

SUPERVISOR'S MINUTE BOOK 2023

September 5, 2023

The regular meeting of the Board of Supervisors meeting was called to order at 9:01 am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Dave Beane, Lisa Frederiksen, Chassity Musfeldt, Mitch Rydl, Deb Campbell, Michelle Kilmer, Bruce Haag, Ron Mullenger, Peggy Smalley, Gary Olsen, John Hansen, Jerry Kelly, Connie Esbeck, Nick Mocha, Scott S, John Elgin, Susan Gerlach via phone, and Justin Veik via phone.

Motion- Thompson Second- Hansen to approve the agenda with the addition of Approve/Discuss Work in Right-of-Way Application, Guthrie REC, Section 1 Hamlin Township (Mockingbird Ave). Vote-all in favor.

Some Department Heads joined the meeting to discuss concerns with the HVAC project updates. Deb Campbell stressed that communication is important between the Departments when any changes are made/decided. A phone call was made to Justin Veik to discuss the project timeline. Campbell stated that she needs at least two to three months' notice for the DOT to be able to get her department equipment moved. Auditor Frederiksen stressed the concerns involved with the upcoming elections and equipment storage during the HVAC work. Once the walkthrough is done, then a bid date can get set. Veik said he would like to get the walkthrough done within the next week or two. Questions were asked about what is involved with the preconstruction work. It depends on how the contractor wants to phase the project and what departments would like to be done first. Veik said it can be somewhat flexible. Generally, the contractor will come in with a phasing plan where all of this can be worked out and adjusted accordingly. John Hansen said it didn't matter to him when it is started, but the sooner the better. Deputy Dave Beane asked about how long the Sheriff's Floor would take because they will need a rough estimate to transfer the inmates to another facility for that time.

A phone call was made to Susan Gerlach with PFM to discuss payment for the Tower and HVAC project. Different options were discussed including Local Options Sales Tax, ARPA funds, and TIF funds. Auditor Frederiksen asked Gerlach if it would be a possibility to use TIF funds for bike trail repairs. Gerlach says if the project was in the Urban Renewal plan and how it was written.

Motion- Thompson Second- Hansen to approve the minutes of 8-29-23. Vote-all in favor. Conservation Director Bruce Haag, members of the conservation board, and three DOT employees came to discuss the bike trail tree removal. Haag was concerned about some of the areas where if a tree happens to fall that it would land in the path of Highway 71. Traffic control was discussed. The DOT said they could probably help with some of that, but it depended on the timeline/and staff availability. They said a good time frame to aim toward is October 1-March 31 due to the nesting birds/bat habitat. They stressed that the trail needs to have closure signage during the tree removal process. The County will need to get a permit from the DOT. Different options for the clean-up and tree disposal were discussed. More discussion will be held on this.

Engineer Rydl gave Secondary Roads & Maintenance updates. He said the semi-truck that they had planned on getting is no longer an option due to miscommunication from the dealership on it having a salvage title. Motion- Thompson Second- Hansen to approve the Resolution 2023-55 to hire Tyson Partridge as Grade 1 Classification Equipment Operator A. Vote-all in favor.

Resolution 2023-55

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Tyson Partridge be hired as Grade 1 Classification, Equipment Operator A for the Secondary Roads Department effective September 11, 2023. Hourly wage will be \$21.66 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin November 1st, 2023.

Passed and approved this 5th day of September 2023.

/s/Doug Sorensen
Audubon County, Iowa Board of Supervisors

ATTEST: By: /s/Chassity Musfeldt
Audubon County Auditor Clerk

Motion- Thompson Second- Hansen to approve/sign work in right-of-way application, Guthrie REC, Section 1 Hamlin Township (Mockingbird Ave). Vote-all in favor.
Auditor Frederiksen answered the Supervisor's questions regarding the rate currently set for township trustee's payroll. Motion- Thompson Second- Hansen to set the pay rate at \$20 per hour and approve Resolution 2023-56. Vote-all in favor.

Resolution 2023-56

WHEARES, the current IPERS Compliance Review for Audubon County has been completed for calendar year 2022 and results have been issued that Township Clerks and Trustees should be considered Audubon County employees and paid through the County's normal payroll process, and **WHEREAS**, the Board of Supervisors has also consulted the guidance of the County Attorney to review these findings,

THEREFORE BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that these township officials be paid according per the Compliance findings and

BE IT FURTHER HEREBY RESOLVED, by the Audubon County Board of Supervisors that these officials be paid \$20/per hour effective January 1, 2024.

Dated at Audubon County, Iowa this 5th day of September, 2023

/s/Doug Sorensen
Chairperson, Board of Supervisors
Audubon County, Iowa

ATTEST By: /s/Chassity Musfeldt
Audubon County Auditor Clerk

Brief discussion was held on updating the Fixed Asset policy. Hansen said he will work on drafting a new policy before the next meeting. Motion- Thompson Second- Hansen to accept/file original MMPS for Handlos Finishing-LLC Handlos- Bruch #71333, and Handlos Finish LLC-Handlos- Tessman #65436. Vote-all in favor. Motion- Hansen Second- Thompson to approve claims as submitted by various departments and listed below in the amount of \$603,827.42. Motion- Thompson Second- Hansen to adjourn the meeting at 12:30 pm. Vote-all in favor.

/s/Doug Sorensen
Chairman, Board of Supervisors

/s/Chassity Musfeldt
Audubon County Auditor Clerk