of Fees. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file the Auditor's March Month-End reports. Vote-all in favor. Nelsen joined the meeting at 9:00 a.m.


Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$132,488.97. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the contract for OA9 Bridge replacement project with Graves Construction. Vote-all in favor. Weekly activities-Cameron 13 and Sharon 10 bridge work has been completed, working on the Hamlin 4 bridge, 190<sup>th</sup> Street project has begun, hauling rock to frost boils and FEMA sites.

Bruce Haag and Peggy Smalley discussed the portion of the trail south of Brayton where the river has undermined the trail and is now threatening the temporary gravel trail and will soon be encroaching on Highway 71. Mitch Rydl will contact the District Engineer of the Iowa DOT regarding this.

Teresa Murray addressed the Board regarding the suspension of taxes on a qualified parcel. Motion-Nelsen Second-VanAernam to suspend the taxes on Parcel #050520440778. Vote-all in favor.

The Board reviewed a letter from the Sac County Supervisors. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:13 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

03/18/2015 through 04/07/2015

Vendor	Description	Amount
ACE HARDWARE	ELEC PART/GEN	49.93
AMERICAN INSTITUTIONAL SUPPLY	2 JAIL MATTRESS/SHER	207.14
AMVC VETERINARY SERVICES	WELLNESS CK/DRUG DOG	18.99
ANDERSEN LAW OFFICES	OFF ALLOW/RENT/-INSUR-ATTY	2,904.16
ARROW TOWING SERVICE INC	TOWING CHG/SHER	50.00
AUDITOR OF STATE	STATE AUDIT	32,574.63
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATIONS	18.66
AUDUBON CO AIRPORT AUTHORITY	FY15 BUDGET-4TH QTR	9,127.48
AUDUBON CO ECONOMIC DEVE	FY15 BUDGET-4TH QTR	7,611.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	3,023.30
AUDUBON CO SHERIFF	SHER SRV	1,395.10
AUDUBON COUNTY	REIMB-DP LABOR	170.00
AUDUBON COUNTY LANDFILL	FY15 BUDGET-4TH QTR	10,683.75
BERNIE'S SERVICE CENTER	EMA FUEL	44.00
BILLS, MIRANDA	REIMB MLG/MEALS/LODGING	245.20
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	74.80
BORKOWSKI, DALE E	SR SAFETY WEAR	96.27
BRAYTON CITY CLERK	SR RUT REIMBS	452.97
CAMPBELL, DEBBIE M	REIMB MLG/PARKING-TREAS	118.64
CARPENTER UNIFORM CO	DEP UNIFORMS/SHER	916.09
CENTRAL IA DISTR INC	CUST SUPP-GEN	294.85
CITY OF AUDUBON - LIBRARY	FY15 BUDGET-4TH QTR	6,300.00
CITY OF MANNING	NEW DEPUTY TRAINING EXP/SHER	7,787.18
CITY SERVICE & PARTS	SR PARTS/GILTERS/PAINT	306.46
CONCERNED INC	WK ACT-MH	180.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	4,751.67
COUNSEL OFFICE & DOCUMENT	CREDIT/SHER	214.72
COUNTRY INN & SUITES, COUNCIL BLUFFS	SHER LODGING	92.96
DELTA DENTAL	ERISA PREM-APRIL	34.36
DISTRICT IV COUNTY TREASURER'S	REG FEE-TREAS	32.00
DREES HEATING & PLUMBING INC	CRTHS RADIATOR REPAIR	2,432.99
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	202.99
ED M FELD EQUIP CO INC	RPRS SEC CAMERA/SHER	529.14
ELECTRONIC ENGINEERING INC	RPRS JAIL DOORS/SIRENS/SHER	214.95
EXIRA CITY CLERK	FY15 BUDGET-4TH QTR	3,150.00
FARM SERVICE COOPERATIVE	SERV ON 911 PHONE/SHER	701.25
FASTENAL CO	SR BOLTS	258.11
FERGUSON, DWAYNE	COMM MTG-VA	50.00
FIDLAR TECHNOLOGIES INC	OFF FORMS/SHER	77.29
FILTER CARE	SR FILTER CLEANING	61.00
GREENE COUNTY	REIMB CPC EXP JAN-MAR 2015	5,786.02
GUTHRIE COUNTY REC	ELEC/CONS	261.50
HENNINGSEN CONSTRUCTION	SR BLDG SUPPLIES/LABOR	2,450.00
HINNERS, JEAN	SUPPLIES REIMBURSEMENT	5.60
HINNERS, KYLE	REIMB MTG/MLG (26)	146.00
HOPKINS MEDICAL PRODUCTS	FAMILY SPHYG SYSTEM	121.95
IAED	RECERT DISPTCH FEE-911	50.00
INTERSTATE ALL BATTERY CENTER	BATTERIES-GEN	29.55

03/18/2015 through 04/07/2015

Vendor	Description	Amount
IRON SHOP	SR LABOR/PARTS/TIRES	1,574.43
ISAC-GROUP HEALTH PROGRAM	ERISA PREM-APRIL	592.00
JENSEN COLLISION CENTER INC	INSTALL GRILL GUARDS/STRIPE NEW TAHOE/SH	425.00
JEO CONSULTING GROUP INC	SR ENGINEER SERVICE	6,750.00
KIMBALL MIDWEST	SR PARTS	258.76
KIMBALLTON CITY CLERK	FYBUDGET-4TH QTR	1,050.00
MADSEN GROTELUSCHEN AND TINKER	CRT APPT ATT-MH	402.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP	220.46
MEDIACOM	CABLE TV/SHER	90.95
MIDAMERICAN ENERGY CO	SR ELECTRIC	991.24
MPH INDUSTRIES INC	WIRELESS REMOTE	250.00
MUNCH, DIANA L	REIMB BK CK FEE-AUD	57.45
O'HALLORAN INTERNATIONAL	SR PARTS	242.83
PAT KAISER'S CHRISTIANSEN MTRS	RS PARTS/LABOR	161.06
PAULSEN, SHAWN	SR SAFETY WEAR	100.00
PITNEY BOWES PURCHASE POWER	SR POSTAGE	1,572.00
PLUMBMASTER INC	PLUMBING RPRS-GEN	73.64
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	RS MISC PARTS	293.56
QUALITY INN & SUITES	WC LODGING	145.60
RASMUSSEN LUMBER CO	SR BUILDING SUPPLIES/TOOLS/NAILS	172.35
RDO TRUCK CENTERS	SR PARTS	386.44
RIESGAARD, GARY N	MLTG/TRAINING	84.00
ROKKE, JASON	REIMB MEALS/SHER	31.00
RUGAARD, DONNA R	APRIL INSUR REIMB	197.48
SAUERS, WILL	CPR TRAINING	150.00
SHELBY CO AUDITOR	REIMB JUV RENT/UTIL/CUSTODIAL-CRT	567.00
SNYDER TREE SERVICE & NURSERY	30 OAK TREES	1,970.00
SOUTHSIDE WELDING & MACH LLC	SR BRIDGE/BUILDING/PARTS/BOLTS/LABOR	497.23
SOUTHWEST IA MH CENTER	THERAPY-MH	1,541.61
SOUTHWEST IA PLANNING COUNCIL	TRANS-MH	93.20
ST PATRICKS CEMETERY	2014 VET GRAVES	285.00
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPP-PHN	944.41
THOMSON REUTERS WEST PYMT CTR	PUBL-CRT	249.48
UMLAND, DEBRA	REIMB MLG-ASSR	87.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
UPS	SHIPPING EXPENSE	14.49
US CELLULAR	TELE-SHERIFF DEPUTIES	100.62
VERIZON WIRELESS	CELL-SHERIFF DEPUTIES	397.46
VETTER EQUIPMENT - NAPA 1	VEHICLE PARTS	516.99
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,502.84
WOLTERS KLUWER	SUBSCRIPTION	93.99
<b>GRAND TOTAL</b>		<b>132,488.97</b>

## SUPERVISOR'S MINUTE BOOK 2015

April 14, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Todd Johnson, Gary Riesgaard, Jean Hinners, Deb Umland, Mary Lou Johansen, Kent Grabill, Deb Campbell, Doug Weston, Mitch Rydl, Chris Hemmingsen, Jill Christensen, Steve Schmitz, Troy Wessel and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. The Safety meeting was held. Motion-Todd Johnson Second-Gary VanAernam to approve the agenda. Vote-all in favor. Motion-Todd Johnson Second-Deb Campbell to approve the minutes of March 10, 2015. Vote-all in favor. No old business. The incident review committee was discussed. Motion-Todd Johnson to keep the members of the Incident Review Committee the same as we have. Motion was withdrawn. Motion-Todd Nelsen Second-Gary VanAernam to appoint Todd Nelsen, Lisa Frederiksen and Jean Hinners to serve on the incident review committee until January, 2017. Vote-all in favor. Discussion was held as to whether we are following our workman compensation policies and procedures. Motion-Lisa Frederiksen Second-Deb Umland to amend our incident review form to add if policies and procedures are being followed. Vote-all in favor. Discussion was also held regarding what information should be brought back to the Safety meeting. Motion-Kim Johnson Second-Mary Lou Johansen to adjourn the Safety meeting. Vote-all in favor. The Return to Work policy was discussed and whether or not a PCP test should be taken after a surgery or injury that was not work related. It was the consensus of those present that it should be up to the Department Head. The panic button on the telephone was discussed.

The Department Head meeting was held. Discussed payroll cutoff dates and also final check payments.

Doug Weston updated the Board regarding replacement light bulbs and an energy rebate. Kent Grabill let the Board know that he picked up the a drill to be used by Roadside. Motion-VanAernam Second-Nelsen to approve the minutes of April 7, 2015. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve utility permit for West Central Iowa Rural Water for 1621 Eagle Ave. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve utility permit for Raccoon Valley Electric for 1365 Mockingbird Ave. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve and sign the Notice of Grant and Agreement Award for EWP grant. Vote-all in favor. Weekly update – discussed the hauling of wind turbine generators through Audubon County, working on bridge projects, hauling FEMA rock to sites and an update on 190<sup>th</sup> Street project.

Steve Schmitz and Troy Wessel requested that the Board reconsider their decision regarding a contribution to the Audubon Recreation Foundation to facilitate their CAT grant application process. Motion-Nelsen Second-VanAernam to approve \$2,000.00 per year for a 10 year period subject to receiving the grant and moving forward with the building project. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Greenflash RE LLC-Jorgensen Site, ID#64571, Greeley 36. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Muhr, ID#65707, Melville 2. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Asset #2035, battery backup 1750va. Vote-all in favor.

The Board acknowledged the notification that the County Home at Nathaniel Hamlin Park had been placed on the National Historic Register. The Board discussed the possibility of a letter of intent regarding the landfill.

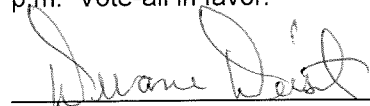
Motion-Nelsen Second-VanAernam to approve the SFY16 County Substance Abuse Prevention Grant/subcontract and appoints Lisa Frederiksen as signatory. Vote-all in favor.

A letter from the Sac County Supervisors will be responded to after more information is received. Todd Johnson and Mitch Rydl discussed timesheet cutoff dates.

Fran Andersen discussed the costs involved in finding a bed for a mental health patient and that law enforcement had to be present until a bed became available and also gave the attorney update.

Motion-VanAernam Second-Nelsen to approve signing the Business Property Tax Credit applications. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:08 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

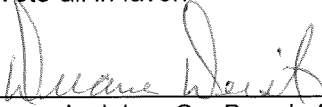
SUPERVISOR'S MINUTE BOOK 2015

April 14, 2015

The special meeting of the Board of Supervisors was called to order at 12:09 p.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen and Mitch Rydl.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve and sign JEO plans for 100<sup>th</sup> Street grading and PCC Paving project, L-100<sup>th</sup> St. Paving 73-05. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:48 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

April 21, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Diana Munch, Mitch Rydl and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the regular meeting of April 14. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the special meeting of April 29. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$146,509.86. Vote-all in favor.

The Board instructed the Auditor's office to correct the minutes of March 31 to show the approval of the minutes of the March 24 board meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to sign the Wellmark Renewal documents as presented at the January 20 meeting.

Motion-VanAernam Second-Nelsen to table action regarding a letter from Sac Co. Supervisors. Vote-all in favor.

The Board discussed the process regarding special meetings. The Board placed a phone call to FSC regarding information needed for a cyber-insurance quote.

Mitch Rydl gave the Secondary Road update. The bike trail washout was discussed and also patching, the hauling of FEMA rock, work on bridges and culverts, zoning question, agreement with the City of Brayton and 190<sup>th</sup> Street project update, an email from Bob Josten and a payroll adjustment with Lisa.

Fran Andersen gave the Attorney update and discussed the landfill and reimbursement of training expenses.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:43 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

04/08/2015 through 04/21/2015

Vendor	Description	Amount
360 FEEDS LLC	FINANCE CHG/CONS	5.00
ACE HARDWARE	SAW BLADE/CREDIT-GEN	261.03
AGRILAND FS INC	FUEL/SHER	2,807.88
AGRILAND FS INC 73	SR GAS	24,020.06
AMVC VETERINARY SERVICES	HRTGRD PLUS/DRUG DOG	60.30
AUDUBON CO ADVOCATE JOURNAL	SR PUBLICATIONS	1,195.17
AUDUBON CO MEMORIAL HOSP	PT-PHN	1,660.67
AUDUBON CO SHERIFF	WARRANT-SHER	440.68
AUDUBON COUNTY	REIMB PLATBOOKS/SHER	34.00
AUDUBON COUNTY LANDFILL	SR DISP SERVICE	139.10
AUDUBON DIESEL LLC	SR PARTS	211.02
AUDUBON FOODS	JAIL COMMISSARY	2,141.48
AUDUBON MEDIA CORPORATION	NOT STAMP/SHER	37.99
BEANE, DAVID P	REIMB JAIL SUPP/SHER	2.99
BERNIE'S SERVICE CENTER	OIL CHG/TIRE RPR/SHER	72.50
BOHLMANN & SONS SANITATION	TRASH REM/CONS	64.00
BOLDT, PAULETTE KAY	REIMB HCA MLG-PHN	257.50
BORNHOLDT, DWAYNE	REIMB TWP TRUSTEE	15.00
BUSINESS CARD	REIMB FUEL/LODGING/RIBBON/TOWING/SHER	802.70
CAMPBELL, DEBBIE M	REIMB MLG-TREAS	161.50
CARPENTER UNIFORM CO	SHERIFF JACKET	267.99
CARROLL CO SHERIFF	MH SHERIFF TRANSPORT	34.50
CASS CO HEALTH SYSTEM	3 NEW EMP PCP/SHER	327.00
CASS INC	MH WORK ACTIVITY	200.72
CENTURYLINK	TELE-E911	14.00
CLEMSEN, BRYAN	REIMB TWP TRUSTEE	15.00
CME OFFICE	MEI TRAINING COURSE REGISTRATION	825.00
CONCERNED INC	MH WORK ACT	900.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	730.83
COUNSEL OFFICE & DOCUMENT	SR MA COPIER	454.37
DANNER LAWNSCAPES INC	LAWN SERVICE	100.00
DIGITAL-ALLY	2 BODY BUG KITS/SHER	2,425.00
ECOLAB PEST ELIMINATION DIV	PEST CNTRL JAIL/SHER	72.45
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	TIRE RPRS/SHER	146.70
FARM SERVICE COOPERATIVE	TONER - VA	2,494.25
FASTENAL CO	SR BOLTS	336.14
FLAGS USA INC	FLAGS-CRTHS	273.00
GENESIS DEVELOPMENT	MH CRISIS PHONE	895.00
GUTHRIE COUNTY COURTHOUSE	QUARTERLY REIMBURSEMENT-ENV HEALTH	5,901.72
GUTHRIE COUNTY REC	ELEC/CONS	261.50
HAAG, BRUCE	REIMB INTERNET/CELL-CONS	36.82
HANSEN'S M&M SERVICES	10 HRS SERV-E911	356.00
HARRISON TRUCK CENTERS	SR PARTS	161.65
HEART OF IA COMMUNITY SERVICES	MH DISTRIBUTION TO REGION	35,158.50
HENNINGSEN CONSTRUCTION	SR COLD PATCH	1,933.75
HILTI INC, DEPT 0890	SR NAILS	238.06
HINNERS, JEAN	REIMB HCA MLG-PHN	53.00



04/08/2015 through 04/21/2015

Vendor	Description	Amount
HOEGH, BRUCE	REIMB TWP TRUSTEE	15.00
HOUSBY MACK INC	SR PARTS	16.52
IA STATE CO TREASURERS ASSOC	TREAS MEETING REGISTRATION	160.00
IRLBECK COLLISION CENTER	TOWING SERV/SHER	200.00
ISACA, ATTN: RHONDA R. DETERS	SEAT REG	330.00
JIM HAWK TRUCK TRAILERS INC	SR PARTS	74.20
JOHNSON, TODD W	REIMB RUGER MAGAZINE	21.99
JUELSGAARD, BRIAN	REIMB INMATE MEAL/SHER	8.16
LAFOY, PENNY	REIMB HCA MLG-PHN	118.50
MADSEN GROTELUSCHEN AND TINKER	MH CRT APPT ATTY	138.00
MAIL SERVICES LLC	TREAS PRINT/PSTG	213.19
MAINSTAY SYSTEMS INC	M/A IA SYSTEM-SHER	237.00
MARNE-ELK HORN TELEPHONE CO	E911 CIRCUITS-EXIRA/BRAYTON/KIMB	154.70
MENARDS	ASPHALT/MTC SUPP-CON	1,136.95
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	2,077.53
MIDWEST WHEEL COMPANIES	SR PARTS	50.88
MOSAIC - WESTERN IOWA	MH RCF	165.10
MURRAY, TERESA	TREAS MTG MLG	42.00
NELLOR, BETTY A	REIMB INSURANCE	111.53
NEW OPPORTUNITIES INC	GENERAL RELIEF FUNDS	1,325.00
PITNEY BOWES PURCHASE POWER	PSTG OVERAGE FEE-GEN	10.75
RACOM CORPORATION	VEH UPDATE-EMA	1,934.35
RASMUSSEN LUMBER CO	STEEL/CONC SUPP-CONS	422.76
RAY, DONNA	REIMB-MH ADV-MLG (92)	46.00
RDP OFFICE	4 MO-SERVER BACKUP	679.60
REGION XII COUNCIL OF GOVTS	FY15 3RD QTR REIMB	768.28
REMSBURG SERVICE INC	SR BLUILDING SUPPLIES & REPAIR	338.74
ROELOFS, CHRISTINA	REIMB NATRL CELL/CONS	20.00
ROKKE, JASON	REIMB MEALS/SHER	48.09
RUGAARD, LAURA	REIMB MEALS-SHER	31.00
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	21,284.40
SCHWAB, JEANNE M	REIMB ADM MLG-PHN	31.50
SNYDER & ASSOCIATES ENGINEERS	30 8' OAK TREES	1,970.00
SORNSON, GALEN	REIMB TWP TRUSTEE	15.00
SOUTHWEST IA PLANNING COUNCIL	MH TRANSPORT	69.90
ST LUKES HOSPITAL	PRIVATE HOSP	4,500.00
STONE PRINTING OFFICE PRODUCTS	ENVELOPES-AUD	287.22
THE OFFICE STOP	SR OFFICE SUPPLIES	86.95
THE SCHNEIDER CORPORATION	SR DATA SERVICE	562.44
THE SCHNEIDER CORPORATION	BEACON HOSTING-DP 58%	1,350.00
THE TUNE-UP INN LC	LABOR/PARTS-CON	282.61
THOMPSON, BECKY A	REIMB PHN MLG-PHN	226.00
TOFT, HEATHER	REIMB PHN MLG-PHN	63.50
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	37.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	CORRECT PRICE/DASH PIECE ON TAHOE/SHER	11,914.00
VERIZON WIRELESS	PHN CELL PHONE	86.77
WAHLERT, CHRISTINE G	REIMB PHN MLG-PHN	256.50
WEST CENTRAL IA RURAL WATER	SR WATER	19.80

04/08/2015 through 04/21/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WINDSTREAM IOWA COMMUNICATIONS	TELE-CONS	55.38
ZIEGLER INC	SR PARTS/FILTERS/LABOR	3,473.30
	<b>GRAND TOTAL</b>	<b>146,509.86</b>

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SUPERVISOR'S MINUTE BOOK 2015

April 28, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Diana Munch, Mitch Rydl, Bob Josten via telephone, Teresa Murray and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the regular meeting of April 21, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Clark Family Farms of Iowa LLC, ID#65342, Leroy 2. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of Emergency Management assets #622, 623, and a 1940's desk. Vote-all in favor. Motion-Nelsen Second-VanAernam to delete asset #2075, Dell computer. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Class C Liquor License (Commercial) for Doug's Agri-Hall Bar. Vote-all in favor. Discussed the payroll cut-off date for maintenance.

The Board received a phone call from John Kraemer, PA, State Medical Examiner, regarding the return of a Service Agreement to his office for the MEI training. Motion-Nelsen Second-VanAernam to amend the agenda to add signing the MEI Service Agreement. Vote-all in favor. Motion-Nelsen Second-VanAernam to have the Chairman sign the MEI Service Agreement. Vote-all in favor.

It was reported that the County had invited banks to present bids for the purchase of a Project Note related to financing the construction of County road improvements, and the following bids were received:

Name of Bank	Interest Rate
Exchange State Bank	1.95%
Landmands National Bank	3.8%

Motion-VanAernam Second-Nelsen to approve Resolution 2015-19 as follows. Vote-all in favor.

RESOLUTION 2015-19

Authorizing the issuance of a General Obligation Road Improvements Loan Agreement

Anticipation Project Note in a principal amount not to exceed \$1,200,000

WHEREAS, the Board of Supervisors of Audubon County, State of Iowa, has heretofore proposed to enter into a General Obligation Loan Agreement (the "Loan Agreement") in a principal amount not to exceed \$1,200,000, pursuant to the provisions of Sections 331.402 of the Code of Iowa, for the purpose of financing improvements to certain County roads (the "Project"), and the County published notice of such proposal, and held a hearing thereon; and

WHEREAS, the County received bids for the purchase of a General Obligation Road Improvements Loan Agreement Anticipation Project Note (the "Project Note"), and it is necessary to authorize the issuance of the Project Note;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board of Supervisors hereby determines that the bid of Exchange State Bank (the "Purchaser") is the best, providing the lowest rate of interest for the County.

Section 2. The Project Note is hereby authorized to be issued to the Purchaser, in anticipation of the receipt of and being payable from sources to be received and expended in connection with the Project. The Project Note shall be signed by the Chairperson and attested by the County Auditor and delivered to the Purchaser, shall mature on June 1, 2016, and shall bear interest at the rate of 1.95% per annum payable as set out in the Project Note, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable hereto.

Section 3. Advances on the Project Note may be requested by the County Auditor or County Engineer in such amounts and at such times as are needed to pay costs of the Project, and the date and amount of each advance shall be entered by the Purchaser on the Schedule of Advances and Payments on the Project Note, and each advance shall bear interest from the date of such entry.

The County Auditor is hereby designated as the Registrar and Paying Agent for the Project Note and may be hereinafter referred to as the "Registrar" or the "Paying Agent."

The County reserves the right to prepay principal of the Project Note in whole or in part on any date prior to maturity upon terms of par and accrued interest. The date and amount of each such payment shall be entered by the Purchaser on the Schedule of Advances and Payments on the Project Note. All principal so prepaid shall cease to bear interest on the redemption date.

The Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the County kept for such purpose, after which no transfer shall be valid unless made on said

records by the County Auditor, and then only upon a written instrument of transfer satisfactory to the County Auditor, duly executed by the registered owner or the duly authorized attorney for such registered owner.

Section 4. The Project Note shall be in substantially the following form: (Form of Project Note)

UNITED STATE OF AMERICA  
STATE OF IOWA, AUDUBON COUNTY  
GENERAL OBLIGATION ROAD IMPROVEMENTS LOAN AGREEMENT ANTICIPATION PROJECT  
NOTE

DATED DATE: May 1, 2015

MAXIMUM PRINCIPAL AMOUNT: \$1,200,000

INTEREST RATE: 1.95%

Audubon County Iowa (the "County"), for value received, promises to pay to Exchange State Bank, Exira, Iowa (the "Purchaser"), its successors or assigns, the maximum principal sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000), or so much of that amount as has been advanced by the Purchaser hereunder and noted on the Schedule of Advances and Payments hereon, in lawful money of the United States of America upon presentation and surrender of this Project Note to the County Auditor, Audubon, Iowa (hereinafter referred to as the "Registrar" or the "Paying Agent"), with interest thereon from the date of each advance until paid at the rate of 1.95% per annum, payable on December 1, 2015, and June 1, 2016 (the "Maturity Date"), or upon prepayment of this instrument as hereinafter provided.

The Purchaser has made a commitment to make advances (the "Advances") to the County in an aggregate principal amount not to exceed \$1,200,000 under this Project Note. Each such Advance made by the Purchaser shall be entered by the Purchaser on the Schedule of Advances and Payments hereon and shall bear interest from the date of such entry.

This Project Note is issued by the County for the purpose of paying the cost, to that extent, of financing improvements to certain County roads (the "Project") and is issued under authority of Section 76.13 of the Code of Iowa in anticipation of the receipt of and is payable from the proceeds of an authorized loan agreement (the "Loan Agreement") and other revenues and sources to become available during the construction of the Project.

The County reserves the right to prepay principal of this Project Note, in whole or in part, at any time prior to the Maturity Date, upon terms of par and accrued interest to the date of such prepayment. Each such payment shall be entered on the Schedule of Advances and Payments hereon and such amount shall cease to bear interest on the prepayment date.

This Project Note shall be fully registered as to both principal and interest in the name of the owner in the records of the County kept for such purpose, after which no transfer shall be valid unless made on said records by the County Auditor, and then only upon a written instrument of transfer satisfactory to the County Auditor, duly executed by the registered owner or the duly authorized attorney for such registered owner.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Project Note were and have been properly existent, had, done and performed in regular and due form and time; and that the total indebtedness of the County, including this Project Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, Audubon County, Iowa, by its Board of Supervisors, has caused this Project Note to be executed by its Chairperson and attested by its County Auditor, as of the first day of May, 2015.

AUDUBON COUNTY, IOWA  
By [DO NOT SIGN]  
Chairperson

Attest: [DO NOT SIGN]  
Auditor

SCHEDULE OF ADVANCES AND PAYMENTS

Date of Advance or Payment	Amount Advanced	Amount Repaid	Signature of Authorized Officer of Purchaser
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section 5. The revenues anticipated to be received by the County with respect to the Project are hereby appropriated to the payment of the Project Note.

Section 6. It is the intention of the County that interest on the Project Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Project Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Project Note as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved April 28, 2015.

/s/ Duane Deist, Chairperson

Attest: /s/ Joni Hansen, Deputy Auditor

STATE OF IOWA, AUDUBON COUNTY, SS:

I, the undersigned, County Auditor of Audubon County, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors of the County relating to the issuance of a General Obligation Road Improvements Loan Agreement Anticipation Project Note in the maximum principal amount of \$1,200,000.

WITNESS MY HAND this 28<sup>th</sup> day of April, 2015.

/s/ Joni Hansen, Deputy County Auditor

Motion-VanAernam Second-Nelsen to approve a Utility Permit for Marne & Elk Horn Telephone, North of Kimballton. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Universal Pay Voucher for JEO Invoice 82555 for HA4 project. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve A Universal Pay Voucher for JEO Invoice 82553 for F16 project. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Final Acceptance of Agreement Work for M66 & F24 intersection project. Vote-all in favor.

Rydl updated the Board on weekly activities of bridge and culvert work, 190<sup>th</sup> Street progress, EWP projects.

Fran Andersen gave the Attorney update and discussed MEI training. Teresa Murray joined the meeting and Fran reviewed the landfill 28E Agreement

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:08 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

May 5, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Fran Andersen, Todd Johnson, Teresa Murray, Tim Kirgan, Deb Umland, Jeanne Schwab, Jill Christensen, Lora Anthofer, Mitch Rydl, Chris Hemmingsen and Scotty Price.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Auditor's month-end. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of April 28, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's April Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's April Report of Fees. Vote-all in favor.

Fran Andersen discussed whether there was a violation of the open meetings requirements at the April 14, 2015 safety meeting. She stated that the motion made appointing the Incident Review Committee should be rescinded and it should be placed on the agenda for the next Safety meeting as it was not on the agenda posted. A safety meeting agenda posted did not show this, but the regular Board agenda which was posted also included an agenda for the safety meeting that did have on it to discuss/appoint incident review committee as the safety meeting is held within the Board of Supervisors meeting. Tim Kirgan of IMWCA was present and stated that if Audubon County refused to comply with IMWCA recommendations that they can refuse to renew our insurance. Kirgan discussed the purpose of the incident reviews and also the make-up of the safety committee. The incident review process was discussed.

Jeanne Schwab discussed Emergency Response Funding that she will be applying for.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$135,164.43. Vote-all in favor.

Lora Anthofer discussed the landfill with the Board.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Home West, ID#61965, Douglas 24. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Zaiger North, ID#61951, Douglas 12. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Josh Linde-Linde Feeders, ID#65395, Jefferson 12, Shelby County. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Josh Linde-L & N Pork LLC, ID#67812, Ewoldt 25, Carroll County. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Multi-Pig, Inc., ID#60473, Cameron 19. Vote-all in favor.

Motion-Nelsen Second-VanAernam to move into closed session at 10:27 a.m. pursuant to Iowa Code Section 21.5(c)(1). Vote-all in favor. The Board moved back into open session.

Motion-VanAernam Second-Nelsen to accept and place on file a letter of resignation for Deputy Sheriff Shawn Young. Vote-all in favor.

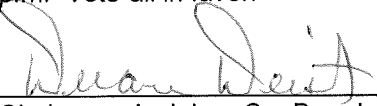
Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for Alan Jensen in Oakfield Township, Section 4. Vote-all in favor. Rydl stated his men have been hauling FEMA rock, EWP project update, working on culverts and 190<sup>th</sup> Street project update.

The Board opened bids for the old desks and typewriter stand that had been deleted from Emergency Management. Motion-Nelsen Second-VanAernam to accept three bids as submitted. Vote-all in favor.

The Board discussed verification of hours worked to be eligible for life insurance.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's April month end reports. Vote-all in favor. Auditor Lisa Frederiksen reviewed financial reports with the Board.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:21 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

04/22/2015 through 05/05/2015

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP	78.92
ANDERSEN LAW OFFICES	OFF ALLOW-RENT/ALLOW-ATTORNEY	2,904.16
AUDUBON CO SHERIFF	ORDER/SER	75.00
AUDUBON COUNTY	REIMB DP LABOR	42.50
BAIER, DREW	BEAVER TRAP/WTRSHDS	400.00
BRAND, DAVID	REIMB MLG/LABOR/FEE	145.34
BRAND, SCOTT	REIMB WATERSHED INSP/MLG REIMB	736.92
BRAYTON CITY CLERK	SR RUT REIMBS FOR MARCH	357.18
CARPENTER UNIFORM CO	WHISTLE/SOLL	212.76
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	573.90
CITY SERVICE & PARTS	RS PARTS	83.32
CORPORATE OFFICE	WEEKLY FLEX FUNDING	338.08
COUNSEL OFFICE & DOCUMENT	M/A-SHER	75.37
DELTA DENTAL	REIMB ERISA	34.36
DORSEY & WHITNEY LLP	SR URP SERVICES	12,197.50
DREHER SANITATION	GARBAGE/RECYCLING SVCE	49.50
FARM SERVICE COOPERATIVE	DRUM KIT	189.00
HOLIDAY INN AIRPORT	REIMB LODG/SHER	336.00
IEMA	MEMBERSHIP DUES	150.00
INMAN, KATHY	REIMB CIVIL SCH MEALS/SHER	31.24
IOWA IMMUNIZATION COALITION	PHN IMMUN CONF REGISTRATION	50.00
IRON SHOP	SR WELDING/LABOR/TIRE SUPPLIES	176.31
ISAC-GROUP HEALTH PROGRAM	REIMB ERISA PREM	592.00
JEO CONSULTING GROUP INC	SR ENGINEER SERVICE	2,250.00
MAILANDER, JONATHAN	LEGAL REP	168.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	DRSG SUPP/PHN	161.79
MEDIACOM	CABLE SERV/SHER	90.95
MED-PASS INC	FORMS/PHN	17.18
MERCK & CO INC	VACCINE/PHN	1,646.10
MIDAMERICAN ENERGY CO	SR ELECTRIC	30.80
MONONA COUNTY SHERIFF	SRV FEE/MLG	40.30
NELLOR, BETTY A	MAY REIMB INS/SHER	91.53
OMAHA WORLD-HERALD	SUB RENEWAL/SHER	120.90
PITNEY BOWES PURCHASE POWER	POSTAGE METER REFILL	1,680.63
PRECISION CONCRETE SERVICES IN	SR ROAD CUNSTRUCTION	83,452.52
PRECISION ENGINEERED PRODUCTS	LIGHT BALLASTS	3,334.60
PRIORITY DISPATCH	REG FEE	350.00
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR PARTS	209.55
RIESGAARD, GARY N	REIMB MLG/MEALS/LODG/VA	622.86
ROBERTS, JASON	WATERSHED RPRS	10,877.08
RUGAARD, DONNA R	MAY REIMB INS/SHER	197.48
SCHILDBERG CONSTRUCTION INC	WATERSHED RIP RAP	4,853.20
SCHWAB, JEANNE M	REIMB PARKING/PHN	270.30
SHELBY CO SHERIFF	SHER SERVICE	51.80
ST LUKES HOSPITAL	SERV/MH	500.18
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/PHN	81.48
THE OFFICE STOP	OFF SUPPLIES	11.57
THE SCHNEIDER CORPORATION	BEACON HOSTING-DP 58%	787.56

04/22/2015 through 05/05/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
THOMSON REUTERS WEST PYMT CTR	WEST INFO CHARGES	249.48
THYGESEN, TYLER	REIMBURSE MLG/MEALS/LODGING - MEI TRAINI	1,204.46
VERIZON WIRELESS	CELL/SHER	316.64
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	1,666.13
	GRAND TOTAL	<u>135,164.43</u>



SUPERVISOR'S MINUTE BOOK 2015

May 12, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Diana Munch, Jill Christensen, Fran Andersen, Todd Johnson, Deb Umland, Bruce Haag, Gary Riesgaard, Jeanne Schwab, Deb Campbell, Kim Johnson, Mary Lou Johansen, Kent Grabill, Scott Smith, Diane Jackson, Doug Weston, Dave Lake, Chris Hemmingsen, Mitch Rydl and Lee Jensen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of MMP for Rohe Pork and a Roadside update. Vote-all in favor.

The Safety meeting was held. The Department Head meeting was held and Doug Weston discussed the payroll cutoffs and also that wireless panic buttons are now available.

Motion-Nelson Second-VanAernam to approve the minutes of May 5, 2015. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve Resolution 2015-20 as follows. Vote-all in favor.

Resolution 2015-20

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Edward L. Nielsen be hired as Seasonal General Laborers for the Secondary Roads effective May 18th, 2015, pending PCP & drug screen. Hourly wage will be \$11.00 with no fringe benefits.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Zachary Holtorf be hired as Seasonal General Laborers for the Secondary Roads effective May 18th, 2014. Hourly wage will be \$10.00 with no fringe benefits.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Ben Nelson be hired as Seasonal General Laborers for the Roadside Department effective May 18th, 2015. Hourly wage will be \$10.00 with no fringe benefits.

Passes and approved this 12th day of May, 2015

Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: s/ Joni Hansen, Deputy Auditor

Rydl stated they had been working on hauling FEMA rock, culvert repairs, seal coat policy, bridge repairs and also discussed EWP projects. Kent Grabill gave a roadside update on the seeding he has completed and also grants that have been applied for to possibly receive a tree grinder for the excavator, sprayer for a pick-up and also a water tank with pump. The dumping of items in the road right-of-way was discussed and Kent asked for direction by the Board of Supervisors.

VanAernam left the meeting at 10:46 a.m.

Motion-Nelsen Second-Deist to set the public hearing date for the FY15 budget amendment for May 26, 2015 at 10:00 a.m. Vote-all in favor.

Motion-Nelsen Second-Deist to amend the agenda to approve the Notice of Publication for budget amendment. Vote-all in favor.

Lee Jensen dropped off a comprehensive study for the Board to review.

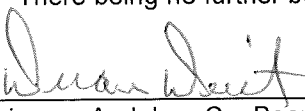
Motion-Deist Second-Nelsen to table On The Greene and Gifts LLC Class B Native Wine Permit/Class C Liquor License until May 19. Vote-all in favor.

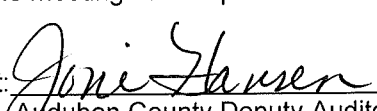
Motion-Nelsen Second-Deist to accept and place on file a MMP for Rohe Pork, LLC, Eden 33, Carroll County. Vote-all in favor.

Diane Jackson discussed HIPPA with the Board and also the closing of state hospitals. Hope Wellness Center in Woodward will provide a facility for crisis stabilization and transitional living.

Motion-Nelsen Second-Deist to approve the budget amendment figures for the Notice of Publication to be prepared. Vote-all in favor.

There being no further business, the Chairman adjourned the meeting at 1:03 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

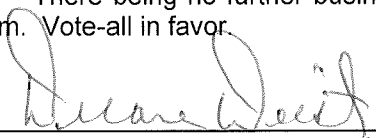


Motion-Nelsen Second-VanAernam to move into closed session at 11:36 a.m. pursuant to Iowa Code Section 21.5(c)(1). Vote-all in favor. The Board moved back into open session.

Duane Deist discussed mental health funding regarding Polk County.

The Board discussed with Lisa Frederiksen what would work regarding the payroll cutoff date and directed her to prepare a memo to department heads.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:58 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

05/06/2015 through 05/19/2015

Vendor	Description	Amount
360 FEEDS LLC	ELK FEED-CONS	39.90
ACE HARDWARE	SR PARTS	497.73
AGRI DRAIN CORPORATION	SR CULVERT MTRL	174.24
AGRILAND FS INC	FUEL	1,515.53
AGRILAND FS INC 73	SR GREASE	9,784.39
AMVC VETERINARY SERVICES	ELK-TRIP/FEE-CONS	163.95
APOTHECARY PRODUCTS LLC	MED PLANNERS	155.94
AUDUBON CO ADVOCATE JOURNAL	WC PUBILC NOTICE	1,573.61
AUDUBON CO ENGINEER	FUEL REIMB-CONS	668.67
AUDUBON CO SHERIFF	FEES-SHER	203.82
AUDUBON COUNTY LANDFILL	DISP-CONS	219.40
AUDUBON DIESEL LLC	SR PARTS	1,651.74
AUDUBON FAMILY HEALTH CARE, DR JM CUNNII	MED EXAM FEE	600.00
AUDUBON FOODS	JAIL COMM/OTHER SUPP	903.50
AUDUBON MEDIA CORPORATION	ENVELOPES	35.00
AUDUBON-EXIRA READY MIX INC	SR CULVERT MTRL, PROJ	582.75
BERNIE'S SERVICE CENTER	FUEL-EMA	87.91
BOHLMANN & SONS SANITATION	GARB DISP/CONS	64.00
BOLDT, PAULETTE KAY	HCA MLG-PHN	290.00
BRUNER BRUNER REINHART, & WUNSCHEL - A	LEGAL REP-MH	72.00
BUSINESS CARD	FUEL/LODGING	209.60
CARD SERVICES	BATTERY-CONS	59.99
CARPENTER UNIFORM CO	UNIFORM	537.23
CARROT-TOP INDUSTRIES INC	4 SIGNS	1,192.72
CENTURYLINK	TELE-E911	14.00
CHRISTOFFERSON PUMPING LLC, DUANE CHRI:	PUMP LATRINES(3) 5 LOADS-CONS	300.00
CITY OF AUDUBON	SR WATER	727.78
CLEMSEN, SHARI	ASSR BD OF REV	198.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	2,879.98
COUNSEL OFFICE & DOCUMENT	M/A COPIER-ASSR	134.07
DANNER LAWNSCAPES INC	LAWN SRVC-GEN	81.00
DATASPEC INC	ANN FEE-VETS	399.00
ECOLAB PEST ELIMINATION DIV	PEST CONTROL	72.45
EXIRA CITY CLERK	SR WATER	38.25
FASTENAL CO	SR PARTS/BOLTS	29.50
FERGUSON, DWAYNE	COMM MTG-VA	50.00
GENESIS DEVELOPMENT	CRISIS LINE-MH	125.00
GEOCOMM INC	GIS MAP UPDATE DATA DEVELOPMENT	11,489.00
GUTHRIE COUNTY REC	ELEC/CON	533.57
HAAG, BRUCE	REIMB INTRNT/CELL-CONS	20.00
HANSEN REPAIR	VEHICLE REPAIR	166.05
HANSEN, JONI L	MLG TO SEAT TRAINING	27.81
HANSEN'S M&M SERVICES	APRIL ARCVIEW UPDATE	375.00
HARLAN AUTO MART INC, HWYS 44 & 59	VEH SERV-CON-AUDCO 1/2	18.87
HINNERS, JEAN	HCA-PHN	87.50
HINNERS, KYLE	COMM MTG/MLG-VA	63.00
HOUSBY MACK INC	SR PARTS	1,012.13
IA COUNTY RECORDERS ASSN	M/A - IA LAND FILE/REC	2,009.37

05/06/2015 through 05/19/2015

Vendor	Description	Amount
INTERSTATE ALL BATTERY CENTER	SR SIGN BATTERIES	86.40
IRON SHOP	FLAT IRON/BOLTS-CONS	55.96
JIM HAWK TRUCK TRAILERS INC	SR MISC LUBRICANTS	34.68
JOHNSON, TODD W	MEAL REIMB	48.00
KIMBALL MIDWEST	SR PARTS	170.64
LAFOY, PENNY	HCA MLG-PHN	110.00
MARNE-ELK HORN TELEPHONE CO	TELE-EMA	156.40
MEDICAP PHARMACY #8051	PRESCRIPTION	29.83
MEDTOX LABORATORIES INC	DRUG SCREEN	173.01
MENARDS	ASPHALT/TREES/OTHER-CON	959.40
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,288.76
MIDWEST WHEEL COMPANIES	SR PARTS	494.53
MPH INDUSTRIES INC	BATTERY COVERS	35.20
NEW OPPORTUNITIES INC	GEN RELIEF FY15	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	375.74
OLSEN, FRANK	COMM MTG/MLG-VA	61.00
OLSON, BRYAN	ASSR BD OF REVIEW	192.00
PAT KAISER'S CHRISTIANSEN MTRS	VEHICLE REPAIR	467.19
PETERSEN, MARK	ASSR BD OF REV 2 DAYS	99.00
PRIORITY DISPATCH	M/A-E911	49.00
RASMUSSEN LUMBER CO	LUMB/CONC/OTHR MAIN-CON	457.55
RAY, DONNA	MLG/PSTG-MH	68.03
ROELOFS, CHRISTINA	REIMB NATRL CELL-CONS	20.00
SAUERS, WILL	MEI CALL	100.00
SCHILDBERG CONSTRUCTION INC	ROCK/CONS	147,879.75
SCHULTES, LOUIS	TOWNSHIP MTG	15.00
SCHWAB, JEANNE M	ADM/HCA/BT MLG	252.00
SECRETARY OF STATE	NCOA SERVICES	53.39
SHOPKO STORES OPERATING CO LLC	CREDIT	15.05
SOUTHSIDE WELDING & MACH LLC	SR LABOR, BRDG MTRL, PARTS	1,020.14
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPP	253.63
TELECOMMUNICATION SYSTEMS INC	PARTS/LABOR-E911	445.00
THE AUTO CLINIC	VEHICLES R&M	174.80
THOMPSON, BECKY A	PHN MLG	205.50
THOMSON REUTERS WEST PYMT CTR	LAW LIBRARY SUBSCRIPTION	242.13
TOFT, HEATHER	PHN MLG	73.50
TYLER TECHNOLOGIES	SR DATA SERVICE	23,601.23
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
UPS	SHIPPING-CONS	49.53
VERIZON WIRELESS	PHN CELL	86.77
WAHLERT, CHRISTINE G	PHN MLG	180.00
WEST CENTRAL COOPERATIVE	SEED/CHEM-CONS	373.31
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	TIF REB AGRMNT	7,223.19
WEST CENTRAL IA RURAL WATER	RS WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	TELE-CON	879.97
WORTHINGTON AG PARTS	RS PARTS	104.43
ZIEGLER INC	SR PARTS	2,287.40
<b>GRAND TOTAL</b>		<b>234,477.79</b>

SUPERVISOR'S MINUTE BOOK 2015

May 26, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Doug Weston, Jeanne Schwab and Mitch Rydl.

Motion-Nelsen Second-VanAernam to approve the agenda with notation that budget amendment approval includes the resolutions necessary to approve/appropriate such. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of May 19, 2015. Vote-all in favor.

Board discussed payroll cutoff dates. Motion-Nelsen Second-VanAernam to approve the July or July-November option for payroll cutoffs and authorized Auditor to issue a memo to hourly employees. Board also looked at digital recorder system options and directed Auditor to purchase for board meeting recordings. After review, Motion-Nelsen Second-VanAernam to pass the following resolution. Vote-all in favor.

Resolution 2015-23

To Amend and Restate the Electronic Transactions Clearinghouse 28E Agreement  
**WHEREAS**, Section 10 of the Electronic Transactions Clearinghouse 28E Agreement provides for amendment of the 28E Agreement by resolution of the ISAC Board of Directors, if the amendment is then submitted to a vote of the individual member counties; and

**WHEREAS**, the 28E Agreement should be amended to provide more flexibility and reflect the broader activities of the 28E entity, including: changing the entity's name to Iowa Counties Technology Services; removing the cap on the number of member of the Advisory Committee; allowing for a fee schedule; and allowing the option to have MHDS Regions and other non-county entities as members.

**NOW, THEREFORE, BE IT RESOLVED** by the Audubon County Board of Supervisors that the Amended and Restated Electronic Transactions Clearinghouse 28E Agreement is hereby approved.

Approved by the Audubon County Board of Supervisors on May 26, 2015.

/s/Duane Deist  
Board Chair

/s/Lisa Frederiksen  
County Auditor

Board discussed changing, deleting, enforcement options of county's current designated physician policy and looked over model policy submitted by IMWCA. No action taken. Board held security update with Doug Weston.

Motion VanAernam Second-Nelsen to approve corrective Resolution 2015-24 as follows. Vote-all in favor.

Resolution 2015-24

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Edward L. Nielsen be hired as Seasonal General Laborers for the Secondary Roads effective May 18th, 2015, pending PCP & drug screen. Hourly wage will be \$11.00 with no fringe benefits.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Zachary Holtorf be hired as Seasonal General Laborers for the Secondary Roads effective May 18th, 2014. Hourly wage will be \$10.00 with no fringe benefits.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Ben Nelson be hired as Seasonal General Laborers for the Roadside Department effective May 18th, 2015. Hourly wage will be \$10.00 with no fringe benefits.

Passes and approved this 26th day of May, 2015

Board of Supervisors  
Audubon County, Iowa  
/s/Duane Deist

Attest By:  
/s/Lisa Frederiksen, Auditor

Chairperson called the public hearing to order at 10:00 a.m. for the proposed FY15 budget amendment. No comments were received for/against the amendment. Motion VanAernam Second-Nelsen to close the hearing. Motion VanAernam Second-Nelsen to approve the amendment with the following resolution.

Resolution 2015-25

**WHEREAS**, on this day, the Board of Supervisors of Audubon County conducted a public hearing regarding the notice FY15 budget amendment as published in the May 15, 2015 Audubon Advocate Journal according to the law,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the proposed budget amendment be approved and adopted.

Passed and approved this 26th day of May, 2015 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam

Nays: None

Attest: /s/ Lisa Frederiksen  
Audubon County Auditor

/s/Duane Deist  
Audubon County Board of Supervisors

Motion-Nelsen Second-VanAernam to approve Resolution 2015-26 as follows. Vote-all in favor.  
Resolution 2015-26

**WHEREAS**, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2015, and published the amendment according to the law, and **WHEREAS**, it is now desired to amend the appropriations for the departments,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective May 26, 2015 as follows:

- Nondepartmental (Dept 99 – Function 0300 – Fund 0001) increase \$ 1,872.00
- Nondepartmental (Dept 99 – Function 1110 – Fund 0001) increase \$ 26,000.00
- Recorder (Dept 07 – Function 8110 – Fund 0001) increase \$ 2,000.00
- Secondary Roads (Dept 20 – Function 7110 – Fund 0020) increase \$ 435,000.00
- Secondary Roads (Dept 20 – Function 7210 – Fund 0020) increase \$ 65,000.00

Passed and approved this 26th day of May, 2015 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam

Nays: None

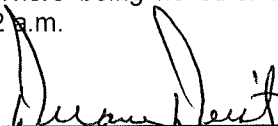
Attest: /s/Lisa Frederiksen  
Audubon County Auditor

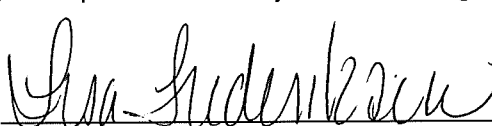
/s/Duane Deist  
Audubon County Board of Supervisors

Mitch Rydl gave the Secondary Roads update. Motion-Nelsen Second-VanAernam to approve JEO universal pay voucher for BROS-C005(59)-60-05. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve JEO universal pay voucher for BROS-C005(58)-5F-05. Vote-all in favor.

No county attorney update.

There being no other business brought before the Board, Chairperson Deist adjourned meeting at 11:12 a.m.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2015

June 2, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Mary Lou Johansen, Todd Johnson, Mitch Rydl, and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve changing the as needed position in the Recorder's office to be filled by Carolyn Bruun. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2015-27 as follows. Vote-all in favor.

Resolution 2015-27

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, Deputy Recorder Miranda Bills hourly rate will be \$16.00 per hour effective July 1, 2015.

The insurance benefit will be changed to 100% of the premium paid by Audubon County effective July 1, 2015.

Dated this 2nd day of June, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the minutes of May 26, 2015. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$306,946.99. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's May Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Hansen Farms-Home Place, ID#62063, Douglas 6. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Daren Lauritsen-Home Place, ID#62130, Hamlin 27. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP Jody Meiners-Home, ID#61440, Viola 3. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Dave Robinson-South Place, ID#62115, Cameron 20. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the IDOT Budget Amendment #1. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the addition of asset #56, Roadside tractor. Vote-all in favor. Rydl updated the Board on the 190<sup>th</sup> Street project, summer hours and Hungry Canyon.

The Board instructed the Clerk to fax the cyber liability information to Dave Lake.

Fran Andersen gave the Attorney update. Motion-Nelsen Second-VanAernam to approve the Archival Agreement No. 1 for digitizing a portion of the County Attorney files. Vote-all in favor.

Todd Johnson discussed the Civil Service Commission and the need to appoint someone to fill a vacancy.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:34 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen Deputy  
Audubon County Deputy Auditor



Claims Listing Report  
AUDUBON COUNTY  
05/20/2015 through 06/02/2015

Vendor	Description	Amount
AGRI DRAIN CORPORATION	SR PIPE MTRL	102.95
ALEX-TECK	SR SIGN MTRL/LABOR	516.75
AMERICAN INSTITUTIONAL SUPPLY	ORANGE PANTS	84.00
AMVC VETERINARY SERVICES	VET CARE/ENGRAVED URN	543.59
ANDERSEN LAW OFFICES	RENT/ALLOW/INS	2,904.16
AUDUBON CO MEMORIAL HOSP	252 APRIL/MAY PT MLG	1,509.65
AUDUBON CO SHERIFF	SERV FEE	15.00
AUDUBON COUNTY	SR OFFICE SUPPLIES	29.99
BAIER, DREW	WATERSHED TRAPPING	328.78
BAUER BUILT TIRE CENTER INC	SR TIRES	4,979.12
BRAYTON CITY CLERK	SR RUT REIMBS	224.60
CAMPBELL, DEBBIE M	MLG/LODGING	477.65
CARBONITE INC, ATTN: ACCOUNTS RECEIVABLE	SR DATA SERVICE	269.99
CASS INC	MH WRK ACT	150.08
CCW ENTERPRISES INC.	SR BLDG REPAIR	120.00
CITY SERVICE & PARTS	SR FILTERS/PARTS/MISC LUBRICANTS	412.54
CORPORATE OFFICE	WEEKLY FLEX FUNDING	801.09
COUNSEL OFFICE & DOCUMENT	SR M/A COPIER	53.83
DELTA DENTAL	COBRA PREM	34.36
DOSSIER SYSTEMS	SR DATA SERVICE	1,276.88
DREHER SANITATION	GARBAGE PICKUP	49.50
EXIRA PLUMBING & HEATING	SR BLDG REPAIR SUP/LABOR	46.40
FASTENAL CO	SR MISC LUBRICANTS	6.56
GENESIS DEVELOPMENT	MH THERAPY	720.00
IOWA DEPARTMENT OF TRANSPORTAT	SR ENG EQUIP REAPIRS	50.00
IRON SHOP	SR TIRES/REPARIS/LABOR	1,994.13
ISAC-GROUP HEALTH PROGRAM	COBRA PREM	592.00
ISU EXTENSION	SR ENGINEER TRAINING	70.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	9,640.00
MAIL SERVICES LLC	TREAS PRINTING/PSTG	236.47
MARXEN, JOSHUA	SR SAFETY WEAR	100.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	113.97
MOSAIC - WESTERN IOWA	MH RCF	190.50
MURRAY, TERESA	CDL TRAINING MLG((196)	98.00
NELLOR, BETTY A	JUNE PAYMENT-HEALTH INSURANCE	91.53
NELSON, BEN	SR SAFETY WEAR	50.00
PICTOMETRY INTERNATIONAL CORP	ASSR PICTOMETRY PYMT	13,728.83
PITNEY BOWES	SR POSTAGE	1,167.00
PRECISION CONCRETE SERVICES IN	SR CONTRACT	79,764.66
RUGAARD, DONNA R	JUN HEALTH INSURANCE	197.48
SINOW, ROGER	MLG FOR 911 SIGNS	805.00
SOUTHWEST IA PLANNING COUNCIL	MH TRANSPORTATION	69.90
STRATFORD GRAVEL INC	SR GRANULAR MTRL	169,042.25
THE OFFICE STOP	SR OFFICE SUPPLIES	51.18
UMLAND, DEBRA	ASSR MLG TO MTG(181)	90.50
US CELLULAR	CELL PHONE SERVICE	3,035.62
VANGUARD APPRAISALS INC	ASSR SERV RENEWAL	7,644.25
VERIZON WIRELESS	SR TELEPHONE	474.81

Claims Listing Report  
AUDUBON COUNTY  
05/20/2015 through 06/02/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,077.06
	GRAND TOTAL	<u><u>307,032.61</u></u>

SUPERVISOR'S MINUTE BOOK 2015

June 9, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Todd Johnson, Chris Hemmingsen, Deb Campbell, Mary Lou Johansen, Deb Umland, Doug Weston, Gary Riesgaard, Bruce Haag, Jeanne Schwab, Betty Bendfeldt, Dave Lake, Mitch Rydl and Diane Jackson.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. The Department Head meeting was held and an update on the lighting was given and also the shredding of confidential material in the courthouse was discussed.

Motion-VanAernam Second-Nelsen to approve Resolution 2015-28 as follows. Vote-all in favor.  
Resolution 2015-28

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, by the Audubon County Board of Supervisors, that Carolyn Bruun will be employed as an "As Needed Clerk" in the Audubon County Recorder's office effective June 9, 2015. There will be no benefits. The hourly wage will be \$16.00.

Dated this 9th day of June, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

Todd Johnson discussed pay changes for the As-Needed Sheriff's Deputies and the Dispatchers. Motion-Nelsen Second-VanAernam to approve Resolution 2015-29 as follows. Vote-all in favor.

Resolution 2015-29

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that FY16 wages for all as-needed Sheriff's Department Deputies be set at \$20.00 per hour. Their positions will follow the union contract.

Dated at Audubon this 9th day of June, 2015, with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam                      Nays: None

AUDUBON COUNTY BOARD OF SUPERVISORS  
/s/ Duane Deist, Chairperson

Attest:  
/s/ Joni Hansen, Audubon County Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2015-30 as follows. Vote-all in favor.  
Resolution 2015-30

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that FY16 wages for full time Sheriff DP Specialist/Analyst/Dispatcher/Jailer Melissa Thygesen be set at \$14.76/hour. Raises to follow the union contract for 2 year dispatcher rate.

Dated at Audubon this 9th day of June, 2015.

AUDUBON COUNTY BOARD OF SUPERVISORS  
/s/ Duane Deist, Chairperson

Attest:  
/s/ Joni Hansen, Audubon County Deputy Auditor

Betty Bendfeldt, Diana Munch and Chris Hemmingsen discussed the zoning regarding the site for On the Greene & Gifts, LLC. Motion-Nelsen Second-VanAernam to approve the Special Exception Use for commercial use for On The Greene & Gifts, LLC pursuant to Zoning Ordinance 21.7.4. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Class C Liquor License/Class B Native Wine Permit for On The Greene & Gifts, LLC, subject to Fire Marshall and Health Department inspections. Vote-all in favor.

Dave Lake of Community Insurance reviewed the insurance renewal and cyber liability. Motion-Nelsen Second-VanAernam to approve the ICAP insurance renewal without the additional cyber liability. Vote-all in favor.

Mitch Rydl discussed the PCC Paving Project. Motion-VanAernam Second-Nelsen to set the public hearing for July 7, 2015 at 10:00 a.m. on the 100<sup>th</sup> Street PCC Paving Project. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2015-31 as follows. Vote-all in favor.

Resolution 2015-31

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Aaron Hoegh be promoted to Grade 3 Classification, Equipment Operator C, 2 Years for the Secondary Roads effective June 1, 2015. Hourly wage will be \$16.93 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. All benefits will continue as original hiring resolution.

Board of Supervisors meeting  
June 9, 2015 (continued)

Passed and approved this 9<sup>th</sup> day of June, 2015.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Duane Deist, Chairperson

Attest:

/s/ Joni Hansen, Audubon County Deputy Auditor

Mitch Rydl gave the weekly update and discussed the 190<sup>th</sup> Street Project regarding dirt work and storm sewers, FEMA sites and EWP projects.

Motion-VanAernam Second-Nelsen to approve the minutes of June 2, 2015. Vote-all in favor. Motion-VanAernam Second-Nelsen to set the last claim date for the fiscal year for June 29 and to change the Board meeting date that week from Tuesday, June 30 to Monday, June 29. Vote-all in favor.

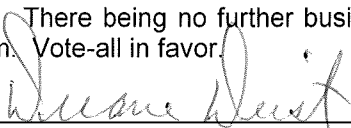
Motion-VanAernam Second-Nelsen to accept and place on file a Construction Permit Application for Hansen Farms-Home Place, ID#62063, Douglas 6. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's May Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Auditor's Month-End Financial reports. Vote-all in favor. The Board will not take any action on the use of Secure Shred Solution Services for the courthouse at this time.

The Board discussed the vacancy on the Civil Service Commission and will put an ending date in the newspaper ad.

Diane Jackson discussed HIPPA information and requirements with the Board. Diane Jackson discussed the Mental Health Advocate position and that it will become a county position as of July 1.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:36 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

June 16, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Jeanne Schwab, Renee VonBokern, Todd Johnson, Fran Andersen and Deb Campbell.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of a PHN update and the deletion of a Secondary Roads update. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of June 9, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amounts of \$1,774.51, \$64.61 and \$284,734.02 for a total amount of \$286,573.14. Vote-all in favor.

Jeanne Schwab gave a Public Health Nurse update and reviewed a survey that had been completed. Schwab discussed the renewal of contract with ACMH for physical therapy and informed the Board that a new contract had been signed with Eclipse at a lower rate. Schwab let the Board know that they would be getting a new refrigerator to keep vaccines in and also a monitoring system for temperature control.

Todd Johnson explained the billing from U.S. Cellular for mapping services.

Renee VonBokern reviewed a Personnel Policy draft. The negotiators for FY17 union contracts were also discussed.

Fran Andersen discussed an information request received regarding a watershed structure and reviewed minutes from 1972 and various miscellaneous files. Fran also discussed a road record for 100<sup>th</sup> Street and will check back with the Engineer for more information.

Motion-Nelsen Second-VanAernam to approve the deletion of the Sheriff's 2012 Chevy Tahoe, asset #1GNSK2E09CR239464. Vote-all in favor.

Deb Campell discussed her Clerk's wage. Motion-VanAernam Second-Nelsen to approve Resolution 2015-32 as follows. Vote-all in favor.

**RESOLUTION 2015-32**

**WHEREAS**, Amanda Kommes, part-time Treasurer Clerk, will change to full-time clerk.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1, 2015, Amanda Kommes will be full time with the wage of \$10.00/hr remaining the same. Benefits will follow the Audubon County personnel policy.

Dated this 16<sup>th</sup> day of June, 2015.

AUDUBON COUNTY BOARD OF SUPERVISORS

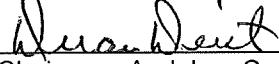
/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Campbell also discussed taxes regarding a building on leased land.

Motion-VanAernam Second-Nelsen to approve Doug Weston's payroll cutoff date for June, 2015. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:52 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

**Claims Listing Report**  
**AUDUBON COUNTY**  
06/03/2015 through 06/16/2015

Vendor	Description	Amount
ABILITY NETWORK INC	ABILITY CHOICE FOR FY16	363.00
ACE HARDWARE	ST PARTS/SUPPLIES	627.77
AGRI DRAIN CORPORATION	AST PIPE MRTL	598.95
AGRILAND FS INC	FERTILIZER/CONS	2,365.56
AGRILAND FS INC 73	SR PARTS	23,230.03
AUDUBON CO ADVOCATE JOURNAL	WC PUBILIC NOTICE	1,048.15
AUDUBON CO MEMORIAL HOSP	PHYSICAL THERAPY	1,747.34
AUDUBON CO SHERIFF	SHER FEES	2,587.51
AUDUBON COUNTY	REIMB DP LABOR-ASSR	21.25
AUDUBON COUNTY LANDFILL	SR DISP SERVICE	114.00
AUDUBON FOODS	ENV ED/SUPP-CONS	1,087.42
BARCO	SR SIGN MTRL	441.19
BERNIE'S SERVICE CENTER	SR OUTSIDE LABOR	219.99
BISSEN, CODI	REIMB BOOTS/CONS	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	414.80
BOLDT, PAULETTE KAY	MLG(498)	249.00
BUSINESS FORMS & SYSTEMS	TAX ENVELOPES-TREAS	255.60
CAPPEL'S ACE HARDWARE	HIPBOOTS/CONS	85.99
CARBONITE INC, ATTN: ACCOUNTS RECEIVABLE	SR DATA SERVICE	269.99
CARD SERVICES	BOOTS ETC/RATCHET/CONS	117.96
CARLSON PROPERTY HOLDINGS, AUDUBON FR	VA RENT	460.00
CASS CO HEALTH SYSTEM	RS HEALTH SERVICES	762.00
CASS CO SHERIFF	SRVC FEE-SHER	15.00
CASS INC	WK ACT	196.96
CELLEBRITE USA, INC	SHERIFF SOFTWARE RENEWAL	1,373.75
CENTRAL IA DISTR INC	CRTHS GARBAGE BAGS	994.55
CENTURYLINK	TELE-E911	14.00
CITY SERVICE & PARTS	PARTS/FIN CHG/CONS	10.19
COMPUTER CONCEPTS OF IA INC	ATTY COMPUTER REPAIR	207.50
CONCERNED INC	WK ACT	540.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	1,839.12
COUNSEL OFFICE & DOCUMENT	M/A COPIER-ASSR	205.58
ECOLAB PEST ELIMINATION DIV	JAIL PEST ELIMINATIN	72.45
ED M FELD EQUIP CO INC	SECURITY PARTS	194.51
ELECTRIC MOTOR SERVICE	RPR LIFT STATION MOTOR	1,480.00
ELMQUIST, DELBERT	VA TRANSPORT	80.00
EMERGITECH	50% ETI SYSTEM SOFTWARE/E911	51,000.00
EXIRA CITY CLERK	SR WATER	38.25
EXTREME DESIGNS &, EMBROIDERY INC	JAIL EMB ON ORANGE PANTS	36.00
FARM SERVICE COOPERATIVE	SR MINOR EQUIP	155.00
FASTENAL CO	SR BOLTS	17.14
FERGUSON, DWAYNE	VA COMM MTG	50.00
FIDLAR TECHNOLOGIES INC	QTRLY INSTLLMNT-REPLICATION	3,493.38
FILTER CARE	SR FILTER CLEANING	18.00
GENESIS DEVELOPMENT	CRISIS LINE	580.00
GUTHRIE CO ROAD DEPT	SR BRIDGE CONTRAT	32,189.62
GUTHRIE COUNTY REC	ELEC/CONS	621.16
HAAG, BRUCE	REIMB INTRNT/CELL-CONS	20.00

06/03/2015 through 06/16/2015

Vendor	Description	Amount
HANSEN REPAIR	SR OUTSIDE LABOR	61.00
HANSEN'S M&M SERVICES	MAY ARCVIEW/MAP UPDATES	375.00
HAWKINS, INC	SUPP/CONS	182.70
HEMMINGSSEN, CHRIS	SR MILEAGE	71.40
HENDERSON PRODUCTS INC	RS PARTS	353.64
HENRY MADKINS & SON INC	ELECTION TM'S	300.54
HINNERS, JEAN	MLG(147)	73.50
HINNERS, KYLE	VA COMM MTG/MLG	63.00
IA DEPT OF NATURAL RESOURCES	SR LIC & PERMITS	175.00
IA MUNICIPALITIES WKRS	FY16 WC DEPOSIT-GEN	14,184.00
IACCVA	VA ANN MEMBERSHIP DUES	50.00
IAHC, C/O PENNI UPAH	PHN CONF REG	1,125.00
IRON SHOP	SR PARTS/TIRES/BOTLS/LABOR	1,369.71
JOHN DEERE FINANCIAL	LUBE/PARTS-CONS	559.02
LAFOY, PENNY	MLG(195)	97.50
MADSEN GROTELUSCHEN AND TINKER	MH ATTY FEES	660.00
MARNE-ELK HORN TELEPHONE CO	TELE-E911	155.20
MEDIACOM	SHERIFF CABLE SERVICE	90.95
MEDICAP PHARMACY #8051	JAIL BANDAGES	4.79
MENARDS	TOILETS/PLUMB SUPP/CONS	1,045.99
MIDAMERICAN ENERGY CO	ST ELECTRIC	1,466.23
MIDWEST PIPE SUPPLY INC	SR HI-Q TIEL	1,152.00
MIDWEST WHEEL COMPANIES	SR PARTS	248.74
MOSAIC - WESTERN IOWA	RCF	196.85
MURRAY, TERESA	REIMB MLG TO CCE TRAINING	92.00
NEW OPPORTUNITIES INC	FY15 GEN RELIEF	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	121.00
OLSEN, FRANK	VA COMM MTG/MLG	61.00
PAT KAISER'S CHRISTIANSEN MTRS	SR PARTS/LABOR	47.00
PICTOMETRY INTERNATIONAL CORP	PICTOMETRY M/A	1,500.00
POWERPLAN	SR PARTS	437.06
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR PARTS/TOOLS	95.06
RASMUSSEN LUMBER CO	LUMBER/OTHR MTC-CONS	108.02
RATTENBORG, JOEL	SR SAFETYWEAR	100.00
RAY, DONNA	MAY MH ADVOCATE-MLG	57.00
RIESGAARD, GARY N	REIMB-MLG/MLS/LDGING/PRKIN-VETS	1,305.72
ROCKFORD RIGGING INC	SR GREASE	175.25
ROELOFS, CHRISTINA	REIMB CELL/FISH CLINIC SUPP/NAT	43.18
ROLLING HILLS COMMUNITY SERV	MH ADVOCATE/MLG	117.40
SCHILDBERG CONSTRUCTION INC	GRANULAR/CONS	106,364.78
SCHWAB, JEANNE M	MLG(120)/MEETING EXP REIMB	95.00
SEARLS, KENNETH	REIMB RENT-FAIRBOOTH-VA	42.50
SECRETARY OF STATE	SHERIFF NOTARY APPLICATION	30.00
SIRCHIE	SHERIFF FINGERPRINT SUPPLIES	134.20
SLEUTH SOFTWARE	SHERIFF SERVER SUPPORT	5,633.62
SOUTHSIDE WELDING & MACH LLC	SR PART/LABOR/BOLTS	787.23
SOUTHWEST IA MH CENTER	SHERIFF TESTING	300.00
STAR ENERGY LLC	SHERIFF FUEL	52.36

06/03/2015 through 06/16/2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	37.50
STONE PRINTING OFFICE PRODUCTS	AUD ENV	842.30
THOMPSON, BECKY A	MLG(238)	119.00
THOMSON REUTERS WEST PYMT CTR	ANNUAL FEE/CLERK	672.00
TIBBETS, NATHAN	SHERIFF FUEL REIMBURSEMENT	29.05
TOFT, HEATHER	MLG(157)	78.50
UNITYPOINT CLINIC-OCCUPATIONAL	RS HEALTH SERVICE	222.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR RENTAL	970.96
UPS	SHIPPING/FIN CHG/CONS	53.79
US CELLULAR	SHER CELL SERVICE	1,043.09
US IDENTIFICATION MANUAL	SHERIFF IDENT SERV	82.50
VANGUARD APPRAISALS INC	LICENSE/1ST YR SRV FEE	2,200.00
VON BOKERN ASSC	HR ANN FEE	2,250.00
WAHLERT, CHRISTINE G	MLG(249)	124.50
WEST CENTRAL COOPERATIVE	HERBICIDES/CONS	189.86
WILLIAMS WELDING INC	RS PARTS	4.16
WINDSTREAM IOWA COMMUNICATIONS	TELE-CONS	396.37
ZIEGLER INC	SR PARTS/LABOR	1,611.76
	<b>GRAND TOTAL</b>	<b>286,573.14</b>





Dated at Audubon County, Iowa this 23rd day of June, 2015.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Duane Deist, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

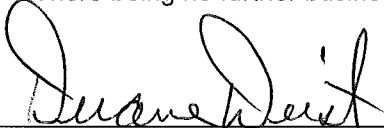
Work orders and road rock needs and sites were discussed. Motion-Nelsen Second-Deist to approve the deletion of Secondary Roads assets #1018, Dell Optiplex 390 computer and #1055, Dell Optiplex 300 computer. Vote-all in favor. Rydl discussed long term debt and also the funeral for an employee. The Board will have a special meeting on Wednesday, June 24 at 9:30 a.m.

Sarah Gomez of Midwest Partnership, along with Peggy Toft and Lyle Hansen, Board members, gave a review of goals and needs for Audubon County.

Jeanne Schwab discussed the upcoming funeral on Thursday and stated that her office will remain open.

Fran Andersen discussed a request for records that she is still working on. Deb Campbell joined and discussed taxes on a building on leased land. Fran also talked about the possibility that the Assistant County Attorney may retire and how that would affect the county attorney's office. She gave the Board different options the Board could look at.

There being no further business, the Chairman adjourned the meeting at 2:00 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

June 24, 2015

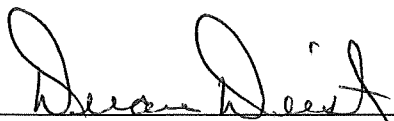
The special meeting of the Board of Supervisors was called to order at 9:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl and Heather Toft.

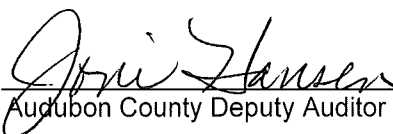
Motion-Nelsen Second-Deist to approve the agenda with the addition of signing final EWP project plans. Vote-all in favor.

Heather Toft discussed the closing of the county offices for a funeral and that the nurse's office still would be taking their appointments. Motion-Deist Second-Nelsen to close the county offices for the funeral of Aaron Hoegh. Vote-all in favor.

Motion-Nelsen Second-Deist to approve signing the final plans for the EWP project. Vote-all in favor.

The Auditor's office gave update on accounts payable and payroll . There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 11:11 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

June 29, 2015

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Scott Elmore, Mitch Rydl and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Pitney Bowes representative and two MMP's. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the minutes of June 23, 2015. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of June 24, 2015. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$105,546.66. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file three MMP's for Gleason Farms Inc. for East Site-D2, ID#57666, Leroy 26, Chad Site, ID#66867, Leroy 35, and Home Site, ID#61327, Leroy 26. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Sunburst, ID#63968, Cameron 5. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Cumberland, ID#63970, Lincoln 2. Vote-all in favor.

Deist called the State Fire Marshall regarding a walk through for a liquor license application.

Scott Elmore of Pitney Bowes discussed upgrading the postage machine. The Board will check with FSC regarding a network cable to see if is possible.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to set the public hearing for July 14 at 9:30 a.m. for the Emergency Watershed Protection Program. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Universal Pay Voucher to JEO for construction services for OA9. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Universal Pay Voucher to JEO for construction services for HA4. Vote-all in favor. Rydl discussed a phone call received from Russell Heck regarding the road in the northeast corner of the county after the heavy rains.

Fran Andersen gave the attorney update and discussed the split of bills and timesheets to be turned in starting July 1.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:15 a.m. Vote-all in favor.

/s/ Duane Deist  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

The Special meeting of the Board of Supervisors was called to order at 11:17 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2015-35 as follows. Vote-all in favor.

**RESOLUTION 2015-35**

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
511340	02/18/2014	\$ 71.69	Sheila Subbert

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective June 29, 2015.

Dated at Audubon this 29th day of June, 2015.

/s/ Duane Deist  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:22 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

06/22/2015 through 06/29/2015

Vendor	Description	Amount
ACE HARDWARE	NUTS/BOLTS-GEN	366.68
ANDERSEN LAW OFFICES	REIMB ATTY FOR FLASH/HARD DRIVE BACKUPS	256.55
AUDUBON CO MEMORIAL HOSP	PT MLG/PHN	75.90
AUDUBON CO SHERIFF	SHER SERV FEE	560.08
BAIER, DREW	TRAPPING MLG	53.04
BRAND, APRIL	REIMB ARCHIVAL SERV-ATTORNEY	4,600.00
BRAND, DAVID	REIMB MAINT/MLG-WATERSHED	74.96
BRAYTON CITY CLERK	SR RUT PAYMENT	557.74
BUSINESS CARD	FUEL-SHER	51.72
CARD SERVICES	BOOTS/TREES/TOOLS-CONS	237.54
CARPENTER UNIFORM CO	JACKET/HANDCUFFS-SHER	370.97
CASS CO HEALTH SYSTEM	DRUG UA-CONS	54.00
CASS CO SHERIFF	MH SHERIFF TRANSPORT	27.00
CENTRAL IA DISTR INC	POWER CORD/HARDWARE-GEN	59.33
CORPORATE OFFICE	WEEKLY FLEX FUNDING	251.48
COUNSEL OFFICE & DOCUMENT	FREIGHT FOR TONER-GEN	129.14
DANNER LAWNSCAPES INC	FERT/APP-GEN	81.00
DIGITAL-ALLY	KIT FOR NEW TAHOE-SHER	2,525.00
DIRECT MEDICAL INC	MEPILEX-PHN	135.85
DOLLAR GENERAL CORP	CUST/OFF SUPP-CONS	310.50
DORSEY & WHITNEY LLP	SR LEGAL SERVICE	8,923.84
DREHER SANITATION	MAY GARB SRVC-GEN	49.50
ECOLAB PEST ELIMINATION DIV	PEST CNTL-GEN	210.00
EXTREME DESIGNS &, EMBROIDERY INC	3 SHIRTS/SHER	102.00
FARM SERVICE COOPERATIVE	SR COMPUTER ASSET	8,242.00
GRAHAM TIRE STORM LAKE	TIRES-SHER	1,723.68
GUTHRIE COUNTY REC	ELEC-CONS	1,397.45
HANSEN'S M&M SERVICES	E911 ADDRESS	20.00
ICEA	SR ENG TRAINING	60.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY SERVICES	3,148.50
IRON SHOP	TIRES/LABOR/MIS SUPP-SHER	1,992.89
JEO CONSULTING GROUP INC	SR ENGINEER SERVICES	17,916.00
JOHNSON, TODD W	AMMUNITION-SHER	1,149.38
LARSEN, STEVE	10 DRIVE MARKERS-911	310.00
LOGAN CONTRACTORS SUPPLY INC	SEALANT-CONS	1,985.28
MAIL SERVICES LLC	TREAS ENV	231.18
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	NURS SUPP-PHN	500.29
MENARDS	LUMBER/ETC/GLOVES/AC-CONS	606.68
METAL CULVERTS INC	SR CONSTRUCTION CULVERT	13,485.10
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	73.41
MURRAY, TERESA	REIMB MLG-CDL TRNG-TREAS	125.00
PAT KAISER'S CHRISTIANSEN MTRS	2013 TAHOE RPRS-SHER	454.71
PAYMENT PROCESSING CENTER	RS CHEMICALS	479.40
POLK COUNTY TREASURER, POLK CO MEDICAL	AUTOPSY FEES	483.90
RASMUSSEN LUMBER CO	BRD/STRIP-SHER	25.95
ROBERTS, JASON	TRUCKING-WATERSHED	1,797.27
SCHILDBERG CONSTRUCTION INC	GRAN-CONS	5,209.08
SHELBY CO AUDITOR	FY15 2ND HALF-NAT	15,769.16

06/22/2015 through 06/29/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
SHOPKO STORES OPERATING CO LLC	PAPER TOWELS-GEN	27.98
SOUTHWEST IA PLANNING COUNCIL	MH TRANSPORT	116.50
STONE PRINTING OFFICE PRODUCTS	OFF SUPP-AUD	331.87
THE AUTO CLINIC	2 BATTERIES-CONS	277.90
THE OFFICE STOP	TREAS OFFICE SUPPLIES	313.10
THOMSON REUTERS WEST PYMT CTR	LAW LIBR	238.98
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	2015 TAHOE EQUIP(RECD NOT INSTALLED)-SHE	6,314.00
US CELLULAR	CELL-SHER	100.62
VERIZON WIRELESS	CELL-PHN	223.24
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	352.34
	<b>GRAND TOTAL</b>	<b>105,546.66</b>

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Motion-VanAernam Second-Nelsen to approve Resolution 2015-38 as follows. Vote-all in favor.

**RESOLUTION 2015-38**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon to provide for the health and welfare of its residents, and

**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes that of these funds some should be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc., and

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, shall allocate funds for tourism expenses for FY 2016 to continue promoting, preserving and maintaining economic development within Audubon County.

Passed this 7th day of July, 2015, with the vote being as follows:

Ayes: Deist, Nelsen, VanAernam                      Nays: None  
/s/ Duane Deist, Chairperson                      ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Board of Supervisors                      Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2015-39 as follows. Vote-all in favor.

**RESOLUTION 2015-39**

**CONCERNING NON-DISCRIMINATION IN EMPLOYMENT**

**WHEREAS**, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

**WHEREAS**, the County of Audubon wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 7th day of July, 2015, with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam                      Nays: None  
/s/ Duane Deist, Chairperson                      ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Board of Supervisors                      Audubon County Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2015-40 as follows. Vote-all in favor.

**RESOLUTION 2015-40**

**FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, it is desired to transfer monies between operating funds of Audubon County, and

**WHEREAS**, said operating transfers are in accordance with Section 331.432, Code of Iowa

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of \$625,000 from the Rural Services Basic Fund to the Secondary Roads Fund (local effort); \$41,200 from the General Basic Fund to the Economic Development Fund; \$0.00 from WCC TIF to Secondary Roads Fund; up to \$13,000 from the NW Audubon TIF to Secondary Roads Fund; \$55.00 from PCE TIF to Secondary Roads Fund; and \$182,000 from the Secondary Roads Fund to the Debt Service Fund is hereby ordered to be transferred, for FY16, on an as-needed basis.
2. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 7th day of July, 2015 with the vote thereon being as follows:

AYES: Deist, Nelsen, VanAernam                      NAYS: None  
/s/ Duane Deist, Chairperson                      ATTEST: /s/ Joni Hansen, Deputy  
Chairperson, Audubon County Board of Supervisors                      Audubon County Auditor

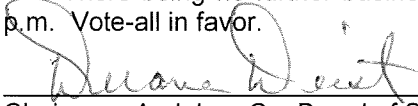
Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Daren Lauritsen-Jensen Farm, ID#62131, Leroy 26. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Madsen's, Inc., ID#62132, Leroy 15. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's June month end financial reports. Vote-all in favor.



Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the professional agreement between JEO and Audubon County for the Leroy #9 bridge. Vote-all in favor. Rydl discussed the coding of the funeral leave for payroll purposes and updated the Board on the weekly activity including 190<sup>th</sup> Street project, Hamlin 4 inspection, EWP project and the hauling of rock.

The Chairman opened the Public Hearing on the 100<sup>th</sup> Street 73-05 Paving Project. No oral or written comments had been received. Rydl reviewed the plans and cost estimates. Motion-VanAernam Second-Nelsen to close the public hearing. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:02 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

07/01/2015 through 07/07/2015

Vendor	Description	Amount
ACE HARDWARE	@SR OFFICE, CUSTORDIAL & ARRERAL	160.68
AGRILAND FS INC	@ FUEL/PROPRANE-CONS	1,051.98
ANDERSEN, FRANCINE O	ATTY NOTEBOOK COMP AND SOFTWARE	1,289.97
AUDUBON CO AIRPORT AUTHORITY	FY16 ALLOC	9,459.16
AUDUBON CO ECONOMIC DEVE	FY16 ALLOC	8,861.75
AUDUBON CO FAIRBOARD	FY16 ALLOC	22,000.00
AUDUBON CO HISTORICAL SOCIETY	FY16 ALLOC	4,000.00
AUDUBON CO MEMORIAL HOSP	@SR HEALTH SERVICES	79.90
AUDUBON CO SOLID WASTE MGMNT, COMMISS	1ST QRT	10,683.75
AUDUBON CRIMESTOPPERS	FY16 ALLOC	400.00
AUDUBON HOMEBOUND MEALS	FY16 ALLOC	1,000.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICES	74.80
CE SOLUTIONS GROUP, A VGM GROUP INC COM	PHN TRAINING	71.85
CITY OF AUDUBON - LIBRARY	FY16 ALLOC	6,300.00
CITY SERVICE & PARTS	SHER CAR PARTS	570.08
CORPORATE OFFICE	FLEX FUNDS	82.23
COUNSEL OFFICE & DOCUMENT	M/A COPIER-MN FLR	103.58
DELTA DENTAL	ERISA PREM	34.36
ED M FELD EQUIP CO INC	CRTHS SECURITY WORK	372.37
ELDERBRIDGE AGENCY ON AGING	FY16 ALLOC	5,000.00
EMERGENCY MANAGEMENT FUND	FY16 ALLOC	8,000.00
EXIRA CITY CLERK	FY16 ALLOC	3,150.00
FASTENAL CO	@SR BOLTS	96.45
FERGUSON, DWAYNE	VA MTG	50.00
FIDLAR TECHNOLOGIES INC	REC QRTLY INF REPLICATION	11,557.00
GOOD NEIGHBOR SERVICE CO	FY16 ALLOC	3,150.00
HANSEN'S M&M SERVICES	911 ADDRESS	20.00
HENNINGSSEN CONSTRUCTION	@SR COLD PATCH	988.00
HINNERS, KYLE	VA MTG/MLG(26)	63.00
IA MUNICIPALITIES WKRS	WC PREM #1	6,076.00
ICAP	INS ASSR	117,638.21
INLAND TRUCK PARTS COMPANY	@SR PARTS	321.55
ISACA, ATTN: RHONDA R. DETERS	AUD SEAT DUES	125.00
ISAC-GROUP HEALTH PROGRAM	ERISA PREM	642.00
KAM LINE HIGHWAY MARKINGS INC	@SR LINE PAINT	13,156.50
KIMBALLTON CITY CLERK	FY16 ALLOC	1,050.00
MAILANDER, JONATHAN	MHMH000548	102.00
MEDIACOM	SHER CABLE	99.45
MIDAMERICAN ENERGY CO	SR ELECTRIC	41.07
NELLOR, BETTY A	INS REIMB	91.53
O'HALLORAN INTERNATIONAL	SR EQUIPMENT	76,000.00
OLSEN, FRANK	VA MTG/MLG(22)	61.00
PAT KAISER'S CHRISTIANSEN MTRS	2015 TAHOE-SHERIFF	34,565.00
PITNEY BOWES PURCHASE POWER	POSTAGE	1,588.80
PRECISION ENGINEERED PRODUCTS	CRTHS LIGHT BULBS	4,171.60
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	@SR CUST SUP, FILTERS	142.86
REGION XII COUNCIL OF GOVTS	COG GRANT FUND MATCH	3,000.00
RIESGAARD FARM SUPPLY	@RS GRASSES	432.50

07/01/2015 through 07/07/2015

Vendor	Description	Amount
RUGAARD, DONNA R	INS REIMB	197.48
STONE PRINTING OFFICE PRODUCTS	VOICE RECORDER/MEMORY CARDS	255.88
STORK'S NEST	FY16 ALLOC	500.00
SUBBERT, SHEILA	REIMB CANCELLED WARRANT	71.69
SWI JUVENILE EMERGENCY	FY15/16 1ST QRT BILLING	4,146.15
THE OFFICE STOP	@SR OFFICE SUPPLIES	36.79
THE SCHNEIDER CORPORATION	SR DATE SERVICE	10,350.00
TYLER TECHNOLOGIES	ASSR PROP TAX	35,817.50
UMLAND, DEBRA	REIMB MLG	75.59
UPS	SHER SHIPPING	32.30
VERIZON WIRELESS	SHER CELL PHONES	163.32
VERIZON WIRELESS-LERT B	SHER PRESERVATION	100.00
WANNINGER, LOUIS J	@SR SAFETY WEAR	100.00
WEST CENTRAL IA RURAL WATER	SR WATER	17.65
WINDSTREAM IOWA COMMUNICATIONS	VA TELE	2,085.47
WITTROCK, BRIAN	@SR SAFETY WEAR	100.00
	<b>GRAND TOTAL</b>	<b>412,025.80</b>

SUPERVISOR'S MINUTE BOOK 2015

July 14, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Jeanne Schwab, Todd Johnson, Gary VanAernam, Mitch Rydl, Bruce Haag, Mary Lou Johansen, Chris Hemmingsen, Doug Weston, Deb Umland and Deb Campbell.

Motion-VanAernam Second-Deist to approve the agenda with the deletion of the MH Advocate. Vote-all in favor. Motion-VanAernam Second-Deist to approve the minutes of the July 7, 2015 meeting. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the replacement of light bulbs throughout the courthouse and also that the State Auditor's would be coming July 27 for two weeks.

Motion-VanAernam Second-Nelsen to approve Resolution 2015-41 as follows. Vote-all in favor.

Resolution 2015-41

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, the Deputy Recorder's position is a part-time position. The current Deputy is Miranda Bills.

Regardless of the hours worked the benefits will be accrued following the Audubon County Employee Handbook guideline at a daily rate of 6 hours. Insurance benefit shall be covered at 100% of the premium paid by Audubon County for a single policy.

Dated this 14th day of July, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

The Board discussed the Designated Physician and employment physicals and will review more on July 28. Motion-Nelsen Second-VanAernam to remain in our current lease agreement with Pitney Bowes for our postage machine. Vote-all in favor. The Board discussed Union Negotiator proposals.

Motion-Nelsen Second-VanAernam to approve Resolution 2015-42 as follows. Vote-all in favor.

Resolution 2015-42

WHEREAS, the Audubon County Board of Supervisors has received a request for a waiver to the separation distance required between a cattle confinement building and a public thoroughfare as required pursuant to Iowa Code Section 459.202; and

WHEREAS, such request may be granted under Iowa Code Section 459.205(2)a; and

WHEREAS, such structure will be greater than 15 feet from the road right-of-way; and

WHEREAS, such structures shall have sufficient truck access to the west of the structures; and

WHEREAS, such structures will be on the east side of the thoroughfare;

NOW, THEREFORE, BE IT RESOLVED, that the Audubon County Board of Supervisors hereby grants approval of a waiver for Hansen Farms-Home Place, request to the separation distance required between a manure storage structure and a public thoroughfare.

PASSED AND APPROVED this 14<sup>th</sup> day of July, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

The Chairman opened the Public Hearing on the EWP DRS11322 Project. No written or oral comments were received. Motion-Nelsen Second-VanAernam to close the Public Hearing. Vote-all in favor. Motion-Nelsen Second-VanAernam to award the contract for the 100<sup>th</sup> Street Project to PCS subject to the bid approval by the EDA. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolutions 2015-43 and 2015-44 as follows. Vote-all in favor.

Resolution 2015-43

WHEREAS, Secondary Roads would like to change all employees to hourly rates, and

WHEREAS, Resolution 2013-39 gave raises in a salary format,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2015, Christena Hemmingsen (Office Manager) salary of \$33,883.20 is converted to the hourly rate of \$16.29.

Dated at Audubon County, Iowa this 14<sup>th</sup> day of July, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

Resolution 2015-44

WHEREAS Resolution 2015-34 passed on June 23, 2015 needs to be revised, and

WHEREAS Secondary Roads also would like to change all employees to hourly rates,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2015, the hourly rate for Kent Grabill (Roadside Manager/Weed Commissioner) is \$18.36. Vacation, sick leave

and fringe benefits shall be the same as the Audubon County and Public, Professional and Maintenance Employees, Local Union 2003 contract, excluding longevity.

BE IT FURTHER RESOLVED, that all future wage increases shall follow the dollar amount of that of Grade 6 Classification per Union contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003.

Dated at Audubon County, Iowa this 14<sup>th</sup> day of July, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

ATTEST:  
/s/ Joni Hansen, Deputy Auditor

Rydl gave the weekly update and discussed Kent Grabill attending a Living Trust Fund meeting, the 190<sup>th</sup> Street Project project, the Hamlin 4 bridge and also the Oakfield 9 bridge.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Jason Klein-JMK Finishers, ID#65391, Ewoldt 13, Carroll County. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Danny Anthofer-Anthofer Family Farms, Viola 32. Vote-all in favor.

Motion-VanAernam Second-Nelsen to set the canvass date for School Election for Friday, September 11, 2015 at 12:00 noon. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of the Assessor's Dell 19" monitor, asset #2159. Vote-all in favor.

Deb Campbell presented the Treasurer's Semi-Annual Report. Motion-Nelsen Second-VanAernam to accept and place on file the Treasurer's Semi-Annual Report. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:53 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

July 21, 2015

Prior to meeting, Deb Umland discussed the Disabled Veteran's Homestead Tax Credits applications as noted on the agenda with Board. Assessors were to give an application extension through June 30, 2015 for 2014 year, however, none had been submitted to the Auditor/Board of Supervisors. In checking with Deputy Assessor, Auditor noted that, due to the extension, there were 3 additional qualifying applications that could be included in 2014 and requested that Assessor submit to Auditor/Board for approval before proceeding further with the tax billing process.

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist.

Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Jeanne Schwab, Todd Johnson, Diane Jackson, Donna Ray, Wayne Nelsen, Eric Carlson, Mitch Rydl, Chris Hemmingsen, Deb Campbell and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of deletion of PHN refrigerator and the Historical Society. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of July 14, 2015. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of PHN asset #2153, refrigerator. Vote-all in favor. Discussion was held regarding the designated physician and Nelsen stated he had not contacted ACMH for more information.

Motion-Nelsen Second-VanAernam to approve Paul Greufe as union negotiator for both unions for the upcoming contracts. Vote-all in favor.

Diane Jackson and Donna Ray addressed the Board regarding the services of the Mental Health Advocate. Motion-Nelsen Second-VanAernam to appoint Donna Ray as the Mental Health Advocate for Audubon County as per HF468, retroactive to July 1. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$452,734.95. Vote-all in favor.

Mitch Rydl gave the Secondary Road update.

Rydl opened bids on EWP DRS11322 project. Bids were received as follows: Nelsen Rock, \$234,506.00; Niewohner, \$245,411.00; and L. A. Carlson, \$288,424.75.

Motion-Nelsen Second-VanAernam to approve a Universal Pay Voucher for JEO on project HA4-8535. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Universal Pay Voucher for JEO on project OA9-1040. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #92, Freightliner day cab. Vote-all in favor. Rydl discussed snow removal for the CDL testing at the fairgrounds, 190<sup>th</sup> Street update, Gray road and a road policy from July, 2000.

The Board instructed the Auditor to send \$400.00 to the Historical Society to fulfill the annual contribution.

Motion-Nelsen Second-VanAernam to approve additional qualifying 2014 Disabled Veteran Homestead Credits for submittal to the Auditor to include with current FY15/16 tax billing steps-to-date. Vote-all in favor.

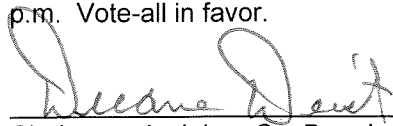
Motion-VanAernam Second-Nelsen to move the Department Head meeting from August 11 to August 18 as there will be no August 11 board meeting. Vote-all in favor. The Board discussed Department 51 FY15 overages and FY16 invoice coding and budget review.

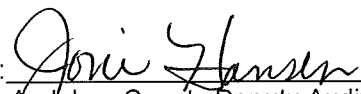
Motion-VanAernam Second-Nelsen to approve passing the Homestead Credit Funding differences on to the taxpayer. Vote-all in favor.

Deb Campbell discussed tanks on leased land and stated that the previous owner is now deceased. Motion-Nelsen Second-VanAernam to approve the tax abatement for a building on leased land for Parcel #050521330802. Vote-all in favor.

The Board discussed health insurance premium reimbursement for the Attorney's clerk from the attorney's office with Fran Andersen and she stated that Andersen Law Office with bring a check for \$169.09 on a monthly basis.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:10 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

07/08/2015 through 07/21/2015

Vendor	Description	Amount
ACE HARDWARE	CRTHS SUPPLIES	626.40
AGRILAND FS INC 73	@RS PARTS	34,674.69
ANDERSEN LAW OFFICES	JULY RENT	331.58
ANDERSEN, FRANCINE O	CHAIR/CHAIR MAT	149.98
APOTHECARY PRODUCTS LLC	MED SUPP/PHN	135.93
ARNOLD TOOL INC	@SR BRDG MTRL	989.76
AUDUBON CO ADVOCATE JOURNAL	@RS OFFICE PUBLICATION	1,201.73
AUDUBON CO ENGINEER	TREAS ROCK	548.27
AUDUBON CO MEMORIAL HOSP	PHN JAN-MAR PT MLG	3,208.13
AUDUBON CO SHERIFF	SHER SERV	72.00
AUDUBON CO SOLID WASTE MGMNT, COMMISS	COMPUTER/MONITOR DISPOSAL	554.50
AUDUBON FOODS	PROGRAM SUPP/CONS	121.75
AUDUBON-EXIRA READY MIX INC	@SR CONSTRUCTION PROJ	999.00
BAUM HYDRAULICS CORP	@SR PARTS	185.33
BERNIE'S SERVICE CENTER	CRTHS GAS	132.43
BOHLMANN & SONS SANITATION	@SR DISPOSAL SERVICE	442.00
BOLDT, PAULETTE KAY	@HCA MLG(543)	271.50
CABEDA	FY16 PLEDGE	40,000.00
CARROLL CO SHERIFF	MH SHERIFF SERVICE	58.75
CASS CO HEALTH SYSTEM	2 PCP/CONS	449.04
CASS INC	WK ACT-MH	180.09
CENTRAL IA DISTR INC	CRTHS CUST SUPPLIES	214.50
CENTURYLINK	E911 TELE	14.00
CITY OF AUDUBON	GEN RELIEF	168.31
CONCERNED INC	WK ACT-MH	630.00
CORPORATE OFFICE	FLEX FUNDING	34.00
COUNSEL OFFICE & DOCUMENT	ASSR COPIER M/A	52.95
DECISIONHEALTH	PHN SUPPLY	221.95
DISTRICT IV COUNTY TREASURER'S	TREAS ANN DUES	25.00
DREHER SANITATION	JUNE GARB/GEN	49.50
ED M FELD EQUIP CO INC	CRTHS YRLY FIRE INSP	979.00
EXCHANGE STATE BANK	PRINCIPAL BORROWED	39,639.95
EXIRA CITY CLERK	299 COU	38.25
EXIRA FARM SERVICE	MOWER TIRE RPR/CONS	23.45
FARM SERVICE COOPERATIVE	TREAS TONER	317.00
FASTENAL CO	SR CUST SUPPLIS & TOOLS	118.82
FILTER CARE	@SR FILTER CLEANING	82.80
GENESIS DEVELOPMENT	MH CRISIS PHONE	655.00
GREENE COUNTY	MH COORDINATOR EXP	6,502.46
GUTHRIE COUNTY COURTHOUSE	SANITARIAN EXPENSES	8,803.94
GUTHRIE COUNTY REC	ELEC/CONS	2,094.32
HAAG, BRUCE	REIMB INTERNET/CONS	20.00
HALLETT MATERIALS	PEA GRAVEL/CONS	345.47
HANSEN'S M&M SERVICES	E911 MAPPING/UPDATE/SPREADSHEET - JUNE	431.25
HEMMINGSSEN, CHRIS	@SR MILEAGE REIMBS	85.62
HINNERS, JEAN	PHN HCA MLG(163)	81.50
IA DEPT OF NATURAL RESOURCES	FY16 WATER SUPP FEE/CONS	25.00
IA STATE ASSN OF COUNTIES	FY16 DUES	5,500.00

07/08/2015 through 07/21/2015

Vendor	Description	Amount
IA STATE CO TREASURERS ASSOC	TREAS DUES	325.00
ICAP	FY16 EMG MGMT PREM	447.46
IOWA COMMUNITY SERVICES ASSN, LISA ROCK	FY16 MH DUES	50.00
IRON SHOP	@RS LABOR, TIRES, PARTS	1,279.43
JEO CONSULTING GROUP INC	@SR ENG DESIGN SERVIVE	11,125.50
JOHN DEERE FINANCIAL	HYDROSTAT FLUID/CONS	28.82
LAFOY, PENNY	PHN HCA MLG(203)	101.50
MARNE-ELK HORN TELEPHONE CO	E911 TELE	155.10
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,945.09
MIDWEST PIPE SUPPLY INC	SR PIPE CULVERT	525.00
MIDWEST WHEEL COMPANIES	@SR PARTS	126.95
MOSAIC - WESTERN IOWA	MH RCF	190.50
NORTHERN SAFETY CO INC	SAFETY EQUIP/CONS	414.61
O'HALLORAN INTERNATIONAL	@SR PARTS	3,445.92
PAYMENT PROCESSING CENTER	@RS CHEMICAL	444.60
POWERPLAN	@SR PARTS	162.07
PRECISION CONCRETE SERVICES IN	CONTRACTORS PYMT 3	161,432.75
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	@MOWER BELT/CONS	76.69
RASMUSSEN LUMBER CO	WINDOW WELL/CONCRETE/CONS	158.81
RAY, DONNA	JUNE MH ADV EXPENSES	164.95
REGION XII COUNCIL OF GOVTS	QTRLY TRANSIT FEES	5,829.85
ROELOFS, CHRISTINA	REIMB NATRL CELL/CONS	20.00
RYDL, MITCH	SR ENG MILEAGE REIMBS	66.00
SAUERS, WILL	@SR SAFETY TRAINING	660.00
SCHILDBERG CONSTRUCTION INC	@SR GRAN MTRL	100,441.80
SCHWAB, JEANNE M	PHN REIMB LODGING EXP	265.84
SHELBY CO AUDITOR	APRIL-JUNE RENT/UTIL/JANITOR	567.00
SOUTHSIDE WELDING & MACH LLC	@SR LABOR/WELDING/PARTS/BRDG MTRL	2,117.97
SOUTHWEST IA PLANNING COUNCIL	MH TRANS	93.20
THE OFFICE STOP	SR OFFICE SUPPLIES	54.02
THOMPSON, BECKY A	PHN MLG(271)	135.50
THOMSON REUTERS WEST PYMT CTR	LAW LIBR	238.98
TOFT, HEATHER	@PHN MLG(220)	110.00
UNITYPOINT CLINIC-OCCUPATIONAL	@SR HEALTH SERVICE	37.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
VERIZON WIRELESS	TELE-PHN	87.01
WAHLERT, CHRISTINE G	PHN MLG(147)	73.50
WANNINGER, LOUIS J	SR SAFETY SHOES	100.00
WEST CENTRAL COOPERATIVE	WEED SPRAY/FERT/CONS	211.36
WEST CENTRAL IA RURAL WATER	SR WATER	19.80
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	183.90
ZIEGLER INC	@SR PARTS/LABOR/BLADES	6,284.57
	<b>GRAND TOTAL</b>	<b>452,734.95</b>



SUPERVISOR'S MINUTE BOOK 2015

July 28, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Diana Munch, Jill Christensen, Todd Johnson, Mitch Rydl, Bruce Haag, Doug Weston and Fran Andersen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of three MMP's and Fran's digital contract, claims not approved and hiring of temporary help. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of July 21, 2015. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve Resolution 2015-45 as follows. Vote-all in favor.

RESOLUTION 2015-45

WHEREAS, the County continues to engage in planning for the future; and

WHEREAS, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and

WHEREAS, the Board of Supervisors believes it is necessary to assign certain amounts in the ending fund balances to assist in the payment of these expenditures in the future in compliance with GASB 54; and

WHEREAS, State Auditor has recommended the addition of assigning any debt payments for the upcoming fiscal year,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, FOR THE FY15 FYE Cash Report: that \$40,000 be assigned for the annual CABEDA payment; that \$51611.31 be assigned for sheriff reserved room and board/work release revenues to be spent per Iowa Code 356.7 (courthouse security equipment, law enforcement personnel costs, jail infrastructure or juvenile detention infrastructure) as agreed upon by the Board and Sheriff; and that the actual ending balances of \$4,795.19 for Jail Commissary Fund, \$1,223.80 for Economic Development Fund, \$45,653.84 for Conservation Park Improvement Fund, and \$900 for Land Acquisition Fund be assigned to be used for those areas accordingly.

Passed and approved this 28th day of July, 2015 with the vote thereon being as follows:

Ayes: Deist, Nelsen, VanAernam

Nays: None

/s/ Duane Deist

ATTEST: /s/ Joni Hansen

Chairperson, Audubon County Board of Supervisors

Audubon County Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the Audubon County Substance Abuse Prevention Grant 4<sup>th</sup> Quarter. Vote-all in favor.

The Board discussed the designated physician. VanAernam had talked to Tom Smith of Audubon County Memorial Hospital. Smith stated that the hospital had no intention of purchasing a machine for the pre-employment physicals. Motion-VanAernam Second-Nelsen to table action on the designated physician until more information is obtained. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff's asset, dog kennel purchased in 2003. Vote-all in favor. Motion-VanAernam Second-Nelsen to delete Harry, the drug dog, off of the asset list. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the disposal of the urn for drug dog to Shawn Young, who had already received the urn. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Clark Family Farms-Amelia, ID#65543, Cameron 2. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Brad Weber, ID#62423, Viola 32. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Bob Blomme-Cottonwood, ID#63260, Greeley 9. Vote-all in favor.

Mitch Rydl discussed bids for the EWP DRS11322 project. Motion-VanAernam Second-Nelsen to award the EWP contract to Nelsen Rock Contracting, Inc., for the amount of \$234,506.00. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #1049, copier. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of #45, 1990 International truck. Vote-all in favor. Rydl gave an update on 190<sup>th</sup> Street, Hamlin 4 bridge completion, Oakfield 9 and 11 bridges and also the availability of road rock they purchase from Schildberg Construction and the possibility of having a stockpile.

Bruce Haag brought in fixed asset deletions for Conservation. The Board will consult with the attorney as to whether they can amend the agenda for deletion.

Doug Weston informed the Board that he needs to replace several ballasts in lights to be able to finish installing the new light bulbs.

After consulting with Fran Andersen, Motion-Nelsen Second-VanAernam to amend the agenda to add the deletion of numerous fixed assets from Conservation. Vote-all in favor. Motion-Nelsen Second-

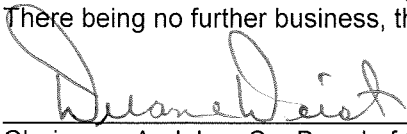
Board of Supervisors meeting  
July 28, 2015 (continued)

VanAernam to approve the deletion of the following Conservation assets: Snapper push mower-clm204501, #835-2-way radio, answering machine-clm52243, air conditioner from Treasurer-51FTA218351, 814-air compressor, 810-Xerox 5018 copier from Sheriff, 831-Stihl chain saw MS180C, 819-Poulan chain saw 210, 833-Stihl FS55 trimmer, 834-Stihl FS46 trimmer, Snapper push mower-clm74451, LP mini computer-TBR2, #2170 Stihl MS250 chain saw, 2168 LC-60-3 spray/sprayer, 503430 pressure tank w/pump, 53-Tiger RBF-19C Boom flail mower, lawn sweeper, 79896-Tan Ford Windstar van-VIN#2FM7A51471BA50828, 2199-Well XTROL pressure tank. Vote-all in favor.

Fran Andersen discussed the Assistant County Attorney position. The Board would like to see an attorney that would be able to step in when Fran is not available or would get sick. Fran said she could train a non-attorney and would like to replace from within.

Fran discussed claims that had not been paid. Andersen stated that Andersen Law has not used Westlaw for 10 years and starting in July the county should pay the entire bill. The Windstream bills would be split 1/3 Andersen Law, 2/3 County, Verizon would be ¼ county, water-1/2 county ½ Andersen Law, utilities-2/3 county 1/3 Andersen Law and rent would be a 4% increase for a monthly rent of \$334.83 for office space. The Board advised that archiver should be fully insured. Fran stated she is satisfied with the electronic archiving.

The Board moved the meeting down to the Auditor's back room to continue to work on fixed assets. There being no further business, the Chairman adjourned the meeting at 1:49 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

August 4, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Jean Hinners, Mitch Rydl and Jeanne Schwab.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Clerk's Report of Fees. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of July 28, 2015. Vote-all in favor. Jean Hinners discussed a road that was closed and the route an emergency vehicle responding to a 911 call had to take.


Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$63,102.41. Vote-all in favor.

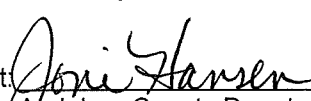
Motion-VanAernam Second-Nelsen to approve allowed Military, disallowed Military/Homestead and allowed Homestead and Disabled Homestead applications. Vote-all in favor.

Mitch Rydl gave the Secondary Road update and discussed with the Board the detour route on a closed road and that he contacts the Sheriff when a road is closed so emergency responders are notified. Motion-VanAernam Second-Nelsen to authorize the Chairman to sign all future documents for the EWP Project. Vote-all in favor. Motion-VanAernam Second-Nelsen to authorize the Chairman to sign all future documents for the EDA Project. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit for MidAmerican Energy at the intersection of 170<sup>th</sup> Street and Kingbird Ave. Vote-all in favor. Rydl gave an update on the 190<sup>th</sup> Street project, completion of OA11 this week, progress of OA9 and status of the EWP and EDA projects.

The Board drafted a memo regarding fixed assets and what was requested by the State Auditor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Multi-Pig, Inc.-Nursery, ID#61060, Cameron 29. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Clerk of Court's July Report of Fees. Vote-all in favor.

There being no further business, the Chairman adjourned the meeting at 11:38 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY

07/27/2015 through 08/04/2015

Vendor	Description	Amount
ACE HARDWARE	BULBS-GEN	100.44
AGRILAND FS INC	FUEL-SHER	1,429.16
ANDERSEN LAW OFFICES	ADDN JULY TELE	453.98
ANDERSEN, FRANCINE O	REIMB ATTY MLG TO GUTHRIE CENTER	24.00
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATIONS	126.63
AUDUBON CO HISTORICAL SOCIETY	EXTRA ALLOC NOT PD IN JULY	400.00
AUDUBON CO MEMORIAL HOSP	PHN SERV	1,620.35
AUDUBON CO SHERIFF	SHER SERV FEE	747.68
AUDUBON CO SOLID WASTE MGMNT, COMMISS	BRUSH DISP-GEN	2.00
AUDUBON COUNTY	SR OFFICE SUPPLEIS	310.49
AUDUBON DIESEL LLC	@SR PARTS/LBAOR/BOTLS	786.25
AUDUBON FOODS	CUST/COMM/ETC SUPP/SHER	1,393.88
BERNIE'S SERVICE CENTER	SR TIRE LABOR	32.00
BLACKSTRAP INC	SR ASPALT LESS THAN 8" CONTRACT	7,995.93
BOMGAARS	RS MINOR TOOL	159.99
BRAND, DAVID	WATERSHED REPR/MAINT/MLG	434.77
BRAYTON CITY CLERK	SR RUT REIMBS	511.12
BUSINESS CARD	FLYING DISCS/FINGER BEAMS/LATE FEE	115.84
CABLEORGANIZER.COM INC	CABLE ORG-PHN	57.54
CALIFORNIA CONTRACTORS SUPPLIE	SR PARTS	227.50
CAMPBELL, DEBBIE M	REIMB POSTAGE	6.74
CITY SERVICE & PARTS	SR PARTS, PAINT, FILTERS, MISC AD, BATTE	1,242.90
CORPORATE OFFICE	FLEX FUNDING	302.85
COUNSEL OFFICE & DOCUMENT	M/A COPIER MAIN FLR	4,852.98
CRUZ, FRANCISCO	PROTECTION/SAFETY SERVICES	320.00
DEBBIE SALTER - ICEOO TREAS	SR ADIM TRAINING	200.00
DELTA DENTAL	ERISA PREM	34.36
ECOLAB PEST ELIMINATION DIV	JAIL PEST CNTRL/SHER	72.45
ELECTRONIC ENGINEERING INC	LIC RADIO RENEWAL FEE/SHER	95.00
EXIRA FARM SERVICE	TIRES/OIL CHG-SHER	93.05
FARM SERVICE COOPERATIVE	VA COLORED TONER-GEN	1,176.00
FASTENAL CO	VEST-TREAS	125.39
FORESTRY SUPPLIES INC	RS SAFETY	189.55
GARDNER, THOMAS H	SR SAFETY WEAR	100.00
HANSEN REPAIR	TIRE REPAIR	15.00
HENNINGSEN CONSTRUCTION	SR COLD PATCH	808.60
IA DEPT OF NATURAL RESOURCES	SR PERMITS	175.00
IA MUNICIPALITIES WKRS	WK CMP PREM-MH	6,076.00
IA PRISON INDUSTRIES	SR SIGNS	519.00
IA STATE ASSN OF COUNTIES	FY16HIPAA DUES-GEN	1,750.00
IA STATE UNIV-CTRE	SR ADMIN TRAINING	170.00
IRON SHOP	SR	3,596.46
ISAC-GROUP HEALTH PROGRAM	ERISA PREM	642.00
JESSEN, DWIGHT	SR SAFETY WEAR	100.00
MAIL SERVICES LLC	PRINTING/PSTG-TREAS	231.61
MAINSTAY SYSTEMS INC	M/A-IA SYSTEM/SHER	237.00
MEDIACOM	SHER CABLE	90.95
MEDICARE PART A	PHN MEDICARE REIMB	1,753.65

07/27/2015 through 08/04/2015

Vendor	Description	Amount
MIDAMERICAN ENERGY CO	SR ELECTRIC	30.87
MY WAY DESIGNS	SPORT SHIRT-SHER	64.00
NATIONAL SHERIFF'S ASSN	JAIL OFFICER TRAINING	163.93
NELLOR, BETTY A	AUG INS PAYMENT	91.53
NEW OPPORTUNITIES INC	FY16 GEN RELIEF	1,325.00
NORTH, JAMES	EXTRA HELP	170.00
OMAHA WORLD-HERALD	HELP WANTED ADS-SHER	506.80
PAT KAISER'S CHRISTIANSEN MTRS	SHER OIL CHG	48.00
PITNEY BOWES	ATTY PSTG MTR RENT	50.00
PRECISION ENGINEERED PRODUCTS	LIGHT BULBS-GEN	7,002.40
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	RS PARTS	154.98
REGISTER MEDIA	AD	1,604.26
ROLLING HILLS COMMUNITY SERV	MH ADV-MH	36.08
RUGAARD, DONNA R	AUG INSURANCE REIMB	197.48
SAUERS, WILL	CPR TRAINING-DISPATCHER	30.00
SHOPKO STORES OPERATING CO LLC	@ADHESIVE/SHER	11.96
SIRCHIE	ADHESIVE PHOTO EVIDENCE	41.23
STANARD & ASSOCIATES INC	63.00	63.00
STAR ENERGY LLC	@fuel	164.22
TEMPURE SCIENTIFIC	VACCINE FRIDGE-PHN	5,835.00
TREAT AMERICA	MEALS FEE	75.80
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SHERIFF ANTENNA	166.50
UPS	SHERIFF SHIPPING CHARGES	20.24
US CELLULAR	SHERIFF CELL PHONES	100.62
VERIZON WIRELESS	ATTY CELL PHONE	408.87
WESTERN IOWA TOURISM REG	FY16 FUNDING-TOURISM	500.00
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,333.55
	<b>GRAND TOTAL</b>	<b>63,102.41</b>

SUPERVISOR'S MINUTE BOOK 2015

August 18, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist.

Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Mitch Rydl, Todd Johnson, Kent Grabill, Mary Lou Johansen, Deb Umland, Doug Weston, Judge Richardson, Fran Andersen, Lisa Frederiksen and Deb Campbell.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. The Department Head meeting was held and fixed assets, a county credit card and the postage meter were discussed. Doug Weston discussed the south door in the basement that needs replaced and will check on the price quote and also discussed fixing the front steps.

Todd Johnson discussed constructing a 40'x60' evidence storage building down at the secondary roads shop location.

Judge Richardson discussed the courthouse security survey and stated that he and Kim Johnson would be completing it.

Kent Grabill gave a Roadside update and reviewed grants that he had applied for.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Deist to approve the IDOT Federal Aid Agreement for BROS-C))5(61)-5F-05, LE9. Vote-all in favor. Rydl reviewed weekly activity of 190<sup>th</sup> Street project, bridges, F16, EWP, FEMA and also patching.

Fran Andersen gave the attorney update. Motion-Nelsen Second-Deist to move into closed session at 10:53. Vote-all in favor. The Board came out of closed session at 10:59. Motion-Nelsen Second-Deist to approve the Archival Agreement #2 with April Brand. Vote-all in favor. Fran stated she will post an ad for temporary office help during the leave of an employee and that she will check into the status of the Pigsley reimbursement.

Todd Johnson discussed the hire of a new deputy. Motion-Nelsen Second-Deist to approve Resolution 2015-46 as follows. Vote-all in favor.

RESOLUTION 2015-46

Be it hereby resolved by the Audubon County Board of Supervisors, that Patrick Riley be hired as a full time deputy Sheriff effective August 24, 2015. His salary will start at 75% of the Sheriff's salary. His salary will increase to 80% after 6 months of employment. This position will follow the union contract.

Dated at Audubon this 18<sup>th</sup> day of August, 2015, with the vote thereon being as follows:

Ayes: Deist, Nelsen

Nays: None

Audubon County Board of Supervisors  
/s/ Duane Deist

Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-Deist Second-Nelsen to approve the minutes of August 4, 2015. Vote-all in favor.

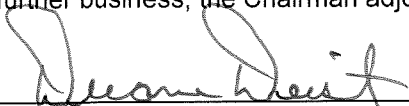
Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$688,259.60. Vote-all in favor.

Motion-Deist Second-Nelsen to accept and place on file the Recorder's July Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Auditor's July month-end reports. Vote-all in favor. Motion-Nelsen Second-Deist to approve the deletion of Emergency Management asset #2075, Dell PC. Vote-all in favor.

Motion-Nelsen Second-Deist to accept and place on file a MMP for Newell Pic II, LLP-Brayton Site, ID#61310, Oakfield 27. Vote-all in favor. Motion-Deist Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Zaiger SW, ID#62467, Douglas 12. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP for Lawrence Handlos-Andersen, ID#62468, Douglas 14. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP for Lawrence Handlos-Shaw, ID#64099, Cameron 19. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP for Lawrence Handlos-Arnold, ID#67383, Cameron 9. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file a MMP for NJO, LLC-Beck, ID#64957, Greeley 25. Vote-all in favor.

Motion-Nelsen Second-Deist to approve signing letters for Disallowed Homestead Tax Credits. Vote-all in favor.

Deb Campbell discussed a check for MEI reimbursement and also tax abatements. The Board instructed the Auditor's office to send a memo regarding fixed assets to all departments. There being no further business, the Chairman adjourned the meeting at 1:07 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
08/05/2015 through 08/18/2015

Vendor	Description	Amount
HANSEN REPAIR	SHER OIL CHG	60.05
HANSEN'S M&M SERVICES	911 ADDRESS	629.38
HARLAND TECHNOLOGY SERVICES	ASSR M/A RECEIPT PRINTER	175.00
HEART OF IA COMMUNITY SERVICES	FY16 DISTRIB TO REGIONAL FUND	26,752.60
HENDERSON PRODUCTS INC	SR PARTS	354.14
HINNERS, JEAN	PHN POSTAGE REIMBURSEMENT	100.24
HINNERS, KYLE	VA COMM MTG/MLG	63.00
HOUSBY MACK INC	SR PARTS	607.35
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SHER TESTING	295.00
IA MUNICIPALITIES WKRS	CONS MEMBERSHIP	175.00
IA PRISON INDUSTRIES	SHER VEHICLE MARKINGS/PHONE SYS/K9 UNIT	220.61
IA STATE ASSN OF ASSESSORS	ASSR MTG REG	550.00
IACCVSO	VA FALL SCHOOL REGISTRATION	120.00
JOHN DEERE FINANCIAL	CONS OIL/PARTS FOR MOWER WHEELS	222.04
LAFOY, PENNY	PHN HMKR MLG	80.00
LEGISLATIVE SERVICES AGENCY	ATTY IOWA CODE DVDS	225.00
MADSEN GROTELUSCHEN AND TINKER	ATTORNEY FEES	270.00
MARNE-ELK HORN TELEPHONE CO	911 TELE	155.10
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN MED SUPPLIES	102.39
MERCK SHARP & DOHME CORP	PHN VACCINES	9,717.54
MIDAMERICAN ENERGY CO	ATTY ELECTRIC	2,252.38
MIDWEST WHEEL COMPANIES	SR PARTS	914.68
MOSAIC - WESTERN IOWA	RCF	196.85
NATIONAL ELEVATOR INSPECTION	CRTHS ELEVATOR INSPECTION	60.00
NEW OPPORTUNITIES INC	FY15 GEN RELIEF	1,325.00
NW IA YES CENTER	TRANS	286.00
O'HALLORAN INTERNATIONAL	SR PARTS	4,124.58
OLSEN, FRANK	VA COMM MTG/MLG	61.00
PAT KAISER'S CHRISTIANSEN MTRS	SHER OIL CHG	193.50
POWERPLAN	SR PARTS	556.04
PRECISION CONCRETE SERVICES IN	SR CONTRACT CONSTRUCTION	262,426.69
PRECISION ENGINEERED PRODUCTS	CRTHS LIGHT BALLASTS	326.99
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS BLADES/BOLTS FOR DISK MOWER	56.39
RASMUSSEN LUMBER CO	SR PIPEMTRL/PAINT/SIGNS	157.54
RAY, DONNA	MH ADVOCATE MLG	59.00
RIESGAARD, GARY N	VA MTG MLG	73.00
ROLLING HILLS COMMUNITY SERV	ATTY FEES	96.00
RUGAARD, LAURA	MEAL REIMB	47.56
SANOFI PASTEUR INC	PHN VACCINES	6,951.97
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	70,414.12
SCHWAB, JEANNE M	PHN ADM MLG	160.00
SHOPKO STORES OPERATING CO LLC	REC SUPP/PSTG MTR SUPP	199.54
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS	1,123.86
STAR ENERGY LLC	SHER FUEL	78.83
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	50.00
STONE PRINTING OFFICE PRODUCTS	AUD OFFICE SUPPLIES	336.68
THE AUTO CLINIC	SHER OIL CHG	90.25
THE OFFICE STOP	SR OFFICE SUPPLIES	442.35

08/05/2015 through 08/18/2015

Vendor	Description	Amount
HANSEN REPAIR	SHER OIL CHG	60.05
HANSEN'S M&M SERVICES	911 ADDRESS	629.38
HARLAND TECHNOLOGY SERVICES	ASSR M/A RECEIPT PRINTER	175.00
HEART OF IA COMMUNITY SERVICES	FY16 DISTRIB TO REGIONAL FUND	26,752.60
HENDERSON PRODUCTS INC	SR PARTS	354.14
HINNERS, JEAN	PHN POSTAGE REIMBURSEMENT	100.24
HINNERS, KYLE	VA COMM MTG/MLG	63.00
HOUSBY MACK INC	SR PARTS	607.35
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	SHER TESTING	295.00
IA MUNICIPALITIES WKRS	CONS MEMBERSHIP	175.00
IA PRISON INDUSTRIES	SHER VEHICLE MARKINGS/PHONE SYS/K9 UNIT	220.61
IA STATE ASSN OF ASSESSORS	ASSR MTG REG	550.00
IACCVSO	VA FALL SCHOOL REGISTRATION	120.00
JOHN DEERE FINANCIAL	CONS OIL/PARTS FOR MOWER WHEELS	222.04
LAFOY, PENNY	PHN HMKR MLG	80.00
LEGISLATIVE SERVICES AGENCY	ATTY IOWA CODE DVDS	225.00
MADSEN GROTELUSCHEN AND TINKER	ATTORNEY FEES	270.00
MARNE-ELK HORN TELEPHONE CO	911 TELE	155.10
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN MED SUPPLIES	102.39
MERCK SHARP & DOHME CORP	PHN VACCINES	9,717.54
MIDAMERICAN ENERGY CO	ATTY ELECTRIC	2,252.38
MIDWEST WHEEL COMPANIES	SR PARTS	914.68
MOSAIC - WESTERN IOWA	RCF	196.85
NATIONAL ELEVATOR INSPECTION	CRTHS ELEVATOR INSPECTION	60.00
NEW OPPORTUNITIES INC	FY15 GEN RELIEF	1,325.00
NW IA YES CENTER	TRANS	286.00
O'HALLORAN INTERNATIONAL	SR PARTS	4,124.58
OLSEN, FRANK	VA COMM MTG/MLG	61.00
PAT KAISER'S CHRISTIANSEN MTRS	SHER OIL CHG	193.50
POWERPLAN	SR PARTS	556.04
PRECISION CONCRETE SERVICES IN	SR CONTRACT CONSTRUCTION	262,426.69
PRECISION ENGINEERED PRODUCTS	CRTHS LIGHT BALLASTS	326.99
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS BLADES/BOLTS FOR DISK MOWER	56.39
RASMUSSEN LUMBER CO	SR PIPEMTRL/PAINT/SIGNS	157.54
RAY, DONNA	MH ADVOCATE MLG	59.00
RIESGAARD, GARY N	VA MTG MLG	73.00
ROLLING HILLS COMMUNITY SERV	ATTY FEES	96.00
RUGAARD, LAURA	MEAL REIMB	47.56
SANOPI PASTEUR INC	PHN VACCINES	6,951.97
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	70,414.12
SCHWAB, JEANNE M	PHN ADM MLG	160.00
SHOPKO STORES OPERATING CO LLC	REC SUPP/PSTG MTR SUPP	199.54
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS	1,123.86
STAR ENERGY LLC	SHER FUEL	78.83
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	50.00
STONE PRINTING OFFICE PRODUCTS	AUD OFFICE SUPPLIES	336.68
THE AUTO CLINIC	SHER OIL CHG	90.25
THE OFFICE STOP	SR OFFICE SUPPLIES	442.35



Claims Listing Report  
AUDUBON COUNTY  
08/05/2015 through 08/18/2015

Vendor	Description	Amount
THE TUNE-UP INN LC	CONS REPAIR PTO ON TRACTOR	132.80
THOMPSON, BECKY A	PHN MLG	98.00
THYGESEN, TYLER	MEI SERVICES	100.00
TOFT, HEATHER	PHN MLG	242.00
TYLER TECHNOLOGIES	ASSR PROP TAX MGMT	250.00
UNITYPOINT CLINIC-OCCUPATIONAL	CONS DRUG TEST	74.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	2,083.50
UPS	SHER SHIPPING	35.25
WAHLERT, CHRISTINE G	PHN MILEAGE	104.00
WEST CENTRAL COOPERATIVE	CONS WEED SPRAY	440.47
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	366.95
ZEE MEDICAL INC	SR MED SUPPLEIS	19.00
ZIEGLER INC	SR PARTS/FILTERS/EQUIPMENT	205,167.23
	<b>GRAND TOTAL</b>	<b>688,259.60</b>

SUPERVISOR'S MINUTE BOOK 2015

August 25, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Deb Campbell, Mitch Rydl, Lee Jensen and Jill Christensen.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of August 18, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to move the September 1 Board meeting to the law library and to move the September 8 meeting to September 11 with a start time of 8:30 a.m. and they will also canvass votes from the School election at 12:00 noon. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a memo to all departments regarding fixed assets. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the abatement of taxes on Parcel #050521330802, Farris Conoco tanks. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the abatement of taxes on Parcel #050521320105, Jo Irlmeier building. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the abatement of taxes on Parcel #051104009031, Exira grocery store building. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the abatement of taxes on Parcel #051104016092, Archibald property. Vote-all in favor.

The Chair tabled the appointment of a Supervisor to the WESCO board until a later date. The Board discussed the Credit Card policy and also the request to have a county credit card. The Board contacted the State Auditor regarding this and they will wait until they receive a response.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Rudolph, ID#57972, Sharon 1. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a Construction Permit Application for Lawrence Handlos-Rudolph, ID#57972, Sharon 1. Vote-all in favor.

Motion-Nelsen Second-VanAernam to change the start time of the September 1 meeting to 1:00 p.m. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for West Central Regional Water for Section 5, Exira Township. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2015-47 as follows. Vote-all in favor.

RESOLUTION 2015-47

Be it hereby resolved by the Audubon County Board of Supervisors, that Edward Steffes, Dustin Riesgaard and Eric Steffensen be hired as Grade 2 Classification, Equipment Operator B for the Secondary Roads Department effective September 1, 2015 pending PCP and drug screen results. Hourly wage will be \$16.13 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin October 1, 2015.

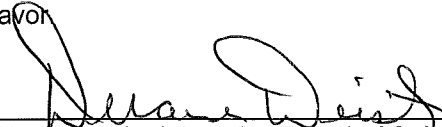
Passed and approved this 25<sup>th</sup> day of August, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist

Attest:  
/s/ Joni Hansen, Deputy Auditor

Rydl updated the Board regarding the repairs of equipment, grading of roads, 190<sup>th</sup> Street seeding, rock from the Atlantic pit and ditch cleaning.

Lee Jensen discussed garbage that is hauled to the transfer station and trucks going to Guthrie County. The Board discussed implementing approval of time off for court ordered subpoenas in the personal policy and hourly proration of insurances. This will be discussed more at a later date. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:37 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

September 1, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Mary Lou Johansen, Karen McGuire, Mitch Rydl, Todd Johnson, Jeanne Schwab and Fran Andersen.

Motion-Nelsen Second-Deist to approve the agenda with the addition of the Clerk of Court and Recorder's Reports of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of August 25, 2015. Vote-all in favor. The Board discussed the copy machine on the main floor with Mary Lou Johansen.

Karen McGuire of Audubon County Memorial Hospital requested tax abatements for the clinic properties that the hospital owns. Motion-Nelsen Second-Deist to approve the abatement of Parcel #0511040016079 and #050528220801. Vote-all in favor.

Motion-Deist Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$56,858.50. Vote-all in favor.

Motion-Nelsen Second-Deist to approve a Public Notice for a Construction Permit Application for Lawrence Handlos-Rudolph, ID#57972, Sharon 1. Vote-all in favor. The Board discussed upcoming union negotiations.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-Deist to approve Universal payment vouchers with JEO for F16-HMA Roadway, OA9 Bridge Replacement and HA4 Bridge Replacement. Vote-all in favor. Motion-Nelsen Second-Deist to approve Resolution 2015-48 as follows. Vote-all in favor.

RESOLUTION 2015-48

WHEREAS, an IDOT Agreements Living Roadway Truck Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

WHEREAS, it would be financially beneficial for grant monies to assist Audubon County with the purchase of a 1000 gal. nurse tank/transfer pump; 200 gal. skid sprayer; fire equipment and a tree grinder.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that the Engineer's office pursue such grant funding; and

BE IT FURTHER RESOLVED by the Audubon County Board of Supervisors, that Mitchel J. Rydl, P.E., Audubon County Engineer, will be authorized to sign all agreements and documentation necessary for such grant.

Passed and approved this 1<sup>st</sup> day of September, 2015, Audubon County, Iowa.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson \_\_\_\_\_

Attest:  
/s/ Joni Hansen, Deputy Auditor \_\_\_\_\_

Motion-Nelsen Second-Deist to approve a memo to department heads regarding a budget amendment. Vote-all in favor. Motion-Deist Second-Nelsen to approve an ad for various Board openings. Vote-all in favor. Motion-Deist Second-Nelsen to accept and file the Clerk's August Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Recorder's August Report of Fees. Vote-all in favor.

Fran Andersen discussed temporary help while she has an employee using medical leave and also increasing the pay for her other employee. Motion-Nelsen to approve Resolution increasing Faith Anthony's wage. Motion died for lack of a second. Motion-Nelsen Second-Deist to approve Resolution 2015-49 as follows. Vote-all in favor.

RESOLUTION 2015-49

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that, commencing September 1, 2015, or as soon as said individual meets employment qualifications, whichever is latter, the Audubon County Attorney may hire the following-named persons on an as-needed basis up to a combined total of 55 regular hours per week, but neither individual shall work overtime for Audubon County:

- (1) Josephine Cable
- (2) Angela Baylor

Hourly wages shall start at \$10.00 per hour, but may be adjusted. The as-needed employees shall be under the County Attorney personnel policies. This shall apply during the medical leave of a full-time regular employee and otherwise, as-needed.

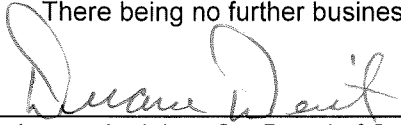
Dated at Audubon County, Iowa, this 1<sup>st</sup> day of September, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson \_\_\_\_\_

Attest:  
/s/ Joni Hansen, Deputy Auditor \_\_\_\_\_

The Chair tabled the Resolution regarding a pay increase. Motion-Nelsen Second-Deist to update the main floor copier per quote from Counsel. Vote-all in favor.

There being no further business, the Chairman adjourned the meeting at 3:24 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
08/19/2015 through 09/01/2015

Vendor	Description	Amount
ACE HARDWARE	CONS-ELEC/HARDWARE SUPPLIES/PAINT/LOPPER	294.18
AGRI DRAIN CORPORATION	SR ENTRANCE MRTL	194.59
ANDERSEN, FRANCINE O	ATTY OFFICE SUPPLIES - REIMB	151.31
AUDUBON CO ADVOCATE JOURNAL	SUBSCRIPTION	854.71
AUDUBON CO SHERIFF	SHERIFF SERVICE FEE	288.54
AUDUBON FAMILY HEALTH CARE, DR JM CUNNI	MEDICAL EXAMINER SERVICE	300.00
AUDUBON MEDIA CORPORATION	DISP STAMPER	32.50
BAIER, DREW	WATERSHED ANIMAL CTRL/MLG	217.86
BRAND, DAVID	WATERSHED MAINTENANCE	45.20
BRAYTON CITY CLERK	SR RUT REIMBS	688.54
CARROLL CO SHERIFF	SHER SERVICE FEE	54.30
CASS INC	MH WRK ACT	58.76
CHRISTENSEN, SARAH G	REIMB PHN PSTG	7.45
COMPLIANCE ASSISTANCE	CRTHS COMPLIANCE POSTER	54.49
CORALVILLE MARRIOTT HOTEL	RS LODGING	202.88
CORPORATE OFFICE	WEEKLY FLEX FUNDING	66.80
CRAWFORD CO SHERIFF	SHER SERV FEE	81.00
DELTA DENTAL	ERISA-DENTAL	34.36
ED M FELD EQUIP CO INC	SHER FIRE EXT INSPECTION	185.00
ELECTION SOURCE	ELECTION ROLLING SUPPLY BAG	164.98
EXIRA-EKH	2014-15 YEARBOOK	50.00
FARM SERVICE COOPERATIVE	SR COMPU LABOR	1,445.00
FASTENAL CO	SR CUSTODIAL SUPPLIES	274.31
FRANK DUNN CO	SR COLD PATCH	789.00
GUTHRIE COUNTY REC	CONS ELECTRIC BILL	2,779.17
HARLAND TECHNOLOGY SERVICES	SR M/A COPIER	58.33
HENDERSON PRODUCTS INC	SR PARTS	272.59
HOLIDAY INN-DOWNTOWN	DISPATCHER LODGING	217.28
HUSKER CHEM SALES	SR GRANULAR MTRL CONTRACT	1,495.20
IA DEPT OF PUBLIC SAFETY	SHERIFF TERMINAL - 6 MO	2,760.00
IA MUNICIPALITIES WKRS	SR ADM/EMP WORK COMP	6,076.00
IA NATURAL HERITAGE FND	CONS MEMBERSHIP	175.00
IA STATE UNIV-CTRE	SR ENG TRAINING	75.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY FEE 4/17/15	2,219.00
ISAC-GROUP HEALTH PROGRAM	ERISA HEALTH	642.00
ISSDA FINANCIAL ADMINISTRATOR	CIVIL DEP JAIL SCHOOL REG	400.00
JENSEN COLLISION CENTER INC	SHERIFF-STRIPE PATROL CAR	250.00
JEO CONSULTING GROUP INC	SR ENG FEES	20,068.50
JOHNSON, TODD W	SHERIFF 13-14 YEARBOOK	40.00
MADSEN GROTELUSCHEN AND TINKER	MH ATTY FEE	174.00
MAIL SERVICES LLC	TREAS PRINT/PSTG	210.11
MEDIACOM	SHER JAIL CABLE	90.95
MIDAMERICAN ENERGY CO	SR ELECTRIC	41.05
MIDWEST SPRAY TEAM & SALES INC	RS CONTRACT LABOR	5,000.00
NELLOR, BETTY A	SEPT HEALTH PREM REIMB	91.53
O'KEEFE ELEVATOR CO., INC.	CRTHS ANNUAL ELEVATOR INSPECTION	266.26
OPTIONS INK	SR OPTIONS INK	54.50
PAT KAISER'S CHRISTIANSEN MTRS	081915	37.80

Claims Listing Report  
AUDUBON COUNTY  
08/19/2015 through 09/01/2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PITNEY BOWES	SR POSTAGE	1,167.00
PITNEY BOWES PURCHASE POWER	POSTAGE-CRTHS	1,673.65
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR TOOL/SUPPLIES/PARTS	137.10
RUGAARD, DONNA R	SEPT HEALTH PREM REIMB	197.48
STONE PRINTING OFFICE PRODUCTS	ELECTION PAPER	383.42
THE OFFICE STOP	ENVELOPES-ASSR	10.19
THOMSON REUTERS WEST PYMT CTR	ATTY/COURTS LAW LIBR	379.33
UMLAND, DEBRA	MLG TO AMES	91.50
UNI ROADSIDE PROGRAM	RS TRAINING	95.00
US CELLULAR	SHER CELL PHONE	100.62
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	42.25
VANDERHEIDEN, JODI L	ATTY-COPIES	110.00
VERIZON WIRELESS	ATTY CELL PHONE	479.73
WEBSTER CO SHERIFF	SERVE NOTICE	42.50
WEST CENTRAL IA RURAL WATER	SR WATER	15.90
WILLIAMS WELDING INC	RS PARTS	216.01
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	1,686.79
	<b>GRAND TOTAL</b>	<b>56,858.50</b>

SUPERVISOR'S MINUTE BOOK 2015

September 11, 2015

The Board counted monies in various offices.

<u>Treasurer:</u>		<u>Recorder:</u>	
Friday's business	\$ (verified)	Drawer	\$189.00 cash
CD's	1,600,000.00	Drawer	47.00 checks
IPAIT	96,976.06	Copy money	80.09
Vault	400.00		
Drawer	500.00		
<u>Sheriff:</u>		<u>Assessor:</u>	
Civil Receipts	\$ 330.00 cash	Copy/fax money	\$40.70
Civil Receipts	2,126.59 checks		

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Chris Hemmingsen and Deb Campbell.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of September 1, 2015. Vote-all in favor.

The Board discussed a budget amendment, credit card policy, last day worked policy and consolidated UR project reports.

Motion-VanAernam Second-Nelsen to accept and place on file the Auditor's August Financial Reports. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Chairman signing the adjustment to 2014 tax billing-MidAmerican Parcel #050528210801. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Chairman signing the County Substance Abuse Prevention Services Agreement. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Chairman casting the IMWCA ballot. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Green Flash II, ID#60791, Greeley 11. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Berg, Inc.-Berg Sow, ID#58065, Lincoln 36. Vote-all in favor. Motion-VanAernam, Second-Nelsen to accept and place on file a MMP update for Hatteras, LLC, ID#60813, Melville 12. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Roanoke, LLC, ID#62111, Viola 16. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Lawrence Handlos-Ranch South, ID#64829, Cameron 21. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Larry Jo & Kyle Hinners-Hinners Site, ID#65590, Lincoln 1. Vote-all in favor.

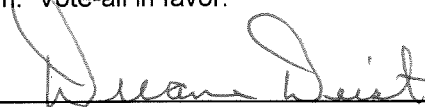
Mitch Rydl gave the Secondary Road update. Rydl updated the Board regarding concrete patching, hauling rock and bridge work.

Motion-Nelsen Second-VanAernam to approve the DHS suspension of taxes on a parcel. Vote-all in favor. Deb Campbell discussed investment accounts/IPAIT and that the Treasurer's office will be on October 8.

The Board convened, in accordance with the law, as the official Board of Canvassers in and for Audubon County at 12:00 p.m. to canvass the regular school election returns of the Audubon and Exira-Elk Horn-Kimballton Community School District elections. The Board declared Terri Harris, Matthew M. Jorgensen, Joel Schlueter and Ryan Wilson duly elected to the office of School Board Director of the Exira-Elk Horn-Kimballton Community School District. The Board declared Brittney Huey, Christine Konkler and Mark Nissen duly elected to the office of School Board Director of the Audubon Community School District.

Board worked on fixed asset list for State Auditor and prepared budget amendment.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 3:03 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

September 15, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist.

Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Melissa Thygesen, Deb Campbell, Bruce Haag, Kent Grabill, Mitch Rydl, Doug Weston, Jill Christensen, Lisa Frederiksen, Diana Munch, Fran Andersen and Mary Lou Johansen.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. The Department head meeting was held and credit card policy and sheriff's door discussed. Gary VanAernam joined the meeting. Discussed credit card policy, sheriff's door and budget amendment.

Motion-Nelsen Second-VanAernam to approve the minutes of September 15, 2015. Vote-all in favor.

Secondary road update given. Discussed a drill seeder aka spader. Motion-Nelsen Second-VanAernam to accept grant to purchase spader. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve claims for the amount of \$426,961.72. Vote-all in favor.

Discussion on final paychecks for salaried employees. Motion-Nelsen Second-VanAernam to approve that final paychecks for salaried employees will be the month following termination for any work time that falls between the 21<sup>st</sup> and the end of the month. Vote-all in favor. Discussion on last-day-worked-policy loop-hole and the ability for Board of Supervisors to allow a department head to hire replacements before predecessor terminates employment—the high cost to the taxpayer paying double benefits for 2-3 months.

Motion-VanAernam Second-Nelsen to appoint Laurie Gilbert to the Region XII Regional Housing Authority Executive Board of Commissioners for Oct. 1, 2015-Sep 30, 2016. Vote-all in favor.

No decision made on credit card policy.

Board met with County Attorney. Personnel matters discussed. Board will review/reconsider Resolution 2015-49 on October 20, 2015. Motion-Nelsen Second-VanAernam to approve Resolution 2015-50 as follows.

Resolution 2015-50

BE IT HEREBY RESOLVED by the Audubon County Board of Supervisors, that the hourly rate of Faith Anthony, an employee of the Audubon County Attorney's Office shall be set at \$13.69 per hour commencing September 1, 2015.

Dated at Audubon County, Iowa this 15<sup>th</sup> day of September 2015.

AYES: Nelsen; VanAernam      NAYS: Deist

/s/Duane Deist

Chairperson Duane Deist, Board of Supervisors  
Audubon County

ATTEST:

/s/Lisa Frederiksen

Audubon County Auditor

Agenda proof of March 10, 2015 meeting was provided for Resolution 2015-12. Motion-Nelsen Second-VanAernam to void the portion of Resolution 2015-12 as previously requested. Vote-all in favor.

Supervisors again reviewed David's Creek watershed file.

Mary Lou Johansen gave the board her blessings on working with Tyler and Fidar Version 10 software import. She informed the Board she would not be paying for it out of her budget.

There being no further business, the Chairman adjourned the meeting at 12:40 p.m.

*Duane Deist*

Chairman, Audubon Co. Board of Supervisors

Attest: *Diana Munch*

Audubon County Deputy Auditor

*See Dec. 1, 2015 minutes that show approval of F415 Urban Renewal Plan as voted on at Sept. 15 meeting.*



Claims Listing Report  
AUDUBON COUNTY  
09/02/2015 through 09/15/2015

Vendor	Description	Amount
ACE HARDWARE	SR OFFICE/CUSTODIAL SUPPLIES	398.85
AGRI DRAIN CORPORATION	SR ENTRANCE MTRL	543.60
AGRILAND FS INC	SHER FUEL	1,619.81
AGRILAND FS INC 73	SR FUEL	14,511.32
ANDERSEN LAW OFFICES	ATTY PSTG	546.37
ASBERRY, SHELLI	SCHOOL ELECTION WORKER	74.00
ATLANTIC NEWS TELEGRAPH	EEHK SAMPLE BALLOT	166.26
AUDUBON CO ADVOCATE JOURNAL	EMG MGMT NOTIFICATION	753.70
AUDUBON CO SHERIFF	SHER SERV FEE	15.00
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	28.00
AUDUBON COUNTRY STORE INC	ASSR FUEL	20.45
AUDUBON FIRE DEPARTMENT	REIMBURSE FOR RADIO PURCHASES	3,000.00
AUDUBON MEDIA CORPORATION	TREAS LAMINATING	30.00
AUDUBON STATE BANK	REC DEP SLIPS	58.52
AUDUBON-EXIRA READY MIX INC	SR CONSTRUCTION/CULVERT	1,411.00
BERNIE'S SERVICE CENTER	SR OUSIDE LABOR TIRES	69.19
BLOMME, LINDA	SCHOOL ELECTION CHAIR	87.50
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	51.60
BOLDT, PAULETTE KAY	PHN MLG	196.00
BRAND, APRIL	ATTY DOCUMENT IMAGING - AGR #2	410.00
BURGER APPLIANCE & REPAIRS	SHER PLUMBING SERVICE	150.00
CABLE, JOSIE	REIMBURSE MEALS	29.79
CAPPEL'S ACE HARDWARE	RS PARTS	29.99
CASS CO HEALTH SYSTEM	SHER DEP PCP/DRUG SCREEN	136.00
CASS INC	MH WRK ACTIVITY	329.92
CENTRAL IA DISTR INC	CRTHS CUST SUPPLIES	300.80
CHRISTENSEN, DALTON	SR SAFETY WEAR	100.00
CHRISTENSEN, SARAH G	PHN REIMB MLG	67.00
CITY OF AUDUBON	GEN REL - 12780002	100.00
CITY SERVICE & PARTS	SR PARTS/LUBS/CUSTODIAL/TOOLS/FILTERS	888.78
CLAY COUNTY SHERIFF, RANDY W KRUKOW SH	SHER SERV FEE	58.50
CORPORATE OFFICE	WEEKLY FLEX FUNDING	96.44
COUNSEL OFFICE & DOCUMENT	ASSR M/A COPIER	106.81
DASH MEDICAL GLOVES	SHER EXAM GLOVES	81.80
DENCO HIGHWAY CONSTRUCT CORP	SR PCC CONTRACT	107,113.23
ECLIPSE HEALTHCARE LLC	PHN PT/PTA SERVICE	239.80
ECOLAB PEST ELIMINATION DIV	SHER PEST ELIMINATION	72.45
ED M FELD EQUIP CO INC	SHER FIRE EXT INSPECTION	90.00
ELECTRONIC ENGINEERING INC	SHER REPAIRS-DISPATCH CONSOLE/E911 CONTR	5,947.93
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	SHER MOUNT TIRES/TIRE REPAIR	109.00
FARM SERVICE COOPERATIVE	DP SUPPLIES	290.00
FASTENAL CO	SR PARTS	141.99
FERGUSON, DWAYNE	VA COMM MTG	50.00
FILTER CARE	SR FILTER CLEANING	68.80
G NEIL DIRECT MAIL INC	OFFICE SUPPLIES	88.02
GALLS LLC	SHER VEST DEODORIZER	52.72
GENESIS DEVELOPMENT	MH TELE CRISIS	823.00

09/02/2015 through 09/15/2015

Vendor	Description	Amount
GIBSON, DON	SCHOOL ELEC WORKER	80.00
GRAHAM TIRE STORM LAKE	SHER 4 TIRES	696.32
HANSEN REPAIR	SHER TIRE REPAIR	55.00
HANSEN, RICHARD A	SR SAFETY WEAR	100.00
HANSEN'S M&M SERVICES	911 AUG UPDATE	525.00
HINNERS, JEAN	HCA MLG	74.00
HINNERS, KYLE	VA COMM MTG/MLG	63.00
IA CHAPTER OF APCO	SHER DISPATCHER REGISTRATION	255.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DISPATCHER SCHOOLING	550.00
IA STATE ASSN OF COUNTIES	REC ISAC REGISTRATION	180.00
IAED	DISP EMD RECERTIFICATION	50.00
INTERSTATE ALL BATTERY CENTER	SR TRAFFICE, BATTERIES	43.20
IOWA IAI	DEPUTY SHER SCHOOL REGISTRATION	250.00
IOWA LAW ENFORCEMENT INTELLIGE, ATTN: DE	DEPUTY SHER TRAINING REGISTRATION	175.00
ISACA, ATTN: RHONDA R. DETERS	SEAT REGISTRATION	140.00
ISSDA FINANCIAL ADMINISTRATOR	SHER REG JAIL SCH-RILEY	175.00
JIM HAWK TRUCK TRAILERS INC	SR CUSTODIAL/PARTS	440.75
KERKHOFF, MARK	911 SIGN INSTALLATION	165.00
KOCH BROTHERS	SR M/A ENGINEER	762.83
LAFOY, PENNY	PHN REIMB MEAL	91.65
MARNE-ELK HORN TELEPHONE CO	911 TELE	154.60
MARTEN, BECKY L	SCHOOL ELEC WORKER	12.00
MEYERS, GLEN	SCHOOL ELECTION WORK	74.00
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	2,125.29
MIDWEST WHEEL COMPANIES	SR PARTS	383.93
MOSAIC - WESTERN IOWA	MH RCF	196.85
NELSON, JEANNE	SCHOOL ELECTION WORKER	81.00
NEW OPPORTUNITIES INC	GEN REL	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	1,580.93
OLSEN, FRANK	VA COMM MTG/MLG	61.00
PAT KAISER'S CHRISTIANSEN MTRS	SR PARTS	49.27
PRECISION CONCRETE SERVICES IN	SR CONTRACT CONSTRUCTON	76,379.81
RASMUSSEN LUMBER CO	SR TOOL,SIGN MTRL	70.69
RAY, DONNA	MH ADVOCATE MLG	54.00
REGISTER MEDIA	SHER DEPUTY ADS ADDN	16.04
RIESGAARD, COLLEEN	SCHOOL ELEC CHAIR	103.12
RIESGAARD, GARY N	VA MTG MLG-OMAHA	80.00
RUGAARD, LAURA	REIMB MEALS	49.38
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL CONTRACT	171,902.22
SCHWAB, JEANNE M	PHN REIMB HOTEL/MEAL	336.92
SHOPKO STORES OPERATING CO LLC	SHER DVD'S	52.89
SINOW, ROGER	911 SIGN INSTALLTION	165.00
SOUTHWEST IA MH CENTER	MH THERAPY SERVICES	1,025.98
STAR ENERGY LLC	SHER FUEL	193.97
STEEN, SHARLOT K	SCHOOL ELEC WORKER	75.50
SUBBERT, SHEILA	SCHOOL ELECTION CHAIR	107.12
SWI JUVENILE EMERGENCY	FY15/16 2ND QTR	4,146.15
THE OFFICE STOP	TREAS OFFICE SUPPLIES	28.36

Claims Listing Report  
AUDUBON COUNTY  
09/02/2015 through 09/15/2015

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Vendor	Description	Amount
THOMPSON, BECKY A	PHN MLG	113.50
TOFT, HEATHER	PHN MLG	68.50
UNITYPOINT CLINIC-OCCUPATIONAL	SHER DRUG TEST	37.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	4,480.30
WAHLERT, CHRISTINE G	PHN MLG	65.00
WELLMARK BC/BS	FY16 COBRA ADMINISTRATIVE FEE	250.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WILLIAMS WELDING INC	RS MINOR TOOLS	226.09
WILLIAMSON, ROSEMARY	SCHOOL ELEC WORKER	80.00
WINDSTREAM IOWA COMMUNICATIONS	ATTY TELE	943.42
ZIEGLER INC	SR PARTS/BLADES/FILTERS/LABOR	13,384.45
	<b>GRAND TOTAL</b>	<b>426,961.72</b>

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SUPERVISOR'S MINUTE BOOK 2015

September 22, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, Michelle from Bro, Mitch Rydl, Nan Dreher and Jeanne Schwab.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of library survey. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of September 15, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Public Notice for the FY15 Budget Amendment and set the public hearing for October 6 at 10:00 a.m. in the Law Library. Vote-all in favor. Motion-Nelsen Second-VanAernam to amend the agenda to approve disposal of a Gestetner DSM 725 copier. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of a Gestetner DSM 725 copier. Vote-all in favor. The Board reviewed the Audubon Library survey.

Motion-Nelsen Second-VanAernam to make the submitted change to the Credit Card Policy. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a Utility Permit for West Central Iowa Rural Water for Viola Twp., Sections 8 & 9. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Universal Pay Voucher for JEO services for Oakfield 9 for \$11,557.50.. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Universal Pay Voucher for JEO services for F16 project for #3,155.00. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Universal Pay Voucher for JEO services for Hamlin 4 for \$160.00. Vote-all in favor. Rydl updated the Board regarding status of the following projects: F16, Oakfield 9, Hamlin 4, EWP projects, bridge patching and dirt roads. Motion-Nelsen Second-VanAernam to approve Resolution 2015-51 as follows. Vote-all in favor.

RESOLUTION 2015-51

BE IT HEREBY RESOLVED by the Audubon County Board of Supervisors, that Darrin Asmus be hired as Grade 2 Classification, Equipment Operator B for the Secondary Roads Department effective September 23<sup>rd</sup>, 2015 pending PCP and drug screen results. Hourly wage will be \$16.13 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin October 1, 2015.

Passed and approved this 22<sup>nd</sup> day of September, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist

Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2015-52 as follows. Vote-all in favor.

RESOLUTION 2015-52

WHEREAS, an IDOT Agreement Living Roadway Trust Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

WHEREAS, it would be financially beneficial for grant monies to assist Audubon County with the purchase of a Gramegna Spading Machine; and

NOW THEREFORE, BE IT HEREBY RESOLVED by the Audubon County Board of Supervisors, Mitchel J. Rydl, PE, Audubon County Engineer, will be authorized to sign all agreements and documentation for such grant.

Passed and approve this 22<sup>nd</sup> day of September, 2015, Audubon County, Iowa.

AYES: Deist, Nelsen, VanAernam  
Audubon County Board of Supervisors  
/s/ Duane Deist

NAYES: None  
Attest:  
/s/ Joni Hansen, Deputy Auditor

Rydl also discussed employee retirement and the Puck Project. Nan Dreher explained Family Farm Credit qualifications to the Board

Jeanne Schwab discussed a grant that was received regarding Public Health Accreditation.

Motion-Nelsen Second-VanAernam to approve the Master Matrix scoring for Lawrence Handlos-Rudolph Site, ID#57972, Sharon 1. Vote-all in favor. Motion-Nelsen Second-VanAernam to recommend the approval of Lawrence Handlos-Rudolph Site, ID#57972, Sharon 1, due to an acceptable score and forward on to the DNR. Vote-all in favor.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:52 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

September 29, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Fran Andersen, Todd Johnson and Mitch Rydl. Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of September 22, 2015. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Handlos-Tessman, ID#65436, Cameron 36. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file the 4<sup>th</sup> Judicial District Annual Report. Vote-all in favor.

The Board worked on the Flex renewal forms. Motion-Nelsen Second-VanAernam to approve and sign the 2016 Flex Renewal Documents for Audubon County. Vote-all in favor.

The Board discussed the last day worked policy and decided to leave it as is for now. The Board discussed the Tyler/Fidlar software import. Motion-VanAernam Second-Nelsen to approve the Tyler/Fidlar import and to pay for the same as Version X. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the DHS suspension of taxes on parcels 050521310216, 050521310217, 050521310218, 050521310219 and 050521320220. Vote-all in favor.

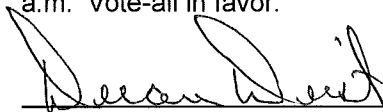
Fran Andersen discussed being appointed as a full-time county attorney. If she is full-time, she is to be paid the equivalent of 45-100% of the wage for a District Court Judge. If she remains part-time, the Compensation Board would set her wage. She stated that she would like to use the equivalence of Brian's salary to pay for additional staff. It is the Board's decision as to whether or not to appoint an assistant. Discussion was also held regarding having surrounding county attorneys filling in when needed and also that Fran does that to help them also.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to amend the agenda to include approval of a MidAmerican utility permit for Section 10, Hamlin Township. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit for MidAmerican for Section 10, Hamlin Township. Vote-all in favor. Todd Johnson inquired as to the completion of the bridge/culvert east of Elk Horn. Rydl stated they hoped to pave this week. Motion-VanAernam Second-Nelsen to approve a utility permit for Manning Municipal Gas at 100<sup>th</sup> Street. Vote-all in favor. Rydl updated on 170<sup>th</sup> Street, dirt road work, F16 progress, Puck Road, EWP project and extension, seal coating and patching.

The Board counted monies in the Sheriff's office.

Car Wash - \$21.00 Confidential Funds - \$2,000.00

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 10:52 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

October 6, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Gary VanAernam was absent. Others present were Becky Marten, Mitch Rydl and Fran Andersen.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the minutes of September 29, 2015. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$124,274.56. Vote-all in favor.

Motion-Nelsen Second-Deist to accept and place on file the Clerk of Court's September 2015 Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file Auditor's September 2015 Financial Reports. Vote-all in favor. Motion-Nelsen Second-Deist to accept and place on file the Sheriff's 1<sup>st</sup> Quarter Report of Fees. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the deletion of Assessor asset #2159, Dell monitor. Vote-all in favor.

Motion-Nelsen Second-Deist to approve Resolution 2015-53 as follows. Vote-all in favor.

**RESOLUTION 2015-53**

**WHEREAS**, FY15 purchases for lawn mower and snow blower purchases were not split between general basic and general supplemental funding

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that \$316.33 be transferred from the General Supplemental Fund to the General Basic Fund to correct this matter. The County Treasurer and County Auditor are instructed to correct their books accordingly.

Dated this 6<sup>th</sup> day of October 2015.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Duane Deist  
Chairperson

ATTEST:

/s/ Becky Marten, Clerk  
Audubon County Auditor

The Chairman opened the Public Hearing on the FY16 Budget Amendment. No oral or written comments were received. Motion-Nelsen Second-Deist to close the public hearing at 10:15 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to approve Resolution 2015-54 as follows. Vote-all in favor.

**RESOLUTION 2015-54**

**WHEREAS**, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2016, and published the amendment according to the law, and

**WHEREAS**, it is now desired to amend the appropriations for the departments,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective October 6, 2015 as follows:

General Services(Dept 51 – Function 9100 – Fund 0001) increase \$ 18,250

General Services(Dept 51 – Function 9100 – Fund 0002) increase \$ 7,500

Nondepartmental(Dept 99 – Function 6000 – Fund 0011) increase \$ 274,000

Passed and approved this 6<sup>th</sup> day of October 2015 with the vote thereon being as follows:

Ayes: Deist, Nelsen

Nays: VanAernam absent

Attest: /s/Becky Marten, Clerk  
Audubon County Auditor

/s/Duane Deist  
Audubon County Board of Supervisors

Mitch Rydl gave Secondary Road update. Motion-Nelsen Second-Deist to amend the agenda to include approval of payment of Nelson & Rock Contracting claim and also to approve Mediacom utility permit. Motion-Nelsen Second-Deist to approve payment of Nelson and Rock Contracting, Inc., EWPP agreement #69-6114-15-04 claim of \$112,104.82. Vote-all in favor. Motion-Nelsen Second-Deist to approve Mediacom utility permit for west side Hwy 71 and 190<sup>th</sup> St which is basically John Deere to AMVC. Vote-all in favor. Nelsen attempted to call Paul Greufe and will plan on setting October 13<sup>th</sup> Board meeting to meet and discuss union negotiations.

Engineer Rydl discussed a farmer's crop damage. Farmer has requested rip-rap instead of crop damage reimbursement. The Supervisors are agreeable with this and Engineer will have owner sign an agreement. Engineer discussed budget amendment and will add in resolutions for DOT projects and will put this on next week's agenda. Engineer discussed projects employees are working on.

County Attorney Fran Andersen joined the meeting and presented two possible resolution samples for consideration of the change in her status to full-time county attorney. Fran discussed the pros and cons of having the county attorney position be multi-county. She also discussed that some of the assistant county

attorney's wages were previously used for different office expenses not covered by county funding. After much discussion Nelsen motioned to table any decisions on this matter until the total board was present. Motion seconded by Deist, vote-all in favor.

There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 12:10 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor Clerk

Claims Listing Report  
 AUDUBON COUNTY  
 09/21/2015 through 10/06/2015

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP-GEN	444.01
AMERICINN OF GRIMES	DISPATCHER LODGING	797.44
ANDERSEN LAW OFFICES	ATTY CELL	383.13
ANDERSEN, FRANCINE O	REIMB MLG TO ATLANTIC	266.54
AUDUBON CO ADVOCATE JOURNAL	CONS HELP WANTED AD	48.18
AUDUBON CO AIRPORT AUTHORITY	FY16 ALLOC	9,459.16
AUDUBON CO ECONOMIC DEVE	FY16 ALLOC -\$1250	7,611.75
AUDUBON CO ENGINEER	CONS FUEL - GASOHOL	665.29
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	2,387.58
AUDUBON CO SHERIFF	SERV FEE	682.05
AUDUBON CO SOLID WASTE MGMNT, COMMISS	FY16 2ND QTR ALLOC	10,683.75
AUDUBON COUNTY	SR OFFICE SUPPLIES	29.99
AUDUBON FOODS	10210 COMMISSARY	3,043.73
AUDUBON MEDIA CORPORATION	TREAS LAMINATING	19.00
BERNIE'S SERVICE CENTER	FUEL/EMG MGT	39.10
BLUML, JANELL	MLG TO ASSR FALL SCHOOL (176)	88.00
BOHLMANN & SONS SANITATION	CONS GARBAGE PICKUP	410.00
BRAYTON CITY CLERK	SR RUT PAYMENT	610.71
BRIGGS HEALTHCARE	PHN MEDICAL SUPPLIES	388.02
CAM ROSS SIGN CO	ASSR 2 SETS MAGNETIC SIGNS	95.00
CAMPBELL, PAUL	TWP MTG	15.00
CARD SERVICES	CONS SPRAY PUMP/STOCK TANK	139.98
CARPENTER UNIFORM CO	SHER NAME TAG	405.75
CASS CO HEALTH SYSTEM	SR HEALTH SERVICESES	433.00
CENTRAL IA DISTR INC	CONS GARBAGE BAGS/TOILET PAPER	221.60
CENTURYLINK	911 TELE	14.00
CERTIFIED TESTING SERVICES INC	SR ENG TESTING SERVICE	5,525.00
CHARM-TEX INC	SHER JAIL SUPPLIES	128.68
CHRISTENSEN, PAUL D	TOWNSHIP MTG	15.00
CHRISTENSEN, SARAH G	RIEMB PHN PD FILLER	19.99
CITY OF AUDUBON - LIBRARY	FY16 ALLOC	6,300.00
CITY SERVICE & PARTS	SR BATTERIES,FILTERS, PARTS,BLDG SUP	1,762.78
CORPORATE OFFICE	WEEKLY FLEX FUNDING	357.77
COUNSEL	PHN MA COPIER	112.69
DELTA DENTAL	ERISA PREM	34.36
DES MOINES STAMP MFG CO	STAMP/DESK FRAME-TREAS	91.30
DOLLAR GENERAL CORP	CONS PHONE CARD, OFFICE SUPPLIES	45.45
DREHER SANITATION	GARB SRV-GEN	49.50
ECLIPSE HEALTHCARE LLC	PHN PT/PTA SRV/MLG	558.50
ED M FELD EQUIP CO INC	CONS FIRE EXT INSPECTION	100.00
E-KIT TRAINING	SHER TRAINING COURSE	275.00
ESRI INC	RS DATA SERVICE	650.00
EXIRA CITY CLERK	FY16 ALLOC	3,150.00
FIDLAR TECHNOLOGIES INC	REC QTRLY INF REPLICATION	500.00
FREDERIKSEN, LISA	MLG-SEAT/WELLMARK-AUD	119.50
GRABILL, KENT	RS MILEAGE	193.00
GUTHRIE COUNTY REC	CONS ELECTRIC	303.67
HAAG, BRUCE	CONS INTERNET REIMB	10.72



09/21/2015 through 10/06/2015

Vendor	Description	Amount
HAWKINS, INC	CONS CHLORINE	72.50
HOLIDAY INN AIRPORT	ASSR LODGING	1,290.24
IA MUNICIPALITIES WKRS	SR WORK COMP	6,076.00
IA PRISON INDUSTRIES	911 SIGN MATRLS	1,131.20
INMAN, KATHY	REIMB MEALS	34.54
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGN POSTS	2,414.80
IOWA HOMELAND SECURITY & EMERGENCY	HOMELAND SECURITY CONF REGISTRATION	160.00
IRON SHOP	CONS REPAIR PTO ON MOWER/TIRE REPAIR	1,178.30
ISAC-GROUP HEALTH PROGRAM	ERISA PREM	642.00
ISBA CLE	ATTY MEETING REGISTRATION	160.00
JENNIE EDMUNDSON HOSPITAL	@COMMITMENT PYSCH ADM-MH	53.00
JEO CONSULTING GROUP INC	SR ENG FEES	25,604.00
JOHANSEN, MARY LOU	MLG REC MTG-REC	56.00
JOHN DEERE FINANCIAL	CONS MOWER PARTS	350.86
KIMBALLTON CITY CLERK	FY16 ALLOC	1,050.00
LARSEN, STEVE	SIGN MATRLS-911	4,636.00
MAIL SERVICES LLC	PRNTG/PSTG-TREAS	211.19
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP-PHN	288.15
MEDIACOM	SHER CABLE SERVICE	90.95
MEDICAL INDICATORS INC	FLU VACCINE-PHN	495.00
MENARDS	CONS SPRAYER/WATER SEAL/CARB CLEANER	399.48
METHODIST PHYSICIANS CLINIC	@MH SERV	41.60
MIDAMERICAN ENERGY CO	SR ELECTRIC	40.79
MULLENGER, RON	TWP MTG	15.00
NELLOR, BETTY A	REIMB INSURANCE	91.53
OSVALD, JOHN L	TWP MEETING	15.00
PAT KAISER'S CHRISTIANSEN MTRS	SHER VEHICLE SWITCH	320.06
PATC	2 COMPUTER LAW HANDBOOKS	50.00
PHIPPEN, SHELBY	SHER MEAL REIMBURSEMENT	46.91
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS VEHICLE PARTS	122.64
QUALITY INN & SUITES	SR ADMIN SUBS	176.96
RECORDERS ASSOC	CERT MTG REG-REC	20.00
RIESGAARD, DUSTIN	SR SAFETY WEAR	100.00
ROBERTS, JASON	watershed rprs	6,956.50
ROKKE, JASON	SHER MEAL REIMB	107.55
RUGAARD, DONNA R	REIMB INSURANCE PREM	197.48
SCHWAB, JEANNE M	REIMB MEETING EXP/LODGING	158.57
SECOND STREET REPAIR	RS PARTS & LABOR	1,615.59
SECRETARY OF STATE	IVOTERS MAINTENANCE FEE	613.44
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING SRVC-AUD/PHN	40.00
SOUTHSIDE WELDING & MACH LLC	CONS WHEEL FOR CRACK SEAL MACHINE	1,491.32
ST LUKES HOSPITAL	@HOSP IN PATIENT-MH	1,293.45
STATE HYGIENIC LAB - ACCT REC	CONS WATER TEST	64.00
STONE PRINTING OFFICE PRODUCTS	PHN OFFICE SUPPLIES	49.06
THE OFFICE STOP	SR OFFICE SUPPLIES	22.36
THOMSON REUTERS WEST PYMT CTR	SUBSCRIPTION-ATT/CRT	379.33
UMLAND, DEBRA	ASSR MLG TO FALL SCHOOL (176)	88.00
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	222.00

Claims Listing Report  
AUDUBON COUNTY  
09/21/2015 through 10/06/2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	RS RADIO	530.00
US CELLULAR	SHER CELL SERVICE	103.95
VERIZON WIRELESS	PHN TELE	360.08
WEGNER, DALE	SR SAFETY WEAR	100.00
WEST CENTRAL COOPERATIVE	CONS WEED SPRAY	109.21
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WILLIAMS WELDING INC	SR PARTS	216.01
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,556.64
ZEE MEDICAL INC	SR MEDICAL SUPPLIES	23.95
	<b>GRAND TOTAL</b>	<b>124,436.36</b>

SUPERVISOR'S MINUTE BOOK 2015

October 13, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Mary Lou Johansen, Doug Weston Jeanne Schwab, Deb Umland, Chris Hemmingsen, Mitch Rydl, Deb Campbell, Melissa Thygesen, Jill Christensen, Todd Johnson, Joel Rattenborg and James Wiemann.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the credit card policy updates and that any Department applying for a credit card would be responsible for the cards and statements. VanAernam joined the meeting at 8:44 a.m.

Motion-Deist Second-Nelsen to approve the minutes of October 6, 2015. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2015-55 as follows. Vote-all in favor.

RESOLUTION 2015-55

FOR INTERFUND OPERATING TRANSFER

WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa

WHEREAS, Resolution 2015-40 approved \$182,000 from Secondary Roads to Debt Service Fund, and

WHEREAS, additional monies are needed by Secondary Roads for project/grant funding through a line of credit from Exchange State Bank throughout remainder of FY16;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of \$315,000.00 from the Secondary Roads Fund to the Debt Service Fund is hereby ordered to be transferred, for FY16, on an as-needed basis.
2. The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 13th day of October, 2015 with the vote thereon being as follows:

/s/ Duane Deist  
Chairperson, Audubon County Board  
Of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's September 2015 Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2015-56 as follows. Vote-all in favor.

RESOLUTION 2015-56

WHEREAS, the Audubon County Board of Supervisors has received notice from the Iowa Department of Natural Resources (DNR) that Handlos-Rudolph Site has been issued a draft permit for the construction of a confined animal feeding operation buildings in Sharon 1, Audubon County.

WHEREAS, the County Board of Supervisors reviewed the construction permit application and the manure management plan and determined that both appeared to be in compliance with the requirements of the Master Matrix, Iowa Code Section 459 and Iowa DNR rules and recommended approval of said application on September 22, 2015.

WHEREAS, the Audubon County Board of Supervisors hereby waives its right to appeal the issuance of the final permit within fourteen (14) day limit from the time of receipt of notice of the issuance of the draft permit.

WHEREAS, the Audubon County Board of Supervisors encourages the Iowa DNR to issue the Final Permit immediately upon notification of this waiver.

WHEREAS, the Audubon County Board of Supervisors authorizes the Board Chairman to notify the Iowa DNR of this waiver. This waiver shall take effect immediately.

NOW, THEREFORE, BE IT RESOLVED THAT THE AUDUBON COUNTY BOARD OF SUPERVISORS hereby grants approval of a waiver of Audubon County's right to appeal issuance of Final Construction Permit for the construction of confined animal feeding operation by the Iowa Department of Natural Resources for Handlos-Rudolph Site, Sharon 1.

PASSED AND APPROVED this 13th day of October, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist  
Chairman

ATTEST:  
/s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2015-57 as follows. Vote-all in favor.

**RESOLUTION TO REVISE AUDUBON COUNTY  
2016 FIVE YEAR ROAD PROGRAM  
RESOLUTION 2015-57**

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Audubon County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2016), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be **ADVANCED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)		
						New amount	Net change
FM-C005()-55-05 F-37 Resurfacing TPMS ID: 26875	On F37, from intersection of F37 & Goldfinch Ave. East and North 2.75 Miles to Audubon County Hospital entrance	270 2.75 MI	HMA Paving  FM	2017		\$1400	\$1400
<b>Totals</b>						\$1400	\$1400

The following approved Priority Year projects shall be **ADDED** to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)		
						New amount	Net change
LFM---7X-05 F58 Resurfacing TPMS ID: 34271	On F58, from 300th St. South and East 6.5 Miles to Audubon/Cass County Line (350th St.) Rubble. existing PCC inplace overlay with 2" stone and 5" HMA.	500 6.5 MI	HMA Paving  LOCAL			\$3200	
<b>Totals</b>						\$3200	

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$70	\$70	\$0
Farm to Market Funds	\$340	\$1,740	\$1,400
Special Funds	\$360	\$3,560	\$3,200
Federal Aid Funds	\$440	\$440	\$0
Total construction cost (All funds)	\$1,210	\$5,810	\$4,600
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$150	\$150	\$0

Recommended:

Date: 10-13-2015

Mitchel J. Rydl, County Engineer

Approved:

Date: 10-13-2015

Duane Deist, Chair Board of Supervisors

Attested:

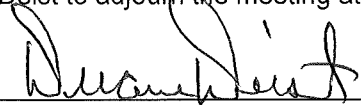
I, Joni Hansen, Deputy Auditor, in and for Audubon County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Audubon County, Iowa, at its meeting held on the 13<sup>th</sup> day of October, 2015.

/s/ Joni Hansen, Deputy County Auditor

Joel Rattenborg submitted the Initial Union Proposal for PPME Local 2003. Rydl stated that his men had been working on 5 miles of Level B roads and the weirs.

James Wiemann asked questions regarding taxes and the Board directed him to the Treasurer's office. Motion-VanAernam Second-Nelsen to approve the deletion of Auditor's asset #999, 1 Voters computer. Vote-all in favor.

No attorney present for attorney update. There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 11:40 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

## SUPERVISOR'S MINUTE BOOK 2015

October 20, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Chris Hemmingsen, Doug Weston, Miranda Bills and Fran Andersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of three MMP's. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of October 13, 2015. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$283,102.50. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve a tax suspension for Parcel #050901340210. Vote-all in favor.

Lisa Frederiksen reviewed the Affordable Care Act compliance and penalties.

Chris Hemmingsen reviewed a billing invoice. Motion-Nelsen Second-VanAernam to approve a utility permit for West Central Iowa Rural Water at 1894 Kingbird. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a utility permit for West Central Iowa Rural Water at 1138 Oriole Avenue. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit for Regional Water at 3061 Kingbird Avenue. Vote-all in favor. SR employees are patching roads.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Ranch, ID#60990, Cameron 21. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for AMVC RE LLC-ALKAJA, ID#65042, Melville 36. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for N & J Smith Farms, LLC, ID#65024, Leroy 15. Vote-all in favor.

Doug Weston discussed fixing the front steps of the courthouse. Nelsen stated that the Valley Business Park may be negotiating on the land rent. Miranda Bills discussed the credit card application.

Fran Andersen stated that she can't decide the status of her as-needed employees until she knows the status of her employee who is on FMLA. Deist stated that they need to keep in mind the requirements of the Affordable Care Act in regards to the as-needed help in the attorney's office. The Board discussed the code requirements regarding mental health cases. Motion-Deist Second-Nelsen to approve Resolution 2015-58 as follows. Vote-all in favor.

**RESOLUTION 2015-58**

**WHEREAS**, the position of Audubon County Attorney is currently a part-time position at an annual salary of \$49,434. **WHEREAS**, the Assistant County Attorney who was earning \$33,313 per year, retired from County work on September 31, 2015. The combined total of the two positions was \$82,755 with one family insurance policy.

**WHEREAS**, the County Attorney proposes that Audubon County not hire a paid assistant, and change the present part-time County Attorney position to full-time hours but designated part-time under Iowa Code Section 331.752 to allow the County Attorney to perform legal work when not working for the County. Iowa Code Section 331.752 defines full-time as working exclusively for the County.

**WHEREAS**, the Board of Supervisors finds that making the position full-time in time worked, but without the exclusivity requirement of Iowa Codes Section 331.752, is in the interest of the public and finds that the current County Attorney shall be changed to full-time hours while still designated part-time, effective October 1, 2015 (at least 60 days from the date of adoption unless county attorney and board agree on an earlier date) and be paid accordingly.

**IT IS THEREFORE RESOLVED**, provided the County Attorney is in agreement, that the Audubon County Attorney shall be a full-time position in time spent but without the exclusivity requirement of Iowa Code Section 331.752, effective on October 1, 2015 (at least 60 days from the date of adoption unless county attorney and board agree on an earlier date) and shall be paid at an annual rate of \$64,754.00.

**BE IT RESOLVED** that the annual rate shall commence on October 1, 2015, with all other perquisites of an Audubon County elected official remaining intact. The initial salary shall remain effective until changed as provided in Iowa Code Section 331.907. In the event that the current county attorney objects to the full-time hours status, the office shall remain part-time in hours as it is.

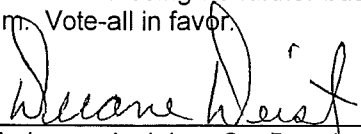
**IN THE EVENT THAT THE COUNTY ATTORNEY** agrees to serve full-time hours but designated part-time under Iowa Code Section 331.752 at the amount set, the Chairman is authorized to sign an agreement on behalf of Audubon County.


Dated this 20<sup>th</sup> day of October, 2015.

Audubon County Board of Supervisors  
/s/ Duane Deist, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:15 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
 AUDUBON COUNTY  
 10/07/2015 through 10/20/2015

Vendor	Description	Amount
ACE HARDWARE	CUST POLISH	473.76
AGRILAND FS INC	SHER FUEL	2,200.39
AGRILAND FS INC 73	SR GAS	20,189.32
AMVC VETERINARY SERVICES	CONS ELK CARE	191.05
ANDERSEN LAW OFFICES	ATTY ELEC BILL	288.09
AUDUBON CO ADVOCATE JOURNAL	CONST PERMIT NOTICE	615.58
AUDUBON CO ENGINEER	CONS FUEL	1,258.64
AUDUBON CO SHERIFF	SERV FEE	1,511.66
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISP SERVICES	12.00
AUDUBON COUNTRY STORE INC	ASSR FUEL	100.90
AUDUBON DIESEL LLC	SR PARTS	10,791.75
AUDUBON FOODS	JAIL/COMMISSARY SUPP	1,178.75
AUDUBON-EXIRA READY MIX INC	CONCRETE PATCHING	10,026.92
BERNIE'S SERVICE CENTER	SHER TIRE REPAIR	16.00
BILLS, MIRANDA	MLG TO SCHOOL(149)	74.50
BLOHM INSPECT/ENV SRVCS INC	SR ENG TESTING SERVICES	1,850.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	279.80
BOLDT, PAULETTE KAY	PHN HCA MLG	213.50
BRAND, APRIL	ARCH AGR 2	410.00
BUSINESS CARD	SHER FUEL/LODGING	384.37
CASS CO HEALTH SYSTEM	SR HEALTH SERVICE	408.92
CASS INC	MH WRK ACT	384.28
CENTURYLINK	911 TELE	14.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	23.04
COUNSEL	ASSR M/A COPIER	398.30
ECLIPSE HEALTHCARE LLC	PHN PT SERV/MLG	986.05
ECOLAB PEST ELIMINATION DIV	JAIL PEST CONTROL	72.45
ED M FELD EQUIP CO INC	SHER SECURITY LABOR	1,252.82
EXIRA CITY CLERK	SR WATER	38.90
EXIRA FARM SERVICE	SHER OIL/LUBE	60.80
FARM SERVICE COOPERATIVE	DP SUPPLIES	972.00
FERGUSON, DWAYNE	VA COMM MTG	50.00
FILTER CARE	SR FILTER CLEANING	69.35
FIRSTLINE OUTDOOR POWER	@RS CHAIN SAW PARTS	415.56
FRANK DUNN CO	SR COLD PATCH	789.00
GENESIS DEVELOPMENT	MH THERAPY	720.00
GRAHAM TIRE STORM LAKE	SR TIRE	675.32
GREENE COUNTY	MH COORDINATOR EXPENSES	6,160.47
GUTHRIE COUNTY COURTHOUSE	SANITARIAN LABOR/PSTG/MLG/SUPPLIES	7,228.40
HAAG, BRUCE	CONS REIMB INTERNET	20.00
HANSEN REPAIR	SHER TIRE BALANCE/DISPOSAL	106.00
HANSEN'S M&M SERVICES	SEPT ARCVIEW FOR 911	525.00
HEMMINGSSEN, CHRIS	SR ADIM MILEAGE REIMBS	70.67
HINNERS, JEAN	PHN HCA/HMKR SERV MLG	80.00
HOUSBY MACK INC	SR PARTS	18.06
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	REG FEE	200.00
IA MUNICIPALITIES WKRS	FY15 WK COMP AUDIT ADJUSTMENT	1,429.00
IA STATE ASSN OF COUNTIES	TREAS MTG REG	455.00



10/07/2015 through 10/20/2015

Vendor	Description	Amount
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY FEE	1,961.00
IRON SHOP	SR WELDING SUPPLIES,LABOR, TIRE SUPPLIES	1,315.42
ISSDA FINANCIAL ADMINISTRATOR	CIVIL DEP MEMB APPL	175.00
ISU - REGISTRATION SERVICES	SR ENG TRAINING	500.00
JENNIE EDMUNDSON HOSPITAL	MH INPATIENT HOSP	1,550.00
JOHN DEERE FINANCIAL	CONS HYDRO FLUID	28.82
JUELSGAARD, BRIAN	LUNCH REIMB	8.00
KIMBALL MIDWEST	SR PARTS	525.64
LAFOY, PENNY	PHN HCA MILEAGE	94.50
MADSEN GROTELUSCHEN AND TINKER	MH ATTY FEES	168.00
MAINSTAY SYSTEMS INC	SHER M/A - PC	237.00
MARNE-ELK HORN TELEPHONE CO	911 TELE	154.90
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,261.62
MIDWEST WHEEL COMPANIES	SR PARTS	502.56
MOSAIC - WESTERN IOWA	MH RCF	184.15
NELSON & ROCK CONTRACTING INC	EWPP	112,104.82
NEW OPPORTUNITIES INC	GEN REL	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	775.92
OLSEN, FRANK	VA COMM MTG/MLG	61.00
OTIS ELEVATOR COMPANY	CRTHS ELEVATOR PARTS	53.98
PAT KAISER'S CHRISTIANSEN MTRS	SHER OIL CHANGE	93.00
POWERPLAN	SR PARTS	271.55
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS TRACTOR PARTS/FINANCE CHG	35.75
RASMUSSEN LUMBER CO	SR PIPE & PAVEMENT MTRL	482.20
RAY, DONNA	MH ADV MLG	33.60
REGION XII COUNCIL OF GOVTS	FY16 PUBLIC TRANSIT SERV	744.83
RILEY, PATRICK	REIMB MEALS	25.00
ROLLING HILLS COMMUNITY SERV	MH ADV WAGES/MLG	110.89
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	32,897.73
SCHWAB, JEANNE M	PHN ADM SEPT MLG	93.50
SECRETARY OF STATE	DISPATCHER NOTARY REN FEE	733.44
SHELBY CO AUDITOR	3RD FY16 QRT JUV RENT/UTIL/JAN	567.00
SHOPKO STORES OPERATING CO LLC	SHER CD'S/TAPE	76.86
SOUTHSIDE WELDING & MACH LLC	SR LABOR/PARTS/BRDG MTRL	544.98
STAR ENERGY LLC	SHER FUEL	83.51
STEPHENS-PECK INC	TREAS TITLE BOOK	85.00
STONE PRINTING OFFICE PRODUCTS	SHER CD'S	65.98
THE LITTLE COBBLER, C/O BARB JORGENSEN	ELEC BAG REPAIR	21.40
THOMPSON, BECKY A	PHN REIMB WORKSHOP FEE	108.50
TOFT, HEATHER	PHN MLG REIMB	161.50
TREASURER STATE OF IOWA, ATTN: APRIL B BR	FY16 JUV IND DEF FUND	3,009.00
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	37.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SHER CAR ADAPTOR	1,259.98
VANDERHEIDEN, JODI L	JVJV000902905 COPIES	68.50
VERIZON WIRELESS	PHN CELL	87.00
VON BOKERN ASSC	HR FEE #1	2,250.00
WAHLERT, CHRISTINE G	PHN MLG REIMB	107.50
WEST CENTRAL COOPERATIVE	CONS WEED SPRAY	97.22

Claims Listing Report  
AUDUBON COUNTY  
10/07/2015 through 10/20/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WINDSTREAM IOWA COMMUNICATIONS	CONS TELE	66.00
YOUNG, TOM	CRTHS DOOR REPAIR	933.86
ZIEGLER INC	SR PARTS/FILTERS/LABOR	39,272.52
	<b>GRAND TOTAL</b>	<b>283,102.50</b>

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SUPERVISOR'S MINUTE BOOK 2015

October 27, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Becky Marten, Ivan Andersen, Mark McLaughlin, Joe Foran, Lyle Hansen, Brett Irlmeier, Sara Gomez, Emily Hawkins, Peggy Toft, Joel Rattenborg, Kent Grabill, Jeanne Schwab.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve minutes of October 20, 2015 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to move November 3, 2015 meeting to November 2, 2015 at 8:30 a.m. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve MMP update for Matthew Halbur, ID#59813, Iowa 25, Crawford County. Vote-all in favor.

Motion-Nelsen Second-VanAernam to set canvass date for City election November 10, 2015 at 1:00 p.m. Vote-all in favor.

Auditor called in to discuss reitree payout/last-day-worked/pre-hiring replacement item on the agenda. Auditor again reviewed costliness (insurances, ipers, longevity, additional PTO earnings, etc) to taxpayers if/when department heads pre-hire replacements and/or allow terminating employees to end their actual worktime with the county and then extend last day by using vacation/ holidays/etc versus just paying out vacation in lump-sum format. Nelsen stated that he and the Engineer had an understanding as to what should be allowed-up to a years entitlement of (4-5 weeks) should be allowed to be taken all at one time at the end of one's employment. Auditor maintained opinion most workplaces require 2 week termination notice and expect employees to work those 2 weeks.

After Nelsen made call to City Clerk Joe Foran, he arrived at meeting and discussed the voluntary annexation of land south of Audubon (former DR & KW Transport building) which involves approx. 10 acres. There are three steps involved in this transaction: annexation, TIF and bonding. Several questions were asked concerning water supply and township questions.

Sara Gomez of Midwest Partnership presented her quarterly report. Handouts were given that are presented to potential businesses and companies interested in locating to this area. She also discussed upcoming trade show and leadership training to be held. Brett Irlmeier expressed his appreciation to the Board on behalf of Midwest Partnership and ACED.

Joel Rattenborg was given the initial response to Union Proposal for PPME Local 2003.

Engineer Rydl gave explanation of the resolution and 28E agreement with Cass County. Right-of-way in Cass County has been obtained. After discussion Nelsen made motion to approve Resolution 2015-59 and the 28E agreement with Cass County. Motion seconded by VanAernam. Vote-all in favor.

**RESOLUTION 2015-59**  
**RESOLUTION ENTERING INTO 28E AGREEMENT**  
**BETWEEN CASS COUNTY, IOWA and AUDUBON COUNTY, IOWA**  
Audubon County  
Resolution No. 2015-59

**WHEREAS**, there is a bridge/structure embargoed and in need of replacement located on the county line road known as 350<sup>th</sup> Street in AUDUBON COUNTY (South Line of Section 35, T78N, R34W) and Akron road in CASS COUNTY (North Line of Section 2, T77N, R34W), and

**WHEREAS**, there is a County Line Agreement between the Counties providing for equal sharing of replacement construction on such roads,

**NOW THEREFORE BE IT RESOLVED** by the Cass County Board of Supervisors to enter into a project specific 28E Agreement to provide joint exercise of the respective powers of the counties in connection with the joint responsibilities on FHWA Structure No. 100130, and replacement by Project No. BROS-CO15(58)-8J-15.

Motion carried unanimously.

Resolution adopted this 27<sup>th</sup> day of October, 2015

ATTEST: /s/ Becky Marten

Audubon County Auditor Clerk

Motion-Nelsen Second-VanAernam to approve utility permit for MidAmerican Energy at Littlefield Drive and Jay Avenue. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve utility permit for Regional Water at Jay Avenue, Hamlin Sec 10. Vote-all in favor.

Discussion was held on the retiree payout/last day worked/pre-hiring replacement policies. Nelsen and Engineer Rydl agreed that the two of them were in the same understanding of what should be allowed. Rydl stated he had talked to an employee about how this will be handled upon further retirements. No input from the other two Supervisors.


Rydl explained to the Board why there were increased costs on the final payout for the 190<sup>th</sup> Street project. He also discussed extensive bridge damage to a bridge just south of the intersection at 130<sup>th</sup> and Herron. Options for repairing this bridge were discussed. They will be doing additional bridge inspections in the coming days.


Weed Commissioner Kent Grabill presented his annual report which will be forwarded to the state. He added that he will need to add Lyle Christensen's tree spraying to this report. Grabill also reported on a recent complaint where he was unable to contact the person so sent a certified letter and recipient was very agitated about the letter. Discussion was held on whether he needed a signed complaint before pursuing problems and Board suggested a signed complaint would be proper.

Public Health Administrator Jeanne Schwab requested approval to obtain a credit card as presently they are using their private credit cards to purchase software, conference registration and supplies for clients. Supervisor Nelsen stated that he will contact Landmands Bank concerning the credit cards.

Credit card purchase approval agenda item was not addressed.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn meeting at 11:50 a.m.  
Vote-all in favor.

  
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Attest:   
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SUPERVISOR'S MINUTE BOOK 2015

November 2, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Gary VanAernam. Absent: Nelsen. Others present were Joni Hansen, Becky Marten, Doug Weston, Mary Lou Johansen and Mitch Rydl.

Motion-VanAernam Second-Deist to approve the agenda. Vote-all in favor.

Doug Weston updated the Board on the status of the replacement of the south door. Deist questioned the painting of the handicap parking space. Motion-VanAernam Second-Deist to approve the minutes of October 27, 2015. Vote-all in favor.

Motion-VanAernam Second-Deist to accept and place on file a MMP update for Double D Pork, ID#61130, Eden 34/35, Carroll County. Vote-all in favor. Motion-Deist Second-VanAernam to approve the deletion of the I Voters computer, asset #0999. Vote-all in favor.

Motion-VanAernam Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director (less meal reimb), E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$307,403.81. Vote-all in favor.

Mary Lou Johansen discussed the credit card application and a phone call to Fidar.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Deist to approve a Universal pay voucher for JEO – HA4 Bridge Replacement. Vote-all in favor. Motion-VanAernam Second-Deist to approve a Universal pay voucher for JEO – OA9 Bridge Replacement. Vote-all in favor. Motion-VanAernam Second-Deist to approve a Universal pay voucher for JEO – F16 HMA Roadway. Vote-all in favor. Motion-VanAernam Second-Deist to approve an Operation & Maintenance Agreement with NRCS for EWP project. Vote-all in favor. Rydl stated his men are hauling rock, patching and replacing tubes.

No attorney update. There being no further business, Motion-Deist Second-VanAernam to adjourn the meeting at 10:49 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
10/26/2015 through 11/02/2015

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPPLIES	142.47
AMERICAN ACADEMY OF PEDIATRICS	CODING BOOK/PHN	163.90
ANDERSEN LAW OFFICES	TELE/ATTY	380.45
ANDERSEN, FRANCINE O	ATTY MLG REIMB ATLANTIC/DM	144.50
AUDUBON CO SHERIFF	SERVICE FEE	42.00
AUDUBON COUNTY	DP REIMBURSE	21.25
AUDUBON MEDIA CORPORATION	OFF SUPP/SHERIFF	65.08
BAIER, DREW	ANIMAL CTRL	139.00
BRAND, DAVID	WATERSHED MAINTENANCE/MLG REIMB	310.92
CENTRAL IA DISTR INC	CUSTODIAL SUPPLIES	261.30
CHRISTENSEN, SARAH G	POSTAGE REIMB/PHN	7.67
CORPORATE OFFICE	WEEKLY FLEX FUNDING	312.79
COUNSEL	M/A COPIER PHN	3,372.52
DANNER LAWNSCAPES INC	CH LAWN TREATMENT	81.00
DELTA DENTAL	ERISA PREM	34.36
DREHER SANITATION	SEPT GARBAGE PICKUP	49.50
ECLIPSE HEALTHCARE LLC	OASIS/PT/OT/MLG/PHN	578.20
EXCHANGE STATE BANK	TIF LOAN REIMB	104,000.00
FARM SERVICE COOPERATIVE	DP LABOR REIMB	697.70
HANSEN REPAIR	TIRE RPRS/ASSR	15.00
HENRY M ADKINS & SON INC	AUD CITY BALLOTS/TM	871.42
IA MUNICIPALITIES WKRS	SR WORK COMP	6,076.00
IAED	3 DISPATCHER RECERTS/E911	150.00
ICAP	SR EQUIPMENT INS	1,055.44
IOWA DIV OF LABOR SERVICES	BOILER INSPECTION	40.00
IOWA-ILLINOIS SAFETY COUNCIL	IISC MEMBERSHIP DUES(SAFETY)	395.00
ISAC-GROUP HEALTH PROGRAM	ERISA PREMIUM	642.00
JENSEN, MICHAEL	REIMB LODGING MTG/EMPC	226.24
JEO CONSULTING GROUP INC	SR ENG SERVICES	13,649.70
LAW ENFORCEMENT SYSTEMS INC	FORMS/SHERIFF	227.00
MADSEN GROTELUSCHEN AND TINKER	ATTY FEES/MH	432.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	169.38
MARRIOTT	ASSESSOR LODGING/MTG	266.32
MEDIACOM	TELE/SHERIFF	90.95
MIDAMERICAN ENERGY CO	SR ELECTRIC	40.74
MY WAY DESIGNS	SHIRTS/SHERIFF	204.00
NELLOR, BETTY A	REIMB INSURANCE	91.53
NELSON & ROCK CONTRACTING INC	EWPP	103,302.98
NIELSEN AUTOMOTIVE INC	SR PARTS	260.04
OMAHA WORLD-HERALD	PAPER RENEWAL/SHERIFF	120.90
PAT KAISER'S CHRISTIANSEN MTRS	VEH MAINT/PARTS/SHERIFF	75.18
PITNEY BOWES PURCHASE POWER	POSTAGE CH	1,602.95
PRECISION CONCRETE SERVICES IN	SR CONTRACT CONSTRUCTION	50,502.82
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	SR PARTS/TOOLS/PAINT/ASSET	424.44
RAMADA NORTHWEST INN & SUITES	SR ADMIN SUBS	123.20
RASMUSSEN LUMBER CO	CUSTODIAL SUPPLIES	4.58
REPORTING SERVICES, LLC	TRANSCRIBING REIMB/ATTY	130.75
RIESGAARD, GARY N	MOTEL/MLG REIMB/VA	586.08

10/26/2015 through 11/02/2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
RUGAARD, DONNA R	INSURANCE REIMB	131.32
RYDL, MITCH	SR ENG MILEAGE	198.93
SAUERS, WILL	MEI REIMB	100.00
STONE PRINTING OFFICE PRODUCTS	OFFICE SUPPLIES/AUDITOR	433.68
THE OFFICE STOP	OFF SUPP/ASSR	37.74
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/CRT/ATTY	379.33
THORN, TODD	INMATE MEAL REIMB	8.49
THYGESSEN, TYLER	MEI INVESTIGATION REIMB	100.00
TREAT AMERICA DINING, TREAT AMERICA FOOD	MEAL DISPATCHER/SHER	7.87
TYLER TECHNOLOGIES	PROPERTY TAX MGT TRAINING/ASSR	11,328.02
UMLAND, DEBRA	MLG/MEALS REIMB/ASSESSOR	252.91
US CELLULAR	CELL SERVICE/SHERIFF	306.93
VAN DIEST SUPPLY COMPANY	RS CHEMICALS	374.50
VERIZON WIRELESS	TELEPHONE/SHERIFF	357.14
VETTER EQUIPMENT - NAPA 1	BUCKET/SHERIFF	26.66
WINDSTREAM IOWA COMMUNICATIONS	TELE/E911	779.04
	<b>GRAND TOTAL</b>	<b>307,403.81</b>

SUPERVISOR'S MINUTE BOOK 2015

November 10, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Bruce Haag, Doug Weston, Mary Lou Johansen, Deb Umland, Jeanne Schwab, Todd Johnson, Deb Campbell and Faith Anthony.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. The Department Head meeting was held and State Auditor dates, credit card applications, Assessor public access computer and wellness were all discussed. Motion-Nelsen Second-VanAernam to approve a new public access computer for the public located in the Assessor's office. Vote-all in favor. The Department Heads set the Christmas Potluck for December 15.

Doug Weston updated the Board on the handicapped parking space on the south side of the building and said it was there as that was the most level spot and that he had never received any complaints. The Board instructed him to proceed with the door replacement.

The Sheriff gave the Board a copy of the Sheriff's Equitable Sharing Agreement that had been signed and electronically submitted.

Motion-VanAernam Second-Deist to approve the minutes of November 2, 2015 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's October Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's October month-end reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve moving the meeting locations for Nov. 17, Nov. 24 and Dec. 1 meetings to the law library while the State Auditor's are here. Vote-all in favor.

The Board discussed prior approval for credit card purchases. The Board called for Todd Johnson and discussed credit card purchases with him.

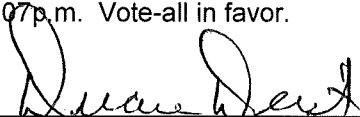
No Engineer present for Secondary Road update. Nelsen stated he had discussed the last day worked policy with the Engineer and that they need to be doing inventories along with the self-audits.

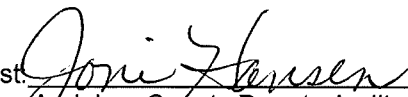
Motion-VanAernam Second-Nelsen to sign and approve an Initial Disallowed 2015 Homestead application. Vote-all in favor.

No Attorney present for Attorney update. Faith Anthony brought the Equitable Sharing Agreement. Motion-Nelsen Second-VanAernam to approve Chair signing the Attorney Equitable Sharing Agreement. Vote-all in favor. The Board also asked about the FLMA papers from the Attorney's office.

The Chairman recessed the meeting at 10:30 a.m. The Board reconvened as the Official Board of Canvassers at 1:00 p.m. The Board canvassed the votes from the November 3 election for the cities of Audubon, Exira, Kimballton, Brayton and Gray and instructed the Auditor's office to forward the abstracts, results and certificates on to the City Clerk of each municipality.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 2:07 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2015

November 17, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Mitch Rydl, Chris Hemmingsen, Robert Ammann, Jim Burns, Susan Osvald and Jeanne Schwab.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of the November 10, 2015 meeting. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$607,252.88. Vote-all in favor.

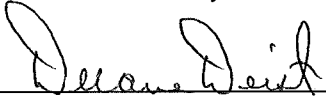
Motion-Deist Second-Nelsen to accept and place on file the Recorder's October Report of Fees. Vote-all in favor. Motion-Nelsen Second-Deist to approve and sign the Family Farm Applications as recommended by the Assessor. Vote-all in favor.

The Board reviewed the current credit card policy and whether further changes need to be made to it. Nelsen stated he had discussed policies with the State Auditor.

Mitch Rydl gave the Secondary Roads update. Discussion was held regarding any current credit or charge cards their department now uses and proposed limits for cards. Motion-Nelsen Second-Deist to approve the Notice to Bidders for the Secondary Road 2016 fuel letting. Vote-all in favor. Motion-Nelsen Second-Deist to approve final plans for LE9 Bridge Replacement project. Vote-all in favor. Discussion was held regarding the TIF certification, presented figures to be certified and reviewed budget amendment figures. Motion-Nelsen Second-Deist to set the public hearing on the budget amendment for December 8, 2015 at 10:00 a.m. Vote-all in favor.

Robert Ammann and Jim Burns from the Elderbridge Agency on Aging reviewed the agency's annual report. Susan Osvald and Jeanne Schwab were also present.

Jeanne Schwab stated she had sent FMLA papers to an employee and that the employee was now back to work. Nelsen made phone calls to see where the fixed asset report was that the State Auditor needed. No Attorney present for Attorney update. There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 11:25 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
11/03/2015 through 11/17/2015

Vendor	Description	Amount
ACE HARDWARE	CUSTODIAL SUPPLIES	774.40
AGRI DRAIN CORPORATION	CONS TILE, COUPLERS, TAPE	49.23
AGRILAND FS INC	CONS FUEL	3,176.28
AGRILAND FS INC 73	SR FUEL PARTS	25,565.67
ALLIED INSURANCE	CH BOND INSURANCE	2,171.00
ANDERSEN LAW OFFICES	ATTY GAS/ELEC	671.49
ANDERSEN, FRANCINE O	REIMB MLG	624.34
ASHCRAFT, ALAN	ABS BD CITY ELEC	34.75
AUDUBON CO ADVOCATE JOURNAL	TREAS ADS	692.29
AUDUBON CO ENGINEER	CONS PICKUP GAS	1,486.04
AUDUBON CO EXTENSION SVC	CONS PESTICIDE CLASS	150.00
AUDUBON CO SHERIFF	SERV FEE	15.00
AUDUBON COUNTRY CLUB	CONS - USED RAIN GUTTERS/STEEL	175.00
AUDUBON COUNTRY STORE INC	ASSR FUEL	111.92
AUDUBON COUNTY	DP LABOR REIMB/ASSR	63.75
AUDUBON DIESEL LLC	SR PARTS	71.66
AUDUBON MEDIA CORPORATION	ENVELOPES/SHERIFF	65.08
AUDUBON-EXIRA READY MIX INC	CONS CONCRETE - GROUT TUBE	26,238.08
BERNIE'S SERVICE CENTER	SR OUTSIDE LABOR	237.96
BLACKTOP SERVICE CO	SR ASPALT CONTRACT	43,033.29
BLOMME, LINDA	CITY ELEC WRK	80.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	300.80
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	212.00
BRAYTON CITY CLERK	SR RUT REIMBS	467.15
BRIGGS HEALTHCARE	PHN MED SUPP	112.48
BULLER, ANITRA	CITY ELEC WRK	78.00
CAMPBELL, DEBBIE M	RIEMB MLG FOR DL TRAINING	76.60
CARD SERVICES	CONS FENCING MATERIALS FOR TREE CAGES	97.46
CARLSON PROPERTY HOLDINGS, AUDUBON FR	VA 2 MO RENT FOR H9192	460.00
CASS CO HEALTH SYSTEM	CONS 2 PRE EMPL DRUG TESTS	134.00
CASS INC	MH OCT WRK ACT	363.66
CDW GOVERNMENT	IPAD CASES/PHN	49.03
CENTRAL IA DISTR INC	SR CUSTODIAL SUPPLIES	276.50
CENTURYLINK	E911 TELE	14.00
CHIEF SUPPLY CORPORATION, LAW ENFORCEM	VESTS/SHERIFF	82.47
CITY OF AUDUBON	SR WATER	718.91
CITY SERVICE & PARTS	SR TOOLS/BATTERIES/PARTS/FILTERS	348.52
CORPORATE OFFICE	WEEKLY FLEX FUNDING	64.80
COUNSEL	DP SUPP/SHERIFF	120.32
DENCO HIGHWAY CONSTRUCT CORP	SR CONCRETE CONTRACT	124,473.22
DIGITAL-ALLY	SD CARD/SHERIFF	170.00
DOLLAR GENERAL CORP	CONS PHONE CARD/CLEANING/OFFICE SUPP	114.20
DREES HEATING & PLUMBING INC	CRTHS BOILER REPR	228.98
ECLIPSE HEALTHCARE LLC	PT/PTA SERVICES REIMB/PHN	549.30
ECOLAB PEST ELIMINATION DIV	PEST CTR/JAIL	72.45
ED M FELD EQUIP CO INC	FIRE EXT INSP/SHER	55.00
EXIRA CITY CLERK	SR WATER	139.53
EXIRA PLUMBING & HEATING	CONS PLUMBING PARTS FOR HYDRANT	11.45

11/03/2015 through 11/17/2015

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS OIL MIX, PINS, FIN CHG	72.37
RASMUSSEN LUMBER CO	SR PAVEMENT PATCH/CULVERT/CUSTODIAL SUP	188.98
RAY, DONNA	MH ADVOCATE SERV MLG	238.80
RIESGAARD, COLLEEN	HCF ABS BD CITY ELEC	121.25
RIESGAARD, GARY N	VA TRANSPORT	80.00
RL CRAFT, COMMERCIAL ROOFING	CH MASONRY RPRS	379.00
SANOFI PASTEUR INC	VACCINE/PHN	532.09
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	150,401.97
SCHWAB, JEANNE M	HCA/PHN MLG REIMB	59.00
SHOPKO STORES OPERATING CO LLC	CUSTODIAL SUPP/SHER	14.97
SIOUX CITY FOUNDRY CO	SR PAVEMENT PATCH MTRL	1,000.00
SOUTHSIDE WELDING & MACH LLC	SR WELDING,MTRL,PARTS	52.95
ST PETER, MELANIE	CITY ELEC WORK	82.00
STAR ENERGY LLC	FUEL/SHERIFF	98.86
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	50.00
STEEN, SHARLOT K	CITY ELEC WORK	109.37
SUBBERT, SHEILA	CITY ELECTION WORK	92.87
THE AUTO CLINIC	VEH EXP/SHER	467.03
THE OFFICE STOP	SR OFFICE SUPPLIES	61.77
THOMPSON, BECKY A	ADM/PHN MLG REIMB	148.50
THOMSON REUTERS WEST PYMT CTR	ATTY/CRT PUBLICATIONS	379.33
TOFT, HEATHER	ADM/PHN/I4 MLG REIMB	245.50
TREAT AMERICA DINING, TREAT AMERICA FOOD	MEALS/SCHOOL/SHERIFF	102.31
TYLER TECHNOLOGIES	ASSR V X TRAINING	17,882.12
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	50.00
UPS	CONS SHIP WATER TESTS	20.86
WAHLERT, CHRISTINE G	ADM/PHN MLG REIMB	91.00
WEST CENTRAL COOPERATIVE	CONS FALL WEED SPRAY	280.41
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	TIF REBATE PYMT YR 3	27,114.05
WEST CENTRAL IA RURAL WATER	SR WATER	20.35
WILLIAMSON, ROSEMARY	CITY ELEC WORK	80.00
WINDSTREAM IOWA COMMUNICATIONS	VA TELE	1,717.55
WOLTERS KLUWER	PHN MGT JOURNAL	104.50
ZIEGLER INC	S BATTERIES/PART	11,978.86
	<b>GRAND TOTAL</b>	<b>503,865.80</b>

SUPERVISOR'S MINUTE BOOK 2015

November 24, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Kent Grabill Mitch Rydl, Chris Hemmingsen and Diane Jackson.=

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the November 17, 2015 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #2156, Optiplex 330, Public PC for GIS. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Class C Liquor License renewal for Darrell's Place. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2015-59 as follows. Vote-all in favor.

**RESOLUTION 2015-59**

**WHEREAS**, as an IDOT Agreement Living Roadway Trust Fund Grant for Counties is available to Audubon County Secondary Roads to submit an application; and

**WHEREAS**, it would be financially beneficial for grant monies to assist Audubon County with the purchase of a Truax No-Till Drill,

**NOW THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors, that the Engineer's office pursue such grant funding, and

**BE IT FURTHER RESOLVED**, by the Audubon County Board of Supervisors that Mitchell J. Rydl, P.E., Audubon County Engineer, will be authorized to sign all agreements and documentation for such grant,

Passed and approved this 24th day of November, 2015.

/s/ Duane Deist  
Chairperson, Audubon County Board of Supervisors

ATTEST:  
/s/ Lisa Frederiksen  
Audubon County Auditor

Diane Jackson discussed a letter regarding Mental Health providers.

Mitch Rydl gave the Secondary Roads update and weekly activity.

Motion-Nelsen Second-VanAernam to approve/sign the TIF Certification. Vote-all in favor. There being no further business, the Chairman adjourned the meeting at 10:35 a.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Lisa Frederiksen  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2015

December 1, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Mitch Rydl, Todd Johnson and Jeanne Schwab.

Mitch Rydl stopped to let the Board know that he would not be available for the Secondary Road update. Motion-Nelsen Second-Deist to approve the agenda with the deletion of TIF certification. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of the November 17, 2015 meeting. Vote-all in favor. Motion-Nelsen Second-Deist to amend the minutes of the September 15, 2015 meeting to show the approval of the FY15 Urban Renewal Plan as voted upon. Vote-all in favor.

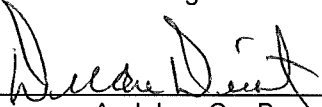
Todd Johnson discussed the new K-9 and the supplies for a new kennel at Tibbets' residence and also his training agreement. Motion-Deist Second-Nelsen to sign the Agreement for reimbursement of training expenses with Nathan Tibbets. Vote-all in favor.

Motion-Nelsen Second-Deist to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$61,428.98. Vote-all in favor.

The Board discussed a Medicaid letter with Jeanne Schwab and decided to take no action at this time.

The Board discussed the vacancy on the Magistrate Appointing Commission. Motion-Nelsen Second-Deist to appoint Robert D. Nelson to the County Magistrate Appointing Commission to replace Allan Jacobsen who had resigned. Vote-all in favor.

Motion-Nelsen Second-Deist to postpone the budget amendment public hearing that had been set for Dec. 8 to a later date. Vote-all in favor. There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 10:44 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

11/23/2015 through 12/01/2015

Vendor	Description	Amount
ACE HARDWARE	SHER OFF SUPP/CAR PARTS	60.94
AMERICINN OF GRIMES	SHER LODGING	111.89
ANDERSEN LAW OFFICES	ATTY PSTG MTR RENT	50.00
ANDERSEN, FRANCINE O	REIMB ATTY ICE MELT/OFFICE SUPPLIES/HOLE	315.72
AUDUBON CO ADVOCATE JOURNAL	REC HUNTER SAFETY AD	42.16
AUDUBON CO SHERIFF	SHER SERV FEE	281.66
BEN MEADOWS	RS SAFETY SUPPLIES	1,216.88
CABLE, JOSIE	REIMB MEALS	40.96
CAMPBELL, DEBBIE M	TREAS MLG/MEALS REIMB	661.64
CASS CO HEALTH SYSTEM	SR HEALTH SERVICES	109.00
CENTRAL IA DISTR INC	SHER DISINFECTANT PKTS	215.55
CHRISTENSEN, SARAH G	REIMB PHN BOOK	26.00
CODE-2 K-9 SERVICES	K9 DOG-AXEL	7,500.00
CORPORATE OFFICE	WEEKLY FLEX FUNDING	223.03
COUNSEL	MAIN FLR COPIER M/A	117.19
DELTA DENTAL	ERISA	34.36
DREHER SANITATION	GARBAGE PICK UP CRTHS	49.50
ECLIPSE HEALTHCARE LLC	PHN THERAPY/MLG	289.10
FARM SERVICE COOPERATIVE	DP SERVICE	4,734.50
FIDLAR TECHNOLOGIES INC	REC HARDWARE M/A CTR	1,900.00
GALLS LLC	SHER BINOCULARS	111.19
GENESIS DEVELOPMENT	MH CRISIS PHONE	231.75
GRABILL, KEITH	TWP MTGS	75.00
GRABILL, SAMUEL	TWP MTGS/FENCE DISP	75.00
HEMMINGSSEN, CHRIS	SR ADMIN SUBS	585.29
IA WORKFORCE DEVELOPMENT	ELEVATOR INSP	75.00
IDALS	RS DUES	15.00
IMAGETEK, INC	TREAS SOFTWARE MTN AGR	1,351.11
INTOXIMETERS INC	SHER DRY GAS	115.00
IOWA OFFICE OF STATE MEDICAL E	AUTOPSY FEE	4,834.00
IRON SHOP	RS TIRES	2,862.48
ISAC-GROUP HEALTH PROGRAM	ERISA HEALTH	642.00
NACVSO	VA 2016 NATIONAL DUES	30.00
NELLOR, BETTY A	DEC INS REIMB	91.53
NELSON & ROCK CONTRACTING INC	EWPP	26,264.71
NEW OPPORTUNITIES INC	GEN REL FY16	1,325.00
PITNEY BOWES	SR POSTAGE METER	1,167.00
PITNEY BOWES INC	PSTG METER SUPPLIES	235.41
REMSBURG SERVICE INC	SR BLDG REPAIR	240.01
REPORTING SERVICES, LLC	TRANSCRIPT COPY	110.45
SANOFI PASTEUR INC	PHN VACCINE	1,999.36
SAVE A LIFE	SHER SAFETY SUPPLIES	150.00
SHOPKO STORES OPERATING CO LLC	CRTHS CUST SUPPLIES	39.96
STONE PRINTING OFFICE PRODUCTS	SHER OFFICE SUPPLIES	128.98
SWENSEN, ROGER	FENCE DISP/BUDG MTG	30.00
THE OFFICE STOP	REC OFFICE SUPPLIES	12.99
TIBBETS, NATHAN	REIMB KENNEL SUPPLIES	204.71
UNITYPOINT CLINIC-OCCUPATIONAL	CONS EMPLS DRUG SCREEN	74.00

Claims Listing Report  
AUDUBON COUNTY  
11/23/2015 through 12/01/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
VERIZON WIRELESS	PHN CELL SERVICE	87.00
WINDSTREAM IOWA COMMUNICATIONS	CRTHS DSL - AUD	157.67
YOUNGS	CRTHS CUST SUPPLIES	52.30
ZINKE, RICHARD LEE	FENCE DISP/BUDG MTG	75.00
	<b>GRAND TOTAL</b>	<b>61,428.98</b>

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SUPERVISOR'S MINUTE BOOK 2015

December 8, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Gary Riesgaard, Mike Jensen, Kent Grabill, Deb Campbell, Mary Lou Johansen, Deb Umland, Chris Hemmingsen, Bruce Haag, Doug Weston, Ivan Andersen, Diane Jackson, Jeanne Schwab and Fran Andersen.

Motion-VanAernam Second-Deist to approve the agenda. Vote-all in favor. Motion-Deist Second-VanAernam to approve the minutes of the December 1, 2015 meeting. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file the Clerk of Court's November Report of Fees. Vote-all in favor. Motion-Deist Second-VanAernam to accept and place on file the Recorder's November Report of Fees. Vote-all in favor. Motion-VanAernam Second-Deist to accept and place on file a MMP update for Green Flash II-Bear Grove, ID#61176, Union 24, Guthrie County. Vote-all in favor. Motion-Deist Second-VanAernam to approve a Class B Native Wine Permit for Molly's. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the State Auditors.

Bruce Haag discussed the up-coming vacancy on the Conservation Board. The Board postponed the appointment until the January 4, 2016 meeting.

Chris Hemmingsen and Ivan Andersen discussed a seal coat road agreement. Motion-Nelsen Second-VanAernam to approve an agreement with Ivan Andersen for a seal coat road. Vote-all in favor. Hemmingsen stated the Secondary Road employees had been maintaining roads and hauling rock. Discussion was also held regarding damage to a bridge west of Exira.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's November financial reports. Vote-all in favor. Auditor Lisa Frederiksen discussed intangible assets with the Board and a sample policy the State Auditor's made available.

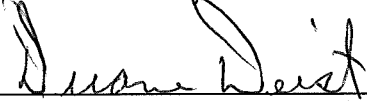
Diane Jackson updated the Board regarding the mental health region and services.

Motion-VanAernam Second-Nelsen to approve turning over an unpaid Sanitarian bill to the Attorney for collection. Vote-all in favor.

Fran Andersen discussed the Judicial Magistrate Appointing Committee. Andersen also stated that she had re-appointed Ted Bauer to serve on Compensation Board as the Attorney's representative.

Motion-Nelsen Second-VanAernam to appoint Tim Andersen to the Compensation Board to serve as the Supervisors representative. Vote-all in favor.

Motion-Nelsen Second-VanAernam to set December 29 as the deadline for budget requests to be turned in to the Auditor's office. Vote-all in favor. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:46 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2015

December 15, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Mitch Rydl, Mary Lou Johansen and Jerry Kelly.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of approving Certification of Completion for 190<sup>th</sup> Street Project. Vote-all in favor. Motion-VanAernam Second-Deist to approve the minutes of the December 8, 2015 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$199,463.77. Vote-all in favor.

The Board discussed an off-road vehicle policy and will forward the information on to the county attorney for review.

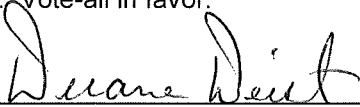
Lisa Frederiksen and Mary Lou Johansen discussed wage increase history with the Board.

The Board discussed secondary roads management hourly rate and overtime process. Rydl joined this discussion. The Board stated that a non-union employee is not exempt from Fair Labor Standards and if overtime is worked, they are entitled to overtime pay.

Motion-VanAernam Second-Nelsen to accept the resignation of Secondary Roads employee Dale Borkowski effective Dec. 18, 2015. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Certificate of Completion and Final Acceptance for the 190<sup>th</sup> Street Project. Vote-all in favor. The Secondary Road employees have been working on culverts and cutting trees.

Jerry Kelly inquired about compensation board recommendations and insurance costs.

The Chairman recessed the meeting at 11:09 a.m. The meeting reconvened at 1:05 p.m. The Board held a budget work session. There being no further business, the Chairman adjourned the meeting at 4:10 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

Claims Listing Report  
AUDUBON COUNTY  
12/02/2015 through 12/15/2015

Vendor	Description	Amount
360 FEEDS LLC	CONS ELK FEED	78.51
ACE HARDWARE	CUST SUPP	1,195.91
AGRI DRAIN CORPORATION	SR EROSION CONTROL MTRL	57.05
AGRILAND FS INC 73	SR GREASE	21,842.58
AMVC VETERINARY SERVICES	WELLNESS CK/DRUG DOG	161.79
ANDERSEN LAW OFFICES	REIMB WATER/SEWER	1,002.18
ANDERSEN, FRANCINE O	REIMB MLG TO ATLANTIC	30.00
ANTHONY, FAITH	REIMB MLG TO HARLAN	29.00
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLICATION	1,068.01
AUDUBON CO SHERIFF	SHER SERV FEE	843.94
AUDUBON COUNTY	SR OFFICE SUPPLIES	29.99
AUDUBON DIESEL LLC	SR PARTS/LABOR	6,254.34
AUDUBON-EXIRA READY MIX INC	SR CONCRETE PATCH MTRL	19,757.91
BAIER, DREW	BEAVER TRAPPING/MLG	212.40
BAUER BUILT TIRE CENTER INC	SR TIRES	5,973.90
BEN MEADOWS	RS SAFETY SUPPLIES	313.88
BILLS, MIRANDA	REIMB MLG/LODGING/MEALS FOR FALL SCHOOL	716.34
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	166.80
BOLDT, PAULETTE KAY	MLG/HCA	153.00
BRAND, APRIL	ARCHIVING AGR#2 SERVICE	410.00
BRAYTON CITY CLERK	SR RUT REIMBS	531.38
CARD SERVICES	CONS FENCE, OIL, TORDON, PIPE SUPP, WORK	302.41
CARLSON PROPERTY HOLDINGS, AUDUBON FR	REIMB RENT/VA	460.00
CASEY'S GENERAL STORES INC	FUEL-EMA	34.16
CASS INC	WK ACT-MH	129.40
CENTRAL IA DISTR INC	JAIL SUPP/SHER	234.20
CENTRAL SALT LLC	SR SNOW MTRL	13,200.96
CHRISTOFFERSON PUMPING LLC, DUANE CHRI:	CONS PUMP SEPTIC TANKS	325.00
CITY SERVICE & PARTS	SR PARTS/FILTERS/LUBS	763.98
CORPORATE OFFICE	WEEKLY FLEX FUNDING	22.80
COUNSEL	MAIN FLR COPIER MA-SEPT	195.91
CRIME PREVENTION SPEC PROJECT, %CARROI	ANNUAL 2016 TESTING FEE/SHER	100.00
DANNER LAWNSCAPES INC	LAWN CARE/GEN	81.00
ECLIPSE HEALTHCARE LLC	PHN PT/MLG	440.50
ECOLAB PEST ELIMINATION DIV	PEST CNTRL/GEN	72.45
ED M FELD EQUIP CO INC	RPRS/SHER	109.50
ELMQUIST ELECTRIC INC	ST LABOR/BLDG MTRL	137.50
EXIRA CITY CLERK	SR WATER	38.25
EXIRA FARM SERVICE	CONS TIRE REPAIR	27.19
EXIRA PLUMBING & HEATING	SR BLDG REPAIRS	53.35
FARM SERVICE COOPERATIVE	PHN BT TONER	834.00
FASTENAL CO	SR PARTS/SUPPLIES	118.76
FRANK DUNN CO	SR COLD PATCH	1,578.00
GENESIS DEVELOPMENT	1/3 CRISIS PHONE/MH	103.00
GRAHAM TIRE STORM LAKE	TIRES/SHER	1,210.00
GUTHRIE COUNTY REC	CONS ELECTRIC	1,275.58
HAAG, BRUCE	REIMB INTERNET, CELL PHONE, POSTAGE	58.87
HANSEN REPAIR	SR LABOR	15.00

12/02/2015 through 12/15/2015

Vendor	Description	Amount
HANSEN'S M&M SERVICES	FIRE DIST MAP	540.00
HINNERS, JEAN	HCA MLG	47.50
HINNERS, KYLE	VA COMM MTG/MLG	63.00
HOUSBY MACK INC	SR PARTS	116.18
HUNGRY CANYONS ALLIANCE	FY16 ALLIANCE MEMBERSHIP	3,000.00
IA ASSN OF CO CONSERV BRD	FY16 MEMBERSHIP	1,500.00
IA MUNICIPALITIES WKRS	SR WORK COMP	6,076.00
ICAP	CONS EQUIP RENTAL-LIAB INSUR	20.27
INLAND TRUCK PARTS COMPANY	SR PARTS	508.48
INTERSTATE ALL BATTERY CENTER	SSR TRAFFIC BINKERS	43.20
IOWA FREEDOM OF INFO COUNCIL	20 BOOKLETS/ELEC	40.00
IRON SHOP	CONS GAS & OXYGEN FOR TORCH	842.22
JEO CONSULTING GROUP INC	SR ENGINEERING SERVICES	12,800.30
JIM HAWK TRUCK TRAILERS INC	SR PARTS	17.35
KIMBALL MIDWEST	SR PARTS	199.83
KIMBALLTON FIRE DEPT	REIMB RADIO EQUIP	1,900.00
LAFOY, PENNY	HCA MLG	82.50
MACKINAC COUNTY CLERK	CERTIFIED COPIES FOR ATTY	30.00
MAIL SERVICES LLC	TREAS PRINTING/PSTG	422.38
MARNE-ELK HORN TELEPHONE CO	911 TELE	155.30
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	PHN SUPPLIES	410.76
MEDIACOM	CABLE/SHER	90.95
MENARDS	CONS BLDG SUPP/UTILITY HEATERS	97.36
METAL CULVERTS INC	SR PIPE CULVERT	9,689.80
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,937.35
MIDWEST RADAR & EQUIPMENT	CALIBRATE RADAR DET/SHER	280.00
MIDWEST WHEEL COMPANIES	SR PARTS	49.41
NELSON LAND IMPROVEMENT INC	WATERSHED RPRS	1,175.00
NEW OPPORTUNITIES INC	FY16 GEN RLF-AUD FDC	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	55.96
OLSEN, FRANK	VA COMM MTG/MLG	61.00
PAT KAISER'S CHRISTIANSEN MTRS	RS PARTS/LABOR	117.08
PRIORITY DISPATCH	MA CARDSET	414.00
PRODUCTIVITY PLUS ACCOUNT, DEPT 93 - 1147	CONS BAR OIL	380.34
RASMUSSEN LUMBER CO	SR CONCRET/CULVERT/SIGN MTRLS	538.28
RAY, DONNA	ADV MLG/MH	34.68
ROBERTS, JASON	RESTRUCTURE FEES	7,633.50
SCHILDBERG CONSTRUCTION INC	SR GRANULAR MTRL	55,196.10
SCHWAB, JEANNE M	HCA/ADM/PHN/BT MLG	108.50
SHOPKO STORES OPERATING CO LLC	OFF/JAIL SUPP/SHER	26.97
SMITH, DAN	OATS FOR ELK	350.00
SOUTHSIDE WELDING & MACH LLC	SR BRDG MTRL/PART	1,159.40
SOUTHWEST IA MH CENTER	THERAPY/MH	28.43
STAR EQUIPMENT LTD	SR CONCRETE SUPPLIES	188.00
STATE HYGIENIC LAB - ACCT REC	CONS WATER TESTS	12.50
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/AUD/ELEC	497.63
THE OFFICE STOP	SR OFFICE SUPPLIES	28.00
THE SCHNEIDER CORPORATION	SR DATA SERVICES	1,350.00

Claims Listing Report  
AUDUBON COUNTY  
12/02/2015 through 12/15/2015

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
THOMPSON, BECKY A	ADM/PHN MLG	36.50
THOMSON REUTERS WEST PYMT CTR	LAW LIBR SUBS	379.33
TOFT, HEATHER	ADM/PHN MLG	51.50
TYLER TECHNOLOGIES	ASSR PROP TAX MGMT	62.50
UNITYPOINT CLINIC-OCCUPATIONAL	CONS PRE-EMPL DRUG SCREEN	74.00
UNPLUGGED WIRELESS LLC, DBA SPRING VALL	SR TOWER RENTAL	857.00
UPS	CONS SHIPPING	19.77
VERIZON WIRELESS	TELE/SHER	357.28
VERIZON WIRELESS-LERT B	CELL EXTRACTING/SHER	300.00
WAHLERT, CHRISTINE G	ADM/PHN MLG	115.50
WEST CENTRAL COOPERATIVE	CONS FALL WEED SPRAY	115.26
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,412.06
WORTHINGTON AG PARTS	RS PARTS	126.65
ZIEGLER INC	SR PARTS	146.73
	<b>GRAND TOTAL</b>	<b>199,463.77</b>

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SUPERVISOR'S MINUTE BOOK 2015

December 22, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist, Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Diana Munch, Mitch Rydl, Deb Umland, Jeanne Schwab, Brandon Toft, Joe Foran, Bruce Haag, Peggy Smalley and Jerry Kelly.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of a time change. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the December 15, 2015 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP update for Lawrence Handlos-Steffes, ID#61952, Douglas 9; Lawrence Handlos-King, ID#61964, Cameron 18 and Lawrence Handlos-Home East, ID#59727, Leroy 19. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Dan Jorgensen-Home Place, ID#60478, Viola 28. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP update Doug Carter-Pheasant Ave. Farms, ID#58382, Melville 22. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Ken Snyder-Triple K Snyder, South-ID#60957, Hamlin 5 and Home-ID#62061, Leroy 20. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file a MMP for Jason Christensen, ID#57968, Douglas 23. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file a MMP for CHMD-Delbert Christensen, ID362087, Sharon 7. Vote-all in favor.

Motion-Nelsen Second-VanAernam to change the January 5 meeting to January 4, 2015 at regular time. Vote-all in favor. Nelsen made a phone call to Brad Holten regarding health insurance. Motion-Nelsen Second-VanAernam to set the public hearing date for the budget amendment for January 19, 2016, at 10:00 a.m. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve Universal pay vouchers to JEO for OA9 and HA4 bridge projects and F16 project. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #1053, paper shredder. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Certificate of Completion and Final Acceptance for the F16 Street Project. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve final plans for F36 project. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2015-60 as follows. Vote-all in favor.

RESOLUTION 2015-60

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Joel Rattenborg be classified as Grade 2 Classification, Sign Maintenance Person for the Secondary Roads Department effective December 22, 2015. His hourly wage, benefits and longevity will remain the same and will continue to follow the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003.

Passed and approved this 22nd day of December, 2015.

/s/ Duane Deist  
Chairperson, Audubon County Board of Supervisors

ATTEST:  
/s/ Joni Hansen  
Audubon County Deputy Auditor

Motion-VanAernam Second-Nelsen to approve final plans for F58 pavement project. Vote-all in favor. The Secondary Road employees have been working on burning brush and bridge inspections.

The Board accepted the Initial Proposal for the Sheriff's union and presented a response.

Motion-VanAernam Second-Nelsen to move into closed session at 11:40 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to move out of closed session at 12:22 p.m. Vote-all in favor. The Board discussed the upcoming contract for the Engineer.

The Chairman recessed the meeting at 12:48 p.m. The meeting reconvened at 2:00 p.m. The Board met with Brandon Toft, Joe Foran, Bruce Haag, Peggy Smalley and Jerry Kelly regarding the bike trail and the proposed city annexation of property south of town. Haag stated that property could not be sold to the city because they received federal grant money when the trail was established and pursuant to the National Trails Act they have to keep it in its integrity and that they also have a 20 year agreement with the DOT. Bruce also presented his 2010-2020 plan for the conservation board.

There being no further business, the Chairman adjourned the meeting at 4:20 p.m. Vote-all in favor.

Duane Deist  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2015

December 29, 2015

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Deist. Present were Duane Deist and Todd Nelsen Absent: Gary VanAernam. Others present were Joni Hansen, Diana Munch, Kent Grabill, Chris Hemmingsen, Mitch Rydl, Dwight Jessen, Deb Umland, Jeanne Schwab, Deb Campbell and Mary Lou Johansen.

Motion-Nelsen Second-Deist to approve the agenda. Vote-all in favor. Motion-Nelsen Second-Deist to approve the minutes of the December 22, 2015 meeting. Vote-all in favor.

Motion-Nelsen Second-Deist to approve an agreement with Paul Greufe for HR services. Vote-all in favor. The Board acknowledged receipt of the Western Iowa Tourism 2015 Report that was submitted. Vote-all in favor.

Tom Irlmeier telephoned the Board regarding road concerns.

Mitch Rydl and Dwight Jessen discussed snow removal and road concerns. Motion-Nelsen Second-Deist to amend the agenda to add a utility permit for Guthrie Co. REC. Vote-all in favor. Motion-Nelsen Second-Deist to approve a utility permit with Guthrie County REC. Vote-all in favor. Motion-Nelsen Second-Deist to move into closed session at 9:57 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to move out of closed session at 10:38 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to move into closed session at 10:40 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to move out of closed session at 10:44 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to move into closed session at 11:04 a.m. Vote-all in favor. Motion-Nelsen Second-Deist to move out of closed session at 11:34 a.m. Vote-all in favor.

The Board along with the Engineer, Dwight Jessen, Kent Grabill, Chris Hemmingsen and various Department Heads held a lengthy discussion regarding pay increases for staff and whether positions are exempt, holiday pay, driving policy and duties of positions. Rydl recommended a 4.1% increase for Jessen, 4.7% increase for Grabill and a 6.14% increase for Hemmingsen. The Board will take under consideration.

The Board discussed the upcoming contract for the Engineer Rydl who requested a 4%, 3% and 3% increases over the next three years.

There being no further business, Motion-Nelsen Second-Deist to adjourn the meeting at 1:44 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor